# **INTRODUCTION OF A New Course**

**Contact Person for the Proposal:**

**Course Number(s) and Title(s):**

**Planned Year of Introduction:**

**Purpose of Proposal:**

To introduce a new course(s) with the characteristics described on the appended Course Description(s).

**Rationale:**

<Specify reason why the new course(s) is/are required; include predicted enrolments>

**Resource Impacts:**

<Detail resource impacts>

A Library Impact Statement prepared by Library staff is appended.

**Accreditation Considerations** (if applicable)

<For College of Business proposals include a statement indicating compliance with AACSB Standards. AACSB standards are available at http://www.aacsb.edu/accreditation/standards. The proposal should be consistent with the College’s Mission Statement, and meet staff sufficiency and qualifications standards 5-7, and learning and teaching standards 8-12.>

**Consultation:**

<Describe the consultation that has been undertaken regarding the new course(s)>

<If a te reo Māori course title has been proposed, please confirm that, in accordance with the Matua Reo Kaupapa - Māori Language Policy, the Māori Language Advisory Group has been consulted and signed off on this title.>

**Calendar Amendments**

Add course details to Calendar Prescription and Schedule of Courses section.

<Identify in the table below all schedule amendments that will be required by clearly identifying the Qualification and Schedules to be amended>

|  |  |  |
| --- | --- | --- |
| Schedule Amendments  Add Course to: | | |
| Qualification | Schedule | Location in Schedule |
|  |  |  |
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**Course Funding Classifications**

<Confirm that the required Course Funding Classifications Form (made available as a separate template) has been forwarded to the relevant College Business Manager(s) . >

**College/Academic Unit Sign Off**(Head of Unit/Programme Leader signature, as per relevant College process)

**Name** **Signature** **Date**

|  |  |
| --- | --- |
| Committee | Recommendation |
| College Sub-committee | That the proposal be approved for forwarding to College Board. |
| College Board | That the proposal be approved for forwarding to Academic Committee. |
| Academic Committee | That the proposed new course be approved. |