# **non-cuap qualiFication amendment**

**Name of College:**

**Contact Person for the Proposal:**

**Qualification Title:**

**Planned year of Introduction:**

**Proposed Change:**

Addition of existing course(s) to a qualification schedule.

<OR>

Change to qualification regulations not requiring CUAP approval.

<Detail proposed amendment(s).>

**Course Number(s) (if applicable):**

**Rationale:**

<Specify reasons why proposed amendment is required>

**Consultation:**

<Describe the consultation that has been undertaken regarding the proposed changes. Confirm that consultation has occurred with all parties (for example, Course, Specialisation and Programme Leaders) who may be impacted by the proposed change(s). Provide a succinct summary of the outcomes of consultation discussions.>

Accreditation Considerations (if applicable)

<Describe any implications for existing or potential accreditiation arrangements. For College of Business proposals consideration must be given to AACSB ; identify any effect on existing assurance of learning processes as a result of the proposal and any changes required to assurance of learning processes.>

**Resource Impacts:**

*Students*

<Describe any implications for students (current and/or future) e.g. provisions for completion, transitions, graduation etc.>

*Staffing*

<Describe any implications for current and/or new staff e.g. academic/technical/research.>

*Library*

<Append Library Impact Statement – if applicable>

**Calendar Amendments**

<Identify all Calendar amendment(s) that will be required by clearly identifying the Qualification(s) Regulations and Schedule(s) to be amended, including relevant current Calendar page reference(s) and specifying each amendment exactly.>

A revised Qualification Description for the <Qualification> showing the proposed amendment in ‘tracked changes’ is attached.

**College/Academic Unit Sign Off**(Head of Unit/Programme Leader signature, as per relevant College process)

**Name** **Signature** **Date**

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| --- | --- |
| Committee | Recommendation\* |
| College Sub-committee | That the proposal be approved for forwarding to College Board. |
| College Board | That the proposed addition/deletion of a course(s) to/from a schedule(s) be approved.  That the proposal be approved for forwarding to Academic Committee. |
| Academic Committee | That the addition/deletion of a course(s) to/from a schedule(s) be noted.  That the proposed amendments be approved. |

<\* Edit to include only the recommendations that apply for this particular proposal. Note: Only the addition or deletion of a course or courses from a schedule is approved at College Board and noted at Academic Committee; all other Non-CUAP amendments to regulations and schedules must be approved by Academic Committee>