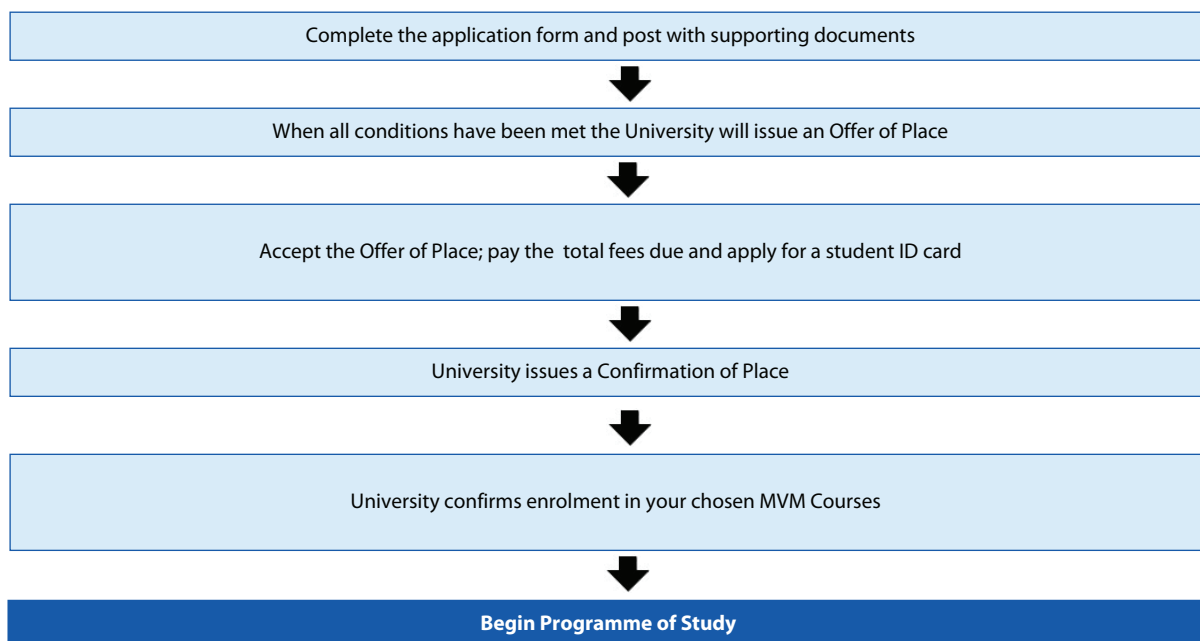




MASSEY UNIVERSITY
NEW ZEALAND

Please complete this form electronically, print, sign, and send to Massey International

APPLICATION FOR ADMISSION AND ENROLMENT AS AN INTERNATIONAL STUDENT IN THE MASTER OF VETERINARY MEDICINE (MVM)



For more information visit <http://international.massey.ac.nz>

ACADEMIC YEAR

Massey University operates a semesterised academic year:

Semester One - February to late June

Semester Two - July to early November

Semester Three - mid November to mid February

The MVM papers generally run for two consecutive semesters (either Semesters One and Two or Semesters Two and Three) in alternate years. Refer to www.mvm.massey.ac.nz for details.

APPLICATION CLOSING DATES

Semester One (February) applications close 1 February*

Semester 2 (July) applications close 1 July*

* Application received after these dates will be considered on a case-by-case basis and are subject to programme and campus availability.

VERIFICATION OF DOCUMENTS

To verify documents photocopy both sides of each page of the original document and use an official company stamp (in English) including, "This is a true copy of the original", on the front of each page. To complete the verification, documents must be signed and dated by an authorised person, eg, a notary public, a justice of the peace, a solicitor, a commissioner of oaths, an official of the issuing authority or an approved Massey University agent. The signature and company stamp must be an original and copies are not acceptable. Documents in languages other than English are to be translated into English by a certified translator and verified in English. Applicants who have had a name change must provide verified evidence of that change, eg, a deed poll or marriage certificate.

ADMISSION CRITERIA

To be admitted into the Massey University MVM programme applicants need to meet both the academic and English language requirements.

ACADEMIC ADMISSION

Postgraduate

Admission into the MVM postgraduate programme requires an appropriate undergraduate degree from a recognised tertiary institution (see www.mvm.massey.ac.nz for more information).

ENGLISH LANGUAGE REQUIREMENTS

The minimum English language requirements for admission to Massey University are:

Postgraduate

Academic IELTS 6.5 (no band less than 6.0), or
TOEFL 575 (paper), TWE 4.0, or TOEFL 232 (computer), ER 4.0, or
iBT 90 (internet), with writing score of 20.

Note:

1. If your initial veterinary qualification is from a country where English is the first language you are exempt from providing English language test results.
2. English language test results are valid for two years only.
3. Applicants with TOEFL/iBT results please request ETS to send the results directly to Massey University. The institution code is 9480

MASSEY UNIVERSITY POLICIES

1. REFUND GUIDELINES (To be read in conjunction with the Massey University Calendar Statutes <http://calendar.massey.ac.nz>)

- 1.1 In accordance with the University's Fees Regulations and Immigration New Zealand policy, refunds of tuition fees paid shall be made to students who withdraw from their paper(s) before 10% of the study period has passed, eg, two weeks for a single semester paper and four weeks for a double semester paper.
- 1.2 Prior to arrival on campus, requests for refunds should be emailed to international@massey.ac.nz. After arrival on campus, requests for refunds must be received on an International Student Refund Request form available from International Student Support staff at each campus. The date of withdrawal is deemed to be the date on which the application to withdraw is received by the University.
- 1.3 At the University's discretion, refunds granted will be made to: a nominated account in the students' home country; to the credit card used to make payment; or, when the University has sighted an Offer of Place from another institution, the funds will be paid directly to the relevant institution. Fees paid by scholarship or other third party may be refunded to that party. Students under 18 years of age must provide evidence of parental approval prior to withdrawal or refund being granted.
- 1.4 A student who gains New Zealand residency before 10% of the study period has passed will be refunded the difference between the international and domestic fees for those papers.
- 1.5 A student who withdraws before 10% of the study period has passed will be refunded the non-tuition fees with the exception of the enrolment fee which is not refundable. Insurance premiums will not be refunded if a claim has been made.
- 1.6 For each refund granted prior to the completion of the first year of study, the University will retain an administration fee of \$500. In all cases, Immigration New Zealand will be advised that the student has withdrawn.
- 1.7 Any commission paid by Massey University to an education agent relating to the admission of the student will be deducted from the amount of any refund payable to the student where withdrawal occurs prior to completion of the first year of study.
- 1.8 Responsibility for authorising refunds for any student enrolled at Massey University is delegated by the Registrar to the International Director. Appeals related to fee refunds should be sent in writing to the International Director.

2. FEES PROTECTION POLICY

- 2.1 Massey University is governed by the Public Finance Act, the Education Act, and University Council regulations in regard to student fees. An individual fee account is maintained for each enrolled student.
- 2.2 Any programme or course offered by the University and listed in its Calendar may be cancelled by the University as a result of insufficient resources or student demand. The Vice Chancellor confirms that Massey University has the financial resources available to refund fees to students enrolled in any cancelled programme or course.
- 2.3 If a programme or course was unable to proceed due to destruction or damage to buildings, plants and equipment or other tangible assets, fees may be refunded to the students affected from insurance proceeds. In this case the fees refund would be covered by the University's Industrial Special Risks policy and be classified as a consequential loss. Under such conditions the University may be unable to meet the normal timeframes for Fee Refunds.

3. TUITION FEES

- 3.1 Tuition fees stated on the Offer of a Place are an estimate only and the student agrees to pay the tuition fees in full once enrolment has been finalised. The final fees will depend on the number of papers taken and the category from which the selection is made.
- 3.2 Tuition fees are subject to annual adjustment by Council and the student agrees to pay the tuition fees as set each year. The student must ensure that they have sufficient funds available before commencing a programme of study.
- 3.3 One academic year (February to November) is generally equivalent to 120 credits of tuition.
- 3.4 Some programmes require more than 120 credits to be completed in a year. This will also increase the tuition fee for that year of study.
- 3.5 Tuition fees do not include accommodation, living expenses, textbooks, field trips, other course related or incidental expenses. For more information please visit <http://international.massey.ac.nz>

4. NON-TUITION FEES

- 4.1 Non-Tuition fees are calculated by academic year, not by semester. Where a student's study spans two academic years, eg. commencing in Semester Two and continuing through to Semester One of the following year, the student will be liable for the annual non-tuition fees in each academic year.
 - 4.2 Non-tuition fees include the Enrolment Fee, Student Services Levy, campus charges, Students' Association fees and Building Levy, and are subject to annual adjustment.
- ### 5. PAYMENTS OF FEES
- 5.1 The student must pay tuition fees and other University related fees to the University directly and not to any recruitment agent or other party. This is part of Massey University's fee protection policy.
 - 5.2 There may be a bank fee charged by the University's bank which is payable by the student.

The information in this section applies to international students studying in New Zealand only.

COMPULSORY MEDICAL AND TRAVEL INSURANCE

International students are required to provide evidence of appropriate insurance and current medical and travel insurance while studying in New Zealand. This insurance must provide cover for pre-existing medical conditions and the costs of any support requirements.

For a list of approved options visit <http://international.massey.ac.nz>

HEALTH AND DISABILITY

Full disclosure of any disability, impairment, long-term injury, or chronic medical conditions is necessary so that the University can assess its ability to support international students during their study in New Zealand.

ELIGIBILITY FOR HEALTH SERVICES

Most international students are not entitled to publicly funded health services while in New Zealand. If a student receives medical treatment during their visit they will be liable for the full costs of that treatment. Full details on entitlements to publicly funded health services are available through the Ministry of Health, and can be viewed on the website: <http://www.moh.govt.nz>

ACCIDENT INSURANCE

The Accident Compensation Corporation (ACC) provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but students will still be liable for all other medical and related costs. Further information can be viewed on the ACC website at <http://www.acc.co.nz>

STUDENT VISAS/IMMIGRATION

To apply for a student visa you will need to present a Confirmation of Place to your nearest Immigration New Zealand office, New Zealand Embassy or High Commission.

Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements, are available through the Immigration New Zealand website at <http://www.immigration.govt.nz>

EDUCATION (PASTORAL CARE OF INTERNATIONAL STUDENTS) CODE OF PRACTICE

Massey University has agreed to observe and be bound by the Education (Pastoral Care of International Students) Code of Practice published by the Ministry of Education. Copies of the Code are available on request from the University or from the NZQA website at <http://www.nzqa.govt.nz/providers-partners/education-code-of-practice/>. The Code sets out minimum requirements for signatories including in relation to dispute resolution: <http://www.nzqa.govt.nz/providers-partners/education-code-of-practice/student-complaints/>

CHECKLIST

Have you ATTACHED the following documentation to your application form?

- A verified/notarised copy of your birth certificate or passport (include the student or work permit if you have one already)
- Officially translated and verified/notarised copies of all academic transcripts and graduation certificates (also include verified copies of these documents in the original language)
- Evidence of English language (request originals to be sent directly from the testing centre if you have taken or intend to take TOEFL or iBT)
- A disability/health statement if you answer 'Yes' to either of the questions in Part C of the application form



APPLICATION FOR ADMISSION AND ENROLMENT AS AN INTERNATIONAL STUDENT IN THE MASTER OF VETERINARY MEDICINE (MVM)

PART A: Personal Details of Applicant

Massey University student identification number (if already allocated)

NSI number (if you have previously studied in New Zealand)

Surname/Family name (as shown on passport)

Given names (as shown on passport) Preferred name

Date of birth (dd/mm/yyyy) Gender Male Female

Citizenship (as shown on passport) Ethnic group (if different from Citizenship)

Current Postal Address (Please use 4 lines only)

Email

Telephone

Mobile

Residential Address while studying at Massey University (if different from above)

Emergency Contact

Name

Relationship (eg parent)

Telephone

Email

PART B : Intended Programme of Study

Please tick one:

- Master of Veterinary Medicine (MVM) 4811 Postgraduate Diploma in Veterinary Clinical Sciences(PGDipVCS) 4608
- Postgraduate Certificate of Science (PGCertSc) 4250 Certificate of Proficiency (Science) (COP Science) 4001

Intended start date: (indicate month and year e.g.July 2010)

Courses:

If I am accepted into my intended programme of study please enrol me in the following courses:

Paper Title	Paper No.	Semester	Location	Mode
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Academic Background Please provide verified official documentation of academic transcripts for all qualifications.

Higher Education (must have a Veterinary Degree OR for business papers only, can have any tertiary qualification and/or relevant work experience)

Name of Institution	Country	Qualification	Date Started	Date finished
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

What is your intended career?

Will your chosen Massey University programme help you achieve your career goals?

Yes

No

English language proficiency (International certificates (IELTS, TOEFL) or other evidence of English language proficiency)

Applicants who have completed a qualification in a country where English is the first language are exempt from providing English language test results.

I will take/have taken

Date to be taken

Result if known

PART C: Health and Disability Do you have any disability, impairment (including learning disabilities), long-term injury, or chronic medical condition(s) that may impact on your ability to study and/or participate in university activities? Failure to disclose any known medical conditions to your insurer may invalidate your insurance policy. It is a condition of enrolment for international students that you obtain and maintain sufficient insurance for the duration of your enrolment. If yes, please provide a report from a registered health professional so we can assess your ability to support you during your study in New Zealand

Yes

No

PART D: Declaration

I declare that the information given in this form is true and correct, and no information that would have a bearing on my enrolment has been withheld.

I understand and agree that:

- This application for admission will form part of a contract between me and Massey University. The terms of that contract are set out in the document entitled "Student Contract" (which can be viewed on the Massey University website). The contract will only be formed, however, when a Confirmation of Enrolment form is issued by Massey University.
- Information about me may be held by, used by and disclosed to the following organisations (including their officers and staff) provided it is relevant to their duties: Massey University and wholly owned subsidiary companies of the University, other tertiary providers with whom Massey University has entered into joint venture or other contractual arrangements, Massey University's Alumni Association, Students' Associations, Extramural Students' Society and related Trusts, Ministry of Education, Tertiary Education Commission, StudyLink, Inland Revenue Department, Dept of Work and Income, Ministry of Foreign Affairs and Trade and Specialist Education Services, Tribal trusts and scholarship providers, Other tertiary institutions that I am transferring to or from, or with which the University has a conjoint teaching arrangement in which I participate, New Zealand Teachers' Council and other professional accreditation agencies, Other agencies where disclosure is permitted or required in accordance with the Privacy Act 1993.
- My name, date of birth and residency as entered on this enrolment form will be included in the National Student Index, and will be used in an Authorised Information Matching programme with the New Zealand Birth Register. For further information please see <https://nsi.education.govt.nz>
- I have the right to access the personal information which Massey University holds about me and the right to request the correction of that information;
- Books, journals and other teaching materials made available to me by Massey University are for my own studies, and copying or using them for other purposes is an infringement of copyright;
- Massey University's Policy on Intellectual Property will apply to my enrolment in research papers or programmes.
- Security of personal information about me that is held by Massey University is protected by a PIN or other unique identifier ("unique identifier") provided to me by Massey University. I confirm that the evidence of identity I have provided to the University belongs to me, authorise the use of the unique identifier for admission and enrolment purposes, accept responsibility for all uses of my unique identifier and agree not to give my unique identifier to other people.

I agree that to the extent permitted at law Massey University's liability to me, howsoever arising, if established, is limited to the amount of tuition fee that I paid for the enrolment period in which liability arises.

I authorise the use of my personal information (including photos) for purposes related to my studies and for the provision and improvement of services for students of the University.

I solemnly promise to obey the Statutes, Rules and Regulations of Massey University.

Please ensure you have attached the following documents

Verified evidence of citizenship (birth certificate or identity page of current passport)

Verified copies of academic transcripts with a grading scale

Verified copies of graduation certificate (where applicable)

A report from a registered health professional (where applicable)

English language test results (where applicable)

Curriculum vitae (CV) - required only if you are a non-veterinarian applying for business papers

Please print, sign and return this form and all supporting documentation as noted under Checklist on Page 2.

The submission of false information or forged documentation in support of this application will automatically disqualify a student from enrolment. Massey University reserves the right to inform all other New Zealand Universities of such cases, including the student's name and date of birth. Immigration New Zealand and the New Zealand Police will also be informed. The submission of this Application for Admission will be deemed to be acceptance of these terms and constitutes consent to disclosure for the purposes of Privacy Principle 11 of the Privacy Act 1993.

Signature of applicant

Date

Please print, sign and return by post, this form and all supporting documentation.

By Airmail:
International Admissions Team
Student Administration Massey
University Private Bag 11 222
Palmerston North 4442
New Zealand

By Courier:
International Admissions Team
Student Administration
Massey University
Room 3.01, Ruahine Building
Hokowhitu Campus
Palmerston North 4442
New Zealand

Print, sign and post Form

Post only, please do not fax or email.