

COUNCIL AGENDA PLAN – MARCH - DECEMBER – 2012

	<b>Friday 2 March (Manawatu)</b> <b>Function: <u>Close off of previous year; Establishing parameters for new year; Strategy approval for the current year</u></b> <ul style="list-style-type: none"> <li>• Induction of new members</li> <li>• VC scene setting</li> <li>• Approve Road to 2020 (Feb)</li> <li>• Preparation for graduations and Honorary Awards</li> <li>• Annual Accounts for previous year (delegation)</li> <li>• Review of Council performance</li> </ul>	<b>Friday 4 May (Albany)</b> <b>Function: <u>Consolidation of business for current year</u></b> <ul style="list-style-type: none"> <li>• Monitoring progress re enrolments</li> </ul>	<b>Friday 6 July (Manawatu)</b> <b>Function: <u>Strategy planning for the following year; Approval of International Fees</u></b> <ul style="list-style-type: none"> <li>• Approve International Student Fees</li> </ul>
Strategic Discussions	Presentation on Branding and Marketing 2012: <i>Cas Carter, Assistant Vice-Chancellor External Relations</i>	Student Forum	Commercialisation and Business Development- <i>AVC &amp; University Registrar and AVC Research and Enterprise</i>
Site visits	No visit – Maori Protocols Training and Hangi	Albany Campus, including student facilities and Student Association representatives	Milson Flight Centre - deferred
Key Reports	<ul style="list-style-type: none"> <li>• Chancellor’s Report</li> <li>• VC Reports - to include <ul style="list-style-type: none"> <li>• VC Report</li> <li>• VC scene setting 2012</li> <li>• Financial Reports</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Chancellor’s Report</li> <li>• VC Reports - to include <ul style="list-style-type: none"> <li>• VC Report including CoRE reporting to Council</li> <li>• Financial Report</li> <li>• Quarterly Performance Reports</li> <li>• Aged Debtors Report</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Chancellor’s Report</li> <li>• VC Reports - to include <ul style="list-style-type: none"> <li>• VC Report</li> <li>• Financial Reports</li> <li>• Performance Review Report</li> </ul> </li> </ul>
Decision Items	<ul style="list-style-type: none"> <li>• 2011 Annual Accounts delegation to A&amp;R Committee</li> <li>• Conferring of Degrees &amp; Awarding of Diplomas and Certificates at graduation ceremonies delegation</li> <li>• Terms of Reference- Council Committees</li> <li>• Policies as per schedule</li> </ul>	<ul style="list-style-type: none"> <li>• Student Fee Setting Process and Principles (Domestic and International)</li> <li>• Research Strategy</li> <li>• MVL Statement of Corporate Intent 2012</li> <li>• Maori Protocols Feedback Report</li> <li>• Policies as per schedule</li> </ul>	<ul style="list-style-type: none"> <li>• International Student Fees 2013</li> <li>• Massey Ventures Ltd Annual Report 2011</li> <li>• Council Code of Conduct</li> <li>• Gazette Notice: Student Membership</li> <li>• Governance Committee Terms of Reference</li> <li>• Academic Board Terms of Reference</li> <li>• Policies as per schedule</li> </ul>
Committee, Associated Entities and Other	<ul style="list-style-type: none"> <li>• Audit &amp; Risk Report – including high level risks</li> <li>• Academic Board Reports</li> <li>• Performance Review Committee Report</li> <li>• Honorary Awards Committee Report</li> <li>• Review of Council Evaluation 2011</li> <li>• Tracking Council Decisions and Delegations</li> </ul>	<ul style="list-style-type: none"> <li>• Audit &amp; Risk Report – including high level risks</li> <li>• Academic Board Reports</li> <li>• Governance Committee Report</li> <li>• NZSM Annual Report 2011</li> <li>• Massey University Foundation Annual Report 2011</li> <li>• Massey Ventures Ltd Annual Report 2010</li> </ul>	<ul style="list-style-type: none"> <li>• Audit &amp; Risk Report –including High level risks</li> <li>• Academic Board Reports</li> <li>• Academic Board Chair’s Report (in person)</li> <li>• Honorary Awards Committee Report</li> <li>• Report from PVC College of Creative Arts (in person)</li> <li>• Report from PVC College of Business (in person)</li> </ul>

Business Cases will brought to Council for approval as appropriate

COUNCIL AGENDA PLAN – MARCH - DECEMBER – 2012

	<b>Friday 7 September (Manawatu)</b> <b>Function: <u>Approval of Investment Plan and Domestic Fees</u></b>	<b>Friday 5 October (Wellington)</b> <b>Function: <u>Budget 2013 review</u></b>	<b>Friday 7 December (Manawatu)</b> <b>Function: <u>Budget approval and Final Decisions for the current year and preparation for following year</u></b>
	<ul style="list-style-type: none"> <li>Approve Investment Plan</li> <li>Approve Domestic Student Fees</li> <li>Establish Council agenda plan and schedule for following year</li> </ul>	<ul style="list-style-type: none"> <li>Review Operating and Capital Budget for following year</li> <li>Insurance Renewal – delegate authority to approve</li> </ul>	<ul style="list-style-type: none"> <li>Approve Operating and Capital Budget for following year</li> <li>Election of Chancellor and Pro-Chancellor</li> <li>Committees established</li> <li>Farewell to leaving Council members</li> </ul>
Strategic Discussions	Asset Management Strategy – <i>AVC Finance, Strategy and IT</i>	Maori and Pasifika Strategy – <i>AVC Maori and Pasifika</i>	Road to 2020 including Academic Reform – <i>AVC &amp; University Registrar and AVC Academic and International</i>
Site Visits	Turitea Campus, including student facilities and Student Association representatives	Wellington Campus, including student facilities and Student Association representatives	Farms (adjacent to Turitea Campus)
Key Reports	<ul style="list-style-type: none"> <li>Chancellor’s Report</li> <li>VC Reports - to include <ul style="list-style-type: none"> <li>VC Report</li> <li>Financial Report</li> <li>Quarterly Performance Reports</li> <li>Performance Review Report</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Chancellor’s Report</li> <li>VC Reports - to include <ul style="list-style-type: none"> <li>VC Report</li> <li>Financial Report</li> <li>Performance Review Report</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Chancellor’s Report</li> <li>VC Reports - to include <ul style="list-style-type: none"> <li>VC Report</li> <li>Financial Report</li> <li>Quarterly Performance Reports</li> <li>Performance Review Report</li> <li>Aged Debtors Report</li> <li>Road to 2020</li> </ul> </li> </ul>
Decision Items	<ul style="list-style-type: none"> <li>Investment Plan 2013-2015</li> <li>Domestic Student Fees 2013</li> <li>Draft Agenda Plan 2013</li> <li>Draft Meeting Schedule 2013</li> <li>Policies as per schedule</li> </ul>	<ul style="list-style-type: none"> <li>2013 University Operating and Capital Budget</li> <li>NZ School Music Statement of Corporate Intent 2013</li> <li>MVL Statement of Corporate Intent 2013</li> <li>Policies as per schedule <ul style="list-style-type: none"> <li>Contract Management Policy</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Renewal of Insurance 2013</li> <li>Student Bad Debts</li> <li>Council Committee membership</li> <li>Revised Guidelines for Conduct of Council and Council Committees meetings</li> <li>Election of Chancellor and Pro Chancellor (<i>as required</i>)</li> <li>Policies as per schedule</li> </ul>
Committee, Associated Entities and Other	<ul style="list-style-type: none"> <li>Audit &amp; Risk Report—including high level risks</li> <li>Academic Board Reports including Chair Academic Board Report (in person)</li> <li>Honorary Awards Committee Report</li> <li>Research Strategy Framework Report (AVC RE in person)</li> <li>Tracking Council Decisions and Delegations</li> <li>Report from Massey University Foundation Chair’s (in person)</li> </ul>	<ul style="list-style-type: none"> <li>Audit &amp; Risk Report – including high level risks</li> <li>Honorary Awards Committee Report</li> <li>Notice of Intention for Chancellor and Pro Chancellor</li> <li>Graduation Schedule 2013</li> </ul>	<ul style="list-style-type: none"> <li>Audit &amp; Risk Report – including high level risks</li> <li>Academic Board Reports including Chair Academic Board Report (in person)</li> <li>Honorary Awards Committee Report</li> <li>Council Evaluation 2012</li> </ul>

Business Cases will brought to Council for approval as appropriate



## MASSEY UNIVERSITY

### VICE-CHANCELLOR'S OFFICE

**To:** Members of Council  
**From:** Vice-Chancellor  
**Date:** 25 June 2012  
**Subject:** **Vice-Chancellor's Part I Report to Council**  
**Period: late April – late June 2012**

---

**Purpose:**

This report is presented to update Council on key achievements, highlights and major issues arising over the period late April – late June and also seeks to give Council a flavour of the breadth and depth of University-associated activities. The report gathers together strategic items provided by college and service lines, the Vice-Chancellor's e-log and diary. Further detail is provided in the appendices to this report.

---

## 1.0 Topical Issues

### 1.1 The Minister of Tertiary Education on University Councils

In early May Minister Steven Joyce noted that he was interested in reviewing the structure of university councils.

The size of university councils has been raised. The claim being made is that they are a bit "big and unwieldy". It appears that Mr Joyce has been impressed by the smaller councils now in place in polytechnics and is wondering if the same model can be applied to universities. It has been suggested that a more "entrepreneurial" (meaning commercial) approach might be assisted by smaller councils. Much discussion lies ahead but this is an issue deserving of considerable attention.

### 1.2 2012 Government Budget announcements

Overall, the Budget delivered in late May lived up to its billing. There was "zero" new spending, but tertiary education did gain a little from reprioritisation. For the most part, however, the process of moving money around meant someone in the tertiary sector lost for someone else to gain. The tertiary sector as a whole, for example, did not get the usual CPI adjustment to support all of its activities. Instead this money has been allocated to initiatives like the increases for engineering and science.

The Budget promised more money for so called STEM subjects, a narrow set of subjects – science, technology, engineering and maths – which have been identified by the Government as more important and will receive higher funding. The source of this money is to be students who, it is claimed, get more financial support than students overseas.

It is also claimed that Australia funds non-STEM subjects, like history, at a lower rate than New Zealand, so we can do the same. But the comparisons appear to leave out sources of funds in Australia that ensure non-STEM subjects actually get a higher rate than New Zealand..

Even more worrying is the view that tertiary education is “largely a private good” and that the more education someone gets the more they should be asked to carry the cost because they will earn more. Courses of study longer than 200 weeks are being identified as area where students should carry the cost to a larger extent. Support for postgraduate students can be cut; the argument goes, because these students will get big salaries.

Postgraduates may get better salaries than the New Zealand average, but they do not compare so well with those offered overseas. This is one of the main reasons students leave New Zealand.

All in all, the Budget debate so far has raised some concerns. What has been said has not always been encouraging. Universities are being urged to take a more commercial approach because they can expect no new funding from the Government. Money will be reallocated but it will not be new.

How are we to solve the obvious problem that universities must have substantially more money if they are to remain world competitive? The answer, according to an article in the New Zealand Herald, is international students. Apparently, there are millions of dollars to be gained immediately by a more aggressive approach to recruiting international students. It is central to Massey’s strategic plan that we will internationalise in the years ahead. We are making very good headway. However, progress needs to be made with an eye on quality and sustainability. International education is littered with institutions that have crashed and burned by moving too quickly.

An outline of the Government’s Budget and how it will impact on Massey is attached as Appendix I.

### 1.3 **2012 Queen’s Birthday Honours**

Congratulations to Massey University staff and alumni who were recognised with Queen’s Birthday Honours:

#### *Staff:*

- Professor Glyn Harper, Queen’s Service Medal (QSM), for services to historical research.
- Mr Shane Cotton, Officer of the New Zealand Order of Merit (ONZM), for services to visual arts.
- Ms Margaret Medlyn, Officer of the New Zealand Order of Merit (ONZM), for services to opera.

#### *Alumni:*

- Dr Dame Margaret Bazley, Order of New Zealand (ONZ), for services to New Zealand
- Dr Sir Peter Jackson, Order of New Zealand (ONZ), for services to New Zealand
- Dr Dame Malvina Major, Order of New Zealand (ONZ), for services to New Zealand
- Dr Michael Houstoun, Companion of the New Zealand Order of Merit (CNZM), for services as a pianist.
- Professor Christine Winterbourn, Companion of the New Zealand Order of Merit (CNZM), for services to science.
- Mr Peter McLeavey, Officer of the New Zealand Order of Merit (ONZM), for services to the arts.
- Ms Dale Copeland, Member of the New Zealand Order of Merit (MNZM), for services to the arts.
- Ms Traci Houppapa, Member of the New Zealand Order of Merit (MNZM), for services to business and Māori.
- Ms Carol Quirk, Queen’s Service Medal (QSM), for services to surf life saving.
- Ms Vicki Wall, Queen’s Service Medal (QSM), for services to people with disabilities.
- Lieutenant Layamon Bakewel, Distinguished Services Decoration (DSD), for services to the New Zealand Defence Force.

### 1.4 **Matariki**

Please refer to Appendix II for a list of Matariki Events in 2012 developed by the Office of the Assistant Vice-Chancellor (Māori and Pasifika). – should you be aware of other events not listed please advise Professor Sir Mason Durie.

## 2.0 Key Strategic Issues and Positioning

### 2.1 Engine of the new New Zealand

The symposium *It's Our Future – Creating a new New Zealand*, planned for December 3-4 2012 is rapidly taking shape. A small group has been attending to some key details (like the venue) but will want to expand the discussion to the wider network again soon. This has already become a fascinating project.

### 2.2 Planning roadshows

Planning Road shows were held on all three campuses in early May by the Office of Strategy Management to initiate the annual planning process for 2013 following update of *The Road to 2020*.

### 2.3 Teaching and learning

#### 2.3.1 Academic reform project update

Developments associated with the Academic Reform Project are continuing with groups established to facilitate the implementation of the College of Health and the Institute of Education in the College of Humanities and Social Sciences. Discussions have also been occurring within college boards and executive groups and among the academic leaders forums at each campus to further develop the University's signature platforms, defining specialisations and campus profiles so that our core disciplinary and curricula environments, within which students engage are clearly articulated.

#### 2.3.2 Institute of Education

This is one of the most significant outcomes of the Academic Reform process and one of the most exciting. It promises a decisive new approach to both teacher training and education. This is now being advanced through a transition group. The search for a foundation director is about to begin. Congratulations to the staff who have promoted such an innovative future for education at Massey. Please refer to Appendix III for further detail.

The institute has received quite a boost by the debate around teacher training that continues to rage. There is widespread support for the idea of postgraduate training as a way of supporting the profession. It will be important to continue to make our case as the institute is established. Leading the way is not always easy – but it is never dull!

It was a concern, however, that at the same time an argument was made in favour of larger classes. The origin of this view (as always) is the Treasury. I am not aware of any educational experts in the Treasury, but that has not prevented them from asserting that class size does not impact on the quality of education. As our own College of Education has pointed out, there is no evidence for this view at all. It was therefore pleasing to note the Governments post-Budget turn-around on this issue.

#### 2.3.3 College of Health

The proposal to establish a College of Health has also been approved by Council and an establishment group will now oversee the next steps. This is a very important new development arising from the academic reform process. Thank you to everyone who has been part of the discussions and consultation – in particular Professor Sir Mason Durie. Please refer to Appendix IV for further details.

#### 2.3.4 Distance education

In my last report I mentioned the DEANZ 2012 conference (Distance Education Association of New Zealand) held in Wellington in early April. It was good to see that Massey University continues to lead in this area, not only in New Zealand but internationally. I am convinced that anytime, anywhere, flexible, mobile styles of learning will grow in importance throughout this century and Massey is well positioned to make a significant contribution.

### 2.4 Research update

#### 2.4.1 Institutional Review of Research (IRoR) 2011 – Performance-Based Research Fund (PBRF) preparation

A series of researcher development and engagement drop-in sessions have been completed across all campuses to provide staff with an opportunity to meet with Assistant Vice-Chancellor (Research and Enterprise) Professor Brigid Heywood and her team to discuss research portfolio feedback as part of preparing evidence portfolios. 1081 are currently being reviewed as part of the preparations for the PBRF 2012 audit. A qualitative report on the first detailed assessment of the IRoR 2011 findings was presented to Academic Board in June. The board welcomed the proposals for future research/researcher management and will now receive formal recommendations from the University Research Committee.

The PBRF submission support team are now reviewing electronic copies of all research outputs ready for final collation, verification and translation as required into digital form for submission to the TEC as part of the portfolio of evidence by end of July 2012.

A process is in place to ensure the ~ 25,000 outputs included in our evidence portfolios have been validated by the submission date (July 6) to ensure no quality challenges occur during the TEC audit process. Independently colleges are ensuring that each staff member has collated all material supporting their CRE and PE statements.

An update of staff eligibility is in progress to ensure accurate records are held of all staff at Massey and of their eligibility status for PBRF. The University is still pursuing this process as part of an institutional health check despite the recent announcement for a change in submission requirements for eligible staff likely to rated 'R' in the audit process.

## 2.5 Internationalisation Update

- 2.5.1 The restructure of the International Office is almost complete, with the commencement of the International Director Arthur Chin, Director (International Relations) Michael O'Shaughnessy and Mobility Manager Gregory Huff who is likely to commence with us in August. Mr Bruce Graham has taken on the role of International Development manager working closely with colleges to progress opportunities.

Some key activities aligned to the Internationalisation strategy are in the process of development. They include: greater transparency and clear ownership with inbound international visits (the development of a single portal to manage visits hosted by colleges and the International Office will ensure opportunities are more effectively managed); the customer relationship management strategy to manage cohort relationships with government sponsored students; and establishing a personal development workshop for staff to achieve enhanced acculturation experiences.

- 2.5.2 I also had the opportunity to continue international connections with the following:
- Discussions with the New Zealand High Commission education counsellor (New Delhi) Melanie Chapman.
  - Discussions with Vice-Chancellor of University of Delhi Professor Dinesh Singh.
  - Hosted a visit from the Victorian Parliament's Education and Training Committee.
  - Hosted a visit from the Korean Ambassador to New Zealand Yongkyu Park.
  - A visit from the Argentinean Ambassador to New Zealand Fernando Escalona to the Manawatū campus who delivered a lecture on the Malvinas (Falkland's) Islands.
- 2.5.3 Assistant Vice-Chancellor (Academic and International) Professor Ingrid Day travelled to Indonesia on a Trade Mission with the New Zealand Government and including the Prime Minister, Education New Zealand, and representatives from Victoria University of Wellington and AUT University. The mission provides the basis for informed discussions between the New Zealand universities, Education New Zealand and key agencies in Indonesia regarding education services and provision.
- 2.5.4 The Institute of Veterinary, Animal and Biomedical Sciences is scoping veterinary twinning opportunities with Indonesian veterinary schools, involving financial support from the Indonesian, Australian and New Zealand governments, international organisations the World Organisation for Animal Health (OIE) and the World Bank.
- 2.5.5 Staff have also been involved in strategic visits to Sri Lanka to capitalise on the strong links already developed with governmental and academic institutions in Sri Lanka, and to develop

memoranda of understanding that will lead to sustainable long-term partnerships in teaching and research. Discussions are also under way with tertiary providers in India.

- 2.5.6 For the first time a marketing and recruitment trip was undertaken to South America by the International Office, including Brazil, Colombia, and Chile. The purpose was to establish a network of proactive and interested education consultants for the University. The response was encouraging and permanent connections and relationships will be confirmed in the near future. A trip was undertaken to Saudi Arabia and Kuwait as a collaborative exercise with other New Zealand universities. The trip consisted of meetings with Ministry of Education staff and scholarship bodies.
- 2.5.7 Professor Claire Massey, Professor Chris Moore, and Dr Henry Chung from the College of Business travelled to Taiwan for a memorandum of understanding signing ceremony with the National Chung Hsing University. Under the memorandum, the two universities will develop 2+2 pathway programmes, research initiatives, and student and staff exchanges. Professors Massey and Moore also took the opportunity to visit 12 universities in Taiwan and mainland China.
- 2.5.8 Since the last report the College of Education continues to host several large and important short course groups over April/May:
- The School of Education at Albany hosted 58 participants on April 26 from Northeastern University, Thailand. This included workshops on the New Zealand Education System and School Leadership.
  - From the April 30 to May 25, 12 secondary school teachers from the Ministry of National Education, Indonesia attended a secondary teachers placement programme (including three weeks of school placements). Based in Palmerston North.
  - For two days, May 14-15, a delegation of five led by the Dean of the Faculty of Education, Mahasarakham University, Thailand, will be here to have discussions on the programme Massey runs for Mahasarakham, cooperation between universities and research collaboration.

Please also refer to the Connections and Responsibility section items 4.2 and 4.3 below for further international linkages.

## **2.6 Agri-Food update**

- 2.6.1 The Lincoln/Massey jointly-owned Agri One Ltd is active in the development of business plans for two new Primary Growth Partnership (PGP) applications. Capability development for fertiliser industry personnel is the focus of one bid, and a broader research-informed knowledge transfer series of projects will be developed in a PGP bid with the red meat industry.

The current DairyNZ-funded PGP investment in the Centre of Excellence in Farm Business Management launched their “OneFarm” website at the DairyNZ Farmers’ Forum on May 23. Dairy farmers and rural advisors all congratulated the team on the excellent research and social network resources available on the Lincoln/Massey website.

Massey University has targeted Hawke’s Bay Regional Council as a strategic partner in developing our reputation in the region. Discussions are progressing to position Massey as a significant project leader in a range of activities supporting their proposed water storage scheme.

On May 8 Massey University was profiled as a collaborative partner in the new Primary Industry Capability Alliance (PICA). Launched by Minister David Carter, this alliance positions a multi-entry pipeline of education demand creation activities as an integrated engagement vehicle for prospective students. Industry and media support the concept of the alliance to lift interest in the sector as a dynamic employment opportunity. PICA founding members include: New Zealand Young Farmers, Federated Farmers, AgITO, Lincoln and

Massey Universities, and funded by DairyNZ and Beef+LambNZ and the Ministry of Primary Industries.

Agri One Ltd is also organising a Food Security Research Symposium funded by the Ministry of Science and Innovation. Massey University's Professor Hamish Gow will facilitate the forum to gain insights from food exporters, researchers and government agencies on the priorities for government investment.

- 2.6.2 Further to item 2.6.1 above, Open Lab, the College of Creative Art's enterprise studio powered by scholarship designers, graduate creative directors and staff mentors continues to attract new clients from within and outside of the University. Projects culminating in May included the OneFarm website for the Centre of Excellence in Farm Business Management, providing a portal for rural professional development education and an online community for discussion of research and education related topics. The Centre is a joint venture between Massey and Lincoln Universities. Open Lab has provided brand and visual identity consulting as well as website visual communication design.
- 2.6.3 National Field Days at Mystery Creek, Hamilton in mid-June went well. Thank you to the many staff who took part in the event. The Massey stand looked great and interest was high.
- 2.6.4 An agreement-in-principle has been signed between Massey and Lincoln Universities through the Manawatū Bio-Protection Centre and Massey's Institutes of Molecular BioSciences and Natural Resources together with the joint Agriculture and Life Sciences Trust. The agreement adopts a broad philosophy through operational issues with respect to joint funding of two research fellowships, one in Molecular Plant Pathology and the other in Plant Pathology, to be based in the two Massey institutes respectively. Recruitment is current underway.

## 2.7 **Innovation update**

The merging of the steering and advisory innovation groups has taken place with a consolidation effected by a smaller number of focussed working groups. The innovation lecture series (led by Professor Anne deBruin of the Social Innovation and Entrepreneurial Research Centre) continues to attract large audiences to Massey.

The following are the Innovation group's major work themes:

1. ICE core : Teaching Innovation Creativity and Entrepreneurship across the curriculum: (chaired by Professor Marti Anderson, New Zealand Institute for Advanced Study)  
This initiative aims to deliver a Massey-wide core papers in innovation, creativity and entrepreneurship emphasising Massey distinctiveness.
2. Innovation and the research agenda:  
Dialogue is under way with Assistant Vice-Chancellor (Research and Enterprise) Professor Brigid Heywood on Massey's Research Strategy and how we leverage our innovation platform to deliver on it.
3. Knowledge Exchange Hub (chaired by Professor Christoph Schumacher, School of Economics and Finance)  
A memorandum of understanding has been signed with KPMG. The first project, on Financial Institutions Performance Survey has been completed which resulted in a co-branded publication and television interview. Discussions are under way with Westpac regarding a memorandum and a programme on Financial Literacy. A memorandum was signed in late May with the Auckland Council. A conference on immigration will be hosted at Albany. A memorandum is under discussion with Auckland Tourism, Events and Economic Development Ltd.
4. External Engagement Strategies (chaired by Assistant Vice-Chancellor Cas Carter)  
This initiative aims to manage and facilitate growing external engagement with schools, companies and community and includes internal communication and alumni.
5. Innovator-in-Residence programme

The first Innovator-in-Residence (Colin Gilchrist) has finished his term and will continue his relationship with Massey within the School of Engineering and Technology as an honorary researcher.

6. ICT/Hi-Tech strategy:

This initiative is in response to the identification of the Albany Basin as an ICT/HiTech hub by the Auckland Supercity plan. The School of Engineering and Advanced Technology and the ecentre are also involved in the hub.

2.8 **Sustainability update**

A university wide 'light-audit' of sustainability related activities in the areas of 'Operations and people', 'Research and partnerships', and 'Education for Sustainability' is being conducted through the circulation of a template to all key academic and service units. The results will enable the University to develop a more integrated understanding of the diverse strands of its sustainability research and teaching across the different colleges, identify opportunities for leveraging off existing work, and assist with profiling our achievements. The audit also provides an opportunity for academic and service units to signal areas where we could increase or improve our activity. Other activities include the development of a web presence for 'Sustainability' (via External Relations), and the University-wide 2011 data update for the Sustainability Benchmarking System (via Facilities Management). The benchmarking system, developed with funds from the Strategic Innovation Fund, is being updated for year-end data. Results are due in May-June 2012 and will show three-four years' benchmark trends in most metrics, enabling us to examine trends.

2.9 **Connections**

2.9.1 Massey University's brand campaign was re-launched in April this year. The additional investment has largely been used to increase Massey's market share of advertising. As a result, we now have a much stronger regular presence in the New Zealand media. This supports our growing profile in the unpaid media which, is not only increasing, but is much more on message. We have been focusing on television and online media to reach our target audience and creating video content for websites, social media and television. The new television commercial has created some talkability and is supported by some print advertising and extensive digital media. The target for the campaign is 15-25 year olds and their influencers, 35-59 year olds.

All advertising is designed to send people to the engine website. This was created last year to provide a modern, interactive experience for users that we were unable to do with the current University website. However, all information on the engine website moves users seamlessly to the University site. We have also developed a new career engine designed to create more interactivity with users to encourage longer and more regular use of the site. It takes students from secondary school all the way through University and beyond to what they aspire to accomplish. Email addresses are collected and there is a contact plan in place to stay in touch with these prospects.

Our key aim is to reach critical mass in the market and be consistent with messaging in everything we do. For this reason, in 2012 we have had a large focus on redesign of current activities and products we produce. This has included a new University profile and DVD, aligning all University publications and events with our key messages, redesigning the way we present ourselves to school pupils, career advisers and principals. The recruitment team now has a consistent presentation, which matches the marketing brand and new in-stands for expos reflecting our key messaging.

2.9.2 Readers of the Dominion Post and the New Zealand Herald will have noticed that the University has a daily quiz in both newspapers. The feedback is extraordinary. Apparently people all over the country struggle with the questions (often in groups) every day. A great way to get the University talked about.

Congratulations to Associate Professor Claire Robinson and the Three60 team. Dr Robinson appears regularly on TVNZ's Q+A programme on Sunday mornings. Meanwhile Massey is sponsoring and staff are appearing on TV3's Sunday morning (9am) Three60 programme on international current affairs. Please refer to Appendix V for further details.

## 2.10 Regional engagement

As you will be aware the University has been seeking to strengthen its role and presence in key regions. The list, at the moment, includes Taranaki, Hawke's Bay, Northland, Auckland, Manawatū and Wellington. Tauranga and our presence in the South Island are the focus of some discussion looking forward to next year.

Our aim is to establish mutually beneficial relationships. In Hawke's Bay, for example, the focus has been on research with a number of master's and PhD students taking on topics of interest to the regional council.

Last year, Venture Taranaki and Massey University worked together to develop the concept of a business development manager who we would jointly employ. In late April I, along with other staff, visited Taranaki to finalised the details of this initiative. We also took the opportunity to visit a number of local businesses to discuss their needs. What was most interesting was the range of needs expressed by widely differing businesses. Large businesses have clearly identified people and research needs. Medium sized businesses looking to grow wanted ideas that would assist. Very small businesses needed all manner of help (usually for no cost) to enable them to become sustainable.

The partnership with Taranaki took another significant step forward in mid June with the signing of the memorandum of agreement with Venture Taranaki during the SLT planning days held in the region. This has taken a good deal of effort to bring together. Thank you to those who have been involved. The partnership is another step toward establishing Massey as the region's local university. It will lead to a jointly appointed business development manager working on projects of mutual benefit. Enquires have already begun to roll in from people wanting to work with the University. Manawatū campus registrar Dr Sandi Shillington is coordinating what will hopefully be steadily growing links with the region.

Thanks also to Professor Sir Mason Durie for his lecture in New Plymouth. An appreciative audience of some 400 listened to Sir Mason outline his view of a new New Zealand.

By coincidence in mid June Professor Shane Cronin and the Volcanic Risk Solutions Team were notified that the Ministry of Science and Innovation had granted them \$250,000 for their work on Mt Taranaki. Well done.

## 3.0 Academic

### 3.1 Massey's industrial design school ranked among best in the world

Massey University has been identified as the top ranking institution in Australasia and ranked No. 12 Institution in the Asia Pacific area for the design concept category in the international Red Dot Design Awards – the only New Zealand or Australian design school to be so recognised. Ranked No.1 is the National Taiwan University of Science and Technology (Taiwan). No other New Zealand or Australian institution made the top 15.

Red Dot is a premier international design contest based in Germany and Singapore. The awards are highly competitive and have an 18 member expert jury from 13 countries. Last year, Red Dot received a total of 3536 entries in the design concept category. These entries came from 54 countries and comprised concepts and prototypes from 90 design universities, 230 companies, 960 individual designers and 1,221 teams comprises of 3,883 designers.

In a letter sent to me, Red Dot's President (Asia) Ken Koo says: *"This ranking recognises your organisation as one of the top universities in the Asia Pacific to continuously and progressively produce cutting edge and forward thinking projects."*

College of Creative Arts Pro Vice-Chancellor Associate Professor Claire Robinson says the Red Dot endorsement is great news: *Few New Zealanders appreciate what a world class design school we have in this country. There are fabulously talented staff and creative young people working at the forefront of design innovation right in the heart of our capital city.*

Congratulations to all involved – a marvellous result.

3.2 **Vice-Chancellor's Awards for Teaching Excellence**

Congratulations to Dr Elizabeth Gray (School of Communication, Journalism and Marketing), Liz Norman (Institute of Veterinary, Animal and Biomedical Sciences), Dr Zoe Jordens (Institute of Molecular Biosciences) and Amanda Yates (Department of Three Dimensional Design) who were recognised as the University's top teachers for 2012. Please refer to Appendix VI for further details.

3.3 Associate Professor Andy Martin, School of Sport and Exercise, has been awarded an academic fellowship in applied learning. The fellowship will enable him to develop a strategy for students using applied learning programmes. Applied learning includes clinical placement, internship and field work. The concept of applied learning was introduced to Massey 20 years ago. Please refer to Appendix VII for further details.

3.4 In the midst of launching the College of Health proposal, it was great to hear that the Health Research Council had funded \$3.8 million for four projects from the University's School of Public Health and one emerging researcher grant from the School of Engineering and Advanced Technology. The number of grants is testament to the strength of what will soon be New Zealand's leading College of Health.

Grants were made to:

- Professor Chris Cunningham, Research Centre for Māori Health and Development, has secured a grant from the Health Research Council for his research project *Best Health for Māori: Te Hoe Nuku Roa – Housing, Hazards and Health*.
- Professor Sally Caswell, Social and Health Outcomes Research and Evaluation, has secured a grant from the Health Research Council for her research project *Alcohol Policy Interventions in New Zealand*.
- Dr Andrea 't Mannetje, Centre for Public Health Research, has secured a grant from the Health Research Council for her research project *MOBI-KIDS New Zealand: Risk Factors for Brain Cancer in Children and Adolescents*.
- Professor Jeroen Douwes, Centre for Public Health Research, has secured a grant from the Health Research Council for his research project *Unpasteurised Milk: Protective for Allergies and Asthma*.
- Mikael Boulic, School of Engineering and Advance Technology, has secured a grant from the Health Research Council for his research project *Improving Health and Well Being in Low Decile Classrooms with Low Cost Solar Ventilation System*.

3.5 Dr Gourab Sen Gupta, a senior lecturer at the School of Engineering and Advanced Technology, has been chosen to serve as a distinguished lecturer for the Instrumentation and Measurement Society, part of the Institute of Electrical and Electronics Engineers.

The distinguished lecturer programme provides society chapters around the world with talks by experts on topics of interest and importance to the instrumentation and measurement community. The lecturers are among the most qualified experts in their own field. There are only nine people appointed to the position each year. Dr Sen Gupta will serve as a distinguished lecturer for the next three years, which will see him give lectures to society chapters around the world.

Dr Sen Gupta was awarded the position last month at the International Instrumentation and Measurement Technology conference in Austria. His presentation was entitled *Sensors and Measurements for Robotics*.

3.6 Four College of Business staff members have received highly commended awards in the Emerald Literati Network 2012 Awards for Excellence:

- Dr Carolyn Wirth for her paper *Do resource consent announcements provide valuable information? Evidence from New Zealand*, published in *Pacific Accounting Review*. This paper came out of her PhD thesis, which Professor Martin Young and Dr Jing Chi supervised.
- Dr John Walker for his paper *Being professional in English language teaching services: A Delphic panel study*, published in *Quality Assurance in Education*.
- Professor Claire Massey and Dr Kate Lewis for *Critical yet invisible: The good wife in the New Zealand small firm*, published in *International Journal of Gender and*

*Entrepreneurship.*

- 3.7 Dr Yuk Ying (Candie) Chang, School of Economics and Finance, has won the HR category in the annual academic prizes for management research awarded by Syntec, the French association of consultants. The paper, *CEO Ability, Pay, and Firm Performance*, was originally published in *Management Science*.
- 3.8 Dr Jonathon Procter, Institute of Natural Resources. the project leader for the project entitled *Matauranga Maori for Volcanic Hazard* was successful in obtaining funding (\$270,000) from the Natural Hazards Research Platform Contestable Fund. The Natural Hazards Research Platform received 45 proposals in the natural hazards portfolio amounting to a total value of \$18 million. Available funds of \$4 million were dispersed.
- 3.9 Professor David Mellor, Institute of Food Nutrition and Human Health, and his co-author Talia Green, had their review entitled *Extending ideas about animal welfare assessment to include quality of life and related concepts* judged the most commended paper published in the *New Zealand Veterinary Journal* in 2011. The award is made by the Australian and New Zealand College of Veterinary Scientists (ANZCVS), a professional postgraduate certifying college that seeks to serve the veterinary profession and reward excellence. The distinction is awarded by peers and colleagues that recognises the quality of scientific and/or observational content, style and presentation, applicability of findings to veterinary clinical practice, and the stage of the senior author's career when the work was undertaken.
- 3.10 Professor Mark Brown, National Centre for Teaching and Learning, was elected as vice-president of the Distance Education Association of New Zealand and the University received a DEANZ Merit Award for implementation of the Student Success Framework (Dr Sandi Shillington, Andrea MacKay, Professor Mark Brown and Dr Shelley Paewai received the award on the University's behalf). Massey University was well represented at the DEANZ conference with 12 papers presented.
- 3.11 Dr Roger Fox, New Zealand School of Music, and his Wellington Jazz Orchestra, won the Tui Best Jazz Album of the Year for 2012 in the Vodafone New Zealand Music Awards, for their CD *Journey Home*.
- 3.12 Championed by Professor Anne Noble, School of Fine Arts, a cross-college initiative has been undertaken that brings art, design, science and technology together in the commissioning of two pieces of work for the atrium of the Royal Society of New Zealand's offices in Wellington.
- 3.13 Judy Seo, fashion design graduate, is one of only 10 fashion design graduates to have been selected from a worldwide list of graduates for the *Who's Next Prêt-à-Porter / Arts Thread competition*. Judy will be showing her collection at in Paris June 30 – July 3.
- 3.14 Greta Menzies, textile design graduate, was awarded second place in the Textile Design section by the Design Institute of Australia at DesignEX in Sydney.
- 3.15 Samantha Clare Murray, fashion design graduate, was commended in the Fashion Design section by the Design Institute of Australia at DesignEX in Sydney.
- 3.16 Sarah Harmon, Bachelor of Design Honours student, won a merit award from the International Society Typographic Designers.
- 3.17 Haibo Wu, English language student, was joint-recipient of Speech New Zealand's top aware the BRG Award for 2011.
- 3.18 Julia Raynes, first-year Masters degree student in plant biology, has won the 2012 Postgraduate Scholarship from the Foundation for Arable Research.
- 3.19 Joyce Scott, second-year psychology student, won a Wynne Costley study award.
- 3.20 Danny Garrett, Dairy Science student, won the Cryovac Gold Medal as top student in dairy science at Massey University.

- 3.21 Tanya Marriott, Design graduate, and her team *Dust Boot*, won the Best Art Direction award and the Sexiest Looking Short award for their short film entitled *Not One Tear*, in the Wellington finals for the *48 Hour Film Festival* held in June.
- 3.22 Chelsie Hansen, Bachelor of Sciences masters student, won the Bell-Booth Dairy Research Scholarship for her research project comparing protein sources used in dairy calf starter diets.
- 3.23 2012 Freemason Charity University Scholarships were received by the following Massey University students:
- Alison McKinlay, PhD candidate in Clinical Psychology.
  - Giverny Smith, Bachelor of Business studies student.
  - Kathleen Paris, Postgraduate Diploma in Science student.
  - Emily Wilkinson, Bachelor of Aviation Management student.
- 3.24 Nick Coster, Agricultural Economics student, was awarded the 2012 QEII Athol Patterson Bursary, which is a bursary to support students at Massey University interested in sustainable farming practices.

## 4.0 Connections and Responsibility

### 4.1 Graduation

Massey University graduations held in Albany, Manawatū and Wellington were great successes. Thank you to everyone who worked so hard to ensure that they ran smoothly. Yet another opportunity to showcase Massey University and what it has to offer to the wider community and ensure that students leave proud of their University and keen to maintain contact with us. The feedback from students and their families and friends was excellent.

In addition to the formal graduation ceremonies, events included:

- A Māori graduates celebrations
- A Pasifika graduates celebrations
- EXMSS graduation dinner
- Alumni functions
- College of Business Academic Excellence Awards/Dean's List
- Plus smaller events reflecting the interests of specific areas of the University.

Honorary doctorates were awarded to Professor Ron Harre and Professor Emeritus Ivan Snook. Please refer to Appendix VIII for further details.

At the Wellington graduation ceremony on the morning of May 31 Tom Scott lived up to his reputation. His speech was particularly good and can be found at <http://youtu.be/WjxWYAYZkQU> 47 minutes.

### 4.2 Massey Medals

The Chancellor, Dr Russ Ballard, visited The Hague in mid-June to present Massey Medals to joint recipients Professor Martin Verstegen and his wife Mariet Verstegen. To my knowledge this is the first time that the medal has been awarded jointly to a couple for their combined contribution to the University. Please refer to Appendix IX for further information.

While in The Netherlands, Dr Ballard also promoted Massey's role in agri-food and visited Wageningen University.

### 4.3 Inaugural Honorary Fellow School of Visual and Material Culture

Dr Kendall Phillips, Associate Dean for Research and Graduate Studies at Syracuse University, New York, has graciously accepted the School of Visual and Material Culture's offer of inaugural Honorary Fellow.

Professor Phillips is a distinguished academic who has developed a strong and very productive relationship with the school and a number of the school's and College of Creative

Arts' researchers, particularly those in the research group, The Memory Waka. Through Professor Phillips, Massey University has established a flourishing relationship with Syracuse University.

#### 4.4 **Alumni activities**

I spent an excellent evening with the graduates from the 1962 Bachelor of Agricultural Science class – 50-year reunion. Apart from being reminded that Massey University has very impressive alumni, I was struck by how committed they are to supporting their University. The class has decided to make a joint contribution to the Massey Foundation and will be seeking to encourage other cohorts of graduates to do the same.

This is a very encouraging development. My observation is that our alumni realise that the tertiary education environment has changed as public funding declines. They want to see their University continue to flourish and want to do their bit. They are also enthusiastic about the “engine of the new New Zealand” concept. Supporting Massey to make a contribution to the future of the country while being the showcase for New Zealand’s unique areas of specialisation internationally is something they want to see happen.

In recent years the Alumni office has been working hard to ensure the links with students, staff and friends of the University are strong and useful.

#### 4.5 **New Zealand Federation of Graduate Women Scholarships**

Thank you also to the New Zealand Federation of Graduate Women Charitable Trust. Recently the North Shore Branch allocated scholarships of \$11,000 and the Manawatū Branch allocated \$60,000 of scholarships to eight recipients. For the Manawatū branch alone, this brings the total of scholarship funding the trust has disbursed to \$1.7 million. We are very grateful for their support.

#### 4.6 **Open Days**

Thank you to everyone who helped make Open Days on each campus such a success. They give us a great opportunity to promote what Massey has to offer to our communities in New Zealand. By all accounts they went home impressed. Well done.

#### 4.7 **Rehabilitation aviaries at the Esplanade, Palmerston North**

In a project involving the College of Sciences, the Palmerston North City Council, Rangitaane iwi and the Department of Conservation, work is under way to establish rehabilitation aviaries in the Esplanade. Rehabilitation aviaries are on the Palmerston North City Council's long-term plan and a concept design has been prepared in conjunction with College of Sciences staff.

#### 4.8 **Innovative River Solutions Centre established**

Massey University has invested \$80,000 from the Strategic Innovations Fund: Responsibility platform, for development of the Innovative River Solutions Centre in a project led by senior geomorphology lecturer Dr Ian Fuller. The centre will bring together world-class experts from a range of environmental and agricultural sciences within Massey University from disciplines including hydrology, geomorphology, ecology and soils, who will work together and with river users and interest groups to provide solutions to current river catchment and freshwater problems.

The centre is based at the Manawatū campus. The project is beginning to connect with regional councils – initially in the lower North Island – government ministries and departments and other key river groups to identify issues and develop a comprehensive information hub that will guide how catchments and rivers are managed.

#### 4.9 **Collaborative project supports recovery and resilience after disasters**

A project developed by the Joint Centre for Disaster Research with the support of Massey's Strategic Innovation Fund and the College of Creative Arts will help create a virtual hub of disaster research expertise to meet challenges such as the Canterbury earthquakes recovery.

Associate Professor Sarb Johal from the Centre, one of the faces of Massey's latest marketing campaign, is leading the Human Dimensions of Disasters, Resilience and

Sustainability project. “The work the JCDR has been doing with a range of community and government agencies shows us that sharing knowledge and expertise is essential to supporting Canterbury communities in the best way”, Dr Johal says.

Initial recovery efforts after the Canterbury earthquake highlighted gaps in understanding of the human dimensions of natural disasters, he says. “This project is a coordinated, strategic and research-lead approach across all disciplines to fill the kinds of gaps we have seen for disaster recovery and emergency planning. It has implications beyond Canterbury, and holds promise for the future needs of New Zealand as a whole. We’ll be able to create a virtual hub of research expertise about disasters and global change to better support social recovery needs in Canterbury, which will also strengthen our relationships across Government, non-government organisations, business and community organisations.”

Dr Johal is also chair of an inter-institutional advisory group contributing to psychosocial recovery in Canterbury and says the project will take existing research connections and build on them to develop new opportunities for collaboration and inter-disciplinary research. “This will help us find new ways to help to reduce disaster risk, and build resilience and sustainability, across New Zealand.”

Recently, the project has joined forces with College of Creative Arts Associate Professor Chris Bennewith to develop Switch, an online tool that gives a visual representation of work on disasters, resilience or sustainability. Initially inspired by work he was doing to match students with industry partners, and seed-funded by the 2010 Strategic Innovations Fund, Professor Bennewith has been developing Switch for the past two years and is now working with Dr Johal and his team to expand his work on the tool for researchers, practitioners and educators working in the human dimensions of disasters, resilience and sustainability.

#### 4.10 **VEX Robotics 2012 World Champions**

New Zealand teams have again been winners at the Vex Robotics World Championships and we are the world champions again (for the fourth time in a row). This is a substantial achievement on the world stage and Massey is a key sponsor including the hands-on support of a number of our staff. We also have a student team. A special thanks to Associate Professor Johan Potgieter and Dr Huub Bakker (School of Engineering and Advanced Technology).

New Zealand’s Onehunga High School won the competition and New Zealand won three of the four division championships. After a phenomenal effort by all our teams, New Zealand has proved that yet again we are the country to beat and that we are the most friendly country and liked by all.

Dr Potgieter was inducted into the VEX hall of fame as a Volunteer of the Year, as was Massey University for winning the Excellence Award in 2011. The Massey University team also won the Build Award.

4.11 With the purpose of reinforcing strong strategic connections and taking the opportunity to present the University’s point of view, I meet with, talk and interface with various people and groups around New Zealand and overseas (Please also refer to item 2.6 Internationalisation above for further detail). The following are by way of example:

- Attended the presentation of Te Wananga o Aotearoa - He Kura Waka to Professor Sir Mason Durie, at their Papaioea campus in Palmerston North.
- Layed a wreath at the ANZAC Day Civic Commemoration Service.
- A visit to Taranaki to further develop a MoU in partnership with Venture Tarankai. During this visit I also met with a number of local businesses and enterprises (refer to item 2.10 above for further details).
- Caught up with the Manawatū Alumni chapter.
- A visit to Industrial Research Ltd chief executive Shaun Coffey, Wellington.
- Attended the Wellington Employer’s Chamber of Commerce Knowledge Committee.
- Caught up with Business New Zealand chief executive Phil O’Reilly.
- Met with staff from the Wellington City Council on their long term plan.
- Caught up with KPMG who have just launched a research project with Massey University and are working closely with the University’s recently launched Knowledge Innovation

Hub which will enable University staff and students to work on real-world research questions (refer to item 2.7 above for further details).

- Dinner with the graduates of the 1962 Bachelor of Agriculture Science class – 50-year reunion.
- Attended the announcement of the Innovate 2012 finalists.
- Discussions with the Vice-Chancellor Victoria University of Wellington Professor Pat Walsh and staff.
- Caught up with the new National Centre for Growth and Development Director Dr Phil Baker.
- Welcomed the Prime Minister John Key who was looking through Massey's Aviation School in Palmerston North during a visit to the city.
- Attended the Reel Earth Film Festival, which Massey helps sponsor.
- Attended a Cancer Society of New Zealand Manawatū Centre Inc Executive Committee Meeting.
- Attended a meeting with the Combined Unions.
- Hosted a visit by the chief executive of the Tertiary Education Commission Belinda Clark and staff to the Manawatū campus.
- Discussions on the Mason Durie Medal, Royal Society of New Zealand. Please refer to Item 6.1 and Appendix XI below for further detail.
- Participated in the signing of a memorandum of understanding with the Auckland Council. Thank you to all of those involved in getting us to this important milestone.
- Attended meetings of the Wellington Employer's Chamber of Commerce.
- Hosted a stakeholder engagement visit from the chief executive of the Ministry of Science and Innovation (MSI) Murray Bain along with MSI staff – the National Manager Manufacturing and Resources Dr Bas Walker and Senior Sector Manager Biological Industries Phillip Mowles.
- Attended the Wellington Tertiary Sector Leaders Group
- Attended an AgriOne Ltd Board Meeting
- Attended the Universities New Zealand June meeting in Wellington
- Attended a BioCommerce Centre dinner.
- Welcomed the International Council for Small Business 2012 World Conference, Wellington.
- Interview with Jamie MacKay for The Farming Show.
- Attended a Chamber Business Networking Forum, Wellington.
- Attended a Meat Industry Association function, Wellington.
- Attended a meeting with the Western Institute of Technology chief executive Richard Handley, New Plymouth.
- Interview with Jo Moir for the Taranaki Daily News.
- Helped launch the partnership initiative for Taranaki, New Plymouth (refer also to item 2.10 above).
- Attended a public lecture by Professor Sir Mason Durie as part of the Taranaki initiative (refer also to item 2.10 above).
- Attended National Field days at Mystery Creek, Hamilton (refer also to item 2.6.3 above).
- Attended a Massey Alumni function at Mystery Creek, Hamilton.
- Attended a stakeholder dinner in Hamilton.
- Discussions with Ministry of Primary Industries acting director general Roger Smith.
- Discussions with DairyNZ chief executive Tim Mackle.
- Attended the New Zealand Federation of Graduate Women Charitable Trust Manawatū Lunch (refer also to item 4.5 above).
- Met with Dasha Korban who is the Tertiary Education Commission's Investment Manager responsible for Massey University.
- Attended a BioCommerce Centre Board meeting. This is my first Board meeting. I am looking forward to working with one of Massey's closest partners.
- Attended the Massey sponsored Ballance Environmental Farm Awards.

Please also refer to item 2.5.2 above for international connections.

#### 4.12 **Bereavements**

##### 4.12.1 **Mrs Enid Hills (nee Christian)**

Enid Hills, who, at the age of 18 was the first woman to enrol and subsequently the first woman to graduate with a Massey qualification, died in Palmerston North on June 12 at the age of 99. Mrs Hills, a poultry farmer, journalist and mother of four, graduated from what was then Massey Agricultural College in 1933 with a Certificate in Poultry Farming.

Today about 62 per cent of Massey's more than 30,000 students are women.

### 5.0 **Financial**

- 5.1 At this mid-year point, Massey is travelling well. As has been repeatedly said, to ensure we keep travelling well we need to control costs and increase revenue from a diversity of sources so we can invest in our future. Standing still is not an option. As we plan for our 2013 Budget, we will need to carefully think through how the Government's Budget will impact on us (refer to item 1.2 above).
- 5.2 A reminder of just how fragile the university sector is came in June when the University of Otago noted that a drop in student numbers had dictated a change of financial strategy. The news release is available at: <http://www.odt.co.nz/news/dunedin/213012/uni-faces-difficult-financial-position>
- 5.3 The Massey Genome Service has formally started delivering services for NZ Genomics Ltd. The two miSeq DNA sequencers are now providing services to clients.

### 6.0 **Enabling Excellence**

#### 6.1 **Professor Sir Mason Durie**

In early May Sir Mason informed me that he intends to step down from his roles as Deputy Vice-Chancellor and Assistant Vice-Chancellor (Māori and Pasifika) in June of this year. Mason has made an enormous contribution to the University throughout his career and he will be very much missed from the Senior Leadership Team. He will, however, be taking up other roles within the University. These will be announced at a later date. Please refer to Appendix X for further detail.

The Royal Society of New Zealand has also acknowledged Sir Mason with a new award for social sciences in his name. Please refer to Appendix XI for further detail.

#### 6.2 **Video linked teaching**

Massey University is again leading the way in New Zealand and possibly Australasia with the launch of the new Video Linked Teaching (VLT) at Manawatū and Albany campuses (Wellington is to follow). The two VLT spaces were presented as production ready in a formal ceremony with many stakeholders, users and project delivery people in attendance. The rooms are now available for bookings in Semester Two. Please refer to Appendix XII for further detail.

- 6.3 The Graduate Destination Survey was re-launched in May 2012, for the first time since 2006.

#### 6.4 **Village grows**

There has been significant progress on Colombo Rd temporary village in the middle of the Manawatū campus in preparation for the shift from the Hokowhitu site and various other developments which are all part of the heritage restoration and College of Education relocation programme. The latest update on the programme along with the management plan, previous updates and the original announcement are available on the Staffroom webpage.

- 6.5 **The Vet Tower**  
A long overdue development of the Veterinary Tower has been announced. The \$75million upgrade will allow us to expand the veterinary teaching programme. Please refer to Appendix XIII for further details.
- 6.6 **50 years veterinary education celebrations, 2013**  
A project team is organising a series of events to celebrate 50 years of veterinary education at Massey in 2013 including a one-day veterinary science symposium followed by gala dinner on July 5. New Zealand Veterinary Association will provide sponsorship of \$40,000. Other activities include the World Small Animal Veterinary conference (Auckland March 5-8), Massey Defining Excellence Awards, and a special graduation at Manawatū (May 13-17) and possibly an end of year Bachelor of Veterinary Science graduation.
- 6.7 **CoCA building opened**  
The opening ceremony for the College of Creative Arts new purpose-designed building *Te Ara Hihiko* was held on Friday June 22. This was followed by an open day on June 23 for the local community to visit the facilities.
- Preparations for semester two rollout of teaching in Te Ara Hihiko are progressing apace. A multidisciplinary design team from across the Institute of Communication Design and the Institute of Design for Industry and the Environment, led by senior lecturer Nick Kapica, is redesigning delivery of existing Bachelor of Design (Hons) paper offerings to take advantage of the flexible, multi-purpose studio spaces the new facility offers. This work also anticipates and assists in planning delivery of the new BDes (Hons) programme planned for implementation in 2013, which will see greater emphasis teaching and learning occurring across and between design disciplines, and embracing more students from other programmes in the University. Please refer to Appendix XIV for further details.
- 6.8 **A new Albany sciences building is under construction**  
The establishment of an interim sciences facility alongside the Albany campus Student Amenities Centre promises to not only make learning in laboratories more flexible, but also to enable space to be freed up for research purposes across the campus as the College of Sciences grows.
- Undergraduate science labs will move from Oteha Rohe to the East Precinct and will improve student convenience by reducing the need for science students to travel between precincts.
- The new Bachelor of Natural Science degree offered at Albany will see a new cohort of students learn in a multidisciplinary context. The qualification, modeled on a highly respected Cambridge University degree, provides depth and breadth across science subjects – biology, physics, chemistry and mathematics – as well as project management, philosophy, communications and entrepreneurship.
- Stage two of the building project has been dubbed interim because the longer-term plan remains for a purpose-built sciences facility to be constructed on the West Precinct.
- 6.9 Congratulations to Wellington campus' Student Life Services manager Amy Milner who received the Fred Johnson Award for professional achievement from the New Zealand Association of Tertiary Education Accommodation Professionals.
- 6.10 Congratulations also to Lucy Townend, journalism student, who was named the most promising female umpire of the year at the Hockey New Zealand award dinner.
- 6.11 **Annual Women in Leadership Programmes 2012**  
Congratulations to the four members of staff who will be attending the 2012 New Zealand Women in Leadership programmes for general and academic staff to be held in Wellington. Dr Nives Botica-Redmayne (School of Accountancy), Anna Brown (Institute of Communication Design), Emma Hughes (Research Management Services), Caroline Tate (Research Management Services).
- 6.12 Highlights of meetings I have had with Massey staff and associated groups included:
- Chaired the April meeting of the Senior Leadership Team, Albany campus.

- Attended April Audit and Risk Committee meeting, Albany campus.
- Attended April Council meeting, Albany campus.
- Introduced and welcomed Dr Alex Nicholls from Oxford University, who spoke in the Innovation Lecture "The engine of the new New Zealand Series" organised by Dr Anne de Bruin.
- Attended the launch of *Le Quesnoy – The story of the town New Zealand saved* by Professor Glyn Harper in April at the Palmerston North Library.
- Attended Tenders Board meetings in April, May and June.
- Chaired the Assistant Vice-Chancellors' Team April meeting.
- Met with student presidents – it will be interesting to catch up with developments in the new voluntary association era.
- Attended a dinner to mark the efforts of Massey University staff involved with the Rena grounding and its aftermath.
- Attended a celebration of the 2012 Teaching Excellence awardees, Manawatū campus.
- Met with staff in the Institute of Molecular Biosciences, Manawatū campus.
- Attended the April and June Academic Board meetings.
- The new New Zealand advisory group has been meeting and is looking at an event to be held in December.
- Met with the Creativity Working Group at Wellington;
- Attended a meeting of the University Governance Committee, Albany campus
- Visited the general manager of Massey halls of residence Kaye Arnott and viewed the halls, Manawatū campus.
- Morning tea with staff from School of History, Philosophy and Classics, Manawatū campus.
- Spoke at the AIESEC Manawatū Active Workshop, this is one of the student clubs.
- Chaired the monthly Senior Leadership Team meeting in May, Wellington campus.
- Massey TV commercial filming.
- Caught up with Chancellor Dr Russ Ballard and past-Chancellor and current Massey University Foundation Chair Dr Nigel Gould.
- Caught up with the Marsden Grant applicants. This year 22 staff have made it through to the second round. This is a great result. Congratulations to all involved.
- An introductory meeting with Arthur Chin, the new International Director.
- Attended a Riddet Board meeting. This is my first meeting as a new member of the board.
- Presentation of agricultural scholarships, Manawatū campus.
- A discussion with the Sustainability Steering Group.
- Visited with the School of Communication, Journalism and Marketing, Manawatū campus.
- Spoke at the launch of two books by Ken Benn in the Palmerston North Trilogy series.
- Attended Massey Ventures Ltd Board meeting in May.
- Met with the Albany student club presidents.
- Work on new promotional material for the College of Creative Arts Building to be opened in June.
- Attended a meeting on the proposed College of Health.
- Spoke at the official launch of the video linked teaching rooms.
- Attended a meeting on the Māori Visual Arts Programme, Wellington campus.
- Consideration of a proposal to establish a Pasifika Research and Policy Centre.
- Undertook performance reviews for senior staff.
- Short listing for the new Assistant Vice-Chancellor Māori and Pasifika.
- A meeting with new staff on the Wellington campus.
- Held a new New Zealand meeting.
- Attended a meeting of the Honorary Awards Committee.
- Attended the Senior Leadership Team meeting in New Plymouth
- Undertook PRP's (Performance Reviews and Planning) for my direct reports.
- Interviews for the position of Assistant Vice-chancellor Māori and Pasifika. If the process goes well an appointment will be made in the near future.
- A discussion with the University Risk Manager Anne Walker about risk related issues. In the current environment Ms Walker's work is particularly important.

- Staff meeting with Linguistics and International Languages.
- A discussion with Associated Professor Steve Stannard about Massey's role in high performance sport.
- Attended the dedication ceremony opening for the new College of Creative Arts building in Wellington (ref to item 6.7 below).
- A meeting on the redesign of the University Officer's gowns.

These meetings with staff are very useful. I actively seek meetings but am also pleased to be invited to discuss any of the issues the University is dealing with.

- 6.13 There are a lot of issues being advanced through SLT at the moment. Broad discussions and consultation has been under way on many aspects that will operationalise our strategy. These include: Financial Report outlining Lessons Learnt 2011; Student Central Albany; Massey University Investment Plan 2013-2015; Health and Safety Policies: Children on Campus Policy, Revised Contractor Health and Safety Policy and Procedures, Firearms Policy, Genetically Modified Organisms Policy, Monitoring Staff Health Policy, Working After-hours or Alone – Procedure, Procedure for Safe Use of All Terrain Vehicle (ATV) and Motorbikes; Update of Induction Policy; Proposal to Update: Policy on Appointment of Supernumerary Academic Positions; SLT Report on SIF Second Visit to Sri Lanka; Draft Massey University Council Graduation Statute, Procedures and Guidelines; Information Services Centre, Stage 2 (ISC2) - Albany Campus; College of Health; Booking of Annual Leave as at March 31 2012; External Audit Status Report Update – April 2011; Risk Report – April 2011; Leave and Ancillary Appointments Committee – March 20 2012; Financial Report – to March 31 2012; 2011 Annual Report; Enterprise Resource Planning (ERP) Strategy; National Events Strategy; Proposal to Update: Policy on Appointment of Supernumerary Academic Positions; Massey University *Ambassadors*; Operation Shake Out; Privacy Policy Review; Delegations of Authority Annual Review; Proposal to update: Retirement Policy; Proposal to update the existing Contractors Policy; Risk Management Framework Explanation; Enrolment Management and Monitoring.

Further explanation on these items is provided in the SLT web reports available via the University Management-Senior Leadership Team webpage  
[http://www.massey.ac.nz/massey/about-massey/university-management/university-management/university-management\\_home.cfm](http://www.massey.ac.nz/massey/about-massey/university-management/university-management/university-management_home.cfm).

## 7.0 University Committee Appointments

- 7.1 On the recommendation of the Chairperson of the Massey University Human Ethics Committee Southern A, I have approved the re-appointment of the following Community Members for a second three-year term from June 1, 2012 to April, 31 2015: Hare Arapere, Dr Joy Bickley Asher, Margaret Stevenson-Wright.
- 7.2 On the recommendation of the Chairperson of the Massey University Human Ethics Committee Southern B, I have approved the re-appointment of Dr Toby Mundel as an Academic Staff Member for a further three-year term from April 4, 2012 to April 3, 2015.
- 7.3 On the recommendation of the Chairperson of the Massey University Human Ethics Committee Southern B, I have approved, under delegated authority of Council, the appointment of Ken Murray as a Community Member for a three-year term from July 1, 2012 to June, 30 2015.

## 8.0 Opportunities/Threats

- 8.1 With so much going on we are making every effort to continue to make information available to staff and to have them involved to ensure the best possible outcomes for the University, staff and students. The Staffroom intranet has regular updates on developments. If you have a question at anytime about anything please email me. I will ensure you get an accurate and rapid reply.

## 9.0 Overall sense/feel of the place

- 9.1 There is a huge amount going on at Massey at the moment both internally and within our community, creating a real sense of momentum. Feedback from a broad range of stakeholders, including media uptake demonstrate that what we are doing is current, topical and connected.
- 

### Appendices attached:

- Appendix I: 2012 Budget Highlights (Ref. item 1.2)
- Appendix II: Matariki Events (Ref. item 1.4)
- Appendix III: Aiming for the world's best teachers to meet needs of our children (Ref. item 2.3.2)
- Appendix IV: New Massey college to tackle 'health crisis' (Ref. item 2.3.3)
- Appendix V Massey backs new international news show on TV3 (Ref. item 2.9.2)
- Appendix VI: Massey names its top teachers (Ref. item 3.2)
- Appendix VII: Fellowship in applied learning awarded (Ref. item 3.3)
- Appendix VIII: Homecoming for leading philosopher, and Honorary doctorate for ethical education (Ref. item 4.1)
- Appendix IX: Massey Medal awarded to Dutch couple (Ref. item 4.2)
- Appendix X: Professor Sir Mason Durie to retire (Ref. item 6.1)
- Appendix XI: New science medal named after Sir Mason Durie (Ref. item 6.1)
- Appendix XII: Video link teaching creates cross-campus classroom (Ref. item 6.2)
- Appendix XIII: Massey announces \$75m upgrade to Vet School (Ref. item 6.5)
- Appendix XIV It's a date: world-first building to open in June (Ref. item 6.7)

Steve Maharey

## 2012 Budget Highlights

### Overview of the Government's Budget

The focus of the Government's budget continues to be one of fiscal restraint and reallocation of existing funding rather than provision of new funding. For the tertiary sector, savings from reductions in student support are to be reallocated to increasing the tuition subsidies for science and selected engineering courses. Funding is to be removed from Adult Community Education and be reallocated to ACE in communities; and funding for up to 900 EFTs above the 2011 funding levels is being provided from reduced demand in industry training.

Significant funding is being provided to set up an Advanced Technology Institute but universities are not expected to substantially benefit. Funding is also being allocated for National Science Challenges, but ancillary benefits, if any, for universities are not clear.

### Pre-Budget Announcements

The Minister announced that Universities' government funding<sup>1</sup> had increased 13.5%<sup>2</sup> (from \$1,229.0m to \$1,394.3m) from 2008 to 2011. However Massey University's increase over this time was \$5.9m, an increase of only 3.3%. This is significantly less than the next lowest funded university, Victoria University of Wellington, which received a 9.1% lift in revenue. The table below shows the increases in Government funding across the university sector:

University	2008 Audited (\$m)	2009 Audited (\$m)	2010 Audited (\$m)	2011 Audited (\$m)	2008 - 2011 (\$m)	2008 - 2011 % Incr
Auckland University of Technology	116.9	131.9	138.7	141.6	24.7	21.1%
Lincoln University	26.2	31.4	32.5	41.1	14.9	56.9%
<b>Massey University</b>	<b>176.2</b>	<b>176.2</b>	<b>180.8</b>	<b>182.1</b>	<b>5.9</b>	<b>3.3%</b>
University of Auckland	319.5	337	351.1	369.5	50	15.6%
University of Canterbury	133.4	140.3	142.7	148	14.6	10.9%
University of Otago	233.8	247.5	259.5	265.2	31.4	13.4%
University of Waikato	86.6	90.9	93.6	98	11.4	13.2%
Victoria University of Wellington	136.4	142.1	145.9	148.8	12.4	9.1%
<b>Total University Sector</b>	<b>1,229.00</b>	<b>1,297.30</b>	<b>1,344.80</b>	<b>1,394.30</b>	<b>165.30</b>	<b>13.4%</b>

The continuation of low levels of year on year funding to Massey will continue to provide significant challenges in the 2013 year.

Despite the past increases, with the exception of Lincoln and Auckland, every university's financial performance (operating surplus) declined from 2010 to 2011 including Canterbury University's when \$21.5m of gains from insurance are removed from their surplus.

Similarly, the sector surplus reduces from \$128.6m in 2010 to \$108m in 2011 when insurance gains are removed. This equates to a return for the sector of 3.36% of total revenue. The TEC rates all Universities as "at risk" if they fall below 3% return of revenue, hence there is little resilience across the sector to absorb cost increases without commensurate increases in revenue.

<sup>1</sup> Notes: Total Government income includes all tuition; teaching income and research funding, from Vote Tertiary Education. It also includes tuition and teaching related income from other government sources such as the Ministry of Social Development and Ministry of Health. It excludes research funding from agencies other than the Tertiary Education Commission, such as the Ministry of Science and Innovation (previously MoRST).

<sup>2</sup> The announcement rounded the funding incorrectly up to 13.5% whereas the figure should have been rounded down to 13.4%.

The operating surplus for each university over the period from 2008 to 2011 is shown below:

University	2008	2009	2010	2011		2011	\$ M Change in Surplus (excl Insurance Rev) from 2010
	Audited (\$m)	Audited (\$m)	Audited (\$m)	Audited (\$m)		Audited (\$m) excl Rev from Insurance	
Auckland University of Technology	5.1	8.1	20.8	10.1		10.1	-10.7
Lincoln University	-1.3	-2.7	-3.9	0.5		-1	2.9
Massey University	5.3	2.3	10.2	7.6		7.6	-2.6
University of Auckland	24.9	28.5	27.3	32.3		32.3	5
University of Canterbury	15	9.1	12.4	31		9.5	-2.9
University of Otago	18.5	31.1	34.5	27.4		27.4	-7.1
University of Waikato	-1.7	10.7	8.9	8.8		8.8	-0.1
Victoria University of Wellington	9.9	12.8	18.5	14.5		14.5	-4
Unidentified change in TEC data						-1.2	-1.2
<b>Total University Sector</b>	<b>75.7</b>	<b>99.9</b>	<b>128.6</b>	<b>132.2</b>		<b>108.0</b>	<b>-20.7</b>

## Snapshot of Announcements Having Significant Effect on Massey's Revenues

### Revenue Changes

**Key Announcement: Primary change is 2% increase in funding for science courses and 8.8% increase in selected engineering courses.**

- **Effect on Massey Budget**

It is important to note that there are no across the board increases for the Student Achievement Component. The Government is targeting available funding into science and engineering. We expect that "selected" engineering courses will include the courses offered at Massey University, but this is subject to confirmation.

Massey is estimated to receive an additional \$0.6m in 2013 for Science, and \$0.49m for Engineering/Technology (subject to the proviso above).

If all changes noted above apply to Massey University then Massey could expect to receive circa \$1.09m.

**Key Announcement: The PBRF will be boosted by an additional \$100m over four years to bring the fund to \$300m per annum in 2016. The yearly increases which are related to the Government's financial year (1 July to 30 June) are:**

To 30 June 2013	\$6.25m
2013/14	\$18.75m
2014/15	\$31.25m
2015/16	\$43.75m

- **Effect on Massey Budget**

It is difficult at this stage to estimate to what extent Massey University will benefit from this increase in the funding pool.

**Key Announcement: Universities will receive an increase of approximately \$8.9m for 2013 to meet forecast demand of up to 900 effective full time equivalents (EFTS) above the Budget 2011 funded baseline.**

- **Effect on Massey Budget**

It is difficult to estimate to what extent Massey University will benefit from this increase in funding. Massey is presently not significantly above its EFTS funding cap and hence benefits presently are limited unless domestic student numbers increase.

**Key Announcement: Significant changes are being made to student access to student support. The changes are as follows:**

- **The student loan repayment rate for all New Zealand-based borrowers over the repayment threshold has been increased from 10 cents to 12 cents in the dollar.**
- **The voluntary repayment bonus for student loans has been removed.**
- **The number of courses students can borrow for in one year is limited to two effective full time equivalents (EFTS).**
- **The parental income threshold is to be kept at current rates until 31 March 2016.**

**Eligibility has been removed for student allowances for post graduate study (except bachelors degrees with honours), and enforcing the 200 week limit, from 2013.**

- **Effect on Massey Budget**

These changes are likely to impact on some students' ability to study at postgraduate level. Consequently these changes are likely to impact on numbers of postgraduate students, which in turn could affect relative PBRF performance.

**Key Announcement: \$90m in operating funding has been allocated for an Advanced Technology Institute, and \$60m over four years has been allocated for the implementation of the National Science Challenges.**

- **Effect on Massey Budget**

Little information on either initiative is available. It is not expected that Massey University will gain revenue opportunities from either, however Centres of Research Excellence may benefit from the National Science Challenges.

## **Other Changes**

The total funding cap for veterinary science EFTS enrolments is to be replaced with a cap on first year BVSc places. In addition, Massey is awaiting formal notification that an additional 20 veterinary science EFTS are to be funded.

## **Residual Changes from 2011 Budget**

The 2011 Budget places additional costs on Massey University as a result of employer contribution changes relating to KiwiSaver, which come into force on 1 April 2013. The rate of minimum employer contributions and member contributions increase from 2 to 3% from that date.

## Concluding Comment

The 2013 year is likely to be the most challenging yet for the University with the 2012 budget providing little additional revenue for the tertiary sector.

Rose Anne MacLeod  
Assistant Vice-Chancellor  
(Finance, Strategy & Information Technology)

29 May 2012

MASSEY UNIVERSITY

**MATARIKI EVENTS 2012**

**1 The Matariki Lectures**

As in previous years three Matariki Lectures will be part of the Matariki celebrations.

Date	Lecturer	Campus Link	Location	Comments
13 June	Mason Durie	Manawatū	New Plymouth	Coincides with SLT Taranaki meeting
20 June	Monty Soutar	Albany	Whangarei	Linked to the Massey Northland engagement
5 June	Rangi Mataamua	Wellington	Wellington	Focus on key stakeholders

**2 Matariki Tree Planting**

An annual *tree planting* event at Matariki was introduced on each campus in 2008. The dates coincide with the commencement of semester 2, so that students can participate. The events are organised by AVC (Māori and Pasifika), with assistance from Students Association and RFM.

**3 Short Course – ‘Whānau Tū Whānau Ora’**

The School of Sport and Exercise will conduct a *two day course* for whanau practitioners on the application of sport, exercise and nutrition to whanau wellbeing. The course will be held on the Manawatū Campus on 13-14 June in association with PACE.

**4 Launch of Whanau Research Programme**

The *Whanau Research programme* will be launched in Wellington during Matariki on 19 June. The Programme will be part of the Centre for Māori Health and Development, Te Pūmanawa Hauora.

**5 Te Mata o te Tau Colloquium**

Te Mata o te Tau, Māori Academy for Research and Scholarship will hold a colloquium at the Manawatū Campus on 27 June. The Colloquium will be the first in a series of monthly seminars that will explore the relationship of mātauranga Māori (Māori knowledge systems) to various academic disciplines. The first seminar will focus on mātauranga and health. Other seminars will focus on Māori knowledge relating to education, business, science, creative arts, language learning, social sciences.

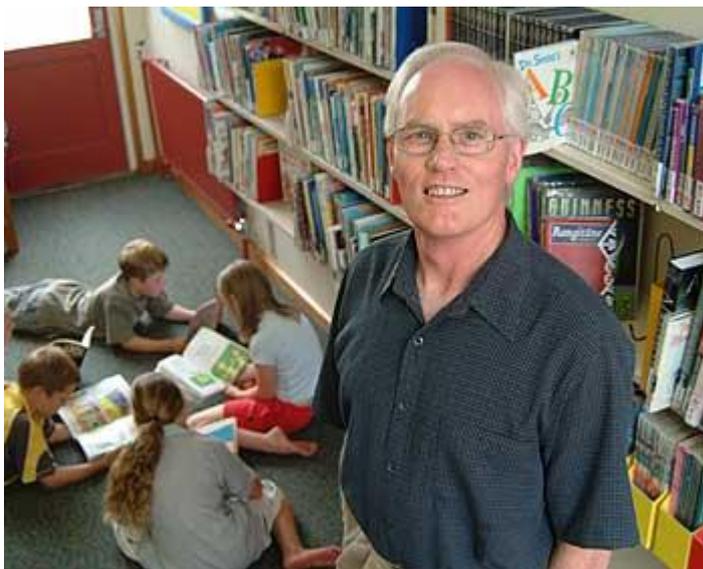
**6 Matariki Careers Planning**

Te Rau Whakaara (Triple A) will host a *Matariki Careers Planning* evening for whānau to be held at New Plymouth Girls High School on 20 June. The event is part of an engagement plan with Māori secondary school students in Taranaki.

**7 Matariki Student Seminar**

Te Rau Whakaara (Triple A) will host a series of seminars on each campus for Māori undergraduate and postgraduate students (PN, Albany, Wgtn). The Matariki seminar (July 18) will be the first in the series which will aim to promote collegiality and introduce students to academic interests beyond their narrow course of study. It will be accessible by distance students.

**Mason Durie**  
**13 04.12**



Professor James Chapman is the Pro Vice-Chancellor of Massey University's College of Education.

## **Aiming for the world's best teachers to meet needs of our children**

**By James Chapman**

Massey University is about to undertake a quiet revolution in the way we educate teachers in New Zealand.

We are cutting our ties with the past and forging ahead with changes that will bring Massey's teacher education in line with some of the best education institutions around the world.

From next year we will focus all our teacher education at the graduate/postgraduate level and phase out teaching in our three-and four-year undergraduate degrees.

Change cannot come quickly enough. New Zealand's children are falling behind their counterparts in developed countries in literacy and numeracy.

The last New Zealand Adult Literacy and Life Skills survey found that around half of New Zealand's adult population were operating at below acceptable literacy and numeracy levels and one in five students are currently leaving school without a qualification.

As teaching methods – and understanding of the health issues that often impact on teaching – become increasingly sophisticated, we have more children who are identified as requiring specialist teacher support – whether that is because of autism, hearing and vision impairment, attention deficit disorder or because they are gifted and talented students.

Children are using technology in every aspect of their lives and our methods of teaching have yet to catch up with how we embrace that technology to enhance learning.

Where education is concerned, New Zealand cannot sit back and continue with business-as-usual.

Massey academics need to undertake more of the relevant research that will equip teachers with the knowledge and skills to meet these challenges head on.

We know the theory underpinning practice experience is critical to improving student achievement.

And a better educated population can deliver a stronger economy, help narrow the growing divide between rich and poor, and achieve better social wellbeing and cohesion.

To deliver this, we need to be attracting the very best students into teaching and offering them a challenging and life-long career path. Beginning teachers need to enter the workforce as critical thinkers and leaders who are well-prepared and expert in their subjects.

Our graduates need to be able to link theory and research with classroom practice; something we know is vital to achieving better results for students.

The changes we are making at Massey to focus on graduate/postgraduate teaching, will start to address these issues by taking the teachers to that next level. As graduates and postgraduates, our students will be able to progress to master's and doctoral degrees and will be well positioned to move up the career ladder themselves and assist those entering the profession.

The advantage of graduate and postgraduate teacher education is that the students have already qualified in a wide variety of degrees – , sociology, psychology, maths, science, technology, the arts, Māori studies etc – and they bring those specialist skills and the ability to apply them.

They enter the classroom with maturity and expert subject knowledge; they have taken a further specifically tailored teaching diploma which includes classroom practice. From there they move to two-years of supervised in-school mentoring during their provisional registration period.

One of the arguments repeatedly put forward against this move is that it is not possible to prepare a teacher in one year. That misrepresents what we are doing. Those completing the graduate diploma path have studied for a minimum of four years and will undertake a further two years of professional practice before being fully registered.

Around half of all graduates entering primary teaching come through the graduate diploma route; that increases to over 80 per cent for the secondary sector.

We know that our graduates from our graduate diploma programmes are well-regarded. They have higher completion rates and higher rates of employment and registration than those going through undergraduate programmes.

Final reports on our students by their supervising teachers revealed that those in our primary graduate diploma were as well prepared as students in the four-year programme; including in their curriculum knowledge, pedagogical knowledge (the process and strategy of imparting knowledge to students), their use of effective teaching strategies, and in their critical evaluation skills.

For Massey University to play a role in delivering what we see as a new New Zealand, we require a different approach to education and a different approach to how we teach education and professional development. That is really what sits at the heart of this decision to make change.

# New Massey college to tackle 'health crisis'

Massey University is to establish a College of Health that focuses on prevention rather than cure – an approach Vice-Chancellor Steve Maharey says is essential if New Zealand is to tackle the looming health crisis.

The college will lead New Zealand in bringing together specialists from fields ranging from food and nutrition, sport and exercise, rehabilitation, nursing, Māori and Pasifika health, public health, social work, health and safety; as well as those researching the social and economic factors that underpin health and wellbeing.

"New Zealand, like the rest of the world, is facing a rapidly approaching health crisis," Mr Maharey says. "We have an ageing population, a tight health budget and escalating costs of new technologies and pharmaceuticals. There is a growing realisation that medically based solutions will not, by themselves, provide an answer.

"Our experts will collaboratively focus on what keeps people well – how factors such as the right food, regular exercise, working and living conditions, and social wellbeing protect people from disease and illness. Our research and teaching will look at the measures that enable people to live healthy, productive and independent lives.

"We have an over-stretched health workforce and growing inequalities that affect people's health, and this impacts directly on health provision. New Zealand can't afford the health we all aspire to if we carry on as we are."

Deputy Vice-Chancellor and Assistant Vice-Chancellor (Māori and Pasifika) Professor Sir Mason Durie, who led the establishment of the college, says the potential for preventing illness has never been greater, but as a nation New Zealand has not taken full advantage of what we already know about prevention.

"We need to transform our thinking," Sir Mason says. "We can't afford to keep focusing on the treatment and management of illness, disease and injury when we know we can prevent many illnesses and accidents. And we have the potential to learn much more about prevention through innovative research."

It will also build on Massey's international connections with the World Health Organisation, the World Bank and the United Nations Educational, Scientific and Cultural Organisation (Unesco) to ensure that it is learning from – and contributing to – international best practice and research.

The college will be formally established for the 2013 academic year.

## **Background:**

Existing schools and institutes within other colleges will move to form the new college. These include food science and technology, human nutrition and physiology, sport and exercise science, health sciences and environmental health, Māori and indigenous health, public health, occupational health and safety, nursing, medical laboratory science, social work and social policy, health disability and rehabilitation.

It will also draw from health psychology, clinical psychology, infectious diseases, disaster research, speech and language therapy, music therapy and human development.

The college will have approximately 2000 equivalent full-time students and 250 staff.

Massey University has five colleges – Business, Creative Arts, Education, Humanities and Social Sciences, and Sciences. However, from next year the College of Education is to become an institute within the College of Humanities and Social Sciences.



## Massey University backs TV3's new international news programme, Three60

A new style of television programme dedicated entirely to international news events launches this Sunday on TV3, in association with Massey University.

Called Three60, and fronted by TV3 news anchor Mike McRoberts, the half hour weekly programme will review the week's key international news stories and feature a range of New Zealand based panellists, including a number of expert commentators from Massey University.

The programme will delve into the background of the major international stories and examine what that might mean for New Zealanders.

Assistant Vice-Chancellor (External Relations) Cas Carter says Massey's new partnership with Three60 presents an excellent opportunity for the University to contribute strongly to these conversations.

"Massey's focus is very much about the strength of our thought leadership and taking New Zealand's ideas to the world. We have a lot of people with huge knowledge and skills worth sharing, and this is an ideal platform".

TV3's Director of News and Current Affairs, Mark Jennings, says the show will appeal to those who follow international events and appreciate the opportunity to have specialist commentators provide insights from a New Zealand perspective.

"It will be the place to go if you are interested in a deeper look at international news. We think there is a demand for a high-quality current affairs programme that looks at the big stories happening in the world."

Three60 screens every Sunday at 9am on TV3, from this Sunday.



Professor Ingrid Day, Assistant Vice-Chancellor (Academic & International), Dr Zoe Jordens, Dr Elizabeth Gray, Associate Professor Andy Martin, Liz Norman, Vice-Chancellor Steve Maharey and Professor Mark Brown, Director, National Centre for Teaching and Learning at the teaching excellence award ceremony

## Massey names its top teachers

Four Massey University teachers, in fields as diverse as veterinary medicine, design, microbiology and communications, have won this year's Vice-Chancellor's Awards for Teaching Excellence.

Vice-Chancellor Steve Maharey presented the awards for sustained commitment to teaching excellence at a ceremony at the Manawatū campus today.

Dr Elizabeth Gray, Liz Norman, Dr Zoe Jordens and Amanda Yates were recognised as the University's top teachers for 2012.

Mr Maharey told the ceremony teachers transform lives. "All of us can look back during our lifetime and we meet some teacher at some time who switched the light on and made an impact on our lives."

This year's winners made lasting impressions on students but were also leaders in new ways of teaching. There is a shift in learning so students leave University "not only knowing things but how to do things", Mr Maharey explained.

It was a sentiment shared by Dr Elizabeth Gray who says teaching is about change. "If we are effective teachers, we are teaching to effect change."

Dr Gray is a senior lecturer in the School of Communication, Journalism and Marketing. She teaches internally and by distance, with students from as far as Tanzania, Dubai and China.

Her teaching is underpinned by her belief the words we use make a difference, whether in business or literary analysis. She says a good teacher has expertise and enthusiasm, loves to teach and loves what they teach. She also makes sure learning is relevant, innovative and when in a lecture theatre talks "to and not at" students.

For Liz Norman, a senior lecturer and director of the Master of Veterinary Medicine (MVM) programme, good teachers know what their students need to know and can help them connect theory and practice in their profession.

She joined Massey in 2001 and has developed the MVM, a distance learning programme for practicing veterinarians worldwide, which has grown from 13 enrolled students in 2004 to 92 this year.

Ms Norman strives to go “beyond the textbook” and has developed innovative strategies to engage with students, including online tools that mimic real steps in case investigation and “replay” exercises and tutorials to provide feedback. “It is one of my great joys to see students gain the confidence and practical insights from teaching that helps them not only to do their work but to enjoy their work more,” she says.

Dr Zoe Jordens is a lecturer at the Institute of Molecular Biosciences and sees her teaching role as facilitator, or “tour guide”. She uses a student-centred, inquiry-led approach to teaching.

Dr Jordens worked as a researcher in medical microbiology in the United Kingdom before coming to Massey in 2002 and believes students learn by doing. “By being treated as scientists in an authentic environment, students develop scientific ways of thinking, in addition to learning facts and practical skills.”

As well as having a BSc (Hons) and PhD in microbiology, Dr Jordens gained a postgraduate certificate in tertiary teaching in 2007 and a postgraduate diploma in Education in 2011. She is currently enrolled in a Masters in Education.

Amanda Yates has been at Massey since 2004 and is a senior lecturer at the Institute of Design for Industry and Environment, College of Creative Arts. She has a research-led project-based approach to learning. She believes giving students opportunities to work on “live” projects outside the classroom builds skills, confidence and passion.

To her, design is not just a field of study or a potential job – it is a passion, a way of thinking, and she loves seeing students succeed.

“I get emails from some of those students who were struggling – and they are now doing a Master of Design in New York or working with one of New Zealand’s leading architects. It’s a wonderful feeling to know that I helped them onto their life path.”

Ms Yates will receive her award in Wellington next month.

Associate Professor Andy Martin was also awarded the Assistant Vice-Chancellor Academic Fellowship at the ceremony today. He will work with staff to develop a comprehensive Applied Learning Strategy for the University.

## Fellowship in applied learning awarded



Associate Professor Andy Martin receiving the academic fellowship in applied learning at an event last week

Associate Professor Andy Martin of the School of Sport and Exercise has been awarded an academic fellowship in applied learning.

Applied learning often refers to a variety of practices including practicum, professional practice, clinical placement, internship and fieldwork.

But through the fellowship and a Special Interest Panel, what applied learning means for Massey students will be explored, with a much broader view of applied learning than others might use.

In the role, Dr Martin will develop a strategy that will ensure Massey produces not just work-ready graduates, but “career-ready, life-able graduates that are responsible and resilient”.

He will work with Student Engagement and Evaluations Unit manager Malcolm Rees, staff from across the academic colleges, and the National Centre for Teaching and Learning.

Dr Martin has been a leading researcher in the area, with research work and publications with Ako Aotearoa, contributions to the New Zealand Association of Cooperative Education, and a long-term role in co-ordinating the sport management practicum.

“These applied learning and networking opportunities, designed throughout a specific programme’s curriculum, often provide a point of difference for students in enhancing graduate employability,” he says.

This year, Massey celebrates 20 years of leading applied learning programmes in sport management.

Professor Tony Vitalis, who initiated the programme in 1992, says it “aimed to train individuals to manage the various sports organisations, which at the time was unique in the New Zealand tertiary sector”.

Recent graduate Hannah Dunn, who completed a Bachelor of Business Studies, says the practicum experience allowed her to increase her confidence and gain experience in the sports industry.

“It helped me create networks among the sports industry and gave me skills which will be transferable to a job,” she says.

For further information on applied learning please contact Associate Professor Andy Martin 06 369 9099 ext 81747.



[Watch Professor Harre's award and speech.](#)

## Homecoming for leading philosopher

Professor Rom Harre has been awarded an honorary doctorate from Massey University at a graduation ceremony in Palmerston North.

Born in Apiti, in northern Manawatū, Professor Harre's career has spanned more than half a century and he is one of the world's leading philosophers.

His first degrees were from the then University of New Zealand, then the University of Oxford, where he became a teacher and lecturer for 35 years, retiring in 1995.

He is currently an Emeritus Fellow of Linacre College, Oxford and a Distinguished Research Professor of Psychology at Georgetown University, Washington D.C.

Professor Harre's research contributions centre on the philosophy of science and, in particular, the philosophy of social sciences.

He is seen as a founder of modern social psychology and his books on social behaviour have been recognised as classics.

Professor Harre received a Doctor of Literature for his significant and on-going association with the University and in particular the College of Humanities and Social Sciences, and his outstanding international contribution in the field of social sciences.

Professor Harre says the honour is special. "Though I have lived abroad for more than 60 years I am a New Zealander and recognition from one's place of birth is a very special thing," he says. "I am most grateful for this great honour – it is specially gratifying to be once again 'at home'."

Professor Harre visited Massey in 1994, giving lectures, and again in 2007. Since 2004 he has also contributed to a weekly on-line seminar in a graduate course without payment, showing his dedication to teaching and fondness for the University.

“I generally admire the get-up-and-go of the Massey spirit anyway, that has made the university known across the world,” Professor Harre says.

Massey University School of Psychology Professor Andy Lock says Professor Harre’s work has pushed the boundaries of our thinking about people and societies. His work influenced scholars and he has mentored future leaders in the field.

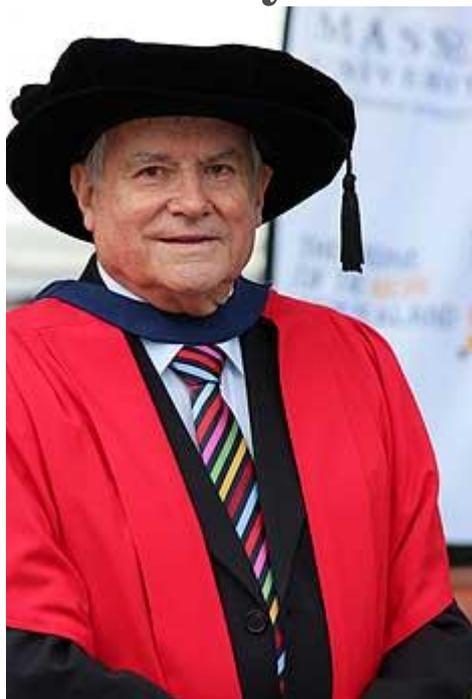
The award from Massey was fitting: “Professor Harre is one of the leading academic sons of the Manawatū , and has a close association with the work of Massey University.”

Professor Harre was awarded the 2009 Distinguished Lifetime Achievement Award by the American Psychological Association. He has published over 50 books, taught around the world and already has honorary degrees from the Universities of Helsinki, Brussels, Lima and Aarhus.

Professor Harre will also deliver a public lecture to mark the publication of his new book with Professor Ali Moghaddam, *Psychology for the Third Millennium: Integrating Cultural and Neuroscience Perspectives*.

The lecture will be held at Massey’s Japanese Lecture Theatre, Thursday May 17, 10.30am.

## Honorary doctorate for ethical educator



Professor Emeritus Ivan Snook

Professor Emeritus Ivan Snook has been awarded an honorary doctorate from Massey University at a graduation ceremony today.

He received a Doctor of Literature for his outstanding service to the University and outstanding contributions to education in New Zealand and internationally.

Professor Snook initially trained to be a priest but later enrolled at teachers' college in Christchurch, and then the University of Canterbury.

He started his career as a secondary school teacher, was a research fellow at the University of Illinois and became a lecturer at the University of Canterbury in 1968.

In 1981, he moved to Massey University as a Professor of Education, rising to department head then dean of education before retiring in 1993. He has maintained a strong association with the University.

"I'm very honoured to get the recognition," Professor Snook says. "Nothing could be nicer than to be recognised for your scholarship by the community of scholars you belong to. I'm delighted to be part of Massey University."

Professor Snook established and chaired the first Massey University human ethics committee, and led the development of the University's code of ethics for human subject research.

For the past 20 years he also convened the Education Policy Response Group, an ad hoc group of academic staff from across the College of Education that meets to prepare analyses of major government education policy. Its most recent report was on charter schools.

Professor Snook is a founding member, and current vice-president, of the Quality Public Education Coalition and was awarded an Honorary Fellowship of the New Zealand Educational Institute.

He was also appointed to the Tertiary Education Advisory Commission, the reports from which led to the establishment of the Performance Based Research Fund.

His long interest in moral philosophy and the ethics of teaching led to his involvement with the first draft of the New Zealand Teachers' Council Code of Ethics for Registered Teachers, and he has been a member of the Health Professionals Disciplinary Committee.

College of Education Pro Vice-Chancellor Professor James Chapman says Professor Snook's intellectual, academic and professional contribution to education in New Zealand and overseas is very significant.

"At a time when pragmatism and simple solutions tend to dominate educational policies it is timely to reward the contribution of principles, ethics and intelligent debate that Professor Snook has so ably championed throughout his career."

Professor Chapman says the honorary doctorate award is timely, given the recent announcement of plans for the establishment of the Massey University Institute of Education. "Many of the academic and research values strongly supported by Professor Snook are embodied in the new institute."



Professor Martin Verstegen and Mrs Mariet Verstegen-Spiertz receive their medals from Chancellor Dr Russ Ballard

## Massey Medal awarded to Dutch couple

The Massey University Medal has been jointly awarded to Professor Martin Verstegen and Mrs Mariet Verstegen-Spiertz of the Netherlands in recognition of their work in support of agriculture and food science and longstanding connections with Massey.

University Chancellor Dr Russ Ballard presented the medal at a ceremony at the New Zealand Embassy in the Hague on Tuesday. It was attended by about 50 people prominent in food and nutrition science in the Netherlands and hosted by Ambassador George Troup and his wife, Hillary.

Along with Dr Ballard, Massey was represented by staff members Distinguished Professor Paul Moughan and Professor Ravi Ravindran.

Professor Verstegen recently retired from Wageningen University, regarded as the world's leading agri-food university, after a distinguished 45-year academic career. He is widely regarded as the world's foremost professor of animal nutrition. In addition, he and his wife worked together for many years to encourage and assist the development of young scientists.

The Verstegens' association with Massey began in 1985, when they invited Professor Moughan, now co-director of the Riddet Institute, a national centre of research excellence led by Massey, to take up a residency at Wageningen.

It was the start of an ongoing relationship between the universities. Through the Verstegens' support, more than 100 Dutch interns and postgraduate students have travelled to study at Massey, where Professor Verstegen has been an honorary professor since 2001.

Professor Moughan read the citation at the ceremony. "I cannot think of two more fitting awardees for the receipt of a Massey University Medal," he said. "The Verstegens have been superb champions of Massey University and of New Zealand."

## Professor Sir Mason Durie to retire



Professor Sir Mason Durie

Massey University Deputy Vice-Chancellor and Assistant Vice-Chancellor (Māori and Pasifika) Professor Sir Mason Durie will retire from his current positions next month.

Sir Mason (Rangitāne, Ngāti Kauwhata, Ngāti Raukawa) joined Massey in 1988, established the School of Māori studies, Te Pūtahi-a-Toi, and was head of school for 14 years before being appointed Massey's first Assistant Vice-Chancellor (Māori) in late 2002, a role that was later expanded to include Pasifika. He has been Deputy Vice-Chancellor since 2009.

Vice-Chancellor Steve Maharey says Sir Mason provides superb leadership and has made numerous valuable contributions both internally and externally. He was successful in gaining funding to establish a Centre for Māori Health Research, Te Pūmanawa Hauora, and also negotiated the Māori mental health programme, Te Rau Puawai, which provides up to 100 scholarships a year for students studying health-related subjects. Most recently he has led the work on establishing the planned new College of Health and has agreed to take on a role in the college at a later date.

The process to appoint a replacement for Sir Mason will be conducted over the next two months.

## New science medal named after Sir Mason Durie



Professor Sir Mason Durie

The Royal Society of New Zealand has named a new award for social sciences after Massey University's Deputy Vice-Chancellor Professor Sir Mason Durie.

The medal is in recognition of Sir Mason's outstanding contribution to social sciences in New Zealand and the international acclamation of his work, the society says. It will be awarded for the first time later this year to a social scientist whose work has had an international impact but originated in a New Zealand environment.

Massey University Vice-Chancellor Steve Maharey says Sir Mason is someone who does outstanding work that is firmly rooted in New Zealand but relevant and important to the global community. "The solutions to the problems the world faces almost inevitably have a social dimension – whether we are talking about transport, energy use, climate change or public health," Mr Maharey says.

Sir Mason (Rangitāne, Ngāti Kauwhata, Ngāti Raukawa) is from Feilding. He attended Te Aute College in Hawke's Bay and the University of Otago, graduating in 1963 with a Bachelor of Medicine and a Bachelor of Surgery. He has a Postgraduate Diploma in Psychiatry from McGill University in Canada and was appointed Director of Psychiatry at the Palmerston North Hospital in 1976.

From 1986-88 he was a member of the Royal Commission on Social Policy and, in 1988, was appointed to the chair in Māori Studies at Massey. He is currently Professor of Māori Research as well as Deputy Vice-Chancellor and Assistant Vice-Chancellor (Māori and Pasifika). He is a member of Te Mana Whakahaere (the governing body of Te Wānanga o Raukawa) and chairs Te Kāhui Amokura, Universities New Zealand's Māori committee. He has been a commissioner on the New Zealand Families Commission and led the Guardians Group of Secondary Futures.

Apart from research into health outcomes and practice methodologies he has been closely involved with the ongoing development of health policy in New Zealand and has worked extensively with Māori community health providers. Sir Mason has a special interest in Māori health workforce development and remains actively involved as chair of the Henry Rongomau Bennett Māori Health Leadership Foundation, Te Rau Puāwai, and Te Rau Matatini. He is a member of the Whānau Ora Governance Group, an adviser to Health Workforce New Zealand, and chair of the District Health Board Research Fund Mental Health Committee. He was knighted in 2010 for his services to public health and to Māori health.

The award will be offered annually and applications close on June 30. For more information: <http://www.royalsociety.org.nz/programmes/awards/mason-durie-medal/>



Information Technology Services project manager Sue Tait, Vice-Chancellor Steve Maharey, Assistant Vice-Chancellor (Academic and International) Ingrid Day and National Centre for Teaching and Learning director Mark Brown.

## Video link teaching creates cross-campus classroom



Dr Brennon Wood demonstrating how the VLT rooms work.

New “super-charged” video linked teaching rooms at Massey University will allow students across campuses to join together as a single class.

The Video Link Teaching (VLT) rooms on the Albany and Manawatū campuses launched yesterday each have four cameras, five screens, flexible furniture, hold up to 60 people and can connect to Wellington and other locations worldwide.

Vice-Chancellor Steve Maharey says the technology has “wow factor”, was progressive and would transform teaching and enhance learning. “It challenges us to re-think the way we teach to meet the needs of 21st century learners.”

Assistant Vice-Chancellor (Academic and International) Professor Ingrid Day says the University has created a highly immersive learning environment where new technology opens up new possibilities for teaching and learning.

“The VLT rooms are unique as there is nothing like this elsewhere in the country,” Professor Day says. “They are a fine example of Massey’s commitment to being a modern digital-era university.”

National Centre for Teaching and Learning director Professor Mark Brown says the rooms link the campuses and were purpose-built to support flexible forms of teaching and learning. “It’s a highly engaging video linked teaching environment which is much more than video conferencing. The rooms enable a totally interactive experience between the teachers and students in the linked rooms.”

Information Technology Services project manager Sue Tait adds; “We are already applying lessons learned from the VLT rooms to the audio visual provisioning in all our teaching and learning spaces across the University.”

Dr Warwick Tie at Albany who teaches Sociology with Dr Brennon Wood at Manawatū says the VLT rooms enrich students’ experiences and brings new dynamics to learning, which is important as “the way in which we learn shapes who we become”.

It allows students to connect as a single class across the campuses and bounce ideas off each other. “Our aim is that students feel as though they are present in one big room and able to fully participate.”

It also encourages collaborative teaching between staff across campuses and links students and experts worldwide. During its trial stage lecturers on both campuses used the VLT rooms to team-teach students with 25 live sessions totalling 66 hours without a single failure.

Associate Professor Jane Goodyer of the School of Engineering and Advanced Technology at the Manawatū campus teaches a fourth year paper with Dr Sanjay Mathrani in Albany using VLT rooms.

She says it allows staff to teach together, playing on their strengths, and for students to interact with lecturers they would never otherwise see. “It’s a better utilisation of staff and the knowledge they’ve got.”

Dave Blackwell, a fourth year engineering student, says it is more interactive than video conferencing. “There’s a virtual presence, it’s animated and lifelike and makes it easier to engage,” he says. “You get a lot more out of it, I’ve got more enthusiasm to engage in it.”

Sarah Teideman, a second year student in Albany, says it becomes almost a natural environment to learn in and “the matching interior blurs the sense of virtual and reality”.



Architects drawings of the overall complex and the proposed extension of the vet tower.

## Massey announces \$75m upgrade to Vet School



Massey University will spend \$75 million upgrading and expanding New Zealand's only veterinary school, increasing its capacity to train vets by 180 students.

The investment will ensure Massey remains at the forefront of international veterinary scientific research and teaching and helps meet the growing demand for qualified veterinarians, University Vice-Chancellor Steve Maharey says.

"Veterinary, animal and biomedical sciences are central to what we do as a university and central to the sectors in which New Zealand is world leader," Mr Maharey says. "We want the quality of the facilities our students study in and our staff work in to match the quality of the qualifications we deliver."

The project will be funded over nine years from the annual capital expenditure budget. It will be a significant enhancement to the Manawatū campus – and boost to the local construction sector – on top of the \$57 million project that started this year to relocate College of Education staff from the Hokowhitu site to Turitea and to restore and seismically

strengthen heritage buildings. Both projects will significantly enhance the working and learning environment for staff and students.

Project leader and head of the Institute of Veterinary Animal and Biomedical Sciences Professor Frazer Allan says the project creates space for projected growth in numbers of postgraduate and undergraduate students.

It includes expanding the vet tower to the north and extensive redevelopment of the veterinary hospital, pathology facilities and teaching and research spaces while at the same time retaining teaching, research and clinical service functionality.

It will increase the capacity of the course from 100 students per year to 140. Providing the Government agrees to fund the additional domestic students, about 20 would be from New Zealand and 20 international.

“Our staff have been keen for this upgrade for some time and are really excited about the opportunities it offers,” Professor Allan says. “Each year we have a high standard of applications from many more people than we have space for. We also expect there to be a growing shortage of vets in New Zealand over the next 20 years.”

The veterinary science programme is accredited with the American Veterinary Medical Association, the Royal College of Veterinary Surgeons and the Australasian Veterinary Boards Council, which means Massey vets can work in most countries throughout the world.

“Through modelling work we have undertaken and through conversations with the profession, it is apparent that if we value New Zealand-trained veterinarians in this country, we will need to train more in the future. We also have world-recognised areas of research in infectious diseases, animal science, animal health and welfare, pathobiology, public health and epidemiology.”

Veterinary Council chairman Ron Gibson welcomed the investment, saying an increase in a capacity to train vets would be fully supported.

## It's a date: world-first building to open in June



Exterior of Massey's new creative arts building, Te Ara Hihiko, in Wellington.

New Zealander of the Year, Weta Workshop's Design and Effects Supervisor Sir Richard Taylor will play his part in yet another world-first for Wellington and New Zealand when he officially opens Massey University's new creative arts building next month.

The building's advanced seismic engineering will make it one of the most resilient buildings in the city. It is the first in the world to use a post-tensioned timber seismic frame, which flexes like a push-puppet toy during earthquakes. In production testing, the key structural features of the building were found to withstand ground shaking and acceleration greater than that experienced in the Christchurch February 2011 earthquake.

The creative arts building, Te Ara Hihiko, will be opened by Sir Richard on Friday June 22. Sir Richard is a Massey alumnus and member of the College of Creative Arts Hall of Fame.

College of Creative Arts Pro Vice-Chancellor Associate Professor Claire Robinson says staff and students are looking forward to moving in for semester two. "We have a state-of-the-art building here that will be truly inspirational. It is not just an amalgam of phenomenal facilities; we will also be adopting world-leading methods of teaching art and design, using large open spaces for classes, workshops and happenings. Design both reflects and shapes how people think; we have embraced a building design that opens up our thinking and puts almost no limits on creativity."

The building provides the College of Creative Arts with:

- More functional workspaces that inspire creativity and innovation
- Facilities that match or exceed the best in industry, such as the new green screen for filmmaking.
- Flexible gallery spaces for showcasing student and staff work and international touring exhibitions.

- Spaces of the standard required for accreditation to host top flight international postgraduate students.

The building combines Massey's creative vision with architectural design by Athfield Architects and engineering by Dunning Thornton Consultants. Construction was project managed by Arrow International. It has already attracted considerable attention in the construction sector, particularly for its seismic properties, innovative construction methods, and extensive use of laminated veneer lumber.



MASSEY UNIVERSITY

## MASSEY UNIVERSITY COUNCIL

### FINANCIAL REPORT FOR THE FIVE MONTHS ENDED 31 MAY 2012

6 July 2012

#### **PURPOSE**

This report summarises the May 2012 YTD financial results for the University.

#### **DISCUSSION**

##### ***Income Statement (Appendix 1)***

The University's operating surplus for the five months ending 31 May 2012 is \$6.1M better than budget due to continuing EFTS expenditure savings.

##### ***EFTS Related Income***

EFTS revenue is in line with budget YTD. However, the full revenue forecast for International EFTS has been revised downwards by \$3.4M as a result of revised International EFTS information. This has been partially off-set by reductions in expenditure. The surplus is forecast to be \$7.3M, \$1.7M below budget at year end.

##### ***EFTS Related Expenses***

EFTS related costs are \$5.6M below budget YTD with other direct costs making up 65% of the YTD savings. However, the variance by year end is forecast to reduce to \$1.9M highlighting the need for careful cost control over the remainder of the year to mitigate the forecast revenue shortfall.

##### ***Contract & Trading Contribution***

Contract & Trading YTD contribution is in line with budget with both income and expense variances being relatively small. The full year outturn is forecast to be \$0.26M ahead of budget

##### ***Balance Sheet (Appendix 2)***

The University balance sheet is \$16.5M better than budget with total assets of \$1,143.6M, liabilities of \$187.1M and equity of \$956.5M. The positive variance has reduced by \$3.1M from last month largely due to an increase in cash payments to suppliers.

The working capital ratio remains strong at \$1.29 of current assets for every \$1.00 of current liabilities.

The debtor turnover ratio has reduced from 46.66 days in April to 32.85 days and is close to the target of 30 days. The improved result is in line with expectations for outstanding student debtors who were still making arrangements for payment when reported in April.

***Cash Flow Statement (Appendix 3)***

The cash and cash equivalents balance is \$2.6M better than budget for May through a reduction in investments.

Net operating cash flows are \$8.1M less than budget YTD, through timing of expenditure. Most suppliers are now paid on the 20<sup>th</sup> of the month rather than weekly, reducing transaction costs and improving cash management.

Cash applied to capital projects is \$3.9M behind budget although expenditure is expected to accelerate by the end of the year as significant projects are commenced.

***Capital Expenditure (Appendix 4)***

A summary of recurrent capital expenditure for the five months ending 31 May 2012 is included in the table below:

<b>2012 Capital Programme Cash Flow Summary (\$000)</b>			
	<b>2012 Budget \$000</b>	<b>2012 Actual YTD \$000</b>	<b>2012 Full Year Forecast \$000</b>
Group 1 (Recurrent)	23,329	8,927	23,329

**RECOMMENDATIONS**

It is recommended that the Massey University Council:

1. Receive this financial report for the five months ending 31 May 2012.

Rose Anne MacLeod  
Assistant Vice-Chancellor  
(Finance, Strategy & Information Technology)

28 June 2012

Appendices

1. Income Statement
2. Balance Sheet
3. Statement of Cash Flows
4. Capital Expenditure Report

Appendix 1

University Income Statement

For the Five Months Ending 31 May 2012

	YTD ACTUAL (\$000)	YTD BUDGET (\$000)	YTD VARIANCE (\$000)	2011 YTD ACTUAL (\$000)	2011 FY ACTUAL (\$000)	2012 FY BUDGET (\$000)	2012 FY FORECAST (\$000)
<b>EFTS Related Income</b>							
<b>Government Grant</b>							
EFTS Related Government Grants	60,823	60,787	36	59,632	143,100	145,890	145,807
TEOC Income	14,625	14,988	(363)	15,202	36,126	35,971	35,221
Total Government Grants	75,449	75,775	(327)	74,834	179,226	181,861	181,028
<b>Student Fee Income</b>							
Domestic Student Fees	46,109	46,363	(254)	36,295	90,842	99,129	99,024
International Student Fees	18,425	17,959	466	15,575	37,220	47,881	44,528
Total Student Fees	64,534	64,322	211	51,870	128,062	147,010	143,552
Other Income	11,865	11,591	274	11,453	26,088	24,596	25,032
Interest Income	1,879	1,667	212	1,990	4,404	4,000	4,008
Trust Income	1,013	1,029	(16)	1,327	2,943	2,462	2,446
<b>Total EFTS Income</b>	<b>154,739</b>	<b>154,384</b>	<b>355</b>	<b>141,474</b>	<b>340,723</b>	<b>359,929</b>	<b>356,066</b>
<b>EFTS Related Costs</b>							
Salaries	82,513	81,827	(687)	77,803	190,705	195,728	195,984
Other Staff Related Costs	6,847	7,433	586	7,692	18,421	17,652	17,586
Asset Related Costs	9,546	11,057	1,511	8,922	27,502	27,954	27,188
Other Direct Costs	22,857	26,483	3,626	20,493	53,698	62,664	61,596
Depreciation	17,760	18,333	574	17,489	42,569	46,064	45,804
Interest	636	652	16	596	1,500	1,554	1,538
Trust Costs	816	823	7	921	1,792	1,871	1,869
<b>Total EFTS Costs</b>	<b>140,975</b>	<b>146,609</b>	<b>5,634</b>	<b>133,916</b>	<b>336,187</b>	<b>353,488</b>	<b>351,565</b>
<b>EFTS Contribution</b>	<b>13,764</b>	<b>7,775</b>	<b>5,989</b>	<b>7,559</b>	<b>4,536</b>	<b>6,441</b>	<b>4,501</b>
<b>Contract &amp; Trading Related Income</b>							
Research Income	19,852	21,615	(1,763)	22,854	59,290	53,548	54,069
Consultancy Income	3,040	2,320	720	2,414	4,741	4,268	4,988
Teaching & Conference Income	3,494	4,005	(511)	4,779	10,347	8,271	7,800
Trading & Other Income	7,520	6,253	1,267	4,706	11,570	14,282	14,410
<b>Total Contract &amp; Trading Income</b>	<b>33,906</b>	<b>34,193</b>	<b>(287)</b>	<b>34,753</b>	<b>85,948</b>	<b>80,369</b>	<b>81,267</b>
<b>Contract &amp; Trading Related Costs</b>							
Staff Related Costs	13,565	12,736	(830)	14,167	34,405	29,980	31,321
Asset Related Costs	1,171	1,055	(116)	1,069	2,720	2,419	2,292
Other Direct Costs	17,305	18,692	1,387	16,789	45,681	45,410	44,831
<b>Total Contract &amp; Trading Costs</b>	<b>32,041</b>	<b>32,483</b>	<b>442</b>	<b>32,025</b>	<b>82,806</b>	<b>77,809</b>	<b>78,444</b>
<b>Contract &amp; Trading Contribution</b>	<b>1,865</b>	<b>1,710</b>	<b>155</b>	<b>2,728</b>	<b>3,142</b>	<b>2,560</b>	<b>2,823</b>
<b>Total Trading Operating Surplus</b>	<b>15,629</b>	<b>9,485</b>	<b>6,144</b>	<b>10,287</b>	<b>7,678</b>	<b>9,001</b>	<b>7,323</b>

Appendix 2

University Balance Sheet

As at 31 May 2012

	YTD Actual (\$000)	YTD Budget (\$000)	YTD Variance (\$000)	2011 YTD Actual (\$000)	2011FY Actual (\$000)	2012FY Budget (\$000)
<b>ASSETS</b>						
<b>Current Assets</b>						
Cash and Cash Equivalents	54,796	52,173	2,623	142,182	40,105	37,024
Prepayments	3,282	3,385	(103)	3,618	9,382	7,000
Trade and Other Receivables	25,754	22,800	2,954	22,808	22,738	25,141
Inventories	1,531	1,400	131	1,092	1,505	1,400
Biological Assets	3,544	3,400	144	3,372	3,544	3,400
Other Financial Assets	78,349	78,000	349	350	43,178	30,000
Non Current Assets Held for Sale	2,297	2,228	69	2,199	2,372	-
<b>Total Current Assets</b>	<b>169,553</b>	<b>163,386</b>	<b>6,167</b>	<b>175,621</b>	<b>122,824</b>	<b>103,965</b>
<b>Non Current Assets</b>						
Trade and Other Receivables	125	125	-	125	125	125
Other Financial Assets	23,274	22,224	1,050	16,342	23,126	22,224
Biological Assets	668	661	7	598	668	600
Property, Plant & Equipment	950,047	940,775	9,272	931,553	946,532	951,087
<b>Total Non Current Assets</b>	<b>974,114</b>	<b>963,785</b>	<b>10,329</b>	<b>948,618</b>	<b>970,451</b>	<b>974,036</b>
<b>Total Assets</b>	<b>1,143,667</b>	<b>1,127,171</b>	<b>16,496</b>	<b>1,124,239</b>	<b>1,093,275</b>	<b>1,078,001</b>
<b>LIABILITY AND EQUITY</b>						
<b>Current Liabilities</b>						
Accounts Payable and Accruals	22,385	29,150	(6,765)	33,549	29,358	24,322
Borrowings	578	582	(4)	627	895	950
Provision for Employee Entitlement	14,118	13,300	818	5,224	15,987	13,500
Receipts in Advance	93,639	89,000	4,639	88,865	50,533	45,493
<b>Total Current Liability</b>	<b>130,720</b>	<b>132,032</b>	<b>(1,312)</b>	<b>128,265</b>	<b>96,773</b>	<b>84,265</b>
<b>Non Current Liability</b>						
Borrowings	21,581	21,485	96	22,415	21,581	20,535
Provision for Employee Entitlements	33,254	32,579	675	30,829	32,302	32,579
Receipts in Advance	1,585	1,629	(44)	1,660	1,585	1,660
<b>Total Non Current Liabilities</b>	<b>56,420</b>	<b>55,693</b>	<b>727</b>	<b>54,904</b>	<b>55,468</b>	<b>54,774</b>
<b>Total Liabilities</b>	<b>187,140</b>	<b>187,725</b>	<b>(585)</b>	<b>183,169</b>	<b>152,241</b>	<b>139,039</b>
<b>Public Equity</b>						
Capital & Reserves	941,034	929,961	11,073	930,783	930,783	929,961
Revaluations/ Other	(136)	-	(136)	-	2,573	-
Surplus/(Deficit)	15,629	9,485	6,144	10,287	7,678	9,001
<b>Total University Equity</b>	<b>956,527</b>	<b>939,446</b>	<b>17,081</b>	<b>941,070</b>	<b>941,034</b>	<b>938,962</b>
<b>Total Liabilities and Public Equity</b>	<b>1,143,667</b>	<b>1,127,171</b>	<b>16,496</b>	<b>1,124,239</b>	<b>1,093,275</b>	<b>1,078,001</b>

Appendix 3

University Cash Flow Statement

For the Five Months Ending 31 May 2012

	YTD Actual (\$000)	YTD Budget (\$000)	YTD Variance (\$000)	2011 YTD Actual (\$000)	2011 FY Actual (\$000)	2012 FY Budget (\$000)
<b>Cash Flows from Operating Activities:</b>						
Cash was provided from:						
Government Grants Receipts	75,648	75,775	(127)	74,647	180,063	181,860
Student Fees Receipts	104,826	103,481	1,345	99,258	124,706	143,131
Other Income Receipts	53,937	50,065	3,872	53,260	125,349	104,654
Interest	1,395	1,751	(356)	1,593	2,933	3,987
Trust Funds Receipts	604	900	(296)	1,209	1,952	2,160
	<u>236,410</u>	<u>231,972</u>	<u>4,438</u>	<u>229,967</u>	<u>435,003</u>	<u>435,792</u>
Cash was applied to:						
Payments to Employees and Suppliers	162,100	149,607	(12,493)	151,221	368,513	378,987
Interest Paid	563	564	1	523	1,498	1,539
	<u>162,663</u>	<u>150,171</u>	<u>(12,492)</u>	<u>151,744</u>	<u>370,011</u>	<u>380,526</u>
<b>Net Cash Flows From Operating Activities:</b>	<b>73,747</b>	<b>81,801</b>	<b>(8,054)</b>	<b>78,223</b>	<b>64,992</b>	<b>55,266</b>
<b>Cash Flows from Investing Activities:</b>						
Cash was provided from:						
Withdrawal from Investments	28,048	30,000	(1,952)	32,872	33,413	30,000
Sale of Fixed Assets	143	-	143	3	170	2,228
	<u>28,191</u>	<u>30,000</u>	<u>(1,809)</u>	<u>32,875</u>	<u>33,583</u>	<u>32,228</u>
Cash was applied to:						
Purchase of Investments	63,219	78,000	14,781	-	51,479	30,000
Capital Expenditure	23,430	27,325	3,895	17,370	55,486	65,585
	<u>86,649</u>	<u>105,325</u>	<u>18,676</u>	<u>17,370</u>	<u>106,965</u>	<u>95,585</u>
<b>Net Cash Flows From Investing Activities:</b>	<b>(58,458)</b>	<b>(75,325)</b>	<b>16,867</b>	<b>15,505</b>	<b>(73,382)</b>	<b>(63,357)</b>
<b>Cash Flows from Financing Activities:</b>						
Cash was provided from:						
Loans Repaid	63	-	63	-	-	-
Loans Raised	-	-	-	-	-	-
Capital Injection	-	-	-	-	-	-
	<u>63</u>	<u>-</u>	<u>63</u>	<u>-</u>	<u>-</u>	<u>-</u>
Cash was applied to:						
Loan/ Vested to Massey Subsidiary	343	-	(343)	608	-	-
Loans Repaid	318	341	23	357	924	923
	<u>661</u>	<u>341</u>	<u>(320)</u>	<u>965</u>	<u>924</u>	<u>923</u>
<b>Net Cash Flows From Financing Activities:</b>	<b>(598)</b>	<b>(341)</b>	<b>(257)</b>	<b>(965)</b>	<b>(924)</b>	<b>(923)</b>
<b>NET INCREASE/(DECREASE) IN CASH</b>	<b>14,691</b>	<b>6,135</b>	<b>8,556</b>	<b>92,763</b>	<b>(9,314)</b>	<b>(9,014)</b>
<b>Cash Brought Forward</b>	<b>40,105</b>	<b>46,038</b>	<b>(5,933)</b>	<b>49,419</b>	<b>49,419</b>	<b>46,038</b>
<b>Ending Cash Carried Forward</b>	<b>54,796</b>	<b>52,173</b>	<b>2,623</b>	<b>142,182</b>	<b>40,105</b>	<b>37,024</b>

**Appendix 4**  
**Capital Expenditure Report**  
**For Five Months Ending 31 May 2012**

 <b>MASSEY UNIVERSITY</b> Project Description as at 31 May 2012	Business Case	Project Budget			2012 Project Budget (Cashflow)		
		Council Approved Budget (\$000)	Actual Expenditure to Date (\$000)	Forecast Final Expenditure (\$000)	Approved 2012 FY Budget (\$000)	YTD Actual Expenditure (\$000)	2012 FY Forecast (\$000)
<b>GROUP ONE PROJECTS (RECURRENT)</b>							
ICT Infrastructure Refresh		2,310	575	2,310	2,310	575	2,310
Capital Equipment - \$2-20k		1,800	331	1,800	1,800	331	1,800
Capital Equipment - >\$20k		2,200	1,571	2,200	2,200	1,571	2,200
Capital Equipment - Farms		220	-	220	220	-	220
Research Funded Equipment		-	727	-	-	727	-
Lab and Desktop Computer Replacement		1,800	525	1,800	1,800	525	1,800
Video Linked Teaching	TBC 11/87	466	59	466	466	59	466
Halls of Residence Refurbishment-Manawatu	PN406	300	277	300	300	277	300
Campus Infrastructure - Albany		1,000	8	1,000	1,000	8	1,000
- Manawatu		923	29	923	923	29	923
- Wellington		577	130	577	577	130	577
Building Capital Renewal/Refurb Programme (inclu Space consoli	PN605	1,720	76	1,720	1,720	76	1,720
WCADP/CSPP Projects-Wellington	W502	100	37	100	100	37	100
Compliance Costs-Albany	A701	250	(1)	250	250	(1)	250
VC Discretionary		500	-	500	500	-	500
Library		6,500	4,181	6,500	6,500	4,181	6,500
Minor Capital Works -Albany		700	54	700	700	54	700
- Manawatu		1,134	46	1,134	1,134	46	1,134
- Wellington		729	303	729	729	303	729
Aircraft Overhaul and Refurbishment		100	-	100	100	-	100
<b>TOTAL GROUP ONE PROJECTS (Recurrent)</b>	<b>SUB TOTAL</b>	<b>23,329</b>	<b>8,927</b>	<b>23,329</b>	<b>23,329</b>	<b>8,927</b>	<b>23,329</b>



**MASSEY UNIVERSITY**

**MASSEY UNIVERSITY COUNCIL**

**PRIVACY POLICY REVIEW**

6<sup>th</sup> July 2012

**Proposal**

That the Audit and Risk Committee of Council recommend the Privacy Policy for Council approval, and note that this Policy is supported by Senior Leadership Team approved Procedures for the Collection, Use and Disclosure of Personal Information (Privacy Act).

**Discussion**

The attached Policy (Appendix One) is recommended for approval without amendment.

It should be noted that the 2011 Law Commission review of the Privacy legislation resulted in a series of recommendations for improvement. Such recommendations will progress in due course through the select Committee process and may result in changes to the Privacy Act.

Any changes to legislation will necessitate a review and updating of the relevant Privacy policies and procedures and processes.

**Consultation**

Privacy of personal information is a significant compliance issue for the University. The AVC and University Registrar is the Privacy Officer for the University. Management resources, communications and training about privacy obligations are prepared and disseminated by the Risk Management Office every year, as part of the ongoing programme to enhance legal compliance awareness. The updated Policy will be posted on the University Policy Guide and the amendment drawn to staff attention as per normal processes.

**Communication**

None required

### Financial implications

Financial Implications      Yes       No

### Treaty of Waitangi Implications

No Treaty of Waitangi implications exist

### Equity and Ethnic Implications

Cultural Implications (Maori/Pasifika/New Migrant/Other) Yes       No

Ethnic Implications      Yes       No

Gender Implications      Yes       No

Disability Implications      Yes       No

Other (state \_\_\_\_\_)      Yes       No

### Publicity

None required

### Recommendations

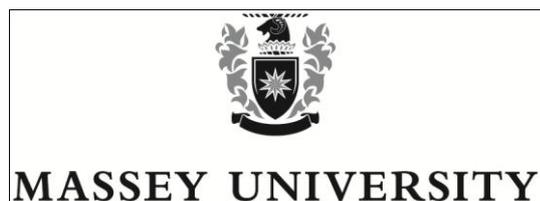
That Audit and Risk Committee of Council

- 1) Recommend the Privacy Policy for Council approval
- 2) Note that the Policy is supported by Senior Leadership Team approved Procedures for the Collection, Use and Disclosure of Personal Information (Privacy Act)

---

Stuart Morriss  
Assistant Vice-Chancellor and University Registrar  
25 June 2012

**APPENDIX ONE**



Massey University Policy Guide

**PRIVACY POLICY**

<b>Section</b>	Risk Management
<b>Contact</b>	Risk Manager
<b>Last Review</b>	May <del>2010</del> 2012
<b>Next Review</b>	May <del>2012</del> 2014
<b>Approval</b>	<del>VCA/CEC-06/05/67</del>

**Purpose:**

The purpose of this policy is to establish procedures and guidelines for:

- (a) The collection, use and disclosure of personal information by Massey University.
- (b) Access by individuals to personal information about themselves held by Massey University

**Policy:**

Massey University has determined that it will comply with its obligations in respect of personal information under the Privacy Act 1993, the Official Information Act 1982 and the Education Act 1989.

This policy is not intended to be a stand-alone document. It must be read and applied in conjunction with:

- The Information Privacy Principles in the Privacy Act 1993.
- The agreements between Massey University and its staff.
- The agreements between Massey University and its students.
- Procedure for collection, use and disclosure of personal information
- All relevant law, including the Privacy Act 1993.

The Privacy Officer for Massey University is the AVC & University Registrar. Responses to requests for information made in respect of the Privacy Act 1993 may be sub-delegated.

**Definitions:**

Personal information **means information about an identifiable individual.**

**Audience:**

All staff and students

## Relevant legislation:

Privacy Act 1993  
Official Information Act 1982  
Health Information Privacy Code 1994

## Legal compliance:

Procedures for collection, use and disclosure of personal information about identifiable individuals, and access to and correction of personal information and the use of unique identifiers, must comply with the twelve 'Privacy Principles of Privacy Act 1993. Massey University must appoint a 'Privacy Officer' with responsibilities for compliance with these principles, and to deal with requests for access.

All requests made under the Official Information Act 1982 are deemed to be a request made pursuant to with ss 1(b) Principle 6 of the Privacy Act 1994.

The Health Information Privacy Code 1994 requires that Massey University appoint a 'Privacy Officer' with responsibilities for compliance with these principles, and to deal with requests for access. Access to all Health Information for identified individuals must be secured.

## Related procedures / documents:

[Procedure for collection, use and disclosure of personal information](#)  
[National Contact Centre Privacy Guidelines](#)  
[\[Massey University\] Manager's Privacy Resource Kit.](#)  
[My Law Guide](#) (Available on the Intranet)

## Document Management Control:

Prepared by: Risk Manager  
Owned by: AVC & University Registrar  
Authorised by: ~~VCA/CEC 06/05/67~~  
Date issued: 24 May 2006  
Last review: May ~~2010~~2012  
Next review: May ~~2012~~2014



**MASSEY UNIVERSITY**

**MASSEY UNIVERSITY COUNCIL**

**MASSEY UNIVERSITY COUNCIL CODE OF CONDUCT**

**6 July 2012**

**Purpose**

The purpose of this paper is to approve the Massey University Council Code of Conduct (Appendix 1) as recommended by the Massey University Council's Governance Committee.

**Background**

At the 2 December 2011 Council meeting the Guidelines for the Conduct of Council and Council Committees 2012 were tabled for approval. It was noted that these Guidelines address matters related to the conduct of meetings and not the conduct of individuals in their role as Council members. It was agreed that a charter addressing this matter would be prepared.

The Chancellor prepared a Code of Conduct rather than a charter as the Council Operating Manual includes much of the material that would be in a Charter. The proposed Code was tabled at the 3 May 2012 Governance Committee meeting. Minor amendments were made and the document is now before Council for approval.

**Recommendation**

It is recommended that Council approve the Massey University Council Code of Conduct (Appendix 1).

Dr Russ Ballard  
Chancellor  
25 June 2012



## **Massey University Council Code of Conduct**

The Massey University Council has significant responsibilities and accountabilities as outlined in the Council Operating Manual. It is also a large body with members appointed or elected by a range of interested stakeholders. In order to operate effectively in this environment it is important that individual Council members operate and behave in a manner that is conducive to the Council fulfilling its responsibilities and that reflects well on the University.

This Code of Conduct is designed to provide guidance to Council members on expected ethical, behavioural and procedural standards. It is noted however that nothing in this section is intended to conflict with the provisions of the Education Act 1989 or any other relevant statutes.

Council members are expected to adhere to the following principles and procedures:

### **1. Interest of the Institution**

- Members need to act at all times in a manner that will not reflect adversely on the reputation of the University. This also includes in member's private capacity.
- Members' fundamental obligation, irrespective of their appointment/election process, is to act in good faith and in the best interest of the University.
- Members with a constituency based on their election process are expected to act as two-way communication conduits between their constituency and the Council. They should not take instruction on how to vote (see above).

### **2. Diligence**

- Members will use their best endeavors to attend Council meetings and prepare thoroughly. Members are expected to participate fully, frankly and constructively

in Council discussions and to bring the benefit of their particular knowledge, skills and abilities to the table.

- Members should familiarize themselves with the operating environment of the University and with issues of concern to key stakeholders.

### **3. Conflict of Interest**

- Members are required to declare any conflicts of personal interest with that of their role as a Council member.
- "Conflict of interest" can arise when:
  - a member has a direct or material interest in a transaction to which the University is a party;
  - a member uses confidential information received in their capacity as a Council member;
  - a member receives benefits from representing themselves as an agent of the University without authority;
  - a member has an indirect interest in the subject at hand by virtue of an interest from a party associated with the member.
- Detailed procedures for declaring, recording and managing conflicts of interest are provided in the Council Operating Manual (Section 4 Decision Making – Principles and Procedures: page 4).

### **4. Confidentiality**

- Information obtained under Part 2 of Council proceedings must be kept confidential.
- Members are responsible for the security of Council papers and the safe return or disposal of them.
- Release and communication of information on Council deliberations is the prerogative of the Council and not individual members. Individual members may be asked to be part of this process by the Council.
- Further guidance on dealing with confidential information is provided in the Council Operating Manual (Section 4: Decision Making – Principles and Procedures: page 3).

**5. Dealing with University Staff**

- All Council authority conferred on Management is delegated through the Vice-Chancellor and only decisions of the Council acting as a body are binding on the Vice-Chancellor.
- Members should not instruct the Vice-Chancellor or any members of the University staff unless requested to do so by the Council.
- The Chancellor maintains an informal link between the Council and Vice-Chancellor between meetings of the Council.
- Should any member wish to deal with a University staff member in an informal or professional capacity, they should notify the Vice-Chancellor beforehand.

**6. Communications**

No member should communicate matters of a sensitive nature outside Council, unless with the explicit agreement of the Chancellor or Vice-Chancellor.

**7. Collective Responsibilities**

Once a decision has been formally reached by Council then all members should respect and abide by that decision.

**8. Scope**

This Code of Conduct covers Council, Council Sub-committees, representational duties and any dealings by Council members' directly or indirectly with Massey, and in the members' public capacity.

**9. Guidelines for the operation of meetings**

The Council has standing orders "Guidelines for the Conduct of Council and Council sub-committees" which cover protocols for the conduct of meetings (see Council Operating Manual: Section 6 - Meetings of Council and Committees: page 1).

In addition members should also abide by following courtesies:

- Contribute openly and constructively, recognizing that genuinely held differences bring greater clarity and lead to better decisions
- Address all comments through the Chair.

- One person only speaks at a time – do not carry on side conversations while others are speaking,
- Contributions should be pithy, deal with the facts and be pitched at the strategic level.
- Do not contribute to the discussion unless you have new information for the meeting or a perspective that has not been stated.
- Once a resolution is passed by majority vote do not re-litigate resolutions (either after the meeting or at the next meeting) except where a significant change in circumstances occurs.
- Turn off cell phones and do not undertake non-Council business on devices during the meeting.



**MASSEY UNIVERSITY**

**MASSEY UNIVERSITY COUNCIL**

**GOVERNANCE COMMITTEE TERMS OF REFERENCE 2012**

**6 July 2012**

**Purpose**

The purpose of this paper is to approve the Governance Committee Terms of Reference 2012 as recommended by Massey University's Governance Committee.

**Background**

The Governance Committee reviewed the Terms of Reference at its 3 May 2012 Committee meeting, its first Governance Committee meeting of the year, and made no changes to the current Terms of Reference.

**Recommendation**

It is recommended that Council reconfirm the Governance Committee Terms of Reference 2012.

Dr Russ Ballard  
Chancellor and Governance Committee Chair  
25 June 2012



## MASSEY UNIVERSITY

### MASSEY UNIVERSITY COUNCIL

### GOVERNANCE COMMITTEE

### TERMS OF REFERENCE 2012

#### 1. Constitution

The Governance Committee shall be a standing committee of the Massey University Council established by the Council and shall meet no less than once a year.

#### 2. Objectives

The primary objective of the Committee is to assist the Council in establishing sound governance structures and processes.

The secondary objective will be to provide a forum of senior Council office holders to act as a sounding board for the Vice Chancellor on management structures and other management issues

#### 3. Responsibilities of the Governance Committee are:

- a) To advise the Council, upon any vacancy occurring in any appointed positions on the Council, of the person specification for a replacement that optimizes the competency mix on the Council. To also advise the Council of any potential candidates that fit the person specification

And at the request of Council:

- b) To develop draft Terms of Reference for any new proposed Committees for consideration by Council
- c) To periodically review the type, structure, format and focus of standard and non standard reports to Council and recommend any changes to Council
- d) To develop a draft annual Agenda Plan for Council for its consideration at the final Council meeting of the calendar year

- e) To periodically review the composition of the Council and recommend to the Council any changes to the Massey University Notice.
- f) To review governance processes and provide advice to the Council on improvements through best practice.
- g) To serve as a sounding board for the Vice Chancellor on management structures and issues
- h) In addition, the Committee shall examine any other relevant matters referred to it by the Council.

#### **4. Authority**

The Committee is authorised by the Council to investigate any activity within its terms of reference. It is authorised subject to the Vice-Chancellor's approval to seek any information it requires from any employee and all employees will be directed to co-operate with any request made by the Committee.

The Committee is authorised by the Council to obtain, at the expense of the institution, outside legal or other independent professional advice and to arrange for the attendance at meetings, at the expense of the institution, of outside parties with relevant experience and expertise if it considers this necessary.

#### **5. Review of the Committee**

The Committee shall undertake at its last meeting of the year an annual self review of its objectives and responsibilities and recommend any changes to Council. The objectives and responsibilities may also be reviewed by the Council, the Vice-Chancellor or any other person the Council considers appropriate.

#### **6. Secretarial and Meetings**

The secretary of the Committee shall be appointed by the Council.

A quorum of members of the Committee shall be four.

The Committee may have, with the Vice-Chancellor present, in attendance such members of management as it considers necessary to provide appropriate information and explanations.

All Council Members shall be entitled to attend meetings of the Committee.

The Governance Committee will meet between Council meetings and will report to Council.

Reasonable notice of meetings and the business to be conducted shall be given to the members of the committee, all other members of the Council, the Vice-Chancellor and officers of the University normally in attendance.

Minutes of all meetings shall be kept.

**7. Reporting and planning procedures**

After each committee meeting the chairperson shall report the committee's findings and recommendations for discussion and agreement by the Council.

A report of all committee meetings shall be circulated to members of the Council and to such other persons as the Council directs.

The Committee will develop a Governance Committee annual agenda plan and submit it to the Council for its information

**8. Membership**

The membership of the Governance Committee shall be:

The Chancellor  
The Pro-Chancellor  
The Vice-Chancellor  
The Chair of the Audit Committee  
The Chair of the Performance Review Committee  
One other member appointed by Council or co-opted by the Committee

The Chancellor shall be the Chairperson of the Governance Committee.

**In Attendance:**

The Committee may have in attendance such members of management and such other persons as it considers necessary to provide appropriate information and explanations and will ordinarily include:

The Assistant Vice-Chancellor & University Registrar  
The Executive Secretary



**MASSEY UNIVERSITY**

**MASSEY UNIVERSITY COUNCIL**

**ACADEMIC BOARD TERMS OF REFERENCE:  
RECOMMENDED CHANGES FOR APPROVAL**

**6 July 2012**

**Purpose**

The purpose of this paper is for Council to consider the Academic Board's recommended changes to the Academic Board Terms of Reference and approve the revised Terms of Reference as attached (Appendix 2).

**Background**

The current Academic Board Terms of Reference were approved by Council in 5 March 2010. Since this time the Terms of Reference of the sub-committees of the Board have been reviewed and approved by the Academic Board under the delegated authority of Council. It was agreed that once this had occurred the Board's Terms of Reference would be reviewed.

The Agenda Committee, at its meeting on 8 May 2012, considered the Terms of Reference and proposed changes which the Board considered at its 20 June 2012 meeting. Not all proposed changes were recommended to Council, these being around a reduction in the size of the Board and the manner in which the reduction was to be achieved. The Board will further consider the membership of the Board and make further recommendations should this be required.

The manner in which the changes to membership of elected members from the College of Education, College of Health and College of Humanities and Social Sciences has yet to be addressed.

**Proposed changes**

1.0 Statement of Intent and Purpose

1.3 Specific Delegations

- 6<sup>th</sup> bullet point: Add the word 'academic' before 'issues' to provide greater clarity.

## 2.0 Committees of Council

### 2.5 Sub-committees of Academic Board:

- Doctoral Research Committee is now a sub-committee of University Research Committee
- College of Education College Board to be removed from the Terms of Reference once it is disestablished at the end of 2012.
- College of Health College Board to be added to the Terms of Reference once it is established from 2013.

## 3.0 Membership

### 3.1 Membership of the Board

- Amend title of Assistant Vice-Chancellor, Research and Enterprise.
- Pro Vice-Chancellor of the College of Education position will cease when the College is disestablished.
- Pro Vice-Chancellor of the College of Health position will be included when the new college is established from 2013.
- Add Director, Teaching and Learning as an appointed member of the Board.
- A new bullet point has been added as the chair of the Doctoral Research Committee is no longer a chair of an Academic Board committee, but the chair of a sub-committee, in this case the University Research Committee.
- As the possibility now exists for College Boards to elect a chair who is not the Pro Vice-Chancellor, these chairs are members of the Board unless they have been appointed in some other capacity. Such an appointment should be considered as an elected position and therefore a new bullet point has been added. This would increase the membership by up to five.
- No change in the number of Maori academic staff members or student representatives is proposed however the student membership has signaled that they will be considering the student membership on the Board.

The Board would comprise 18 appointed members (17 at present) and between 37 and 42 elected members (37 at present), totaling between 55 and 60 members.

## 4.0 Chair of Academic Board

- 4.1 Chair candidates: The statement ‘except those professors who are Senior Leadership Team members’ has been added to align with the Academic Board Chair Terms of Reference.

4.10 Deputy chair of Academic Board: This clause has been added as it would be useful to appoint a deputy chair of Academic Board, rather than have a fill-in chair when the chair cannot attend a meeting of the Board. The deputy chair would be elected annually at the first meeting of the year (currently February).

#### 5.4 Meeting and Other Protocols

5.4 Agenda Committee: This committee is not listed as a committee of Academic Board under section 2.5 of the Terms of Reference. To avoid confusion it is proposed to change the name to Agenda Working Group.

### **Recommendation**

That the Academic Board recommends to Council that the Academic Board Terms of Reference (Appendix 2) be approved, and references to the College of Education and the College of Health amended when appropriate.

Professor Tony Signal  
Chair  
Academic Board  
25 June 2012

## APPENDIX 2



### ACADEMIC BOARD TERMS OF REFERENCE

#### 1.0 Statement of Intent and Purpose

The role and function of Massey University's Academic Board is derived from University Strategy and from legislation.

#### 1.1 University Strategy

The University's teaching and learning strategy is to provide an exceptional, distinctive and high quality learning experience for all students. Effective engagement of the University community in academic decision-making is an integral part of this strategy. Academic Board is the foremost body for the academic decision-making process. In carrying out this role the Academic Board acts as guardian of the core principles, processes, standards and integrity of Massey University's academic and research programmes, and other academic matters.

#### 1.2 Legislative Authority

The Education Act 1989 requires the University Council to establish an academic board consisting of the institution's Vice-Chancellor, and members of the staff and students to: (a) advise the council on matters relating to courses of study or training, awards, and other academic matters; and (b) exercise powers delegated to it by the council (Section 182(2)) and by the Vice-Chancellor (Section 197(1)). The Council is to request and consider the advice of Academic Board prior to making decisions in respect of academic matters in (a) above (Section 182(4)).

#### 1.3 Specific Delegations

Academic Board provides reports, advice and recommendations to Council with respect to major academic directions including the introduction of new programmes and majors; and the receipt of Sub-Committee Annual Reports, and major changes to Regulations.

Council delegates the following powers to Academic Board:

To consider, approve and/or adopt:

- Proposals for the introduction of new academic qualifications
- Proposals for the introduction of new subjects
- Proposals for the introduction of new majors
- Changes to existing or introduction of new academic policies and procedures

- Formal responses to NZVCC (including its delegate) on University Academic Programmes or NZQA on any matter relating to the structure and composition of degree frameworks and definitions
- Any academic issues relating to the University’s portfolio of qualifications
- Conferment of Degrees and awarding of Diplomas and Certificates (including the power to revoke)
- The Terms of Reference of Sub-committees of Academic Board
- Any other matter referred by Council.

## **2.0 Committees of Council**

- 2.1 Academic Board is a Board established pursuant to Section 182(2) of the Education Act 1989. The Academic Board advises the council on matters relating to courses of study or training, awards, and other academic matters. The Board also undertakes certain functions on behalf of Council with authority to act under delegation or by Council-approved statute.
- 2.2 The role, function, composition and responsibilities of the Academic Board are reflected in the Academic Board Terms of Reference as approved by Council from time to time.
- 2.3 The Academic Board may convene sub-committees to undertake specific duties on behalf of the Board. For the avoidance of doubt, all sub-committees constituted by the Academic Board are hereby deemed to be Committees of Council appointed pursuant to Section 193 of the Education Act 1989. All delegations by the Academic Board to its sub-committees are hereby deemed to be delegations by Council to its Committees. Those sub-committees may further delegate to staff.
- 2.4 The Terms of Reference, including the membership of such sub-committees shall be approved by the Academic Board under the delegated authority of Council and such sub-committees will be bound by their Terms of Reference or such other Terms of Reference as agreed by the Academic Board from time to time.
- 2.5 There are 12 sub-committees of Academic Board two of which has sub-committees. They are as follows:
  - Academic Committee
  - Teaching and Learning Committee
  - University Scholarships Committee
  - University Research Committee
    - Doctoral Research Committee
  - Human Ethics Chairs Committee
    - Human Ethics Committees – Northern, Southern A and Southern B
  - University Library Committee
  - Grievance Committee
  - College of Business College Board
  - College of Creative Arts College Board
  - College of Education College Board

- College of Humanities & Social Sciences College Board
- College of Sciences College Board

### **3.0 Membership**

3.1 The membership of the Board shall be comprised as follows:

• Vice-Chancellor	1	Appointed
• Assistant Vice-Chancellors: Academic and International, Research, and Māori and Pasifika	3	Appointed
• Pro Vice-Chancellors: Colleges of Business, Creative Arts, Education, Humanities & Social Sciences, and Sciences	5	Appointed
• Director, Pasifika	1	Appointed
• Director, New Zealand School of Music	1	Appointed
• Director, Teaching and Learning	1	Appointed
• Academic Board Sub-Committee Chairs:, Scholarships, Human Ethics Chairs and Library	3	Appointed
• College Board Chairs (unless appointed in another capacity)	5	Elected
• Academic Board Sub-Committees: Sub-Committee Chairs: Doctoral Research	1	Appointed
• Assistant Vice-Chancellor & University Registrar	1	Appointed
• University Librarian	1	Appointed
• Māori Academic Staff	2	Elected
• Professors: Three from each College	15	Elected
• Academic Staff: Three from each College	15	Elected
• Student Representatives (representing undergraduate, postgraduate, distance, Māori, Pasifika and international student interests)	5	Elected
Total membership	55-60	

### **3.2 Elected Members**

The majority of members of Academic Board will be elected members. Elections will be carried out in line with University practices and carried out by the office of the Assistant Vice-Chancellor & University Registrar. The following specific processes will apply.

#### **3.2.1 Professorial Elections (15) (three year terms)**

- All professors of the University with permanent status, (Education Act 1989 Section 171 (10)) comprise the Professorial Electoral College

- Nominations will be called for and elections held in a manner to ensure that:
  - Professors from each College are nominated; and
  - Up to three professors from each College are elected.

### 3.2.2 Academic Staff elections (three from each College) (three year terms)

- All academic staff with permanent status (Education Act 1989 Section 171 (10)) will comprise the Academic Electoral College for each of the colleges.
- Nominations will be called for by each College in a manner that will ensure that any permanent academic staff member has an opportunity to nominate.
- Elections will be held in a manner to ensure that up to three academic staff from each College are elected.

### 3.2.3 Māori Academic Staff (two) (three year terms)

- All Māori academic staff with permanent status (Education Act 1989 Section 171 (10)) will comprise the Māori Academic Electoral College.
- The Assistant Vice-Chancellor Māori and Pasifika will co-ordinate the process for nominations in a manner that will ensure any permanent Māori academic member of staff has the opportunity to nominate.
- Elections will be held in a manner to ensure that up to two Maori academic staff are elected.

### 3.2.4 Student Representatives (five) Annual Terms

- There will be five student members to include representation from undergraduate, postgraduate, distance, Māori, Pasifika and international student interests elected in a manner as determined by the Federation of Massey University Students' Associations.

## 4.0 Chair of Academic Board

- 4.1 Chair candidates will be Professorial members of the Academic Board, except those professors who are Senior Leadership Team members, and will be elected by Academic Board members for a three year term.
- 4.2 The proposer and seconder must have a recognisable stakeholder interest in Massey University, but not necessarily as a member of Academic Board, and will be willing to be identified to members of Academic Board.
- 4.3 Candidate nominations must be proposed and seconded with the candidate's written consent.
- 4.4 Candidates should provide a statement of their vision for the position, and the skills and experience they bring to the position.
- 4.5 The Electoral College will be comprised of all members of the Academic Board.
- 4.6 Voting will be by anonymous postal ballot.

- 4.7 There shall be a Terms of Reference for the Chair of Academic Board which will include the tenure of the position, the nature of the support required for this position, and the nature of the formal relationship of this position with the University Council.
- 4.8 The Chair of Academic Board will meet with Council on a regular basis to present the reports, recommendations and advice to Council on academic matters and be in attendance at Council meetings for specific academic discussions.
- 4.9 The Chair of Academic Board and the Academic Board appointees to Council shall meet regularly.
- 4.10 A deputy chair of Academic Board will be elected annually by the Board at the first meeting of the year, and will act in the chair's absence. Deputy chair candidates will be Professorial members of the Academic Board, except those professors who are Senior Leadership Team members.

## **5.0 Meetings and other Protocols**

- 5.1 Meetings shall be held once a month in February, March, April, June July, August, October and November in the ordinary course of events.
- 5.2 The Chair may convene additional meetings as he or she thinks necessary for the efficient performance of the functions of the Academic Board.
- 5.3 If so requested by written notice by not fewer than 15 members of the Academic Board the Chair shall convene a meeting.
- 5.4 The agenda for Academic Board meetings will be established by the Agenda Working Group comprising at a minimum the Chair of the Board, the Vice-Chancellor or his or her delegate and one member of the Board elected by the elected members of the Board.
- 5.5 The agenda of Academic Board should regularly include opportunities for reflection, debate and academic policy-formation focused on the values of the University, its strategic direction and academic policies and practices that have significant implications for teaching and research.
- 5.6 In setting agendas Academic Board acknowledges the benefit whenever possible of early notification of academic matters under consideration.
- 5.7 The quorum for a meeting of the Academic Board shall be a majority of the members then holding office being present.
- 5.8 The Committee secretary will record attendance and apologies.
- 5.9 The Academic Board may by resolution dismiss a member of the Board as a member if the member fails to attend three consecutive meetings of the

Academic Board without having given the Chair prior notice of his or her inability to attend the meeting concerned.

5.10 Unless otherwise specified in these Terms of Reference the conduct of meetings of Academic Board will be in line with the guidelines adopted by the University Council from time to time and where not specified shall be determined by the Chair with reference to established meeting practice and procedure.

5.11 Elections will be held as set out in these Terms of Reference and otherwise as in accordance with established University policy and practice.

## **6.0 Reporting to Council**

The Academic Board will report regularly to the University Council for information and approval, and to the wider University community on its activities.

## **7.0 Academic Board Appointees on Council**

The constitution of the Council calls for two members of the Academic Board to be elected to Council by Academic Board. The two Academic Board appointees on Council will report regularly to the Board with respect to Part I academic matters.

## **Document Control**

Terms of Reference adopted by Academic Board and Council June 2003

Amended and adopted by Academic Board October 2004 and Council November 2004: the following committees no longer be sub-committees of Academic Board:

Committee on Discretionary Entrance *This Committee should report to the AVC (Academic)*

Animal Ethics Committee *This Committee should report to the Vice-Chancellor, through the AVC (Research)*

Genetic Technology Committee *This Committee should report to the Vice-Chancellor through the AVC (Research).*

Amended and adopted by Academic Board and Council October 2005:

Teaching and Learning Committee as a sub-Committee of Academic Board Adopted by Academic Board the in April 2006

Amended and adopted by Academic Board and Council December 2006:

Membership of Directors School of Music and Pasifika and technical changes

Amended in line with the Review of Academic Decision-making February 2010

Approved by Council 5 March 2010

Reviewed by Academic Board 20 June 2012

Academic Board Terms of Reference: Approved by Council 1 Dec 2006

Reviewed: February 2010: Academic Board. Recommended Council approval

Approved: Council 5 March 2010

Reviewed: June 2012: Academic Board: Recommended for Council approval



## ACADEMIC BOARD TERMS OF REFERENCE

### 1.0 Statement of Intent and Purpose

The role and function of Massey University's Academic Board is derived from University Strategy and from legislation.

#### 1.1 University Strategy

The University's teaching and learning strategy is to provide an exceptional, distinctive and high quality learning experience for all students. Effective engagement of the University community in academic decision-making is an integral part of this strategy. Academic Board is the foremost body for the academic decision-making process. In carrying out this role the Academic Board acts as guardian of the core principles, processes, standards and integrity of Massey University's academic and research programmes, and other academic matters.

#### 1.2 Legislative Authority

The Education Act 1989 requires the University Council to establish an academic board consisting of the institution's Vice-Chancellor, and members of the staff and students to: (a) advise the council on matters relating to courses of study or training, awards, and other academic matters; and (b) exercise powers delegated to it by the council (Section 182(2)) and by the Vice-Chancellor (Section 197(1)). The Council is to request and consider the advice of Academic Board prior to making decisions in respect of academic matters in (a) above (Section 182(4)).

#### 1.3 Specific Delegations

Academic Board provides reports, advice and recommendations to Council with respect to major academic directions including the introduction of new programmes and majors; and the receipt of Sub-Committee Annual Reports, and major changes to Regulations.

Council delegates the following powers to Academic Board:

To consider, approve and/or adopt:

- Proposals for the introduction of new academic qualifications
- Proposals for the introduction of new subjects
- Proposals for the introduction of new majors
- Changes to existing or introduction of new academic policies and procedures

- Formal responses to NZVCC (including its delegate) on University Academic Programmes or NZQA on any matter relating to the structure and composition of degree frameworks and definitions
- Any academic issues relating to the University's portfolio of qualifications
- Conferment of Degrees and awarding of Diplomas and Certificates (including the power to revoke)
- The Terms of Reference of Sub-committees of Academic Board
- Any other matter referred by Council.

## 2.0 Committees of Council

2.1 Academic Board is a Board established pursuant to Section 182(2) of the Education Act 1989. The Academic Board advises the council on matters relating to courses of study or training, awards, and other academic matters. The Board also undertakes certain functions on behalf of Council with authority to act under delegation or by Council-approved statute.

2.2 The role, function, composition and responsibilities of the Academic Board are reflected in the Academic Board Terms of Reference as approved by Council from time to time.

2.3 The Academic Board may convene sub-committees to undertake specific duties on behalf of the Board. For the avoidance of doubt, all sub-committees constituted by the Academic Board are hereby deemed to be Committees of Council appointed pursuant to Section 193 of the Education Act 1989. All delegations by the Academic Board to its sub-committees are hereby deemed to be delegations by Council to its Committees. Those sub-committees may further delegate to staff.

2.4 The Terms of Reference, including the membership of such sub-committees shall be approved by the Academic Board under the delegated authority of Council and such sub-committees will be bound by their Terms of Reference or such other Terms of Reference as agreed by the Academic Board from time to time.

2.5 There are ~~13~~12 sub-committees of Academic Board ~~one~~two of which has sub-committees. They are as follows:

- Academic Committee
- Teaching and Learning Committee
- ~~Doctoral Research Committee~~
- University Scholarships Committee
- ~~University Research Committee~~
  - ~~Doctoral Research Committee~~
- Human Ethics Chairs Committee
  - Human Ethics Committees – Northern, Southern A and Southern B
- University Library Committee
- Grievance Committee
- College of Business College Board
- College of Creative Arts College Board

- College of Education College Board
- College of Humanities & Social Sciences College Board
- College of Sciences College Board

### 3.0 Membership

3.1 The membership of the Board shall be comprised as follows:

• Vice-Chancellor	1	Appointed	Formatted Table
• Assistant Vice-Chancellors: Academic and International, Research, and Māori and Pasifika	3	Appointed	
• Pro Vice-Chancellors: Colleges of Business, Creative Arts, Education, Humanities & Social Sciences, and Sciences	5	Appointed	
• Director, Pasifika	1	Appointed	
• Director, New Zealand School of Music	1	Appointed	
• <u>Director, Teaching and Learning</u>	<u>1</u>	<u>Appointed</u>	
• Academic Board Sub-Committee Chairs: <del>Doctoral Research, Scholarships, Human Ethics Chairs and Library and Colleges (unless appointed in another capacity)</del>	<u>3,4</u>	Appointed	
• <u>College Board Chairs (unless appointed in another capacity)</u>	<u>5</u>	<u>Elected</u>	
• <u>Academic Board Sub-Committees: Sub-Committee Chairs: Doctoral Research</u>	<u>1</u>	<u>Appointed</u>	Formatted Table
• Assistant Vice-Chancellor & University Registrar	1	Appointed	
• University Librarian	1	Appointed	
• Māori Academic Staff	2	Elected	
• Professors: Three from each College	15	Elected	
• Academic Staff: Three from each College	15	Elected	
• Student Representatives (representing undergraduate, postgraduate, distance, Māori, Pasifika and international student interests)	5	Elected	
Total membership	<u>54</u> <u>55-60</u>		

### 3.2 Elected Members

The majority of members of Academic Board will be elected members. Elections will be carried out in line with University practices and carried out by the office of the Assistant Vice-Chancellor & University Registrar. The following specific processes will apply.

#### 3.2.1 Professorial Elections (15) (three year terms)

- All professors of the University with permanent status, (Education Act 1989 Section 171 (10)) comprise the Professorial Electoral College
- Nominations will be called for and elections held in a manner to ensure that:
  - Professors from each College are nominated; and
  - Up to three professors from each College are elected.

### 3.2.2 Academic Staff elections (three from each College) (three year terms)

- All academic staff with permanent status (Education Act 1989 Section 171 (10)) will comprise the Academic Electoral College for each of the colleges.
- Nominations will be called for by each College in a manner that will ensure that any permanent academic staff member has an opportunity to nominate.
- Elections will be held in a manner to ensure that up to three academic staff from each College are elected.

### 3.2.3 Māori Academic Staff (two) (three year terms)

- All Māori academic staff with permanent status (Education Act 1989 Section 171 (10)) will comprise the Māori Academic Electoral College.
- The Assistant Vice-Chancellor Māori and Pasifika will co-ordinate the process for nominations in a manner that will ensure any permanent Māori academic member of staff has the opportunity to nominate.
- Elections will be held in a manner to ensure that up to two Maori academic staff are elected.

### 3.2.4 Student Representatives (five) Annual Terms

- There will be five student members to include representation from undergraduate, postgraduate, distance, Māori, Pasifika and international student interests elected in a manner as determined by the Federation of Massey University Students' Associations.

## 4.0 Chair of Academic Board

- 4.1 Chair candidates will be Professorial members of the Academic Board, except those professors who are Senior Leadership Team members, and will be elected by Academic Board members for a three year term.
- 4.2 The proposer and seconder must have a recognisable stakeholder interest in Massey University, but not necessarily as a member of Academic Board, and will be willing to be identified to members of Academic Board.
- 4.3 Candidate nominations must be proposed and seconded with the candidate's written consent.
- 4.4 Candidates should provide a statement of their vision for the position, and the skills and experience they bring to the position.

Formatted: Tab stops: 16 cm, Right  
+ Not at 14.65 cm

Formatted: Right

- 4.5 The Electoral College will be comprised of all members of the Academic Board.
- 4.6 Voting will be by anonymous postal ballot.
- 4.7 There shall be a Terms of Reference for the Chair of Academic Board which will include the tenure of the position, the nature of the support required for this position, and the nature of the formal relationship of this position with the University Council.
- 4.8 The Chair of Academic Board will meet with Council on a regular basis to present the reports, recommendations and advice to Council on academic matters and be in attendance at Council meetings for specific academic discussions.
- 4.9 The Chair of Academic Board and the Academic Board appointees to Council shall meet regularly.

4.10 A deputy chair of Academic Board will be elected annually by the Board at the first meeting of the year, and will act in the chair's absence. Deputy chair candidates will be Professorial members of the Academic Board, except those professors who are Senior Leadership Team members.

Formatted: Indent: Left: 1.27 cm,  
Hanging: 0.98 cm

Formatted: Indent: Left: 1.25 cm

## 5.0 Meetings and other Protocols

- 5.1 Meetings shall be held once a month in February, March, April, June July, August, October and November in the ordinary course of events.
- 5.2 The Chair may convene additional meetings as he or she thinks necessary for the efficient performance of the functions of the Academic Board.
- 5.3 If so requested by written notice by not fewer than 15 members of the Academic Board the Chair shall convene a meeting.
- 5.4 The agenda for Academic Board meetings will be established by the Agenda ~~Committee~~ Working Group comprising at a minimum the Chair of the Board, the Vice-Chancellor or his or her delegate and one member of the Board elected by the elected members of the Board.
- 5.5 The agenda of Academic Board should regularly include opportunities for reflection, debate and academic policy-formation focused on the values of the University, its strategic direction and academic policies and practices that have significant implications for teaching and research.
- 5.6 In setting agendas Academic Board acknowledges the benefit whenever possible of early notification of academic matters under consideration.
- 5.7 The quorum for a meeting of the Academic Board shall be a majority of the members then holding office being present.
- 5.8 The Committee secretary will record attendance and apologies.

- 5.9 The Academic Board may by resolution dismiss a member of the Board as a member if the member fails to attend three consecutive meetings of the Academic Board without having given the Chair prior notice of his or her inability to attend the meeting concerned.
- 5.10 Unless otherwise specified in these Terms of Reference the conduct of meetings of Academic Board will be in line with the guidelines adopted by the University Council from time to time and where not specified shall be determined by the Chair with reference to established meeting practice and procedure.
- 5.11 Elections will be held as set out in these Terms of Reference and otherwise as in accordance with established University policy and practice.

## **6.0 Reporting to Council**

The Academic Board will report regularly to the University Council for information and approval, and to the wider University community on its activities.

## **7.0 Academic Board Appointees on Council**

The constitution of the Council calls for two members of the Academic Board to be elected to Council by Academic Board. The two Academic Board appointees on Council will report regularly to the Board with respect to Part I academic matters.

### Document Control

Terms of Reference adopted by Academic Board and Council June 2003

Amended and adopted by Academic Board October 2004 and Council November 2004: the following committees no longer be sub-committees of Academic Board:

Committee on Discretionary Entrance *This Committee should report to the AVC (Academic)*

Animal Ethics Committee *This Committee should report to the Vice-Chancellor, through the AVC (Research)*

Genetic Technology Committee *This Committee should report to the Vice-Chancellor through the AVC (Research).*

Amended and adopted by Academic Board and Council October 2005:

Teaching and Learning Committee as a sub-Committee of Academic Board Adopted by Academic Board the in April 2006

Amended and adopted by Academic Board and Council December 2006:

Membership of Directors School of Music and Pasifika and technical changes

Amended in line with the Review of Academic Decision-making February 2010

Approved by Council 5 March 2010



**MASSEY UNIVERSITY**

**MASSEY UNIVERSITY COUNCIL**

**ACADEMIC BOARD CHAIR'S REPORT TO COUNCIL**

**6 July 2012**

**Purpose**

The purpose of this paper is to report to Council on the activities of the Academic Board over the previous 12 months.

**Background**

As per the Academic Board Terms of Reference approved by Council in March 2010:-

*Academic Board provides reports, advice and recommendations to Council with respect to major academic directions including the introduction of new programmes and majors; and the receipt of Sub-Committee Annual Reports, and major changes to Regulations.*

*Council delegates the following powers to Academic Board:*

*To consider, approve and/or adopt:*

- *Proposals for the introduction of new academic qualifications*
- *Proposals for the introduction of new subjects*
- *Proposals for the introduction of new majors*
- *Changes to existing or introduction of new academic policies and procedures*
- *Formal responses to NZVCC (including its delegate) on University Academic Programmes or NZQA on any matter relating to the structure and composition of degree frameworks and definitions*
- *Any academic issues relating to the University's portfolio of qualifications*
- *Conferment of Degrees and awarding of Diplomas and Certificates (including the power to revoke)*
- *The Terms of Reference of Sub-committees of Academic Board*
- *Any other matter referred by Council.*

These matters are reported to Council via the reports and minutes of the Board following each meeting, and the board's two delegates to the Council bring important items to the attention of Council.

Significantly the Board considered and endorsed academic reform changes for the establishment of the College of Health and the College of Education change to an Institute of Education within the College of Humanities and Social Sciences. The Board also recommended to Council the approval of the Research Strategy.

The Board approved under the delegated authority of Council the new Qualifications Policy and Framework, the Assessment Policy and Procedures and the Equivalence Policy.

Council, through the Honorary Awards Committee, sought specific the advice of the Board on one matter.

The Board, under the delegated authority of Council, completed the approvals of the Sub-committees Terms of Reference. There were significant changes to the College of Humanities and Social Sciences College Board and the University Research Committee Terms of Reference and the Board considered these thoroughly.

### **Progress on Prebble Report**

In addition, Council (in December 2009) asked Academic Board to implement many of the recommendations of the Prebble Report (Engagement in Academic Decision Making). The transition report of April 2011 reported that many of these resolutions had been implemented, and that others were yet to be completed. Further progress on these recommendations is reported in Appendix One.

One of the major recommendation of the Prebble report was that Academic Board should *regularly include opportunities to consider matters of for reflection, debate and academic policy-formation focused on the values of the University, its strategic direction and academic policies and practices that have significant implications for teaching and research;*

A process to bring these matters to meetings of Academic Board has been implemented, and the Agenda Committee has been pro-active in asking University management to bring discussion papers to Academic Board meetings. Most meetings now include *Academic Discussions* as an agenda item. In the past 12 months there have been discussions on the following topics:-

- Internationalisation Strategy - October 2011
- Teaching and Learning Strategy - November 2011
- Draft Research Strategy - February 2012
- Academic Reform Report including Teaching and Learning Framework - March 2012
- College of Health Proposal - April 2012
- College of Education Proposal for Change - April 2012
- Performance Based Research Fund - June 2012
- Shaping Massey's Research-Teaching Nexus - June 2012

Planned future discussion topics include:-

- Academic Decision-Making Processes - July 2012
- Digitisation Strategy - October 2012
- Researcher Development - November 2012
- Extramural/Distance Education/online learning

The November meetings of the Academic Board will in future spend the majority of their time looking at strategic academic issues.

It is also worth noting progress in the use of video-conferencing and information technology to allow off-site members to participate in Academic Board meetings without having to travel (recommendations vii, viii and ix). So far in 2012 two meetings of Academic Board have been held using the new video-conferencing facilities at Albany and Palmerston North. Similar facilities will soon be available on the Wellington campus. In the future, the majority of Academic Board meetings will be held via video-conference.

This will be the final transition report as the recommendations are all but complete.

### **Terms of Reference**

At its June meeting Academic Board reviewed its Terms of Reference. These are included on the Council agenda for approval at this meeting. Important changes proposed are:-

1. Annual election of a deputy chair of the board;
2. Change of name from Agenda Committee (which is not a sub-committee of the board) to Agenda Working Group; and
3. Membership changes to include Director, Teaching and Learning and Chairs of College Boards as elected members (if not already appointed to the Board in another capacity)

Transition arrangements for the membership of the Board will be made when the College of Education is dis-established and the College of Health established in 2013. Any necessary elections for new members will be completed by the end of April 2013.

I wish to acknowledge the huge contribution of the previous Chair, Professor Margaret Tennant, and also to thank the interim Chair, Professor Ingrid Day for her hard work in the position.

### **Recommendation**

It is recommended that the Academic Board Chair's Report to Council be received.

Tony Signal  
Chair, Academic Board  
27 June 2012

## APPENDIX ONE

### **ENGAGEMENT IN ACADEMIC DECISION MAKING: TRANSITION REPORT BY COMPLETED RESOLUTION**

#### Recommendation i)

That the Agenda of Academic Board should regularly include opportunities for reflection, debate and academic policy-formation focused on the values of the University, its strategic direction and academic policies and practices that have significant implications for teaching and research;

#### **Transition Report**

Academic Discussions are now regular agenda items. The November meeting is to have an emphasis on strategic academic issues.

---

#### Recommendation ii)

That the membership of Academic Board be reduced in size noting the suggested membership in Appendix Two.

#### **Transition Report**

The full membership of the board is now between 55 and 60.

- The Prebble report recommended a reduction in the size of Academic Board from 69 to 40 on the ground that the previous size of the Board was not conducive to the ‘rigorous and robust’ debate needed. During discussion in June 2012 it was noted that the present size of the board did not appear to be diluting the quality of debate.
  - Professorial Electoral College elections generate 3 Professorial members from each College. Given the difficulty of filling these positions, Academic Board will consider whether this number should be reduced.
- 

#### Recommendation vii)

That, unless there are satisfactory videoconferencing facilities in place, the Academic Board be resourced to meet the costs of members travelling from their local campus to attend Board meetings.

#### **Transition Report**

The Assistant Vice-Chancellor and University Registrar is responsible for managing the Academic Board budget. This budget provides for members to travel to the Palmerston North campus twice per year. Satisfactory video-conferencing facilities are now in place on the Albany and Palmerston north campuses, and will be available on the Wellington campus shortly.

---

Recommendation viii)

That all University-level committees have a published protocol indicating the source of funding to assist members travelling between campuses to attend meetings and that these protocols have the formal approval of the respective budget centre managers and that Web or Video Conference be identified as the preferred means of participation for off-site members.

**Transition Report**

Academic Board has a published travel protocol.

Relevant Academic Board committees are now making regular use of university video-conference facilities to minimise the need for committee members to travel to meetings.

---

Recommendation ix)

That a project be initiated to investigate and promote the greater use of information technology to support engagement in decision making and that training in the use of relevant technologies be developed and provided.

**Transition Report**

This project is being progressed by the Assistant Vice-Chancellor and University Registrar and the Chief Information Officer.

---

Recommendation xii)

That a forum for disciplinary leaders be established, with reference to documentation available from antecedent forums, with a view to providing mutual support and training and to offering another source of advice on University strategy.

**Transition Report**

A forum has been established at each of the Albany, Palmerston North and Wellington campuses. These are chaired by the Professor Day, and meet 2 – 3 times per annum. Notes from each meeting are sent to Academic Board for information

---

**ENGAGEMENT IN ACADEMIC DECISION MAKING: TRANSITION REPORT BY YET TO BE COMPLETED RESOLUTION**

Recommendation x)

That each University-level committee develop and implement a communication plan for keeping its stakeholders informed of its work.

### **Transition Report**

The first transition report noted the following:

The chairs of the respective committees were to take responsibility for the development and implementation a communication plan for keeping the Committee’s stakeholders informed of the Committee’s work.

The administrative units servicing most of the Academic Board sub-committees carry out this function via their websites or regular newsletters. Stakeholder representatives on these committees are also expected to give feedback to their constituency groups, but neither seems to add up to a formal ‘communication plan’.

---

### Recommendation xi)

That College Boards, Academic Committee and the Senior Leadership Team forward quality reports to Academic Board for review and consideration and forwarding to Council for noting.

### **Transition Report**

The Chair and Agenda Committee are working to progress this.

---

### Recommendation xiii)

That the University affirms the importance to the well-being of the University of maintaining a strong culture of collegial participation and responsibility in academic decision making and holds all members of the academic community accountable for their contribution to this goal.

### **Transition Report**

In the first transition report it was noted that:

The importance of maintaining a strong culture of collegial participation and responsibility in academic decision making, and the responsibility of all members of the academic community, will be incorporated into the University’s strategy.

*The Road to 2020* contains aspirations to encourage leadership and to create ‘an atmosphere of trust where our people understand the strategy and what it means for them and how they can contribute to its achievement’ (p.18).

---

### Recommendation xiv)

That the University affirms that academic managers are expected to develop a culture of collegial participation and responsibility in academic decision making within the units for which they are responsible and for engaging staff in academic decision making;

**Note** that Council strengthened this recommendation by stating that this expectation was to be included in the Performance Review Programme for each academic manager.

**Transition Report**

The managers of the Academic Managers are to be informed of this expectation.

This matter is being progressed with the AVC (People and Development).

---

Recommendation xv)

That the University affirms the responsibility of the senior leadership of the University to continue to engage with the wider University community in the planning, implementation and evaluation of key strategic developments.

**Transition Report**

This was to be affirmed in University strategy and plans of senior leadership team members.

---



The Chancellor  
Massey University Council

Dear Chancellor,

## **Report from the Academic Board Meeting (Part 1): 20 June 2012**

At the Academic Board meeting held on Wednesday 20 June 2012 the following items are referred to Council for information.

### **1. Advice on Matters of Academic Policy**

There were no matters on academic policy to be reported in Part I.

### **2. Information to Council with Respect to Major Academic Directions**

#### **Shaping Massey's Research-Teaching Nexus: Framing the Discussion**

Assistant Vice-Chancellors Professor Day (Academic and International) and Professor Heywood (Research and Enterprise) led the discussion on the research-teaching nexus. The Board was asked to consider the following set of ten statements in response to the challenge to frame an enabling discourse that speaks to, and of, the University's 'nexus of scholarships' in ways that resonate with the University's particular history, locale and aspirations. These were to incite thinking and to provoke discussion on the relations between the activities at very core of our university.

1. The constituting statement at the core of the University's 1963 legislation is relevant and frames how we regard relations between research and teaching today. The statement reads: 'For the advancement of knowledge and the dissemination and maintenance thereof by teaching and research there shall be a University to be called Massey University'.
2. Research and teaching are words that may no longer leverage sufficient meaning. Could our nexus be better framed as a relation between three verbs: create, innovate, and connect? The nexus creates knowledge and practice, innovates with through application and integration, and connects with others through knowledge exchange and translation.
3. 'Research' or 'teaching' are nouns that inadequately express the core tactics and routines of thinking, analysing, arguing and working with others that are at the core of Massey's nexus.
4. Our nexus is guided by the singular purpose of telling previously untold stories about the rich and enabling intellectual capital that the academy brings forward out of practice and knowledge genesis.
5. Our nexus of activities is guided by one simple defining principle to 'improve the lot of human beings'.

6. Might we say that the relation between learning and inquiry sees research inform teaching, lead teaching, and create the conditions for quality teaching and that simultaneously teaching informs research, evokes research, leads research and underpins the conditions for research excellence?
7. At the core of our nexus are some big ‘wicked’ problems such as food and health and well-being, 21<sup>st</sup> citizenship and sustainable management of environmental resources. Big problems are unlikely to be solved by dividing labour into teaching and research.
8. At the core of Massey’s nexus is the assertion that we learn by doing. Teaching and research are simply different modalities in the relations between learning and doing.
9. Our nexus regards students, teachers and our partners as colleagues in the community dedicated to knowing.
10. Our nexus is not bound by physical or temporal parameters nor by social or political boundaries. Research and teaching are mobile and interdependent skills.

Further the Board considered how the University might:

- (i) Signal more effectively the structure and purpose of our research/teaching nexus?
- (ii) Ensure that the Massey University research/teaching nexus is defined by ‘soft’ interfaces between academy, students and partners and distinguished by their focus on translational, informing and developmental knowledge exchange?
- (iii) Develop that the research/teaching nexus which evolves at this institution is distinctive and meaningful for all?

The key pointers and guidance of the Board, and any further feedback received through the website, were to be incorporated into a document reviewing research/teaching nexus processes at both individual and institutional levels with the purpose on initiating dialogue amongst the various academic communities within the University.

It was noted that this discussion was a new departure for the Board in that its guidance was being sought at the beginning of the discussion process.

### **2011 Institutional Review of Research and Performance Based Research Fund 2012**

Assistant Vice-Chancellor Research and Enterprise Professor Heywood tabled a paper which provided a first stage review of the learning outcomes of the 2011 Institutional Review of Research and in the context of the 2012 -2014 Research Strategy, provided Academic Board with an opportunity to inform ongoing discussions about the development of research and researchers.

The Board considered that annual formal research review meetings for each member of PBRF eligible staff, rather than only at the time of the PBRF round, would be of benefit and for some was already carried out as part of an individual’s performance review process. Also considered to be beneficial was the logging of all research outputs into the Massey research data warehouse as part of an annual audit process.

### **Revised Academic Board Terms of Reference**

The Board considered the revised Academic Board Terms of Reference (C12/66) and recommended that these be approved by Council.

### **3. Report of Academic Approvals Made Under Delegation**

#### **Academic Policy Approval**

##### **Equivalence Policy**

The Equivalence Policy had been tabled at the March Academic Board for approval where considerable discussion had taken place and it was agreed that the Board's feedback was to be taken to the Teaching and Learning Committee for consideration. This was done and the Board approved the Equivalence Policy under the delegated authority of Council.

#### **Conferring of Degrees and awarding of Diplomas and Certificates**

Degrees were conferred and diplomas and certificates awarded under the delegated authority of Council.

### **4. Sub-Committee Matters**

#### **Academic Board Sub-committee Annual Reports 2011**

Four Academic Board Sub-committee Annual Reports 2011 were tabled at the Board meeting. All are available to Council members upon request. The four annual reports were from the following committees:

- Academic Committee
- College of Humanities and Social Sciences College Board
- University Library Committee
- Human Ethics Chairs Committee

### **5. Items of Early Notice**

There are no items of early notice.

### **6. For Information**

There were no items for information in Part I.

Professor Tony Signal  
Chair, Academic Board



## MINUTES OF MASSEY UNIVERSITY COUNCIL

### A MEETING OF MASSEY UNIVERSITY COUNCIL HELD IN THE QUAD A BOARD ROOM, LEVEL 2, QUAD A BUILDING, ALBANY CAMPUS

on  
FRIDAY 4 MAY 2012 AT 11.00am

#### PART I

**PRESENT:** Dr Russ Ballard (Chancellor), Ms Fiona Coote, Ms Kura Denness, Associate Professor Grant Duncan, Mr Chris Kelly, Professor Sir Ngatata Love, Hon Steve Maharey (Vice-Chancellor), Ms Tiri Porter, Mr Alastair Scott, Mr Ralph Springett, Mr Ben Thorpe, Mr Bruce Ullrich, Mr Ben Vanderkolk, Professor Cynthia White and Ms Lesley Whyte

**IN ATTENDANCE:** Mr Stuart Morriss, Assistant Vice-Chancellor & University Registrar  
Ms R A MacLeod, Assistant Vice-Chancellor Finance, Strategy and Information Technology (FSI)  
Mr James Gardiner, Director Communications  
Ms Paddy Nicol, Executive Secretary

#### **Official Information Act 1982 and Local Government Official Information and Meetings Act 1987**

Massey University (including its Council) is subject to the Official Information Act 1982. This means that if a specific request for disclosure is made, information that it holds must be disclosed unless non-disclosure can be justified in the terms of the Official Information Act 1982.

Matters that are included in Part II and most matters in the Finance Section of Council (or Committee) meetings are protected from disclosure under the Official Information Act 1982. That is, non-disclosure of information relating to such matters can usually be justified in terms of the Official Information Act 1982. Therefore, care should be taken to ensure that papers relating to Part II or Finance Section matters are not seen outside Council (or its relevant Committee) and that such matters are not mentioned outside Council (or its relevant Committee).

All requests (whether written or oral) by any person who is not a Council member for information included under Part II or the Finance Section of Council (or Committee) meetings and requests for the minutes of those parts of Council (or Committee) meetings must be referred immediately to the Registrar for decision on disclosure or otherwise. Individual members are advised not to disclose Part II or Finance Section matters.

#### **Interest: Declaration and Disqualification**

In accordance with the Education Act 1989 members are reminded that if they have any direct or indirect pecuniary interest (including their conditions of service as the Chief Executive or as a

member of the staff of the institution) in a matter being considered or about to be considered by the Council (or Committee) then as soon as possible after the relevant facts have come to their knowledge they:

- (a) Must disclose the nature of the interest at a meeting of the Council (or Committee);
- (b) Must not be present during any deliberation or take part in any decision of the Council (or Committee) with respect to that matter unless the Council decides otherwise.

## **1.0 INTRODUCTION**

### **1.1 WELCOME**

The Chancellor opened the meeting at 11.00am welcoming those present. He congratulated Professor Signal on his election to the position of Chair of Academic Board.

### **1.2 APOLOGIES**

Apologies were received and noted from Dr Alison Paterson (Pro Chancellor) and Professor Tony Signal and for early departure from Mr Chris Kelly.

### **1.3 DECLARATION OF INTEREST**

The Chancellor noted the Interests Register and called for any further declarations of which there were none. Members were asked to provide updated information for the Register to the Executive Secretary.

### **1.4 MEETING AGENDA REVIEW**

Item 10.1: Business Case: Institute of Veterinary, Animal and Biomedical Sciences Complex Upgrade: The Chancellor noted that following lunch the meeting would reconvene in a video-conference room to enable Head of Institute of Veterinary Animal and Biomedical Sciences, Professor Frazer Allan to join the meeting for item 10.1.

Item 11.7 Pro Vice-Chancellor College of Creative Arts Report: Report to be given in person by Pro Vice-Chancellor College of Creative Arts Associate Professor Claire Robinson was deferred to 6 July 2012 Council meeting in light of the time required for the two late items.

#### **Late Items Part II**

12.1 Proposal for a Massey University College of Health: The reason for taking this item in Part II was to prevent the disclosure or use of official information for improper gain or improper advantage. Reference: section 9 2 (k)

12.2. College of Education Proposal for Change: The reason for taking this item in Part II was to prevent the disclosure or use of official information for improper gain or improper advantage. Reference: section 9 2 (k)

**1.5 C12/34  
CONFIRMATION OF PART I MINUTES - MEETING HELD ON 2 MARCH 2012**

**RESOLVED** THAT THE MINUTES OF THE MASSEY UNIVERSITY COUNCIL MEETING HELD ON FRIDAY 2 MARCH 2012 (PART I) BE RECEIVED AND CONFIRMED AS A TRUE AND CORRECT RECORD

CHANCELLOR/ULLRICH  
Carried

**1.6 MATTERS ARISING**

There were no matters arising further to those on the Follow-up Schedule as at 4 May 2012.

**1.7 FOLLOW-UP SCHEDULE AS AT 4 MAY 2012**

**Ongoing Issues:**

No 1: Guidelines for the Conduct of Council and Council Committee – Code of Conduct:  
This had been discussed at the Governance Committee meeting on 3 May 2012 and would be brought to the 6 July 2012 Council meeting for consideration and approval.

The Follow-up Schedule as at 4 May 2012 was noted.

**1.8 COUNCIL AGENDA PLAN – UPDATE FOR 4 MAY 2012**

It was noted that the Massey Ventures Limited Annual Report 2011 had not been available to be tabled at this meeting and would be tabled at the 6 July 2012 Council meeting.

**2.0 KEY REPORTS**

**2.1 CHANCELLOR'S REPORTS**

**2.1.1 CHANCELLOR'S REPORT – *oral***

The Chancellor reported that since the 2 March 2012 Council meeting he had attended a variety of meetings and events. These included the following:

- Attending the Chancellors' and Vice-Chancellors' meeting at Lincoln University on 15-16 March 2012. He noted the Chancellors had not further considered a Governance Framework proposal that had been put forward at the previous meeting, however there had been a signal that Minister Joyce considered the changes to polytechnic governance structures had been successful and that he would now be considering changes for university governance structures. A small Chancellor/Vice-Chancellor group was to examine the matter.
- Attending the following University events :
  - Defining Excellence Awards;
  - Opening of the Student Amenities Centre on the Albany at which he had had a useful discussion with Minister Joyce about the Albany campus;
  - Graduations in Auckland: These were joyous occasions with excellent speakers

- Attending in March the Education Summit Expo in Auckland with Council members Ms Denness and Mr Vanderkolk. A report would be provided to Council members on the Summit;
- Planning the 5 July 2012 Council Strategy Day;
- Preparing the Council Code of Conduct for discussion at the 3 May 2012 Governance Committee meeting. It was noted that this would be tabled at the 6 July 2012 Council meeting for consideration and approval; and
- Continuing his weekly calls to the Vice-Chancellor.

## 2.2 VICE-CHANCELLOR'S REPORTS

### 2.2.1 C12/35 VICE-CHANCELLOR'S REPORT – PART I

The report was taken as read and the Vice-Chancellor responded to a range of questions.

He noted that Professor Sir Mason Durie was to announce his retirement from his position as Assistant Vice-Chancellor Māori and Pasifika to take effect in June 2012 but that he would be remaining with the University in areas of research.

**RESOLVED** THAT THE COUNCIL EXPRESSES THEIR VERY GREAT APPRECIATION OF PROFESSOR SIR MASON DURIE'S OUTSTANDING SERVICE TO THE UNIVERSITY OVER THE YEARS SPENT IN ACADEMIC AND ADMINISTRATION ROLES

CHANCELLOR  
Carried

**RESOLVED** THAT COUNCIL RECEIVE THE PART I VICE-CHANCELLOR'S REPORT

CHANCELLOR  
Carried

### 2.2.2 C12/36 FINANCIAL REPORT FOR THE THREE MONTHS ENDED 31 MARCH 2012

Assistant Vice-Chancellor Finance, Strategy and Information Technology Ms MacLeod noted that the University was on track to meet the targeted surplus of \$9 million.

**RESOLVED** THAT COUNCIL RECEIVE THE FINANCIAL REPORT FOR THE THREE MONTHS ENDED 31 MARCH 2012

CHANCELLOR  
Carried

### 3.0 DECISION ITEMS

#### 3.1 C12/37 MASSEY UNIVERSITY RESEARCH STRATEGY

The Vice-Chancellor introduced the Research Strategy 2012 – 2014 noting that an earlier version had previously been tabled at Council and that this final version was being tabled for approval.

Discussion took place on the need for specific metrics and benchmarks to monitor the effectiveness of the Strategy. It was agreed that Assistant Vice-Chancellor Research and Enterprise would provide a first Framework Report to Council in September outlining the specific metric and benchmarks to be used. Annual reports on progress are to be provided to Council. It was noted that there has been wide and thorough consultation on the Research Strategy across the University.

#### **RESOLVED** THAT COUNCIL

1. APPROVE THE MASSEY UNIVERSITY RESEARCH STRATEGY 2012 – 2014;
2. NOTE THAT COUNCIL IS LOOKING FOR ADDITIONAL INFORMATION ON THE REFINEMENT OF THE KEY PERFORMANCE INDICATORS FOR AREAS OF SPECIALISATION IN TERMS OF METRICS AND BENCHMARKING; AND
3. NOTE THAT AN ANNUAL RESEARCH STRATEGY REPORT BE PROVIDED TO COUNCIL

WHYTE/WHITE  
Carried

*Action: Executive Secretary to invite Assistant Vice-Chancellor Research and Enterprise Professor Heywood to the 7 September 2012 Council meeting to provide the first Framework Report.*

#### 3.2 C12/38 STUDENT FEE SETTING PROCESSES AND PRINCIPLES

Assistant Vice-Chancellor and University Registrar noted that the Student Fee Setting Processes and Principles were the same as had been tabled over the previous two years and that student engagement would continue although the precise manner in which this would occur had yet to be decided.

An amendment was made to principle e) as follows (addition in bold):

The students' associations, on behalf of all students, **and other relevant student bodies**, will continue to be consulted.....

In response to a request Council was to be provided with a summary of the non-tuition fees in this year's student fee papers.

*Action: Assistant Vice-Chancellor Academic and International to provide a summary of the non-tuition fees in this year's student fee papers.*

**RESOLVED** THAT COUNCIL:

1. NOTE THE PROCESS AND TIMELINE FOR SETTING INTERNATIONAL AND DOMESTIC FEES FOR 2013; AND
2. APPROVE THE PRINCIPLES FOR SETTING OF FEES FOR 2013 AS FOLLOWS:
  - a) FEES SET ARE ALIGNED WITH THE ADVANCEMENT OF UNIVERSITY STRATEGY AS OUTLINED IN MASSEY UNIVERSITY DEFINING – THE ROAD TO 2020;
  - b) THE AREAS THAT WILL BE FUNDED BY, AND BENEFITS GAINED FROM, INCREASES IN FEES WILL BE MADE CLEAR;
  - c) THE UNIVERSITY’S MARKET POSITION, I.E. RELATIVITY OF FEES WITH OTHER UNIVERSITIES, WILL BE CONSIDERED IN SETTING FEES, WHICH FOR DOMESTIC FEES MAY REQUIRE CONSIDERATION OF AMFM EXEMPTION APPLICATION FOR SOME PROGRAMMES;
  - d) FEES SET ARE CONSISTENT WITH THE BUDGET PRIORITIES AND FISCAL PROJECTS AS OUTLINED IN THE UNIVERSITY’S 2012 BUDGET POLICY STATEMENT AND DESIGNED TO ENSURE THE UNIVERSITY’S FINANCIAL SUSTAINABILITY;
  - e) THE STUDENTS’ ASSOCIATIONS, ON BEHALF OF ALL STUDENTS, AND OTHER RELEVANT STUDENT BODIES, WILL CONTINUE TO BE CONSULTED IN THE PROCESS LEADING UP TO THE RECOMMENDATION BY MANAGEMENT TO COUNCIL OF STATED FEES FOR THE ENSUING YEAR;
  - f) FEES SET WILL CONSIDER THE IMPACT OF FEES ON STUDENT AFFORDABILITY;
  - g) FEES WILL BE SET IN ACCORDANCE WITH CURRENT GOVERNMENT POLICY;
  - h) THE RATIONALE FOR THE FEES SET WILL BE TRANSPARENT AND WILL ENDEAVOUR TO DEMONSTRATE VALUE FOR LEARNERS;
  - i) THE PROCESS OF FEE SETTING WILL RECOGNISE THAT THERE ARE DIFFERENTIAL COSTS AND POTENTIAL BENEFITS TO THE INDIVIDUAL AND THE UNIVERSITY OF STUDY FOR DIFFERENT TYPES OF COURSE; AND
  - j) THE STRUCTURE OF THE UNIVERSITY’S FEES WILL BE CONSISTENT WITH THE GOALS OF THE FEE STRATEGY REVIEW I.E. THAT FEES STRUCTURES BE ADMINISTRATIVELY STRAIGHT FORWARD AND PRACTICAL.

COOTE/SPRINGETT  
Carried

### 3.3 COUNCIL STATUTE APPROVAL

#### 3.3.1 C12/39 MASSEY UNIVERSITY GRADUATION STATUTE, PROCEDURES AND GUIDELINES

Assistant Vice-Chancellor and University Registrar noted that the Council Graduation Statute, Graduation Procedures and Graduation Guidelines had been provided in draft at the 2 March 2012 Council meeting for feedback from Council members.

**RESOLVED** THAT COUNCIL APPROVE THE ATTACHED MASSEY UNIVERSITY COUNCIL GRADUATION STATUTE, MASSEY UNIVERSITY COUNCIL GRADUATION PROCEDURES AND MASSEY UNIVERSITY COUNCIL GRADUATION GUIDELINES (APPENDIX 1)

LOVE/ULLRICH  
Carried

#### 3.3.2 C12/40 MASSEY UNIVERSITY COUNCIL DELEGATIONS STATUTE 2012

Assistant Vice-Chancellor and University Registrar introduced the Delegations Statute 2012.

Discussion took place on the following:

Page 15 of 24: No 32 and 33: Council considered that the standing delegation be made to those listed but that these powers not be further delegated.

*Action: Assistant Vice-Chancellor and University Registrar to report back to the Council should this decision result in administrative difficulties.*

**RESOLVED** THAT COUNCIL APPROVE THE ATTACHED MASSEY UNIVERSITY COUNCIL DELEGATION STATUTE 2012 (APPENDIX 2)

WHYTE/SPRINGETT  
Carried

### 4.0 COMMITTEE, ASSOCIATED ENTITIES AND OTHER REPORTS

#### 4.1 ACADEMIC BOARD

##### 4.1.1 C12/41 ACADEMIC BOARD MEETING HELD ON 21 MARCH 2012

Academic Board Appointee to Council Professor White spoke to the report noting the rich discussion that had taken place around the Equivalence Policy.

The Vice-Chancellor signaled that the Academic Reform Report had not been the final report as the project was ongoing.

**RESOLVED** THAT COUNCIL RECEIVE THE ACADEMIC BOARD REPORT OF THE MEETING HELD ON 21 MARCH 2012

CHANCELLOR  
Carried

**4.1.2 C12/42  
ACADEMIC BOARD MEETING HELD ON 26 APRIL 2012**

**RESOLVED** THAT COUNCIL RECEIVE THE ACADEMIC BOARD REPORT OF THE MEETING HELD ON 26 APRIL 2012

CHANCELLOR  
Carried

**4.2 C12/43  
REPORT ON DELEGATION – ANNUAL ACCOUNTS 2012**

It was noted that the Audit and Risk Committee had, on 16 April 2012, exercised the authority to approve the 2011 annual accounts as delegated by Council.

**5.0 INFORMATION/BACKGROUND ITEMS**

There were no Information/Background items for Part I.

**6.0 LATE ITEMS**

There were no late items in Part I.

**7.0 MOVING INTO PART II**

**EXCLUSION OF THE PUBLIC**

THE CHANCELLOR MOVED THAT, EXCLUDING

- Mr Stuart Morriss, Assistant Vice-Chancellor & University Registrar
- Ms Rose Anne MacLeod, Assistant Vice-Chancellor Finance, Strategy and Information Technology
- Mr James Gardner, Director Communications
- Ms Paddy Nicol, Executive Secretary

WHO HAVE, IN THE OPINION OF COUNCIL, KNOWLEDGE THAT COULD BE OF ASSISTANCE, MEMBERS OF THE PRESS AND PUBLIC BE NOW EXCLUDED FROM THE MEETING SO THAT FOR THE UNDERNOTED REASONS THE FOLLOWING MATTERS MAY BE DISCUSSED WITHOUT PUBLIC DISCLOSURE; THE COMMITTEE BEING SATISFIED, WHERE APPROPRIATE, THAT THERE ARE CONSIDERATIONS WHICH OUTWEIGH THE PUBLIC INTEREST OF DISCLOSURE. Reference: Section 48 (1) of the Local Government and Information and Meetings Act 1987.

Reference: Section 9 as detailed hereunder of the Official Information Act 1982.

<b>Item</b>	<b>Reason for Proposed Public Exclusion</b>
<b>Item 8.1</b> C12/44 Confirmation of Minutes	These matters were considered in Part II of the meeting held on 2 March 2012

Item	Reason for Proposed Public Exclusion
<b>Item 8.2</b> Matters Arising	These matters were considered in Part II of the meetings held on 2 March 2012
<b>Item 8.2.1</b> C12/45 Criteria For Reporting By Controlled Entities To Council	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 8.3</b> Follow-up Schedule as at 4 May 2012	These matters were considered in Part II of the meetings held on 2 March 2012 and before
<b>Item 9.1.1</b> Chancellor’s Report	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k) To protect the privacy of natural persons Reference: Section 9 2 (a)
<b>Item 9.2.1</b> Vice-Chancellor’s Report	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 9.2.2</b> C12/46 Financial Report for the three months ended 31 March 2102	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 9.2.3</b> C12/47 Quarterly Performance Report	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 9.2.4</b> C12/48 Aged Debtors Report at 31 March 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 10.1</b> C12/49 Business Case: Institute of Veterinary, Animal and Biomedical Sciences Complex Upgrade	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 10.2</b> C12/50 Massey University Holding Company for Off Shore Ventures	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 10.3</b> C12/51 Incorporating Māori Protocols within the Governance Setting of the University Report	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)

Item	Reason for Proposed Public Exclusion
<b>Item 11.1.1</b> C12/52 Audit and Risk Committee Report –Meeting held on 2 March 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 10.1.2</b> C12/53 Audit and Risk Committee Report –Meeting held on 16 April 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 10.1.3</b> Audit and Risk Committee Report –Meeting held on 4 May 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 11.2</b> Governance Committee Report – meeting held on 3 May 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 11.3.1</b> C12/54 Academic Board Report – meeting held on 21 March 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 11.3.2</b> C12/55 Academic Board Report – meeting held on 26 April 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 11.4.1</b> C12/56 Massey Ventures Limited Annual Report 2010	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 11.4.2</b> C12/57 Massey Ventures Limited Statement of Corporate Intent 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 11.5</b> C12/58 New Zealand School of Music Annual Report 2011	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 11.6</b> C12/59 Massey University Foundation Trust Report 2011	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 11.7</b> Pro Vice-Chancellor College of Arts – report on first months in position	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)

AND

**Item 12.0**

Such matters as members of Council declare their intention to raise under Late Items in the privileged part of the meeting.

CHANCELLOR  
Carried

**13.0 ITEMS MOVED FROM PART II TO PART I**

The following paper and decision was moved from Part II into Part I

**10.3 INCORPORATING MAORI PROTOCOLS WITHIN THE GOVERNANCE SETTING OF THE UNIVERSITY**

**RESOLVED THAT COUNCIL:**

1. RECEIVE THE UPDATED REPORT;
2. APPROVE THE STEPS IDENTIFIED IN THIS REPORT (C12/51) TO IMPLEMENT THE PROTOCOLS INTO THE GOVERNANCE SETTING;  
AND
3. REVIEW THE PROGRESS IN 12 MONTHS

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Council Follow-up Schedule Part I – 6 July 2012**

**From last meeting**

**Note:** *bracketed italics are completed actions*

<b>Item</b>	<b>Outcome</b>	<b>Action</b>	<b>Milestone dates</b>
1. Student Fee Setting Processes And Principles	<ul style="list-style-type: none"> <li>In response to a request Council was to be provided with a summary of the non-tuition fees in this year's student fee papers.</li> </ul>	<ul style="list-style-type: none"> <li>Assistant Vice-Chancellor Academic and International to provide a summary of the non-tuition fees in this year's student fee papers.</li> </ul>	<ul style="list-style-type: none"> <li>7 September 2012 Council meeting</li> </ul>
2. Massey University Research Strategy 2012-2014	<ul style="list-style-type: none"> <li>Discussion took place on the need for specific metrics and benchmarks to monitor the effectiveness of the Strategy. It was agreed that additional information on the refinement of key performance indicators for areas of specialisation in terms of metrics and benchmarking.</li> <li>First Framework Report to Council in September.</li> <li>Annual reports on progress are to be provided to Council.</li> </ul>	<ul style="list-style-type: none"> <li>Executive Secretary to invite Assistant Vice-Chancellor Research and Enterprise to the 7 September 2012 Council meeting to provide the first Framework Report.</li> </ul>	<ul style="list-style-type: none"> <li>completed</li> <li>7 September 2012 Council meeting</li> </ul>
3. Massey University Council Delegations Statute	<ul style="list-style-type: none"> <li><u>Page 15 of 24: No 32 and 33:</u> Council considered that the standing delegation be made to those listed but that these powers not be further delegated.</li> </ul>	<ul style="list-style-type: none"> <li>Assistant Vice-Chancellor and University Registrar to report back to the Council should this decision result in administrative difficulties.</li> </ul>	<ul style="list-style-type: none"> <li>6 July 2012 Council meeting</li> </ul>
4. Incorporating Maori Protocols within the Governance Setting of the University	<ul style="list-style-type: none"> <li>The Incorporating Maori Protocols within the Governance Setting of the University was approved</li> <li>It was agreed to review progress on incorporating the protocols in 12 months</li> </ul>	<ul style="list-style-type: none"> <li>Executive Secretary to ensure the review is on the 2013 Agenda Plan</li> </ul>	<ul style="list-style-type: none"> <li>7 September 2012</li> </ul>

**Council Follow-up Schedule Part I – 6 July 2012**

**Ongoing Issues**

*Note: bracketed italics are completed actions*

<b>Item</b>	<b>Outcome</b>	<b>Action</b>	<b>Milestone dates</b>
1. Guidelines for the Conduct of Council and Council Committees – Code of Conduct	<ul style="list-style-type: none"> <li>It was noted that these Guidelines address matters related to the conduct of meetings and not the conduct of individuals in their role as Council members. It was agreed that a charter addressing this matter would be prepared.</li> </ul>	<ul style="list-style-type: none"> <li><i>Chancellor and Executive Secretary to prepare a charter that embodies these guidelines and personal conduct of Council members and table at the Charter</i></li> <li><i>Work progressing on the Charter. Chancellor to take to early May Governance committee.</i></li> <li><i>Oral report to Council meeting.</i></li> <li>This had been discussed at the Governance Committee meeting on 3 May 2012 and would be brought to the 6 July 2012 Council meeting for consideration and approval.</li> </ul>	<ul style="list-style-type: none"> <li>2 March 2012 Council meeting.</li> <li>Early May Governance Committee</li> <li>4 May 2012</li> <li>6 July 2012</li> </ul>
2. Consistencies in Policies of the University and Wholly Owned Subsidiaries	<ul style="list-style-type: none"> <li>It was noted that wholly owned subsidiaries have their own policies and that this could result in risks resulting from inconsistencies with Massey University's policies e.g. Health and Safety Policy.</li> </ul>	<ul style="list-style-type: none"> <li>Vice-Chancellor and Assistant Vice-Chancellor &amp; University Registrar were to take the matter of risks related to inconsistencies between wholly owned subsidiary policies and Massey policies to the Boards of Massey's wholly owned subsidiaries.</li> <li>Assistant Vice-Chancellor &amp; University Registrar Mr Morriss noted that he would report on this issue at the 2 December 2011 Council meeting.</li> <li>This was deferred to the 2 March 2012 meeting.</li> <li>Report to be given at a future meeting.</li> </ul>	<ul style="list-style-type: none"> <li>2 March 2012 Council meeting</li> <li>Later meeting</li> </ul>



**MASSEY UNIVERSITY**

## **MASSEY UNIVERSITY COUNCIL**

**A meeting of Massey University Council will be held in the  
University House Meeting Room, University House, Manawatu Campus**

**on**

**Friday 6 July 2012**

**commencing at 11.00am**

### **AGENDA- PART I**

Official Information Act 1982 and Local Government Official Information and Meetings Act 1987

Massey University (including its Council) is subject to the Official Information Act 1982. This means that if a specific request for disclosure is made, information that it holds must be disclosed unless non-disclosure can be justified in the terms of the Official Information Act 1982.

Matters that are included in Part II and most matters in the Finance Section of Council (or Committee) meetings are protected from disclosure under the Official Information Act 1982. That is, non-disclosure of information relating to such matters can usually be justified in terms of the Official Information Act 1982. Therefore, care should be taken to ensure that papers relating to Part II or Finance Section matters are not seen outside Council (or its relevant Committee) and that such matters are not mentioned outside Council (or its relevant Committee).

All requests (whether written or oral) by any person who is not a Council member for information included under Part II or the Finance Section of Council (or Committee) meetings and requests for the minutes of those parts of Council (or Committee) meetings must be referred immediately to the Registrar for decision on disclosure or otherwise. Individual members are advised not to disclose Part II or Finance Section matters.

#### **Interest: Declaration and Disqualification**

In accordance with the Education Act 1989 members are reminded that if they have any direct or indirect pecuniary interest (including their conditions of service as the Chief Executive or as a member of the staff of the institution) in a matter being considered or about to be considered by the Council (or Committee) then as soon as possible after the relevant facts have come to their knowledge they:

- (a) must disclose the nature of the interest at a meeting of the Council (or Committee);
- (b) must not be present during any deliberation or take part in any decision of the Council (or Committee) with respect to that matter unless the Council decides otherwise.

<b>Index Number</b>	<b>Item</b>	<b>Paper Number</b>
	<b>1.0 INTRODUCTION</b>	
	1.1 Welcome	
	1.2 Apologies	
<b>A</b>	1.3 Declaration of Interest/ Register of Interest	
	1.4 Meeting Agenda Review	
<b>B</b>	1.5 Minutes of Council meetings – Part I Meeting held on 4 May 2012	<b>C12/80</b>
	1.6 Matters Arising	
<b>C</b>	1.7 Follow-up Schedule as at 6 July 2012	
<b>D</b>	1.8 Council Agenda Plan as at 6 July 2012	
	<b>2.0 KEY REPORTS</b>	
	2.1 Chancellor’s Report - Part I	
	2.1.1 Chancellor’s Report - <i>oral</i>	
	2.2 Vice-Chancellor’s Report – Part I	
<b>E</b>	2.2.1 Vice-Chancellor’s Report	<b>C12/81</b>
<b>F</b>	2.2.2 Financial Report for the five months ending 31 May 2012 - <i>to be distributed under separate cover</i>	<b>C12/82</b>
	<b>3.0 DECISION ITEMS</b>	
	3.1 University Policy Approval	
<b>G</b>	3.1.1 Privacy Policy	<b>C12/83</b>
<b>HI</b>	3.2 Massey University Council Code of Conduct	<b>C12/64</b>
<b>JK</b>	3.3 Governance Committee Terms of Reference 2012	<b>C12/65</b>
<b>L</b>	3.4 Academic Board Terms of Reference: Recommended Changes for Approval	<b>C12/66</b>
	<b>4.0 COMMITTEE, ASSOCIATED ENTITIES AND OTHER REPORTS</b>	
	4.1 Academic Board Reports	
<b>M</b>	4.1.1 Academic Board Chair’s Report– <i>Chair present for this item</i>	<b>C12/67</b>
<b>N</b>	4.1.2 Academic Board Report - Part I - Meeting held on 20 June 2012	<b>C12/68</b>
	<b>5.0 INFORMATION/BACKGROUND ITEMS</b>	
	Nil	
	<b>6.0 LATE ITEMS</b>	
	<b>7.0 MOVING INTO PART II</b>	
	7.1 Exclusion of the Public	

**THE CHANCELLOR WILL MOVE THAT, EXCLUDING**

- Mr Stuart Morriss, Assistant Vice-Chancellor and University Registrar
- Ms Rose Anne MacLeod, Assistant Vice-Chancellor – Finance, Strategy and Information Technology
- Mr James Gardiner, Director of Communications
- Ms Paddy Nicol, Executive Secretary

**WHO HAVE, IN THE OPINION OF COUNCIL, KNOWLEDGE THAT COULD BE OF ASSISTANCE, MEMBERS OF THE PRESS AND PUBLIC BE NOW EXCLUDED FROM THE MEETING SO THAT FOR THE UNDERNOTED REASONS THE FOLLOWING MATTERS MAY BE DISCUSSED WITHOUT PUBLIC DISCLOSURE; THE COMMITTEE BEING SATISFIED, WHERE APPROPRIATE, THAT THERE ARE CONSIDERATIONS WHICH OUTWEIGH THE PUBLIC INTEREST OF DISCLOSURE.**

**Reference: Section 48 (1) of the Local Government and Information and Meetings Act 1987.  
Reference: Section 9 as detailed hereunder of the Official Information Act 1982.**

<b>Item</b>	<b>Reason for Proposed Public Exclusion</b>
<b>Item 8.1</b> C12/69 Confirmation of Minutes	These matters were considered in Part II of the meeting held on 4 May 2012
<b>Item 8.2</b> Matters Arising	These matters were considered in Part II of the meetings held on 4 May 2012
<b>Item 8.2.1</b> C12/70 Guidelines for Reporting Controlled Entities	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 8.3</b> Follow-up Schedule as at 6 July 2012	These matters were considered in Part II of the meetings held on 4 May 2012 and before
<b>Item 9.1.1</b> Chancellor's Report	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k) To protect the privacy of natural persons Reference: Section 9 2 (a)
<b>Item 9.1.2</b> C12/78 Student Membership on Council	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 9.2.1</b> C12/71 Vice-Chancellor's Report	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 9.2.2</b> C12/72 Financial Report for the five months ended 31 May 2102	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)

<b>Item</b>	<b>Reason for Proposed Public Exclusion</b>
<b>Item 10.1</b> C12/73 Proposed International Student Tuition Fees for 2013	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 11.1.1</b> C12/74 Audit and Risk Committee Report –Meeting held on 4 May 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 10.1.6</b> Audit and Risk Committee Report –Meeting held on 6 July 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 11.2</b> C12/75 Honorary Awards Committee Report – meeting held on 12 June 2012	To protect the privacy of natural persons Reference: Section 9 2 (a)
<b>Item 11.3</b> C12/76 Academic Board Report – meeting held on 20 June 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 11.4</b> C12/77 Massey Ventures Limited Annual Report 2011	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 11.5.1</b> Pro Vice-Chancellor College of Business – report on first months in position	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
<b>Item 11.5.2</b> Pro Vice-Chancellor College of Creative Arts – report on first months in position	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)

**AND**

**Item 11.0**

Such matters as members of Council declare their intention to raise under Late Items in the privileged part of the meeting.