

OFFICE USE ONLY

Student ID number:

Grid for Student ID number

Student type:

Grid for Student type

This form is for international students attending courses at Massey University as a member of a visiting group.

Please complete this form in block capital letters.

INTERNATIONAL STUDY TOUR ENROLMENT FORM

1. Name

Please write your full name as shown in your passport.

Family name: _____

First name(s): _____

Preferred name: _____

2. Gender

Male Female

3. Date of birth

Day Month Year

4. Contact details

E-mail: _____

Phone (day): _____

Phone (night): _____

Cellphone: _____

Street: _____

Suburb: _____

Town/city: _____

Country: _____

Name of organisation: _____

Staff contact: _____

5. English language

How would you describe your English level?

Beginner Pre-intermediate Intermediate Upper intermediate Advanced First language

If you have taken any exams in English, please detail date and result.

Examination: _____

Result: _____

6. Emergency contact details

Who is the person you would like us to contact in an emergency?

Name: _____

What is this person's relationship to you? (eg parent, husband, brother)

Address: _____

Suburb: _____

Town/city: _____

Country: _____

Email: _____

Phone (day): _____

Phone (night): _____

Cellphone: _____

7. Nationality

Please tick the country for which you have citizenship as shown in your passport.

- Canada 250 Malaysia 355 China 255 Netherlands 351 Fiji 300 Oman 368 Germany (unified) 448 Philippines 390 Hong Kong 305 Samoa 445 India 281 Singapore 395 Indonesia 315 Somalia 404 Iran 320 South Africa 406 Iraq 325 Sri Lanka 405 Ireland 303 Thailand 415 Japan 335 Tonga 420 Korea 295 USA 435 Other. Please specify: _____

Office use only: Verified Not verified Not supplied

8. Disability

Do you have any disability, impairment (including learning disabilities), long term injury or chronic medical condition that may impact on your ability to study and/or participate in University activities?

Yes No

If 'Yes', please provide a report from a registered medical professional so we can assess our ability to support you during your study in New Zealand.

9. Your photograph

Are you happy for your photograph or other digital media to be used for marketing purposes? If 'Yes', please sign and date below. Images will be stored for a period of five years.

Yes No

Signature: _____

Date: _____

10. Student Contract

The University and the Student form a contractual relationship when the University enrolls the Student as a member of the University community. What follows are the terms of that Contract which the University and the Student accept are to govern their relationship, along with statute, and with the regulations and rules of the University.

THE UNIVERSITY WILL:

1. Use best endeavours to provide the Student with tuition and supervision of a professional standard in the course(s) in which the Student is enrolled.
2. Act reasonably and fairly in exercising its powers under the regulatory framework and this Contract.
3. Give reasonable notice of any changes in the course(s) required because of changes in funding, staffing or other reasonable cause.

THE STUDENT WILL:

4. Use best endeavours to fulfil the requirements prescribed by the University for the course(s).
5. Observe the Regulations and Rules of the University and accept the jurisdiction of the University in all matter connected with academic progress and with discipline.
6. Pay the fees prescribed by the University for the course(s).

THE UNIVERSITY AND THE STUDENT ALSO AGREE:

7. The Contract is formed when a Confirmation of Enrolment is issued for the programme(s).
8. The Contract will continue for the period for which the Student is enrolled by the University and will then end. However, clause 12 will continue to apply after the Contract ends.
9. The University and the Student may enter into further contracts, in subsequent periods, by repeating the process in clause 7.
10. The relevant Admission Form, Enrolment Form, Confirmation of Enrolment and material published in the Calendar also form part of this Contract, but nothing else shall be incorporated into the contractual relationship between the Student and the University.
11. Liability for failure to perform this Contract is excluded where that failure has been caused by circumstances beyond the control of the University or the Student.
12. Any dispute arising out of or in connection with this Contract, or otherwise relating to the performance by the University or its staff of their responsibilities to the Student, shall be resolved through the Grievance Procedures prescribed by the University (see Calendar or <http://calendar.massey.ac.nz/>) which shall be the exclusive procedures for resolution of such a dispute.

11. Declaration

I DECLARE THAT:

the information given in this application is true and correct, and no information that would have a bearing on my enrolment has been withheld.

I UNDERSTAND THAT:

- information about me may be used by officers and staff of the following organisations, provided it is relevant to their duties: Massey University executives, staff and wholly owned subsidiary companies of the University, Massey University's Alumni Association, Students' Associations, Extramural Students' Society and related Trusts, Ministry of Education (information will be supplied for statistical purposes only), Department of Work and Income, Ministry of Foreign Affairs and Trade, Specialist Education Services, tribal trusts and scholarship providers (where financial support is given by these agencies). Other agencies where disclosure is required for data matching or the maintenance of law and order, in accordance with the Privacy Act 1993;
- I have the right to see and correct the information which I have provided;
- books, journals and other teaching materials made available to me by Massey University are for my own studies, and copying or using them for other purposes is an infringement of copyright;
- the Group Organiser has a copy of the terms and conditions of my programme;
- there are hazards associated with my participation in planned activities. I hereby indemnify Massey in relation to all losses or injury howsoever arising in respect of my participation in those activities.

I AUTHORISE:

the use of my personal information (including photos) for purposes related to my studies and for the provision and improvement of services for students of the university.

I SOLEMNLY PROMISE TO:

obey the Regulations and Statutes of Massey University as published in the University's Calendar for the current year.

I have read and agree to comply with the University codes of practice and associated policies, available on the Massey website, that relate to access and use of Massey University IT services and equipment.

Signature: _____

Date: _____

PLEASE NOTE

For students who are under the age of 18 years at the commencement of their study it is a requirement of the Code of Practice for the Pastoral Care of International Students that the parents sign all documentation relating to the admission and enrolment of the student.

I/We, _____ (parent(s) name(s)), parent(s)

of _____ (student's name), accept the terms

and conditions outlined in this application on behalf of our child.

Parent signature: _____

Parent name: _____

Parent signature: _____

Parent name: _____

Office use only: Signed Not signed

ACCOMMODATION

All International Study Tour students are placed in Massey University approved homestay accommodation unless other accommodation (subject to availability) is requested. Please note that all under 18 year old international students must be placed in Massey University approved homestay accommodation.

Please answer the questions below so that we can match you with the most appropriate homestay host. **Please note:** while every effort is made to fulfil your homestay requirements, we cannot guarantee that all of your preferences will be met.

12. Name

Please write your full name as shown in your passport.

Family name: _____

First name(s): _____

Preferred name: _____

E-mail: _____

13. Gender

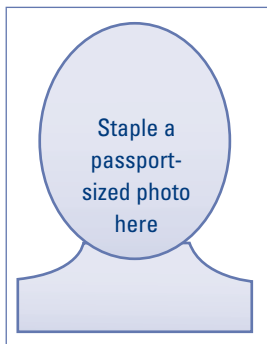
Male Female

14. Date of birth

Day Month Year

15. ID photo

Staple one ID photo with your name on the back in English.



16. Family members

Name: _____ Age: _____

Relationship to you: _____

Name: _____ Age: _____

Relationship to you: _____

Name: _____ Age: _____

Relationship to you: _____

17. Health information

This information is for homestay hosts and Massey University.

Do you smoke? (As some hosts will not accept smokers, we need to take your smoking into consideration when arranging your homestay.)

Yes No

Do you have any medical problems, disabilities, or allergies?

Yes No

If 'Yes', please complete the Medical Risk Assessment form.

Are you taking any medication?

Yes No

Do you have any special dietary requirements? (eg vegetarian, Halal, Kosher, vegan)

Yes No

Do you have any food allergies?

Yes No

If you answer 'Yes' to any of the questions above then please give details below.

Blood type (in case of medical emergency): _____

PLEASE NOTE: Medical and travel insurance is compulsory for all international students studying in New Zealand. You may choose to be covered by the Massey University StudentSafe policy, or an approved alternative policy.

Please see www.studentsafe.co.nz for insurance information and options.

You will also need to bring English translations of any medical documents and the names of any medicines and copies of repeat prescriptions.

IMPORTANT: Bring your medication in your hand luggage – NOT your suitcase.

18. Personal preferences

What words would you use to describe your character?

Shy Outgoing Talkative
 Sporty Easy going Quiet

Would you prefer to live in a home with children?

Yes No Don't mind

If 'Yes', what age children would you prefer to live with?

0-10 years 11-18 years

Most New Zealand families have domestic pets. Would you consider staying with a family that has a pet?

Yes No Don't mind

A cat: Yes No

A dog: Yes No

A bird: Yes No

