

AEGROTAT/IMPAIRED PERFORMANCE CONSIDERATION: HEALTH AND COUNSELLING

PART 2

TO BE COMPLETED BY A REGISTERED HEALTH PROFESSIONAL OR THE STUDENT

Student's name: _____

Student's ID number:

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Course number(s) this application applies to: _____

Critical personal circumstances are defined as circumstances which have a profound effect on the 'normal' functioning of the student. The effect will usually be in terms of ability to concentrate, to think clearly or be able to put aside strong emotion for the duration of the assessment or a significant proportion of the study period.

Some examples of critical personal circumstances include, but are not limited to: the break-up of a long-standing relationship; sudden illness or injury to a close relative or friend; death of a significant person; being exposed to a fire, crime involving violence or loss, motor vehicle or other accident; having a close friend or family member arrested for a significant crime; witnessing a traumatic event such as injury to another person. Such circumstances may all result in an impairment of functioning significant enough to substantially impact on performance in the assessment.

Events which may cause significant impact on assessment preparation may include: loss of computer (with all notes) through damage or theft; having to spend large amounts of time with ill or dying relatives or close friends; significant family disruption such as parental divorce.

Most importantly, please note **that these events should be proximal to the assessment event**. Critical personal circumstances which have occurred at some time removed (ie more than two weeks) from the assessment event should not normally be considered.

Impaired Performance consideration is only given when serious and exceptional circumstances apply proximal to an assessment event/s. Ongoing problems, conditions or situations do not usually provide support for an application, and circumstances of the student's own making, such as sleeping through an exam, or being exhausted because they studied all night prior to an exam, are not grounds for an application.

The student must consult with a registered health professional normally within seven days of the onset of illness, injury or other critical personal circumstances.

Please present your information in terms which will be understood by University teachers, who are not usually health professionals. As the documents may be seen by a number of different people, it is important to refrain from including very personal information in your statement.

I was consulted by the applicant on

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 and certify that on the day of (or up to 72 hours preceding) the assessment event(s) the student suffered the following critical personal circumstances:

- Very serious:** The student was unable to attempt and/or prepare for the assessment.....
- Serious:** The student was probably unable to attempt or prepare adequately for the assessment
- Moderate:** The student could attempt and prepare for the assessment, with substantial reduction in performance likely.....
- Mild:** The student was able to attempt and prepare for the assessment, with some reduction in performance likely
- Little/no impairment:** The student could attempt and prepare for the assessment with performance minimally affected

This form should be considered as a Medical Certificate (detailing the student's critical personal circumstances)
 Reporting Certificate (evidence of the critical personal circumstances not observed at the time of the student's visit).

I can discuss the reasons with an appropriate University authority, or a referee.

Name: _____

Phone: _____

Qualifications / membership of professional body: _____

Email: _____

Date signed: D

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Practice: _____

Signature: _____

Town/city: _____

Please email this completed form to exams@massey.ac.nz