

PROCEDURES FOR POSTING OF NOTICES AND DISPLAY OF BANNERS AND OTHER MATERIALS ON CAMPUS

Section	Campus Facilities
Contact	Campus Registrars
Last Review	June 2015
Next Review	June 2018
Approval	

Procedure:

- Any groups posting notices or displaying banners and other materials are responsible for ensuring the material is legitimately posted/displayed. Where doubt exists Campus Registrar (or delegate) shall be asked to make a ruling. This decision may be appealed to the AVC Operations, International and University Registrar.
- The University reserves the right to take any appropriate action including the removal of any materials in the event of a suspected or proven breach of these procedures.
- Surfaces other than designated notice boards are not to be used for notices. Inappropriately located notices or banners will be removed. The cost of repairing any damage to the surface may be charged to the person who posted the notice.
- Should campus groups wish to establish notice boards, application should be made to the Campus Registrar and will set out the purpose and proposed location of the notice board, and who is expected to fund the construction.