# **recognition of professional development short course for credit**

## proposal DETAILS

**Name of College:**

**Name of Academic Unit (if applicable):**

**College Contact Person for the Proposal:**

**PaCE Contact Person for the Proposal:**

**Consultation:**

<Describe the consultation that has been undertaken regarding the proposed arrangements>

**Year Short Course Recognition to be implemented:**

## SHORT COURSE DETAILS

<Provide details for each course proposed for recognition>

**Course Title:**

**Course Implementation Year:**

**Course Description**

**Learning Outcomes**

< List the learning outcomes for the course – what will the participants be expected to demonstrate and at what level.>

**Assessment**

<List the assessment components for the course. Indicate the nature of each assessment, its contribution to an overall grade/outcome and which learning outcome(s) the component assesses.>

**Total learning hours (including contact hours)**

**Course Sponsor(s)**

**Profile of participants intended for the course**

<Provide a brief profile of the participants intended for this course including details of any assumed knowledge or work experience.>

**Staffing**

**<**Describe the attributes of staff designing and delivering the course which enable them to be able to provide content at the target-level. Include information about team member’s research activity and professional standing.>

## details of COURSE towards which recognition is proposed

**Course number and title:**

**Credit value:**

**Prescription**

**Learning Outcomes**

**Assessment**

**Qualification(s) to which course contributes**

## credit/Course requirements exemption DETAILS

**Amount of credit/course requirements exemption proposed:**

**Relevant Recognition of Prior Learning (RPL) regulation(s)**

*<*Indicate which clauses will apply from the RPL regulations in the latest University Calendar.>

**Statement/comment on equivalence**

<Provide a statement/commentary on how the short course or its components are equivalent to the course you are requesting approval to credit. Include or append the views/opinion of the relevant Programme Director or Course Coordinator you have consulted regarding credit equivalence.>

**Time limit credit will be allowable**

<Specify the proposed length of time that credit from this short course will be allowable>

**College/Academic Unit Sign Off**(Head of Unit/Programme Leader signature, as per relevant College process)

**Name** **Signature** **Date**

|  |  |
| --- | --- |
| Committee | Recommendation |
| College Sub-committee | That the proposal be approved for forwarding to College Board. |
| College Board | That the proposed credit/exemption arrangements be approved and the proposal forwarded to:   * Academic Committee for noting; * PaCE for registration of the arrangements. |
| Academic Committee | That the credit/exemption arrangements approved by College Board be noted. |