



SURNAME:.....

Student ID number: .....

APPLICATION FOR Massey Foundation Grant 2017

Note: It is the responsibility of applicants to provide all the information requested. All applications should be A4 sized, single sided and not presented in any form of folder

PERSONAL DETAILS

NAME IN FULL: Ms/Miss/Mrs/Mr .....

Term Address..... Permanent Address: .....

Telephone: ( )..... Telephone: ( ) .....

E-Mail address: .....

OTHER SOURCES OF FUNDING

Funding Applied For: .....

Funding in Receipt Of: Period Funding has been provided for: Annual Value: .....

Programme of study for which you are enrolled:.....

Enrolled: Full time [ ] Part time [ ]

Campus: Auckland [ ] Palmerston North [ ] Wellington [ ]

Year first enrolled for current degree or diploma:.....

Expected completion date: Year ..... Month:.....

Institute/School/Department in which studies are to be undertaken:.....

Name of Supervisor (if applicable) .....

Please complete this form by providing

- Completed application form
- a personal statement
- a supporting statement
- sign the declaration
- and fill in Parts A and/or B as applicable to you
- complete form C

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### **1. PERSONAL STATEMENT**

Your application must include a personal statement [no more than 1000 words] which identifies why you are applying for the grant [e.g. Continuing Academic Study, Hardship, Travel], and your need.

#### **Equipment or grants for advancing academic study**

You must attach or provide evidence of how your request will advance your study at Massey and evidence of good academic standing.

#### **Hardship**

You must attach or provide evidence of furthering your education at Massey and appropriate details of the hardship you are experiencing.

*If your application is based on hardship, you must provide evidence of financial circumstances and clearly demonstrates need. Please provide an overview of your financial circumstances (a clear picture, but not necessarily fine detail) which shows that you have a greater need than your peers. Applications that are based on a personal desire to avoid typical levels of financial constraint or use of student loan debt while studying will not usually be considered as demonstrations of hardship.*

Please also complete the attached financial statement PART A, giving an estimate of your total income from all sources for the following year and an estimate of your likely outgoings.

#### **Travel**

You must attach or provide evidence which supports the purpose of the travel being to further your education at Massey (e.g. conference, field trip, academic exchange, etc.) and appropriate details of the activity you intend to pursue and the study-related outcomes you expect to achieve.

Your submission must also include the anticipated length of time for the activity (e.g. travel dates, destination, etc.) and relevant evidence confirming your plans (e.g. letter of invitation, conference registration, acceptance as a study abroad student). Complete PART B

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### **2. SUPPORTING STATEMENT**

Please attach a supporting statement from your tutor, supervisor, HOU or other academic mentor who is familiar with your personal / financial circumstances.

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## Massey Foundation Grant 2017 DECLARATION

I consent to:

- The disclosure of personal information I have provided on this form, to staff within the University for the purpose of assessing my application for a grant.
- The Massey University Foundation obtaining any personal information about me which is required for the purpose of this application.
- Publication of my name and details of any grant which I am awarded.

***I confirm that I have disclosed all information as request and that the information I have provided on this application form is true and correct and I have read and understand the regulations for the grants and agree to abide by them should I be offered and accept a grant from Massey University Foundation.***

Date: .....

Signature: .....

**Applications close on Sunday 3 September 2017**

**Please scan your application as a pdf and email to [massey.foundation@massey.ac.nz](mailto:massey.foundation@massey.ac.nz)**

**ONLY** if unable to scan – Post to:

Massey University Foundation  
Tiritea House PN 212  
Massey University  
Private Bag 11222  
Palmerston North 4442

### **DISCLOSURE OF INFORMATION**

The Massey University Foundation undertakes to collect, use and store the information you provide in this application according to the principles of the Privacy Act 1993.

**Part A Massey Foundation Grant 2017 BUDGET**

Please complete the budget below as accurately as possible. All figures should be given on an annual basis.

If you are not eligible for or are not receiving any of the items under Income, please provide an explanation in your Personal Statement.

**Income**

Student allowance .....

Student loan .....

Personal savings .....

Earnings (wages) .....

Parental support .....

Scholarships/Bursaries .....

Other .....

*(Please itemise below)*

*(Please itemise below)*

**Totals**

**\$**

\_\_\_\_\_

**Expenses**

University fees .....

Accommodation (Rent) .....

Meals .....

Telephone, power, etc .....

Study Costs .....

Transport .....

Insurance .....

Entertainment .....

Other .....

\_\_\_\_\_

**\$**

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**Other Income**

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**Other Expenses**

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**Part B Massey Foundation Grant 2017 Travel BUDGET**

	<b>NZ\$</b>	<b>Contribution from other sources</b>
Registration fees (if applicable)		
Travel		
Living expenses (meals, accommodation, etc)		
Travel insurance		
Extra tuition fees		
Associated Study costs		
Research costs (if applicable )		
<b>Subtotal</b>		
<b>Total funds required</b>		

**Part C Massey Foundation Grant 2017 Funds Obtained  
from other sources**

<b>Details</b>	<b>Source</b>	<b>\$\$ Applied for</b>	<b>\$\$ Confirmed already</b>
Scholarships and Prizes (Attach extra sheet if necessary)			
Institutional Funding (from home institution)			
Your Contribution / Other			
<b>Total Confirmed</b>			
<b>Funds Required (carried over from above)</b>			
<b>Shortfall = funds required less total funds confirmed</b>			

## **CHECK LIST**

- Application signed by candidate
  - Personal statement
  - Appropriate financial statement (general or travel)
  - Appropriate evidence of travel costs etc
  - Supporting statement
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