

EXCHANGE PAPER SELECTION INSTRUCTIONS

Please read all instructions carefully before you complete your host university paper selection.

1. Please contact an [advisor](#) to obtain completion advice for your degree if you haven't already.
2. Papers are called courses, units or modules in other countries and may have different credit values. Click the name of the [partner institution](#) to find out what papers are called at your first-choice university and how many credits you need to take overseas to equate to 60 Massey credits.
3. The Northern Hemisphere academic year runs opposite to Massey's schedule. The academic year begins with the Fall/Autumn semester, which corresponds to Semester 2. The Spring/Winter semester corresponds to Semester 1. Ensure you are searching within the correct semester when you look for courses/units/modules.
4. Follow the Course Catalogue or Class Schedule link at the bottom of the university's page to begin your search.
5. The Course Catalogue or Class Schedule for the semester you want to study may not be available when you look for courses. Look at the current or previous year's catalogue to find out which courses are **usually** offered during the semester you want to go and use this information as a guide. For example, use the 2015-2016 Course Catalogue to find courses if the 2016-2017 catalogue is not available.
6. Look at the prerequisites for each course before adding it to your Exchange Paper Selection Form. You must meet any prerequisites by the time you start your exchange.

When you find a course you wish to take, note the course/module number, number of credits, course title, course description and a link to the course's description. In the final column, you will need to indicate the equivalent Massey paper.

- If you expect the course to credit back as a specific major or minor paper, please write the **paper number** of the approximate equivalent at Massey.
- If you expect the course to credit back as a major/minor paper but it does not correspond to a specific Massey paper, please write "**major**" or "**minor**".
- Please write "**elective**" if you expect the paper to credit back as one of your elective papers.

Completing the Exchange Paper Selection Form

You must complete a separate form for each campus/university.

Select six to ten courses, equating to 80 – 120 credits, for each semester you will be on exchange.

Though you will not take this many courses, getting additional courses approved will make it easier for you to deal with any timetable or exam clashes.

Create hyperlinks for the courses or paste the link to the course description into the form. This will help if your Academic Advisor would like more information. Please see the first listing on the next page for examples of either way you can include the links.

Some universities do not have online course descriptions. In this case, please write the page number of the course catalogue where the description is located. Paste a link to the course catalogue into the Form.

Please use as much space as you need. The paper descriptions do not need to fit in the space provided. You are welcome to use multiple pages. Submit the Form to studyabroad@massey.ac.nz.

Here is an example of an Exchange Paper Form Sample for Hong Kong University of Science and Technology.

Course/ Module Number	Credit value	Course Title Course description and link (if course catalogue is available as PDF only, please include the page # in the catalogue)	Equivalent major/minor paper at Massey (write "elective" if not a major/minor paper)
-----------------------------	-----------------	---	--

FINA 3104 [Investment Analysis and Portfolio Management](#) 4 Credits 125.241 Major
<http://publish.ust.hk/SISCourseCat/ShowUGCourseList.aspx?Subject=FINA&WebSite=Production>

[Previous Course Code(s): FINA 221] An introduction to the fundamental aspects of investment. Topics include: functions of capital markets; applications of modern portfolio theory for personal and institutional investment; pricing of financial securities; options and futures. *Prerequisite(s):* FINA 2203 or FINA 2303

FINA 3304 [Financial Markets](#) 4 Credits 125.220 Major

[Previous Course Code(s): FINA 232] Organization and functions of money and capital markets; money instruments; financial institutions; and markets for various securities, such as government and corporate bonds, and mortgage securities. *Prerequisite(s):* FINA 2203 or FINA 2303

FINA 3604 [Wealth Management](#) 4 Credits 125.250 Major

[Previous Course Code(s): FINA 337] This course covers the process of financial planning with a focus on the process of investment advisory. It will explore portfolio management topics from the financial advisor's perspective, and discuss client expectations and concerns including risk and other cognitive issues. Ethical practices of financial planning will also be discussed. This course aims to prepare students to be investment professionals in the areas of private banking and asset management. *Prerequisite(s):* FINA 3104

FINA 4204 [Equity Valuation](#) 4 Credits Elective

[Previous Course Code(s): FINA 323] [Co-List with ACCT 4020] The course is designed for students with career interests in investment banking, security analysis, consulting and corporate finance. It explains investors' decisions by analyzing information. By the end of the course, students should feel competent in writing equity research reports or investment analyses that meet the standard of professionalism. *Exclusion(s):* ACCT 4020 *Prerequisite(s):* FINA 3104

FINA 3404 [International Finance](#) 4 Credits Elective

[Previous Course Code(s): FINA 342] An introduction to the fundamental principles of international financial management and investment. Topics include: international financial markets and instruments; foreign exchange markets; foreign currency derivatives and currency risk; international capital budgeting; international bond and equity markets. *Prerequisite(s):* FINA 3104

FINA 4104 [Advanced Financial Management](#) 4 Credits Elective

[Previous Course Code(s): FINA 321] Advanced topics in corporate finance; project evaluation; cost of capital; capital structure; adjusted present value; valuation by multiples; mergers and acquisitions; real option valuation.