# Qualifications with significant contributions from overseas institutions and/or delivered offshore by New Zealand universities

Effective from 1 January 2014. Do not apply to programmes offered by New Zealand universities by distance delivery to students outside New Zealand.

## University: Massey University

## Qualification:

## Significant contribution

The overseas institution contributes one or more of the following: **Tick those that apply (✓)**

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| --- | --- |
| the core of a programme |  |
| an entire major subject |  |
| more than 60 credits (0.5 EFTS). |  |

## Qualification status:

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| --- | --- |
| New qualification (see Section 5 CUAP Handbook) |  |
| Existing qualification (see Section 17.4.2 CUAP Handbook) |  |

|  |  |
| --- | --- |
| Qualification to be jointly-awarded qualification with an overseas institution or institutions. (see Section 17.3 CUAP Handbook) |  |
| Qualification to be taught (wholly or in part) by an overseas institution or institutions |  |
| NZ university to deliver a qualification offshore by itself. (see Section 17.5 CUAP Handbook) |  |

**Jointly awarded qualifications (see Section 17.3 CUAP Handbook) Reference(s)**

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| --- | --- | --- |
| 17.3.1 | Statement on the standing of the overseas institution(s) | e.g. Agreement Clause 7; Proposal p.13 |
|  | * And sufficient information that the overseas institution meets the quality and programme management requirements essentially equivalent to an NZ university. |  |
| 17.3.2 | Statement of formal agreement between NZ university and Overseas institution(s) |  |
|  | * Including a detailed outline of processes for the management of qualification and students |  |
|  | * Including provision for management of students if arrangement ceases. |  |
| 17.3.3 | Details of overseas institution’s qualification approval and accreditation with respect to the qualification. |  |
| 17.3.4 | A proposal (Sections A and B) outlining relevant contributions of the institutions to the qualification. |  |
| 17.3.5 | Detailed statement of operational performance and effectiveness of the qualification as part of the GYR |  |

Note: CUAP may put the qualification to Review Panel process. CUAP may require further and ongoing monitoring of the arrangement with an overseas institution, depending upon issues raised at the time of programme approval or as a result of a Graduating Year Review.

## Agreement with the overseas institution(s)

An Agreement should be between institutions, not between individual departments or staff members.

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| *The agreement is between* ***Massey University*** *and the* ***<Institution name(s)>.*** *This agreement is consistent with the CUAP principles of approval (identified below).*  *Details of the agreed arrangements are included in the submitted proposal and appended agreement.* |

### Principles of approval

Approval of any New Zealand programme or qualification involving contributions from an overseas provider is based on the following principles:

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| Relationship with the partner will not cause damage to the reputation of the individual NZ university / NZ universities as a whole. |
| Partner has experience in tertiary education, has sufficient resources and has the necessary local legal standing to offer the programme or courses. |
| Consideration is given by both parties to the national and local contexts within which the partners are working, including in particular: |
| * the local higher education system and the partner institutions’ positions in it |
| * the statutory requirements governing national and overseas recognition of awards |
| * any relevant professional requirements governing recognition of awards and qualifications (e.g. registration) |
| * transfer of credit arrangements |
| * portability of the award or qualification |
| * local educational tradition and conventions, including practices relating to delivery and assessment |
| * local cultural relevance and acceptability of curriculum and modes of delivery |
| * copyright and intellectual property protection |
| * maintenance of professional and ethical standards which are consistent with those expected in New Zealand. |

Note: The CUAP sub-committee may issue guidelines for the submission of existing programmes to be offered offshore.

All proposals for programmes or awards to be offered by a New Zealand university and involving participation by an overseas partner, must satisfy normal CUAP assessment requirements.

**The Agreement** (see Section17.4.3 CUAP Handbook)

The Agreement defines the means whereby the quality of the student experience will be assured and the academic standards of the programme maintained, and ensures that the collaborative arrangements operate smoothly in terms of clear channels of communication, accountability and authority.

Where a New Zealand university has academic collaboration for the same programme or qualification (or part thereof) with more than one overseas institution, whether as partners or through sub-contracting, then an Agreement must be agreed to by all partners individually.

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| Agreement with the overseas institution(s) submitted | Yes |

The Agreement must address the following nine issues. **Reference(s)**

|  |  |  |
| --- | --- | --- |
| 1 | Affirm that staff teaching the course or programme have appropriate qualifications and employment conditions. | e.g. Agreement Clause 7; Proposal p.13 |
| 2 | Include agreements about availability of required staffing, libraries, equipment, support services and other resources, for both students and staff. |  |
| 3 | Confirm that the programme of study being delivered overseas and the institution(s) comply with local law. |  |
| 4 | Specify any approval already received (and provide documentation on request) from: |  |
|  | * any local accrediting agency |  |
|  | * any relevant professional body |  |
|  | * any other statutory body which has programme approval authority in that country. |  |
| 5 | Outline procedures which will be adopted to ensure academic standards appropriate to a New Zealand qualification are met, including in particular: |  |
|  | * procedures for initial validation and approval |  |
|  | * procedures for evaluation, monitoring and periodic review |  |
|  | * assessment and examination arrangements |  |
|  | * responsibility for oversight of the above, and procedures for resolving any difference which might arise between the collaborating institutions. |  |
| 6 | Outline procedures which will be adopted to ensure student interests are considered, in particular with respect to: |  |
|  | * academic grievance and appeal procedures |  |
|  | * means of, and responsibility for, communicating to students any particular requirements of the programme arising out of its collaborative nature |  |
|  | * culturally-specific needs in terms of academic practice and access to resources |  |
|  | * management of student interests should the arrangement between the partners cease. |  |
| 7 | Confirm the financial stability of all partners with respect to their capacity to contribute to the programme. |  |
| 8 | Outline the procedures to be adopted should any of the provisions of the Agreement with respect to academic programmes not be met, for whatever reason. |  |
| 9 | Specify the individuals from each institution responsible for oversight of the Agreement, with respect to the above academic requirements. |  |

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### Requirements for universities delivering qualifications offshore without an overseas partner institution (see Section 17.5 CUAP Handbook)

All proposals for programmes or awards to be offered by a New Zealand university offshore must satisfy normal CUAP assessment requirements.

A report must be submitted which includes evidence that: **Reference(s)**

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| --- | --- |
| The design of the programme is suited to delivery in the host country and suited to the needs of the intended students | e.g. Proposal pp.13, 18 |
| The following aspects of the programme to be delivered offshore are comparable to the New Zealand based programme delivery: |  |
| * + programme learning outcomes |  |
| * + content |  |
| * + acceptability to the relevant academic bodies, employers, industry bodies, professional bodies and other relevant bodies |  |
| * + student workload (credit value, level and duration) |  |
| Appropriate resources, including academic staff, are available to deliver the programme |  |
| Assessment methods, criteria and moderation procedures are consistent with the New Zealand based programme delivery |  |
| Effective student and academic support services are provided together with relevant and accurate information for intending and enrolled students |  |
| Provisions for the management of students are in place should the offshore delivery of the programme cease |  |
| The offshore delivery of the programme has been included in the university’s quality assurance systems. |  |