MASSEY UNIVERSITY
TE KUNENGA KI PŪREHUROA
UNIVERSITY OF NEW ZEALAND

Massey University Policy Guide

PROCEDURES FOR POSTING OF NOTICES AND DISPLAY OF BANNERS AND OTHER MATERIALS ON CAMPUS

Section	Campus Management, Campus Operations
Contact	Office of the Deputy Registrar Operations
Last Review	June 2019
Next Review	June 2022
Approval	SLT 15/09/175

Procedure:

- Any groups posting notices or displaying banners and other materials are responsible for ensuring the material is legitimately posted/displayed. Where doubt exists Campus Operations Manager (or delegate) shall be asked to make a ruling. This decision may be appealed to the Deputy Registrar Operations.

- The University reserves the right to take any appropriate action including the removal of any materials in the event of a suspected or proven breach of these procedures.

- Surfaces other than designated notice boards are not to be used for notices. Inappropriately located notices or banners will be removed. The cost of repairing any damage to the surface may be charged to the person who posted the notice.

- Should campus groups wish to establish notice boards, application should be made to the Campus Operations Manager and will set out the purpose and proposed location of the notice board, and who is expected to fund the construction.

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