

APPLICATION FORM

INTERNATIONAL DISTANCE EDUCATION PROGRAMME DEVELOPMENT GRANT

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| **Project Leader’s Name** | Position | Dept/Inst/School/Centre: |
| Email | Telephone |  |
| Other Name(s) | Position(s) | Role(s) |
| Title of Programme/Initiative |  |
| Brief Description of Programme |  |
| Intended Target Audience |  |
| Evidence of Market Demand |  |
| Description of Proposed Initiative. Information in this section must include a description of how you intend to redesign your programme/papers, short courses, mode of delivery (blended, partial, fully online), objectives, expected outcomes and any other information you think may support your application.   |
| Dissemination Plan. All applications must include a dissemination plan of how the project outcomes will be shared across the University and be prepared to talk about their project at University events. Applicant(s) must also include a projected intake date (i.e. when you think your programme or short course will be ready to accept its first cohort of international students).  |

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| --- | --- | --- | --- |
| **BUDGET** | **TOTAL REQUIRED** | **THIS APPLICATION** | **OTHER SOURCES** |
| Personnel |  |  |  |
| Software, Consumables, Travel |  |  |  |
| Other (please specify) |  |  |  |
| TOTAL |  |  |  |
| Explanation/Justification of the Budget:(Demonstrate clearly how you arrive at the cost of each item including quotes where appropriate ) |  |
| Synopsis of the Proposal which, it is agreed, may be published: (no more than 100 words) |  |
| Comment by HOD/I/S or Pro Vice-Chancellor: |  |

I CERTIFY that the project can be conducted within the Department/Institute/School.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Head of Dept/Inst/School)

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (PVC or Equivalent)

**If you require further information about the grant, please contact:**

Christine Lim, International Distance Education Consultant, International Office.

 Email: C.Y.Slim@massey.ac.nz

**Completed Applications should be sent to:**

Geraldine Gulbransen, Administrator, National Centre for Teaching and Learning.

 Email: G.Gulbransen@massey.ac.nz

**Applications close on: 1st November**