



**TE KUNENGA | MASSEY**  
**KI PŪREHUROA | UNIVERSITY**  
UNIVERSITY OF NEW ZEALAND



# **ACADEMIC BOARD MEETING**

**Wednesday, 25 February 2026, 1.30pm**



# Academic Board Meeting Part I - 25 February 2026

25 February 2026 01:30 PM - 03:30 PM



**TE KUNENGA | MASSEY**  
**KI PŪREHUROA | UNIVERSITY**  
UNIVERSITY OF NEW ZEALAND

<b>Agenda Topic</b>	<b>Presenter</b>	<b>Page</b>
1. PROCEDURAL MATTERS		4
1.1 Welcome/Karakia	Chair	
1.2 Apologies/Quorum	Chair	
1.3 Declaration of Interest	Chair	
1.4 Meeting Agenda Review	Chair	
1.5 <a href="#">Confirmation of Minutes: Academic Board Meeting Part I - 19 November 2025</a>	Chair	4
1.6 Matters Arising	Chair	
1.7 Action Schedule - Part I (No Outstanding Actions)	Chair	
1.8 <a href="#">Academic Board Workplan 2026</a>	Chair	9
2. STRATEGIC UPDATES		11
2.1 Chair's Report - Part I	Chair	
2.2 <a href="#">Vice-Chancellor's Report - Part I</a>	VC	11
2.3 Provost Report	Provost	
2.4 Student Report	Student Representative	
2.5 Update on Academic Board Elections (Verbal)	Chair	
2.6 <a href="#">E-Ballot Ratification</a>	Chair	22
3. PAPERS FOR NOTING		23
3.1 <a href="#">Graduating Year Review Report</a>		23
3.2 <a href="#">CoHSS Minutes Part I - 12 September 2025</a>		29

3.3	<a href="#">CoHSS Minutes Part I - 10 October 2025</a>		35
3.4	<a href="#">CoS Minutes Part I – 18 September 2025</a>		40
3.5	<a href="#">CoS Minutes Part I – 16 October 2025</a>		44
3.6	<a href="#">MBS Minutes Part I – 14 October 2025</a>		48
3.7	<a href="#">MBS Minutes Part I – 11 November 2025</a>		54
3.8	<a href="#">MBS Minutes Part I – 13 January 2026</a>		63
3.9	<a href="#">CoH Minutes Part I – 21 October 2025</a>		68
3.10	<a href="#">URC Minutes Part I – 23 October 2025</a>		73
3.11	<a href="#">AC Minutes Part I – 4 November 2025</a>		81
4.	PUBLIC EXCLUSION RESOLUTION		88
4.1	<a href="#">Public Exclusion</a>	Chair	88



**MASSEY UNIVERSITY COUNCIL  
MINUTES OF THE ACADEMIC BOARD**

**HELD VIA VIDEOCONFERENCE  
ON  
WEDNESDAY 19 NOVEMBER 2025 AT 1.30PM**

**PART I**

**Present:**

Professor Fiona Te Momo (Chair), Vice-Chancellor Professor Jan Thomas, Provost Professor Giselle Byrnes, DVC Māori Paora Ammunson (2.5 only), Dr Maria Borovnik, Professor Darryl Cochrane, Professor Naomi Cogger, Massey Business School (MBS) Professor Jonathan Elms, Dr Simon Hills, Professor Huia Jahnke (1.36pm), Tara McLaughlin, PVC College of Health (CoH) Professor Jill McCutcheon (2.01pm), Rongomaiaia Te Whaiti (1.38pm), Professor Kaye Thorn, Professor Diane Pearson, Professor Julieanna Preston, Professor Matt Roskrug and Dr Marta Rychert.

**In Attendance:** Alistair Davis, Sir Jerry Mateparae, Communications Manager Jenna Nicols (Part I only), Governance Advisor Chanell Meehan and no members of the public.

**Apologies:**

Professor Bill Fish, PVC College of Sciences (CoS) Professor Raymond Geor, Dean Pacific Tasa Havea, Te Tira Ahu Pae Pasifika Co-President Mary Ieremia-Allan, Te Tira Ahu Pae General/Distance President Chiavanni Le'Mon, College of Creative Arts (CoCA) Professor Margaret Maile, DVC Students and Global Engagement (SaGE) Professor Tere McGonagle-Daly, Professor Hatice Ozer Balli, Te Tira Ahu Pae Manawhakahaere Ripeka Paapu, PVC College of Humanities and Social Sciences (CoHSS) Professor Cynthia White, Te Tira Ahu Pae Pasifika Co-President Caroline Ryan, Professor Nicolette Sheridan, Professor Rochelle Stewart-Withers and Matt Tini.

**1. PROCEDURAL MATTERS**

**1.1 Welcome/Karakia**

The Chair opened the meeting with a karakia and welcomed all members present and those in attendance.

**1.2 Apologies/Quorum**

The apologies were received and accepted, with a quorum confirmed.

**1.3 Declaration of Interests**

No declarations of interest were noted.

**1.4 Meeting Agenda Review**

The Agenda Part I was received and confirmed with all papers taken as read.

**1.5 Confirmation of Minutes of Meeting held 22 October 2025 – Part I (AB25/11/180)**

*Meeting has not yet met quorum.*

**AB25-53 RESOLVED via E-Ballot:**

**(Agreed)**

**“THAT the Academic Board adopts the minutes of Part I of the meeting held on 22 October 2025 as a true and correct record”**

**CARRIED**

### **1.6 Matters Arising**

There were no matters arising.

### **1.7 Action Schedule – Part I**

The Board noted there are no outstanding actions.

### **1.8 Academic Board Workplan 2025/26 - Part I (AB25/11/181)**

The Board noted the updated workplan for 2025/26.

## **2. STRATEGIC UPDATES**

### **2.1 Chair's Report (Verbal)**

The Chair noted the below in her verbal report:

- Acknowledged the Academic Board for their mahi this year and noted that we will meet in person in March.
- There is currently uncertainty around access to major academic journals.
- Academic freedom is an area where academics feel uncomfortable expressing their views out of fear of public backlash.
- Acknowledged Massey's students graduating next week in Manawatū.
- Raised concerns around the removal of critical research journals from Elsevier publishing.
- Noted that this is Professor Julieanna Preston's last meeting, acknowledged Professor Preston's meaningful contributions and thanked her for speaking with depth.
- Professor Te Momo acknowledged Vice-Chancellor Professor Jan Thomas for her leadership of Te Kunenga Ki Pūrehuroa. She noted the Vice-Chancellor stands out as a Rangatira that has encountered many challenges and carved new pathways in the Te Tiriti o Waitangi space. She acknowledged her commitment and dedication to the university, and noted we will miss her wairua and guidance at Academic Board meetings.

The board noted the Chair's report.

### **2.2 Vice-Chancellor's Report (AB25/11/182)**

The Vice-Chancellor noted the below in her report:

- This is her last meeting and has enjoyed her time on Academic Board and seeing how it has evolved over the years.
- The commercialisation success of the Massey Ventures Limited space, noting it is an excellent story of Massey leading the way in knowledge transfer commercialisation.
- Noted concerns around the Elsevier publishing issue and that the university will continue to update staff over summer.
- Noted Massey's consistency in the Red Dot Design Awards and that it is a complement to our students and the College of Creative Arts.

The Board noted the report.

### **2.3 Provost Report (Verbal)**

The Provost noted the below in her verbal report:

- It is award season, we have had various committees looking at research and teaching medals and awards.
- The QS Sustainability Rankings were sent out today.
- Acknowledged the work of Professor Naomi Cogger in the AI space as well as the AI Working Group.

- Noted the International Council in Open Distance Education (ICDE) 30<sup>th</sup> conference was organised in partnership between Open Polytechnic and Massey University and hosted in Wellington. The theme of the ICDE conference was Ako: Exchanging ideas for inclusive, scalable, and sustainable education. She thanked Massey staff members that were involved in organising the conference and those who participated, noting this was a fantastic opportunity for us as a sector and as a university.
- The World Indigenous Peoples' Conference on Education (WIPCE) is underway in Auckland this week, and there has been great engagement.

The Board noted the Provost report. A member acknowledged the work our librarians undertake accruing books, e-books and articles. It was noted that they provide an outstanding service for staff and students, and have an expansive collection.

A member noted support for the university's position in relation to the Elsevier publishers. It was noted there was recently an indication from the university to undergrads that there will not be a major disruption, and concerns were raised that this could be misleading. The Provost acknowledged there are a variety of students and they wanted to give a short update now, with a more fulsome update when details around the changes are confirmed.

#### **2.4 Student Report (Verbal)**

No student report was provided in Part I.

#### **2.5 DVC Māori Portfolio Presentation (AB25/11/183)**

The Deputy Vice-Chancellor Māori gave a presentation noting his team has a strategic leadership and corporate focus on:

- Supporting a whole of organisation focus on Māori academic success (students and kaimahi) through pūrehuroatanga, mātauranga and reo pathways being in place, and Tiriti led teaching and learning design.
- Connection to mana whenua, hapu/iwi and Māori more broadly, with Māori industry.
- A whole of organisation commitment to te reo and mātauranga.
- Supporting Māori research priorities and mātauranga, early career Māori academics and equitable outcomes.
- And a strongly expressed whole of organisation aspiration to being Tiriti-led.

He noted his team works closely with all five colleges with a focus on mana ōrite for ākonga Māori, meeting Massey's responsibility to actively protect mātauranga and te reo Māori, delivering in line with our Tiriti partners aspirations. He also noted his team provides services support and monitoring to the University Services team, office of the Provost, Students and Global Engagement team, and the office of the Vice Chancellor including planning, risk and governance.

The Board noted the presentation. The Chair thanked the DVC Māori for his presentation and noted the breadth of work his office conducts as a service and a team.

*Meeting has met quorum at 1.38pm*

#### **2.6 Teaching Foundations Framework (AB25/11/184)**

The Provost spoke to the Teaching Foundations Framework noting it comprises three interdependent Foundations: institutional enablers, teaching practice statements and learning design standards. Together the Foundations are designed to ensure an holistic and consistent approach to teaching practice and learning design across the institution. They seek to provide staff with clear guidance, support critical reflection and anchor teaching practice in evidence-based principles that are consistent with the University’s context, strategic priorities and Te Tiriti o Waitangi commitments.

This will be implemented in a phased approach, and has collective responsibility from staff and academics. Professor Byrnes noted she will provide a diagram in 2026 that will show visually how this framework fits within the overall curriculum framework. She is seeking endorsement from the Board and welcomes Board feedback on the framework.

The Board noted the framework. A question was raised regarding the checks made within the FAQs and who will be conducting these checks, and the Provost noted she will add a note to the FAQs.

- AB25-54 RESOLVED: (Agreed)**  
**“THAT the Academic Board approves the Teaching Foundations Framework.”**  
**CARRIED**

**2.7 AB Approved Policies**

The Chair noted the update of the current policies.

**3. PAPERS FOR NOTING**

The Board noted the papers as listed.

**3.1 Academic Board Subcommittee Minutes – Part I:**

- 3.1.1 AC Minutes Part I – 7 October 2025 (AB25/11/186)
- 3.1.2 CoH Board Minutes Part I – 16 September 2025 (AB25/11/187)
- 3.1.3 MBS Board Minutes Part I – 9 September 2025 (AB25/11/188)
- 3.1.4 URC Board Minutes Part I – 25 September 2025 (AB25/11/189)

**4. DECISIONS RELEASED FROM PART II**

- 4.1 Conferment of Degrees and Awarding of Diplomas and Certificates (AB25/11/194)

- AB25-57-58 RESOLVED: (Agreed)**  
**THAT the Academic Board approves the degrees be conferred, and the certificates and diplomas be awarded to those as listed in the report, with the university seal affixed to the parchments.**  
**CARRIED**

**5. MOVING INTO PART II - EXCLUSION OF THE PUBLIC (AB25/11/190)**

- AB25-55 RESOLVED: (Chair)**  
**THAT the Academic Board exclude the public from the papers as noted in the table below.**

General subject of each matter to be considered	Reason	Section 48(1) grounds
---	--------	-----------------------

AB25/11/191	Confirmation of Minutes Academic Board Meeting 22 October 2025 - Part II	For the reasons set out in the Part I minutes of 22 October 2025 held with public present	
AB25/11/192	Te Ara Paerangi and Te Pou Rangahau Update (6-monthly)	Improper gain or advantage	s7(2)(j)
Verbal	2026 Agenda and Strategic Topic Discussion	Personal privacy	s7(2)(a)
AB25/11/193	Academic Board Elections 2026	Improper gain or advantage	s7(2)(j)
AB25/11/194	Conferment of Degrees and Awarding of Diplomas and Certificates	Personal privacy	s7(2)(a)
AB25/11/195	Memo Online MBA	Improper gain or advantage	s7(2)(j)

**This resolution was made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.**

**CARRIED**

*Part I of the meeting closed at 2.28pm*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Academic Board 2026 Workplan

	25 FEBRUARY 2026	25 MARCH 2026	22 APRIL 2026	27 MAY 2026	24 JUNE 2026
Location	Zoom	In Person	Zoom	Zoom	
<b>Strategic Discussion</b>	<ul style="list-style-type: none"> <li>Update on BII and MII Planning</li> </ul>	Strategy Sessions: <ol style="list-style-type: none"> <li>Artificial Intelligence</li> <li>Mātauranga Māori</li> </ol>	<ul style="list-style-type: none"> <li>TBC</li> </ul>	<ul style="list-style-type: none"> <li>TBC</li> </ul>	<ul style="list-style-type: none"> <li>TBC</li> </ul>
<b>Strategic Items</b>	<ul style="list-style-type: none"> <li>AB Self-Review and Improvement Actions</li> </ul>	<ul style="list-style-type: none"> <li>AB Terms of Reference Review</li> <li>GenAI Use Guidelines</li> <li>Subcommittee Annual Reports★</li> </ul>		<ul style="list-style-type: none"> <li>AB Approved Policies Update (6-monthly)★</li> </ul>	<ul style="list-style-type: none"> <li>College Engagement: College of Health (CoH) Presentation</li> <li>Animal Ethics Committee Annual Report★</li> <li>Te Pou Rangahau and Paerangi Update★</li> </ul>
<b>Operational Items</b>	<ul style="list-style-type: none"> <li>Chair's Report</li> <li>VC's Report</li> <li>Provost Report</li> <li>Student Report</li> <li>Update on Elections</li> <li>Qualification Review Reports</li> <li>Conferment of Degrees and other qualifications</li> </ul>	<ul style="list-style-type: none"> <li>Chair's Report</li> <li>VC's Report</li> <li>Provost Report</li> <li>Student Report</li> <li>CUAP Proposals (Round 1)</li> <li>Qualification Review Reports</li> <li>Conferment of Degrees and other qualifications</li> </ul>	<ul style="list-style-type: none"> <li>Chair's Report</li> <li>VC's Report</li> <li>Provost Report</li> <li>Student Report</li> <li>CUAP Proposals (Round 1)</li> <li>Qualification Review Reports</li> <li>Conferment of Degrees and other qualifications</li> </ul>	<ul style="list-style-type: none"> <li>Chair's Report</li> <li>VC's Report</li> <li>Provost Report</li> <li>Student Report</li> <li>CUAP Proposals (Round 1)</li> <li>Qualification Review Reports</li> <li>Conferment of Degrees and other qualifications</li> </ul>	<ul style="list-style-type: none"> <li>Chair's Report</li> <li>VC's Report</li> <li>Provost Report</li> <li>Student Report</li> <li>CUAP Proposals (Round 2)</li> <li>Qualification Review Reports</li> <li>Conferment of Degrees and other qualifications</li> </ul>
<b>Papers for Noting★</b>	Subcommittee minutes	Subcommittee minutes	Subcommittee minutes	Subcommittee minutes	Subcommittee minutes

Note: All ★starred items are for noting.

## Academic Board 2026 Workplan

	22 JULY	26 AUGUST	23 SEPTEMBER	21 OCTOBER	18 NOVEMBER
<b>Location</b>	<b>Zoom</b>	<b>Zoom</b>	<b>Zoom</b>	<b>Zoom</b>	<b>Zoom</b>
<b>Strategic Discussion</b>	• TBC	• TBC	• TBC	• TBC	• TBC
<b>Strategic Items</b>		<ul style="list-style-type: none"> <li>• Research Rankings Update</li> <li>• Subcommittee General Report (<i>performance review under current ToR</i>)</li> <li>• Human Ethics Committees Annual Report</li> </ul>	<ul style="list-style-type: none"> <li>• MBS General Report 2026★</li> </ul>		<ul style="list-style-type: none"> <li>• AB Approved Policies Update (<i>6-monthly</i>)★</li> <li>• Te Ara Paerangi &amp; Te Pou Rangahau Update (<i>6-monthly</i>)</li> </ul>
<b>Operational Items</b>	<ul style="list-style-type: none"> <li>• Chair’s Report</li> <li>• VC’s Report</li> <li>• Provost Report</li> <li>• Student Report</li> <li>• CUAP Proposals (Round 2)</li> <li>• Qualification Review Reports</li> <li>• Conferment of Degrees and other qualifications</li> <li>• Graduating Year Reviews</li> </ul>	<ul style="list-style-type: none"> <li>• Chair’s Report</li> <li>• VC’s Report</li> <li>• Provost Report</li> <li>• Student Report</li> <li>• Qualification Review Reports</li> <li>• Conferment of Degrees and other qualifications</li> <li>• Graduating Year Reviews</li> </ul>	<ul style="list-style-type: none"> <li>• Chair’s Report</li> <li>• VC’s Report</li> <li>• Provost Report</li> <li>• Student Report</li> <li>• Qualification Review Reports</li> <li>• Conferment of Degrees and other qualifications</li> </ul>	<ul style="list-style-type: none"> <li>• Chair’s Report</li> <li>• VC’s Report</li> <li>• Provost Report</li> <li>• Student Report</li> <li>• Qualification Review Reports</li> <li>• Conferment of Degrees and other qualifications</li> </ul>	<ul style="list-style-type: none"> <li>• Chair’s Report</li> <li>• VC’s Report</li> <li>• Provost Report</li> <li>• Student Report</li> <li>• Qualification Review Reports</li> <li>• Conferment of Degrees and other qualifications</li> </ul>
<b>Papers for Noting</b>	• Subcommittee minutes	• Subcommittee minutes	• Subcommittee minutes	• Subcommittee minutes	• Subcommittee minutes

Please Note: All ★starred items are for noting.

<b>MEETING DATE:</b>	25 February 2026
<b>AUTHOR:</b>	Vice-Chancellor Professor Pierre Venter
<b>SUBJECT:</b>	<b>VICE-CHANCELLOR'S PART I REPORT TO ACADEMIC BOARD</b> <b>PERIOD: November 2025 – January 2026</b>

## Contents

Te Pou Rangahau – Research .....	2
Te Pou Ako – Teaching and Learning .....	4
Te Pou Tangata – People .....	7
Te Pou Hono – Connection.....	10

## Recommendation

- That Academic Board note this update on current issues, key achievements and highlights arising during the reporting period.

## Tēnā koutou katoa

Over the past week, I've had the privilege of meeting many of you across our campuses. [Thank you again for the warm welcome](#) and just as important, for the openness with which you've shared your work, your challenges, and your aspirations for Massey.

One of the most valuable parts of starting a new role is listening to learn and to shape context. That has very much been my focus.

I was encouraged by the positive unaudited 2025 financial result that the Chancellor referenced at the staff engagements. I would like to thank Vice-Chancellor Professor Jan Thomas and the Senior Leadership Team for their stewardship and leadership throughout this period. Most importantly, and like them, I want to thank all of you. Your dedication, resilience, and commitment to Massey's mission continue to drive our progress. Together, we are laying the foundations for a future in which Massey is not only sustainable, but positioned to thrive as a university of influence, innovation, and impact.

As we look ahead, my focus is on ensuring we continue to invest strategically in the capabilities, partnerships, and opportunities that will shape Massey's long-term success.

Over the coming months, I'll continue spending time on each campus, meeting staff in smaller settings, learning how the university operates in practice, and understanding what will make the greatest difference as we move forward together. If you see me out and about, please do stop and say hello. These conversations are an essential part of how I learn and lead.

Ngā mihi nui  
 Professor Pierre Venter  
 Vice-Chancellor

## Executive Summary

This report is intended to be a high-level summary overview of the reporting period. I have taken the opportunity to provide links to information for further detail. I will seek to ensure that the content reflects, and speaks to the enactment of the university's strategy, while providing a point-in-time record of the accomplishments of our staff, students and wider community. I am not able to mention all of the wonderful mahi and achievements of the Te Kūnenga ki Pūrehuroa Massey University whānau, both individually and in partnership across the university, and externally with our many communities, at home and across the globe. However, many of these stories can be found on the [Massey News](#) website and other internal communication channels detailed in this report.

## Te Pou Rangahau – Research

### Examples of the delivery of research excellence and its impact include:

- The Centre for Public Health Research (CPHR) was funded a \$3.6m Ministry of Foreign Affairs and Trade (MFAT) project and a \$363k Ministry of Health (MoH) project, aimed at improving health delivery services in Tonga and Polynesia.
  - MFAT - \$3,607,186 - Tonga Health Workforce Activity to support better health outcomes for Tongan communities by improving access to timely and quality health services, provided by a well-trained, cohesive, and supported workforce.
  - MoH - \$362,682 - Polynesian Health Corridors Palliative Care Workshop and Framework to bring together key stakeholders from Polynesian countries to establish and/or strengthen palliative care in Polynesia.
- [Professor Leigh Signal](#) from the School of Health Sciences Sleep/Wake Research Centre, received the Supreme Award at the 2025 New Zealand Workplace Health and Safety Awards, for her critical role in developing New Zealand's first national fatigue risk management guidelines for the ports sector.
- Professor Emeritus James Chapman was acknowledged by Prime Minister Christopher Luxon and Minister of Education Erica Stanford, for his long-standing contribution to improving literacy education in New Zealand. The recognition highlights the enduring impact of his expertise in shaping equitable outcomes for learners across Aotearoa.
- *Green Impact Labs Accreditation (GILA)*  
Massey's Molecular Epidemiology and Public Health Laboratory (mEpiLab) has made history as the first laboratory in Aotearoa New Zealand to achieve the Green Impact Labs Accreditation (GILA), a new sustainability standard for wet labs launched earlier this year. [Read more.](#)

### Mahi undertaken to foster, support and enable research excellence. Examples include:

- *University Research Medals awarded to eight exceptional researchers*  
At the end of November Massey's most prestigious research honours, the University Research Medals, were announced for 2025, celebrating staff at the pinnacle of their academic research.

Congratulations to:

- Early Career Research Medal Winner - Gwen Isaac, Senior Lecturer in Te Rewa o Puanga School of Music and Screen Arts from Toi Rauwhārangī College of Creative Arts
- Early Career Research Medal Winner – Dr Kealagh Robinson, Senior Lecturer in Psychology, School of Psychology
- Individual Research Medal - Professor Mohan Dutta, Professor of Communication and Director of the Center for Culture-Centered Approach to Research and Evaluation (CARE)

- Individual Research Medal - Professor Steve Flint, Professor of Food Safety and Microbiology, School of Food Technology and Natural Sciences
- Supervisor Research Medal - Professor Cathryn Conlon, a nutrition and health researcher within the School of Sport Exercise and Nutrition
- Teams Research Medal – The Healthy Active Learning Evaluation Team, led by Professor Ajmol Ali, Professor of Sport and Exercise Science, School of Sport, Exercise and Nutrition
- Exceptional Research Citizenship Whaowhia Ngā kete o Te Wānanga Research Medal – Associate Professor Emma Hudson-Doyle, Joint Centre for Disaster Research, School of Psychology
- Exceptional Research Citizenship Whaowhia Ngā kete o Te Wānanga Research Medal - Distinguished Professor David Johnston, awarded posthumously, past Director of the Joint Centre for Disaster Research (JCDR) within the School of Psychology.

[Read more.](#)

- *Pacific Postgraduate Research Conference 2025*  
The inaugural Pacific Postgraduate Research Conference was held in Palmerston North at the end of October and was an incredibly rewarding experience for our students. The conference provided a vital platform for emerging scholars—especially those new to postgraduate study—to present their research, build confidence, and connect with others. The atmosphere was rich with talanoa, creativity, and cultural pride, and inspired many of our students to consider presenting their work internationally. It was a powerful celebration of Pacific scholarship and community.
- *Enterprise*  
In November, the Government released the draft National Intellectual Property (IP) Management Policy which would give researchers the first right to commercialise intellectual property developed under certain research grants. Massey Enterprise will continue to engage with the wider university on how this will affect Massey's approach to IP and commercialisation. Massey is a leader in commercialisation and is well placed to continue supporting researchers to bring their ideas to market.

The Enterprise portfolio continues to make progress with negotiating several licensing matters to third parties with support of legal services. These licenses add to Massey's existing license portfolio that generates returns to the university, departments, and creators of the technologies. Enterprise is also supporting commercialisation of several technologies alongside Massey Ventures, including several potential start-up and licensing deals.

In November, the Enterprise portfolio nominated and supported a PhD student to join the KiwiNet Emerging Innovator Programme. This programme supports emerging researchers with funding, travel, training, and mentorship to develop core entrepreneurship and commercialisation skills. The programme forms part of a wider commercialisation strategy for a potential food-tech spinout from the School of Food and Natural Sciences.

The Enterprise and Massey Ventures teams also welcomed PhD candidate Ghadir Dahalan as a Commercialisation Intern following the submission of her thesis.

Director of Commercialisation and IP Dr Dan Carlisle attended the College of Sciences Research Symposium in both Manawatū and Auckland as part of Enterprise and Massey Ventures' ongoing engagement strategy.

## Te Pou Ako – Learning and Teaching

### Examples of the delivery of an excellent learning environment include:

- *Massey retains top two ranking at Red Dot Design Rankings*  
Massey University was ranked 2nd in Asia Pacific for the third consecutive year at the prestigious Red Dot Design Rankings, and the only design school to be ranked in New Zealand and Australia. The 2025 results places Massey in the top three universities in Asia Pacific for the 11th year in a row. Red Dot rankings track and measure the success of an organisation in producing exciting new design concepts. They consider all awards for design concepts over the past five years based on participant categories. Last year, a total of 40 students from Toi Rauwhārangī College of Creative Arts won Red Dot awards across visual communication design, industrial design, textile design and fashion design, including a 'Best of the Best' in the lighting design category. Read the Massey News article [here](#).
- *Shanghai Rankings - Subject Areas*  
The [Shanghai Ranking's Global Ranking of Academic Subjects](#), commonly known as the Shanghai Subject Rankings were released in November.

#### High level results:

- **Food Science and Technology** is Massey's top ranked subject, remaining unchanged at 43rd globally.
- **Communication** and **Veterinary Sciences** both ranked in the top 100 globally (75-100), down from 45 and 51-75 respectively).
- **Agricultural Sciences** retained its global top 150 position.
- **Business Administration** moved up two bands to also be ranked in the top 150.
- **Finance** also retained its position in the top 200 globally.
- **Psychology** moved up two bands to be ranked in the top 300, up from 400-500 in 2024.
- **Biotechnology** retained its top 300 ranking and Nursing moved down one band to the top 300, from the top 200 in 2024.

Five subjects dropped out of the rankings (Earth Sciences, Ecology, Geography, Hospitality & Tourism Management, and Political Sciences), and Education went back to being ranked (top 500 globally).

Massey has a total of 12 ranked subjects, a drop from the 16 ranked subjects in 2024.

A reminder that the rankings methodology changed in 2024, with 2025 the second year of this changed methodology (see description below and [methodology](#)).

- *Massey's sustainability efforts score highly*  
Quacquarelli Symonds (QS) released its 2026 Sustainability Rankings in November and Massey improved its score in all assessment categories.

The [QS Sustainability Rankings](#) framework highlights the different ways in which universities are tackling the world's greatest environmental, social and governance issues, which make up the three categories in which institutions are ranked.

Massey University is now ranked 131 globally, out of 2,001 participating universities.  
[Read more](#).

- *Master of Sustainable Development Goals wins silver at Global Education Awards*  
The university's [Master of Sustainable Development Goals \(MSDG\)](#) programme won silver in the Sustainability Education Literacy category at the prestigious international [QS Reimagine Education](#)

[Awards](#), for its innovative approach to sustainability education. The international awards widely regarded as the ‘Oscars of Education’ attracted more than 1,600 entries from around the world, celebrating innovative projects and pedagogies that are transforming education globally. [Read more](#).

- *Indigenous-led public health education wins CAPHIA People’s Choice Award*  
Academics from the School of Health Sciences won the People’s Choice Award at the 2025 Council of Academic Public Health Institutions Australasia (CAPHIA) Teaching and Learning Forum at the University of Technology Sydney on Gadigal Land. The award-winning workshop, *Aspiration to action: Repositioning Indigenous knowledges in public health curricula*, was run by Associate Professor Chrissy Severinsen, Associate Professor Bevan Erueti, Taranaki, Te Ati Haunui-ā-Papārangī, Te Atiawa, and Senior Tutor Farzanah Desai. [Read more](#).
- Francesca Fisher, Master of Arts in Defence and Security Studies student, represented New Zealand at the world’s largest space conference after being selected by the Space Law Council of Australia and New Zealand to attend the 76th International Astronautical Congress in Sydney. Francesca’s research explores areas that closely intersect with space governance.

**Mahi undertaken to foster, support and enable an excellent learning environment. Examples include:**

- *2025 Teaching Excellence award winners focused on student success*  
The recipients of the Te Kūhenga ki Pūrehuroa Massey University 2025 Teaching Excellence Awards were announced on 5 December.

Congratulations to our Teaching Excellence Award winners 2025:

- Vice-Chancellor’s Teaching Excellence Award (Pacific Educator) – Jack Scanlan, Lecturer in the School of Social Work
- Vice-Chancellor’s Teaching Excellence Award – Gwen Isaac, Senior Lecturer in Te Rewa o Puanga School of Music and Screen Arts
- Vice-Chancellor’s Teaching Excellence – Dr Rachael Pond, Senior Lecturer in the Institute of Education
- Vice-Chancellor’s Teaching Excellence Awards – Dr Mui Kuen Yuen, Senior Lecturer in the School of Economics and Finance
- Teaching and Learning Support Excellence Award 2025 – Alisha Verrenkamp, Senior Tutor in Tāwharau Ora School of Veterinary Science

[Read more](#).

- *Curriculum Transformation project*

*Qualification Lifecycle Process*

Work is well underway with Nodero to create the app and automated workflow, with a planned pilot for Semester 3 courses. Colleges are finalising job descriptions for the Academic Quality Advisor roles, and recruitment should begin soon.

*Transdisciplinary Qualification*

A CUAP Early Notice was presented to the November meeting of Academic Committee which provided useful feedback. This is now being incorporated into an updated proposal.

*Unified academic workload model*

Work is continuing under the leadership of Dr Shelley Paewai. Initial meetings have been held with all Pro Vice-Chancellors and a working group of 25 members established. A first iteration of the model has been developed including a comprehensive set of academic workload activities aligned to workload categories and matched with all available hour’s benchmarks.

### *Teaching Foundations Framework*

Consultation feedback on the Framework was relatively positive and largely constructive. The final version of was approved by the November meetings of Academic Committee and Academic Board. This Framework sets out the minimum expectations for teaching and course design and fills a key gap in our teaching and learning quality systems. It also identifies the institutional enablers that are required to support these expectations.

### *Curriculum mapping*

Staff from the Curriculum Transformation Unit and the Office of Academic Quality, Reporting and Assurance are working with colleges to ensure all relevant information is correctly entered into the curriculum management system to facilitate effective curriculum mapping and alignment of courses and qualifications to the University Graduate Profile.

### *Curriculum Framework implementation*

Massey's [Curriculum Framework](#) was developed last year in consultation with staff and students and has been introduced to support a systematic approach to improving student learning outcomes and success. Independent higher education advisor Professor Ian Solomonides has been commissioned to assist with Curriculum Framework implementation and will consult with the university community on designing and delivering learning in ways that are evidenced-based, distinctive, innovative, and affordable to meet the needs of our specific cohorts. [Read more.](#)

- *Educator Support and Resources*

A small team of Curriculum Transformation Unit staff are editing Educator Resource Hub articles to align them with the Assessment Policy and Procedures released in 2025. These changes will support teaching staff to design new assessments and update existing assessments to ensure they reflect current policy. This will in turn enable the retirement of the previous Massey University Assessment Handbook.

- *Teaching Academy*

The Teaching Academy hosted a TeachTogether webinar in October called *Cogniti Showcase: Staff experiences from the pilot*. The webinar showcased artificial intelligence (AI) teaching assistant Cogniti, and how it was integrated into courses in Stream during Semester 2 as part of a pilot study. Cogniti supports teaching and learning by answering student questions, providing feedback, and helping learners navigate course content. Presenters (staff) ranged from generative AI (GenAI) beginners to experienced users, offering diverse perspectives on adoption and impact. Each shared examples of how they used Cogniti in their teaching, highlighting both successes and surprises. The session concluded with a lively Q&A that prompted discussion about future directions for GenAI use at Massey.

The event drew strong interest from staff curious about generative AI as well as those already experimenting, providing valuable insights into what worked, what challenged expectations, and what's next for Cogniti. The recording is available at:

<https://masseyuni.sharepoint.com/sites/DigitalInnovationProject/SitePages/Cogniti-Showcase--Staff-experiences-from-the-pilot.aspx>

- The College of Sciences hosted two Research Forums in November that brought together more than 130 staff and postgraduate students to celebrate the depth, diversity and impact of research across the College. Held on the Manawatū and Ōteihā Auckland campuses, the forums featured over 30 presentations from staff and postgraduates spanning the full spectrum of scientific inquiry—from fundamental discovery science, applied, industry-aligned innovation and commercial practice. [Read more.](#)

- *Programme Development*

A new *applied science major* focused on creating real, sustainable solutions to climate change will be added to the Bachelor of Science this year, helping prepare tomorrow's climate leaders for a changing world. [Read more.](#)

A new *design management major* will be added to the Bachelor of Construction this year. The programme is the first undergraduate offering of its kind in Aotearoa New Zealand. [Read more.](#)

- *Pushing creativity to the fore with new video scholarship application process*

In December, Toi Rauwhārangī College of Creative Arts called on New Zealand's next generation of creatives to apply for its new Creative Kickstarter Scholarship, with a one-minute video posted on social media. [Read more.](#)

- *Inaugural Food Innovation Youth Summit*

The Manawātū campus welcomed 56 secondary school students from across Aotearoa New Zealand for the inaugural Food Innovation Youth Summit from 20-22 January 2026. The three-day immersive experience was designed to showcase the creativity, science and collaboration behind the food industry and opportunities for study at Massey. [Read more.](#)

- *Veterinary partnerships*

As veterinary student numbers grow to help address a national workforce shortage, Tāwharau Ora School of Veterinary Science is inviting more veterinary practices to partner in training the next generation of vets. [Read more.](#)

- *Visionary Māori visual arts programme celebrates 30 years*

In January, Toioho ki Āpiti – Bachelor of Māori Visual Arts, a pioneering programme that has shaped generations of Māori artists and advanced Indigenous-led arts education, celebrated its 30th anniversary. [Read more.](#)

- *Feature on the Large Animal Teaching Unit*

Radio NZ profiled Massey's [Large Animal Teaching Unit](#). It is a very interesting story and great video.

## Te Pou Tangata – People

**Mahi undertaken to foster, support and enable an inclusive, respectful and safe environment. Examples include:**

- *Kōrero with staff*

*Staff Update* is a weekly e-newsletter that shares information from across the university and works in parallel with *People@Massey*, which celebrates staff achievements and shares insights into the work our people do. *Staff Update* includes the latest updates from SLT, whether it is a message from myself or other relevant information from others in the team. This enhances the visibility of SLT members and our decision making. *Staff Update* includes information and updates that do not warrant a *Massey-all* email. Please note that the ongoing SLT *Focus on the Future* communications are provided via the weekly *Staff Update*, where possible.

*Massey-all* emails are used for significant items of interest that are time-critical and important to all staff, and generally will come direct from the Vice-Chancellor and members of the university's Senior Leadership Team.

## Celebrating our People

- *2026 New Year Honours List*

Congratulations to Massey staff and alumni recognised in the New Year Honours List 2026, including:

Knight Companion of the New Zealand Order of Merit (KNZM):

- Professor Graham Le Gros (Bachelor of Science 1978) for services to medical science.

Companions of the New Zealand Order of Merit (CNZM):

- Distinguished Professor Gaven Martin (staff member) for services to mathematics and education.
- Distinguished Professor Paul Moughan (Bachelor of Agriscience (Honours) 1978, Doctor of Philosophy (Agriculture/Horticulture) 1985, Doctor of Science 1996 for services to science.

Officers of the New Zealand Order of Merit (ONZM):

- Tony Egan (Master of Business Administration 1994) for services to the agricultural industry and community.
- Suzanne Porter (Master of Business Administration 2005) for services to the arts and event management.
- Professor Jens Mueller (staff member) for services to education.

Members of the New Zealand Order of Merit (MNZM):

- Dr Stephen Neville (Bachelor of Arts 1995, Master of Arts 1999, Doctor of Philosophy (Arts) 2006 and former staff member) for services to gerontology research and seniors.
- Sarah Wicken (Bachelor of Business Studies 1992) for services to business.
- Professor Traci Mafile'o (Bachelor of Social Work (Honours) 1995, Doctor of Philosophy (Arts) 2006, Postgraduate Certificate in Arts 2009 and former staff member) for services to Pacific and tertiary education.
- Malcolm Gillies (Graduate Diploma Business Studies 1995) for services to business.
- Alexandra Pasley (Master of Education Administration 2005) for services to education.
- Dr Lorraine Eade (Master of Arts 2007, Doctor of Philosophy (Arts) 2014, Master of Applied Social Work 2021, Postgraduate Certificate in Emergency Management) for services to Māori, governance and the community.
- Helena Tuteao (Bachelor of Social Work 2018) for services to people with disabilities and Māori.

King's Service Medal (KSM):

- Delano Whyte (Bachelor of Science 1979) for services to sport and the community.
- Bonita Bigham (Master of Fine Arts 2019, Master of Māori Visual Arts 2021) for services to local government and Māori.

[Read more.](#)

- *2025 Sir Geoffrey Peren Award event*

Congratulations to Professor Emeritus Ralph Sims – the 2025 recipient of Massey's highest honour, the Sir Geoffrey Peren Award. This award recognises exceptional and enduring contributions to the university, our communities, and our nation. For more than 55 years, Professor Sims has been a driving force for innovation, sustainability, and global environmental change. His name is synonymous with climate action – and his impact reaches far beyond academia. [Read more.](#)

- *Dr Helen Cleak Award for Achievement in Research in Innovative Student Field Education*

Congratulations to School of Social Work Associate Professor Kathryn Hay on receiving the Dr Helen Cleak Award for Achievement in Research in Innovative Student Field Education from the Australian and New Zealand Social Work and Welfare Education and Research. The award recognised Dr Hay's sustained contribution to research in social work field education and work-integrated learning,

particularly her leadership in advancing ethical, inclusive and culturally responsive approaches to student placements. Her work has influenced curriculum design, quality frameworks and policy in Aotearoa New Zealand.

- *Honorary Professorship at Loughborough University*  
 Congratulations to Professor Ajmol Ali from the School of Sport, Exercise and Nutrition for being awarded an Honorary Professorship by his alma mater, Loughborough University, United Kingdom. [Read more.](#)
- *Fellows of the Pacific Academy of Sciences*  
 Congratulations to public health physician Professor Sunia Foliaki, Centre for Public Health Research, who was named as one of 13 new Fellows of the Pacific Academy of Sciences. Professor Foliaki's expertise is in cancer epidemiology, asthma, palliative care and other non-communicable diseases. [Read more.](#)
- Dr Karyn O'Keeffe, Sleep/Wake Research Centre, School of Health Sciences, was appointed President of the New Zealand Branch of the Australasian Sleep Association.
- Associate Professor Andy Towers, School of Health Sciences, was appointed a member of the Trans-Tasman Alcohol Harm Reduction Network.
- Associate Professor Carol Stewart, School of Health Sciences, was appointed co-director of the International Volcanic Health Hazards Network ([www.ivhnh.org](http://www.ivhnh.org)), a commission of IAVCEI, the main professional body in volcanology (<https://www.iavceivolcano.org/>).
- *Student filmmaker recognised for creative excellence*  
 School of Music and Screen Arts student Loyd Gorme Doron, a rising star in Aotearoa New Zealand's creative scene, won the Creative Excellence award at the Hui Mai, Tui Mai Wellington Educated International Student Excellence Awards. [Read more.](#)
- *Raeleen Hirini receives Robin Hakopa Memorial Trophy*  
 Wellington Client Services Assistant Rayleen Hirini is the 2025 recipient of the Robin Hakopa – Te Reo Māori memorial trophy. The award recognises Ms Hirini's commitment in promoting te reo and tikanga Māori within the library profession. The award was presented to Ms Hirini at the Te Rōpū Whakahau Hui in the Hokianga in November. Te Rōpū Whakahau is the national association for all Māori working in libraries, archives and information management.
- *Cat Pausé Woman of Integrity Award*  
 In late 2025, Sheeanda McKeagg (Kaihautū Māori) was recognised with the Cat Pausé Woman of Integrity Award. The awards honour the late Dr Cat Pausé who passed away in March 2022. Ms McKeagg was celebrated for her many and generous contributions, frequently stepping beyond her role to support people across the university, in tangible and nontangible ways. She is recognised as someone demonstrating exceptional advocacy and courage addressing injustice and speaking truth to power.

School of People, Environment and Planning Senior Lecturer Dr April Bennett was awarded the Women@Massey Woman of Integrity Award. Dr Bennett was honoured for her leadership in strengthening Te Tiriti-led transformation within her School and College. Dr Bennett is widely respected for listening deeply, sharing generously, and helping others recognise the influence of position and power.

## Te Pou Hono – Connection

**Mahi undertaken to create, honour and sustain meaningful connections and partnerships, and addressing the world’s big problems, matters of national interest, and promoting leadership. Examples include:**

- Kawenata formalises long-standing partnership between Massey and Rangitāne*  
 In January, Massey University and Rangitāne signed a Kawenata, setting a clear framework for how the university and Rangitāne will work together in practice, shaping future collaboration across education, research and Māori learner success.

Rangitāne o Manawatū Settlement Group representative Debbie Te Puni says the Kawenata acknowledged the long journey both organisations have taken together and the shared values that underpin the agreement. Ms Te Puni says the timing of the Kawenata reflects both the long history between Rangitāne and Massey and a recent alignment of priorities across education, research and leadership. [Read more.](#)
- Creating Multifunctional Farms and Catchments*  
 Farmed Landscapes Research Centre (FLRC) hosted a workshop, *Creating Multifunctional Farms and Catchments* in early February. FLRC has hosted these annual workshops at Massey since 1987, which are of relevance to scientists, researchers, fertiliser industry representatives, producer boards, agricultural and horticultural consultants, progressive farmers, government policy analysts and local and regional authorities who are concerned with primary production in New Zealand. The workshops have become established as an effective means of debate and information transfer on topics of mutual interest. Continuing support from many quarters has enabled FLRC to arrange a series of quality events with national and international significance. [Read more.](#)
- Whenua Haumanu open day*  
 The Whenua Haumanu open day was held on Thursday 5 February. Whenua Haumanu is a partnership between Massey University and the Ministry for Primary Industries through the Sustainable Food and Fibre Futures fund. It is the most comprehensive programme on regenerative agriculture in New Zealand. This open day is open to scientists, students, industry groups and rural professionals as well as farmers. [Read more.](#)
- MBIE Horizon Europe Roadshow*  
 In November, Massey hosted one of the four nationwide stops for the MBIE Horizon Europe Roadshow. As well as MBIE staff, guests included the National Contact Points, EURAXESS Australia & New Zealand representative Nishant Shandilya, Spanish Ambassador H.E. Luis Sánchez-Vellisco Sánchez, and the EU Delegation’s Head of Trade Diane Lacoste Chevalier. Approximately 100 people registered to attend, representing academia, research, industry and government.
- Te Ata Hāpara award - Health Research Council*  
 Congratulations to Dr Angelique Reweti, Ngāpuhi, School of Health Sciences, who received the inaugural Health Research Council Te Ata Hāpara award in November. One of her key initiatives is Wāhi Kōrero, an online platform where whānau can anonymously share experiences of care that was unavailable or difficult to access, or moments when cultural or emotional barriers made seeking support challenging. These stories rarely show up in official health data, yet they are essential for understanding where the system is not meeting the needs of communities. [Read more.](#)

Dr Reweti has also been elected to the Executive Council of the Public Health Association of New Zealand (PHANZ) and Chairperson of the Māori Caucus. PHANZ. The Māori Caucus advocates for Māori health, fosters collaboration, and embeds Māori perspectives in public health strategies.

- Associate Professor Bevan Erueti, School of Health Sciences, was appointed to the Council of Academic Public Health Institutions Australasia Board of Directors as the Māori Health Board Director.
- Associate Professor Linda Murray, School of Health Sciences, is the new New Zealand President of the Australasian Epidemiological Association.
- Professor Mohan Dutta, Dean’s Chair in Communication and Director of the Center for Culture-Centred Approach to Research and Evaluation (CARE), School of Humanities, Media and Creative Communication, was invited by the Office of the United Nations High Commissioner for Human Rights to serve as an expert contributor at the United Nations High-Level Meeting on Securitisation and Human Rights in Geneva in October.
- *Ngā Huia building opening*  
Thursday 13 November marked a significant moment in Massey’s history with the official opening of Ngā Huia, our \$70 million veterinary research and teaching facility, and the final new build of the \$160 million reinvention of Tāwharau Ora School of Veterinary Science.

Ngā Huia was blessed by Rangitāne o Manawatū which led a dawn karakia, waiata, and walk-through of the new building, before the official ribbon cutting event. The opening was attended by more than 150 invited guests, key staff from Tāwharau Ora School of Veterinary Science and the College of Sciences, and those involved in the build project.

It was wonderful to have Minister for Universities, the Honourable Dr Shane Reti join us for the occasion.

The opening attracted fantastic media coverage on *1News*, *Stuff* and *Radio New Zealand*, showcasing Massey’s leadership in veterinary education and research. [You can read Massey’s media release and see images from the opening here.](#)

Ngā Huia is more than a building – it’s a symbol of partnership, resilience, and our commitment to providing state-of-the-art spaces for teaching and research. Thank you again to everyone who played a part in bringing this vision to life.

- *Fellowship fund “life changing” for New Zealand’s future business leaders*  
A \$530,000 gift to the Massey University Foundation from university alumnus and trans-Tasman business leader Steve Adams will fund a prestigious fellowship for the university’s brightest business minds. [Read more.](#)
- *Massey University Foundation receives historic \$5 million gift*  
A Trust established by Taranaki philanthropist Dr George Mason has gifted \$5 million to the Massey University Foundation to advance natural environmental research at Massey. The gift is the largest ever received by the Foundation and will establish the Dr George Mason Endowment Fund for Natural Environmental Research. The endowment is expected to generate \$250,000–\$350,000 in income each year, which will be used by the Foundation to support research and scholarships that meet Dr Mason’s long-term vision for environmental stewardship. [Read more.](#)



Part I: Paper for Decision

<b>MEETING DATE:</b>	25 February 2026
<b>AUTHOR:</b>	Academic Board Chair, Professor Fiona Te Momo
<b>SUBJECT:</b>	<b>E-Ballot Ratification</b>

### Recommendation

- That the electronic ballot in respect of the approval of the Academic Board Part I minutes of 22 October 2025 be ratified.

### E-Ballot

On Wednesday 19 November 2025, an e-ballot was circulated to Academic Board via email and the following was approved on Friday 21 November 2025:

That Academic Board:

- Approve the Academic Board Part I minutes of 22 October 2025.

<b>MEETING DATE:</b>	25 February 2026
<b>AUTHOR:</b>	Provost, Professor Giselle Byrnes
<b>SUBJECT:</b>	<b>GRADUATING YEAR REVIEW REPORT</b>

## Recommendation

- That the Academic Board notes the Graduating Year Review Report.

## Purpose

This report is to provide:

- administrative information for the Graduating Year Review (GYR) process
- the 2026 GYR schedule (Appendix A)
- a summary of GYRs completed, deferred or not required over the past three years (Appendix B)

## Administrative Information

GYRs are the final step in the Committee on University Academic Programmes (CUAP) approval process for new and substantially amended qualifications or specialisations. The GYR is intended to assure CUAP that qualifications or specialisations are meeting both their original objectives and an acceptable standard of delivery.

Failure to submit a GYR report may result in the approval for the qualification/specialisation being suspended by CUAP. Reports are due within three years of the first graduates completing the qualification, these graduates include those who take exit qualifications.

The Office of Academic Quality, Reporting and Assurance (OAQRA) manages the GYR process.

Once the reviews are complete and have travelled through the Massey University committee process, they are lodged with CUAP and the reports and Massey University GYR process is peer reviewed by two other New Zealand universities prior to being submitted to a full CUAP meeting.

### Requests for Deferrals

Massey University is required to lodge requests for deferrals of GYRs to CUAP. Requests for deferrals are submitted in writing to the Consultant Academic Support, OAQRA. These need to be submitted by 16th February 2026 in time for the March Academic Committee meeting prior to sending to CUAP for approval. It should be noted that deferrals will only be granted for a maximum of two years.

Deferrals will be considered on the following grounds only:

- The programme either has not yet been offered or was first offered at a later date than first envisaged.
- All or most enrolments are part-time and there have been no completions by the time the report is due.
- The due date for the GYR precedes or coincides with a scheduled departmental or programme review.

CUAP do not accept deferrals based on low enrolment or completion numbers.

### **Closed Qualifications/ Specialisations**

Under CUAP regulations, qualifications/specialisations that are in the process of closing, or which have closed, still require a GYR although this uses the 'Abbreviated GYR' process.

### **Schedule**

There are 9 groups of qualifications and/or specialisations listed by CUAP that are due for a GYR in 2026. Self-review documents were disseminated in December 2025, and meetings were held with some self-review coordinators, especially those less familiar with the process. Panel nominations will be sent to the relevant college offices for approval. Six of the qualifications/specialisations will undergo a GYR only, while the remaining three will be reviewed as part of a broader Qualification Review.

The six GYRs are scheduled for March–April, and the Qualification Reviews (with GYRs attached) will take place from April through May. We are aiming for earlier GYRs in 2026 to enable a more comprehensive review schedule for all other planned Qualification Reviews.

### **Changes from 2026**

Beginning in 2026, colleges must provide their standard response to GYR recommendations before CUAP submission and, additionally, submit a follow-up report to Academic Committee by the end of the following year. For example, a 2026 GYR will require the college's initial response in 2026 and a follow-up report in 2027.

This information will be provided to Academic Committee to promote transparency and facilitate ongoing oversight of progress. This method fosters constructive accountability, supports the completion of the review process, and guides future enhancements. The implementation of these changes positions Massey to strengthen its curriculum and remain adaptable to evolving needs.

GYR reports will from now be included in the material provided for Qualification Reviews.

### **Supporting Documents**

- [Graduating Year Review Schedule 2026](#)
- [Summary of GYRs from 2024 – 2025](#)

## Part I: Paper for Information

**Appendix A**

Graduating Year Reviews due in 2026.

College	Qualification/s	Reason for GYR	Enrolments	Graduates
<b>CoHSS</b>	Bachelor of Arts (Te Reo Māori)	New Specialisation	Yes	Yes
<b>Massey University College</b>	Diploma (Business)	New Qualification	Yes	Yes
	Graduate Diploma (Management) Graduate Diploma (Marketing)	New Qualifications	Yes	Yes
<b>Massey Business School</b>	Certificate in Financial Advice	New Qualification	Yes	Yes
	Diploma in Business Studies (Financial Advice)	New Specialisation	Yes	Yes
	Master of Professional Accountancy	New Qualification	Yes	Yes
	Master of Finance (Financial Analytics and Research) (Risk Analytics)	New Specialisations	Yes	Yes
<b>College of Science</b>	Master of Construction and Post Graduate Diploma in Construction (Digital Built Environment) (Sustainable Built Environment)	New Specialisations	Yes	Yes
	Bachelor of Construction Bachelor of Construction (Honours)	New Qualifications	Yes	Yes

Graduating Year Reviews deferred for 2026

College	Qualification	Reason for deferral
<b>College of Science</b>	Master of Veterinary Science (Advanced Veterinary Practice)	To align with a planned Qualification Review

**Appendix B**  
**Summary of GYRs from 2023 - 2025**

Year	Title	Completed	Notes
2023	Graduate Diploma in Arts (Creative Writing) Graduate Certificate in Arts (Creative Writing) Diploma in Arts (Creative Writing)	Yes	<b>Continue</b>
2023	Postgraduate Diploma in International Security (Defence), (Border & Biosecurity), (Counter Terrorism)	Yes	<b>Continue</b> Counter Terrorism; <b>Continue</b> Defence (with significant revision); and <b>Discontinue</b> Border and Biosecurity within both qualifications
2023	Graduate Diploma in Facilities Management Diploma in Facilities Management	Yes	<b>Continue</b>
2023	Graduate Diploma of Learning and Teaching	Yes	<b>Continue</b>
2023	Master of Clinical Practice (Nursing)	Yes	<b>Continue</b>
2023	Master of Food Technology	Yes	<b>Continue</b>
2023	Diploma in Arts (Portuguese)	Yes	<b>Continue</b>
2023	Bachelor of Sport and Exercise (Sport Development)	Yes	<b>Continue</b>
2023	Te Aho Tātairangi: Bachelor of Teaching and Learning Kura Kaupapa Māori	Yes	<b>Continue</b>
2023	Master of Agribusiness	Yes	<b>Continue</b>
2023	Master of Management (Organisational Technology Management) (Sustainability)	Yes	<b>Continue</b> Sustainability; <b>Discontinue</b> Organisational Technology Management
2023	Master of Management (Journalism)	Yes	<b>Continue</b>
2023	Master of Public Administration	Not Required	<b>Retired (09) MU20 R2</b>
Year	Title	Completed	Notes
2024	Master of Business Administration (Business Sustainability) (Digital Transformation)	Yes	<b>Continue</b>

## Part I: Paper for Information

	(International Marketing)		
2024	Bachelor of Design (Hons) (Concept Design) (Integrated Design) Bachelor of Design (Concept Design) (Integrated Design)	No	<b>Deferred - 2025</b>
2024	Bachelor of Speech and Language Therapy with Honours	Yes	<b>Continue</b>
2024	Master of Specialist Teaching (Deaf and Hard of Hearing) (Early Intervention) Postgraduate Diploma in Specialist Teaching (Deaf and Hard of Hearing) (Early Intervention)	No	<b>Deferred - 2025</b>
2024	Postgraduate Diploma in Learning Support Postgraduate Certificate in Learning Support		<b>Deferred - 2025</b>
2024	Diploma in Arts (Indigenous Psychologies)	Yes	<b>Continue</b>
2024	Diploma in Arts Graduate Certificate in Arts (Planning Studies)	No	<b>Deferred - 2025</b>
2024	Diploma in Border & Biosecurity Certificate in Border & Biosecurity	Yes	<b>Continue</b>
2024	Bachelor of Arts (Te Reo Māori)	No	<b>Deferred - 2025</b>
2024	Master of Sustainable Development Goals (Economics for Sustainability) (Peace and Security)	No	<b>Deferred - 2025</b>
2024	Bachelor of Construction (Hons)	No	<b>Deferred - 2026</b>
2024	Bachelor of Horticultural Science	Yes	<b>Continue</b>
2024	Foundation Certificate in Agriculture	Yes	<b>Discontinue</b>
<b>Year</b>	<b>Title</b>	<b>Completed</b>	<b>Notes</b>
2025	Certificate in Financial Advice	No	<b>Deferred - 2026</b>
2025	Diploma in Business Studies (Financial Advice)	No	<b>Deferred - 2026</b>

## Part I: Paper for Information

2025	Foundation Certificate (International) Foundation Certificate (International – Accelerated)	Yes	<b>Continue</b>
2025	Bachelor of Design (Hons) (Concept Design) (Integrated Design) Bachelor of Design (Concept Design) (Integrated Design)	Yes	<b>Continue</b>
2025	Postgraduate Diploma in Learning Support Postgraduate Certificate in Learning Support	Yes	<b>Continue</b>
2025	Master of Specialist Teaching (Deaf and Hard of Hearing) (Early Intervention) (Adviser on Deaf Children) Postgraduate Diploma in Specialist Teaching (Deaf and Hard of Hearing) (Early Intervention)	Yes	<b>Continue</b>
2025	Postgraduate Certificate in Intelligence	Yes	<b>Continue</b>
2025	Bachelor of Arts - minor Diploma in Arts Graduate Certificate in Arts (Planning Studies)	Yes	<b>Discontinue</b>
2025	Bachelor of Arts (Te Reo Māori)	No	<b>Deferred - 2026</b>
2025	Master of Sustainable Development Goals (Economics for Sustainability) (Peace and Security)	Yes	<b>Discontinue</b>
2025	Bachelor of Animal Science	Yes	<b>Continue</b>



## College Board Meeting

Friday 12 Sep 2025 at 10.00am

### Confirmed Minutes Part I

1. **PRESENT:** Professor Cynthia White, Professor Kerry Taylor, Associate Professor Peter Rawlins, Professor Jenny Poskitt, Dr Tony Fisher, Professor Bill Fish, Professor Beth Greener, Professor Kirsty Ross, Associate Professor Tara McLaughlin, Dr Anastasia Bakogianni, Dr Karyn Aspden, Dr Barbara Andersen, Dr Stephanie Denne, Professor Fiona Te Momo, Associate Professor Nick Holm, Dr Timu Niwa, Dr Pita King, Alex Macias, Georgia Naera, Lochlan Barrable

**IN ATTENDANCE:** Caroline Lowe, Ness Gibson, Anne Meredith (Secretary).

Dr Allannah Ryan (Associate Director-Sustainability, Policy & Comms, Estates) and Associate Professor Nicola Brown (Leader of Science & Sustainability, CoS) at 11am for Item 12.3.

**LATE ARRIVAL:**

**EARLY DEPARTURE:** Dr Barbara Andersen (11:14am), Professor Cynthia White (11:17am)

**APOLOGIES:** Ms Andrea Flavel, Professor Huia Jahnke, Professor Jodie Hunter, Dr Jared Carpendale,

The Chair opened the meeting with a karakia.

The Chair welcomed Georgia Naera, the new Te Tira Ahu Pae Distance Student representative on College Board.

### 2. CONFIRMATION OF MINUTES

Confirmation of the Part I Minutes from the meeting held on Friday 8 August 2025 HSS CB 25/08/321

**Moved from the Chair** that the Part I minutes of the meeting held on 8 August 2025 are confirmed as a true and accurate record

**Carried**

### 3. MATTERS ARISING

3.1 Action List – from August 2025 – there are no matters arising.

### 4. CHAIRPERSON'S REPORT – *Professor Cynthia White*

#### 1) New curriculum subjects for Years 11-13 secondary school students

The new subject areas announced by the Government for years 11-13 include media, journalism and communication; civics, politics and philosophy; sociology; te mātai i te Ao Māori; and Pacific studies. English as an additional language, Te Reo and Pacific languages are listed in the learning languages group. The new curriculum will be introduced in 2028 for year 11, and then rolled out for years 12 and 13 in subsequent years.

This is positive news for Humanities and Social Sciences. The College will continue to identify opportunities to be involved with the upskilling of teachers, and will advertise to Year 13 students in the Accelerate

programme the courses which are available to them in those new subject areas. The academic units in the College are planning how to expand their contact with secondary school teachers and students.

**2) Topics from the Deans of Humanities and Social Sciences in Aotearoa meeting which the PVC attended on 11 September:**

- The Tertiary Education Strategy has five priorities. Two of them, student success and widening participation, are very closely related to the work of College Board.
- Minister Reti has announced that he will be looking further into academic governance (Academic Board at Massey), and institutional governance (the Council). College Board reports to Academic Board. This will be an ongoing discussion over the next 18 months.
- It has been suggested that Universities become self-accrediting. Once there has been a code established, CUAP would no longer be needed. This work will continue over at least 18 months.
- The Tertiary Research Excellence Fund (TREF) will become the new version of PBRF. Two elements of PBRF remain, research degree completions and external research income. In the new system, more value will be given to user-generated research than blue-sky research. It is also proposed that evaluation will be more metrics based, rather than individual quality. More work is being done on how to appropriately measure research excellence and impact in disciplinary areas where citations do not make sense.
- Humanities and Social Sciences make up between one third and one fifth of each New Zealand university, which is a significant proportion of the tertiary landscape.

Points from a discussion about the new curriculum subjects for Years 11-13 secondary school students included:

- The HoS Psychology described how they are working with High Schools and the association for High School teachers who teach psychology within the schools, to cater for the large numbers of enthusiastic students who are interested in the psychology discipline areas.
- Other discipline areas within the College have similar interactions with relevant Associations outside the University, and have close connections with schools and students.
- The NZ Political Science Association has advocated strongly for civics in schools. Their conference is in November. The HoS PEP and others will attend.
- IoE will develop a pathway to further study and professional development for secondary teachers who are also associate teachers supporting student teachers.
- Student teachers will be shown how they can become secondary teachers by taking the BA or BC in any of these disciplinary areas, and then taking IoE's Graduate Diploma Secondary.

**5. PRO VICE-CHANCELLOR'S REPORT – Professor Cynthia White**

See the Chairperson's Report

**6. REPORT FROM DIRECTOR, ACADEMIC QUALITY – Associate Professor Peter Rawlins**

*Received for noting:*

6.1 DAQ report to CB – No report this month.

★ 6.2 APC Minutes Part I 28 July 2025 CONFIRMED

HSS CB 25/09/344

**Noted**

**7. REPORT FROM DIRECTOR, TEACHING & LEARNING – Dr Tony Fisher**

*Received for noting*

★ 7.1 DTL report for CB - September 2025

HSS CB 25/09/345

★ 7.2 CoHSS Teaching Excellence Awards 2025

HSS CB 25/09/346

7.3 CTLC minutes – not available

**Noted**

**8. REPORT FROM DIRECTOR, RESEARCH – Professor Bill Fish*****Received for noting*****8.1** Director Research report July 2025**Verbal**

- The changes to PBRF where evaluations will be more metric based will not affect the many researchers in the College who do great work which leads to very high citations. Other College researchers focus on benefits to communities, groups and other areas, and are waiting to hear how that work will be recognised.
- There is a lot happening in the internal research funding areas. This was the last day for applications for the new Accelerate 2025 fund, which used money left over from SREF.
- SREF for next year has been opened. The University is still expecting a return on investment, which means that if, for example, \$20,000 was awarded for a project, external funding of \$60,000 must be brought in as part of that project.

The College's external research income increased by \$11 million over the last 5 years, a track record which will be helpful for people applying for further grants. Research of value to communities and partners should be looked at further in terms of new priorities going forward.

★ **8.2** CRC MINUTES 10 July 2025 Confirmed

HSS CB 25/09/347

★ **8.3** GSC Confirmed Minutes May 2025

HSS CB 25/09/348

**Noted****9. COLLEGE FORUM MINUTES*****Received for noting***★ **9.1****10. STUDENT REPRESENTATIVE DISCUSSION ITEMS*****Received for discussion***

Some students are finding Cadmus to be not accessible enough and quite unwieldy in their specific programmes or studies. A few postgraduate students find that it is not as versatile as other word processors.

The DTL, who is involved in the Cadmus trial, will meet with the Student Reps about this matter.

**11. ACADEMIC PROPOSALS – Associate Professor Peter Rawlins*****Received for approval and forwarding to Academic Committee:***

The DAQ introduced these proposals.

**11.1** Early Notice PostGradCert CTVE 2025

HSS CB 25/09/349

The HoS PEP spoke to this document.

The new Post Graduate Certificate in Countering Terrorism and Violent Extremism has come from, in part, an expression of interest from one of Massey University's key stakeholders, the NZ Police. It packages existing courses into a named qualification and will introduce people to Massey to take courses in their areas of interest.

**Proposal HSS CB 25/09/349 was noted and will be forward to Academic Committee for noting.**

**11.2** Non-CUAP Qual Amend Postgraduate Diploma in Communication

HSS CB 25/09/350

The PGDip Communication will be re-opened to new enrolments prior to enrolments opening in October. The Masters in Communication was re-opened earlier in the year. The Communications qualifications are being redeveloped and this is part of that process.

**Proposal HSS CB 25/09/350 was approved for forwarding to Academic Committee**

- 11.3** New Microcredential MTHRT Te Hā o te Reo-The Essence of the Māori Language HSS CB 25/09/351

This micro-credential is a 10-week Te Reo course for Massey staff, and has been developed by Associate Professor Hone Morris in consultation with Te Pūtahi-a-Toi and the Deputy Vice-Chancellor Māori.

**Proposal HSS CB 25/09/351 was approved for forwarding to Academic Committee**

- 11.4** MRC Summary from Aug25 APC HSS CB 25/09/352

**Proposal HSS CB 25/09/351 was approved for forwarding to Academic Committee**

## 12. DOCUMENTS FOR DISCUSSION

- 12.1** Consultation on an initial plan for the reintroduction of secured assessments HSS CB 25/09/353

The DTL introduced this document, which is a response to the problems universities have experienced recently with artificial intelligence and proposes a three-year plan to reintroduce secured assessments.

Points and concerns from the discussion included:

- The types of secured assessments implied in this document will not be suitable for all disciplines.
- Writing is not necessarily the basis of all assessments.
- This document lacks some vision, and it also seems to lack understanding of the breadth and depth of the University, and the differences between Colleges.
- The document and the three-year time plan look quite formulated and rigid, but when the people involved are spoken to, they seem to understand that the implementation will be different in different parts of the University.
- There is no recognition that this College's many professional programmes already have a range of formal and informal secured assessments.
- It is important that this College is fully engaged with this project. The College has many types of activities which it believes constitute secured assessments.
- This document does not acknowledge the significant workload considerations for teaching staff who will be expected to make this work.
- It would be better to identify a range of assessments that are sufficiently AI-proof, then say to people that they should use one of those, rather than making a wholesale return to exams.
- PostGrad qualifications in this College are all assessed by long written pieces, but there has been no particular focus on those assessments in this plan.

The DTL will be on the Phase 1 part of this working group, and anyone who has ideas and thoughts about this plan are welcome to pass them on to the DTL.

- 12.2** Draft Teaching Foundations Framework for consultation - August 2025 HSS CB 25/09/354

The HoS IoE introduced this document, which merges expectations around teaching, course design standards and the idea of institutional enablers. There had been a lot of concern about earlier iterations which were too prescriptive, but this version is more values-based while still providing some guidance around expectations. It will help to ensure positive student outcomes, and aligns well with other work, such as responses to the Student Experience Survey.

The IoE rep also spoke to this document, which is much better than the very prescriptive earlier versions. It gives much more scope for professional programmes, and sets core priorities on which other things could be built. Although some parts of it could still be tweaked, it has progressed and is much more positive.

Comments and concerns from the discussion included:

- This is a much better document which has returned to a more principles based approach.
- There is a concern that it might end up as just another high-level aspirational document, so more information is needed about how it will be enacted, what it will mean for teaching practice, and how staff will engage with it.
- Some of the operational aspects will end up with the programme committees, and the course and programme lifecycle reviews.
- Parts of this document appear to be extremely prescriptive, such as the requirement that all course videos for students have closed captions. It is not clear if there is a disciplinary process behind those sorts of requirements, or if they are just formative, something to work towards. The closed captions are a lot of work, but are also essential for diverse students and are part of a bigger picture. Staff often do not have the resources to implement these features.
- This document is focussed on the agency of students and giving them more choice, but what about the professional agency of the teaching staff? In this College these structures almost seem constraining.

<b>12.3</b>	CoHSS College Board paper Transdisciplinary Qualification	HSS CB 25/09/355
<b>12.3.1</b>	Appendix 1 Feedback on initial BII & MII proposals	HSS CB 25/09/356
<b>12.3.2</b>	Appendix 2 Proposed Transdisciplinary Qualifications Sep 2025	HSS CB 25/09/357
<b>12.3.3</b>	Appendix 3 Grad Profiles BII and MII	HSS CB 25/09/358

Associate Professor Nicola Brown and Dr Allanah Ryan introduced this item, and replied to the questions and comments from the discussion.

The working group which produced this proposal has been together since February. The original proposal went out to staff and student engagement. In August the feedback from those groups was considered and incorporated into this proposal, which is now being presented to College Boards and a range of external organisations.

An Early Notice, incorporating the second will be presented to Academic Committee in November.

Questions, comments and responses included:

- In a climate of economic challenge, parents and students are asking what jobs the Transdisciplinary Qualifications would connect or lead to directly?
 

Discussions are being held with the Future Students team, who have a good idea what High School students might be looking for. Also students, principals, and employers are being consulted.
- Who owns these qualifications and what is the disciplinary base? It is well known that before skills can be transferred or connections made across disciplines and bodies of knowledge, people need to be well grounded in those fields.
 

Many discussions are being held on these points, to help in working out the relationship between depth and breadth of the qualifications.
- How viable will this sort of degree be when reports are that other universities have tried similar things but they have not gone well?
 

There are a lot of similar qualifications overseas but it is impossible to tell from their websites how many students are enrolled in those qualifications. Some are being closed at Honours level, but the Bachelors degrees are continuing.
- One of the challenges is that people want to know, is what is it going to be about? This degree looks like it could be taught anywhere in the world, so what makes it NZ and Massey-specific? Will there be Māori and/or Pacific elements?

There are discussions concerning Te Tiriti, and Māori Associate Deans around the University are being consulted. Professor Huia Jahnke is on the working group and is working with the Māori Professoriat. The aim is to situate this degree in Aotearoa. In terms of being Massey specific, there are the interests around food and agriculture at Massey.

- How much is this degree likely to cannibalise existing degrees rather than growing the overall enrolments at the University?

Is this degree distinctive enough when compared to other undergraduate qualifications in this College, such as the BA, or even the BC?

Potentially there are students who are not interesting in coming to University because they have broad interests and want to have an impact, such as the Project Hope students, and they might feel that University is more about thinking than doing. The potential is that this qualification will bring those things together.

To grow the student cohort, one way is to promote this degree as being openly aspirational, a degree for students interested in many things.

- What is the problem that this degree would solve? How would the degree be structured to reflect that?
- How would a Bachelor's degree be staircased to later degrees, and how would it be recognised and acknowledged outside of the Massey system?
- Has there been any thought about how this new qualification would be financed and resourced?

Professor White had to leave the meeting at this time and requested Associate Professor Rawlins to chair the meeting in her absence.

Associate Professor Rawlins thanked Dr Allanah Ryan and Associate Professor Nicola Brown for taking the time to speak to the meeting about this interesting new qualification.

Associate Professor Nick Holm is a member of the Transdisciplinary Qualification working group and offered to present to the working group any thoughts and feedback members would like to pass on to him.

### 13. DOCUMENTS FOR NOTING

### 14. DOCUMENTS FOR INFORMATION

### 15. GENERAL BUSINESS

### 16. LATE ITEMS

**Part I of the meeting finished at 11:50am.**

**Note: Exclusion of Press and Public:**

**The Chair will move that members of the press and public be excluded from Part II of the meeting so that the following matters may be discussed without public disclosure, the Board being satisfied where appropriate, that there are considerations which outweigh the public interest of disclosure.**

Grounds: Section 48 (1) of the Local Government Official Information and Meetings Act 1987

Section 9.2(a), (j) and (k) of the Official Information Act – 1982

**The Chair will note that Anne Meredith, Secretary, will be in attendance in Part II**



## College Board Meeting

Friday 10 October 2025 at 10.00am

### Confirmed Minutes Part I

1. **PRESENT:** Professor Cynthia White, Associate Professor Peter Rawlins, Dr Tony Fisher, Professor Beth Greener, Professor Kirsty Ross, Associate Professor Tara McLaughlin, Professor Huia Jahnke, Dr Barbara Andersen, Professor Fiona Te Momo, Dr Jared Carpendale, Associate Professor Nick Holm, Dr Timu Niwa, Professor Jodie Hunter, Lochlan Barrable

**IN ATTENDANCE:** Caroline Lowe, Ness Gibson, Heather Reedy, Anne Meredith (Secretary)

**LATE ARRIVAL:**

**EARLY DEPARTURE:**

**APOLOGIES:** Professor Jenny Poskitt, Ms Andrea Flavel, Georgia Naera, Professor Kerry Taylor, Dr Anastasia Bakogianni, Dr Pita King, Professor Bill Fish, Professor Hēmi Whaanga, Dr Karyn Aspden, Dr Stephanie Denne, The Chair opened the meeting with a karakia.

2. **CONFIRMATION OF MINUTES**

Confirmation of the Part I Minutes from the meeting held on Friday 12 September 2025 HSS CB 25/09/341

The 12 September 2025 minutes were not available this month, and will be carried over to the November meeting.

3. **MATTERS ARISING**

**3.1** Action List – from September 2025 – there are no matters arising.

4. **CHAIRPERSON'S REPORT – Professor Cynthia White**

**1) Universities NZ report concerning public perceptions of universities**

This report was conducted recently by Verian for Universities NZ. Part of the report is a list of messages which challenge the credibility of universities and have negative impacts on the public. Examples include if you go to university you will earn more, and continually saying that the university is underfunded.

**2) DASSH Conference in Australia**

The PVC is Vice President of the Association and leads the NZ Deans. This is an important association for Massey to be involved with. The PVC attended with the Director Research, the Director Teaching and Learning, and the College Executive Manager.

An interesting presentation was about antidotes to authoritarianism which included the importance of education, and how it is necessary to stand up to the attacks on the Arts, Humanities and Social Sciences which are particularly prevalent in countries such as the USA and Hungary.

Another presentation was a comparison of international students and international education in Australia and New Zealand. NZ has a greater proportion of international students in High Schools than Australia. Australia draws many students from countries such as Bhutan and Kenya. NZ has many students from Japan

and Korea which are two countries which hardly show up in the Australian figures. Both countries have students from India and China.

The DTL spoke to his attendance at the DASSH conference.

He found it interesting to note the differences, and also the similarities, in the situations both countries face.

The DR is heading a group for people in research roles across NZ and Australia, and the DTL attended a meeting to participate in a similar group for teaching and learning across both countries. There is a lot of potential to engage in those networks across both countries and even within NZ as well. The networks are a positive move and great value for everyone involved.

The PVC thanked the DTL for joining the Teaching and Learning group at the DASSH conference, which is good for Massey and NZ. All the universities are now connected to the networks. There is also an Indigenous group. It has been suggested that next year there should be a North Island and a South Island gathering for leaders in Arts, Social Sciences and Humanities, including heads of schools and people in aligned positions.

### 3) MURF

Applications for MURF close on 18 October and the PVC encouraged people to submit their applications.

### 4) Student Recruitment Network

The College's Student Recruitment network is working well. There are now videos on TikTok and Facebook, and they have been working with the Future Students team.

## 5. PRO VICE-CHANCELLOR'S REPORT – *Professor Cynthia White*

See the Chairperson's Report

## 6. REPORT FROM DIRECTOR, ACADEMIC QUALITY – *Associate Professor Peter Rawlins*

**Received for noting:**

- |   |     |   |                  |
|---|-----|---|------------------|
| ★ | 6.1 | DAQ report for October College Board        | HSS CB 25/10/363 |
| ★ | 6.2 | APC Minutes Part I 25 August 2025 CONFIRMED | HSS CB 25/10/364 |
|   |     |   | <b>Noted</b>     |

## 7. REPORT FROM DIRECTOR, TEACHING & LEARNING – *Dr Tony Fisher*

**Received for noting**

- |   |     |  |                  |
|---|-----|--|------------------|
| ★ | 7.1 | DTL Report for College Board - Oct 25      | HSS CB 25/10/365 |
| ★ | 7.2 | CTLC Minutes Part I 22 July 2025 confirmed | HSS CB 25/10/366 |
| ★ | 7.3 | CTLC Minutes Part I 26 Aug 2025 confirmed  | HSS CB 25/10/367 |
|   |     |  | <b>Noted</b>     |

## 8. REPORT FROM DIRECTOR, RESEARCH – *Professor Bill Fish*

**Received for noting**

- |     |                                    |               |
|-----|------------------------------------|---------------|
| 8.1 | Director Research report July 2025 | <b>Verbal</b> |
|     | Report was unavailable this month. |               |

## 9. COLLEGE FORUM MINUTES

**Received for noting**

## 10. STUDENT REPRESENTATIVE DISCUSSION ITEMS

**Received for discussion**

Several days ago students reported having trouble accessing the 2026 courses when they were trying to enrol for 2026.

The Academic Advice Service Leader reported that there was a day soon after the Portal opened for 2026 enrolments when the website was not displaying courses correctly, but that was fixed promptly. The Portal is now working and displaying all the courses correctly.

The DAQ requested that examples of any problems be forwarded to him, and he will follow them up.

The Academic Advice Service Leader explained her role for members:

Her team assists students with complex enrolment queries, such as students transferring into Massey and students whose progression has been disrupted for various reasons. They also have contact with many postgraduate students. They work closely with enrolments, admissions and the Contact Centre.

A new initiative this year is that all BA students are being contacted at the point of admission offering personalised help with the selection of courses which will fit their future focus and goals.

The Chair asked that the Academic Advice Service Leader and the leaders of the CoHSS student recruitment and engagement network meet to discuss the outcomes of this initiative at the end of the summer.

#### 11. **ACADEMIC PROPOSALS** – Associate Professor Peter Rawlins

**Received for approval and forwarding to Academic Committee:**

The DAQ introduced these proposals.

##### 11.1 Early Notice Master of Communication-PGDip in Communication HSS CB 25/10/368

The Master of Communication and the PGDip in Communication are undergoing a major refresh including changes to the schedules. The Masters will be re-opened to new enrolments.

##### 11.2 Early Notice Bachelor of Communication HSS CB 25/10/369

This is one of the College's signature undergraduate qualifications and will undergo significant changes. The core courses will be restructured, the courses available will change and will include a number of new courses, and some majors and minors will be retired or grouped together. The regulations will be adjusted to allow students to complete two specialisations, either one major and one minor, or a double major.

##### 11.3 Early Notice English (MA, BA(Hons), PGDipArts) HSS CB 25/10/370

The postgraduate English qualifications are undergoing enormous change to enhance their sustainability, coherence, and strategic value. Staffing levels and research pathways have been considered. Nearly all the existing postgraduate English taught courses are being removed and will be replaced with two compulsory courses. The schedules will be adjusted to ensure that they meet the requirements for the Honours, Diploma and Masters.

This College has a large postgraduate cohort, about 1700 EFTS, compared to other Colleges within this University and across universities in general. The next university has about 700 EFTS.

**Proposals HSS CB 25/10/368 to HSS CB 25/10/370 were noted and will be forwarded to Academic Committee**

Points from a general discussion about postgraduate qualification administration included:

- The administration of doctoral students, masters students, 120 credit theses and 90 credit theses is run out of the Graduate Research School.
- 30 and 60 credit research reports are still managed within individual academic units. In CoHSS that is Sophie Brown's Postgraduate Undergraduate administration Team 1.
- IoE has found that the systems are under some pressure, but they have an internal system which helps with some of the administration.
- There has been a meeting between the DR, GRS and Team 1 about the administration of postgraduate qualifications and students, which was helpful.

- 11.4** CoHSS Course Retirements Summary from Sep2025 APC HSS CB 25/10/371  
This summary lists one course for retirement.
- 11.5** MRC Summary from Sep2025 APC HSS CB 25/10/372  
There are 12 course amendments this month.

**Proposals HSS CB 25/10/371 and HSS CB 25/10/372 were approved for forwarding to Academic Committee**

**12. DOCUMENTS FOR DISCUSSION**

**13. DOCUMENTS FOR NOTING**

**14. DOCUMENTS FOR INFORMATION**

**15. GENERAL BUSINESS**

**15.1** College Forums

The Convenor for the Manawatū College Forum asked for a discussion of what the nature of the Manawatū Forum might be in the future, now that the PVC is presenting regular online reports via Zoom. He would like it to be used to foster community within our College. Ideas and comments that have been put forward from his discussions so far include:

- The HoU IoE has volunteered the use of the Institute space on Level 4 of SST, with the idea of moving the forum around different locations in our College, so that folks can see and interact with different people throughout the year.
- Other Heads of Schools might also like to host Forums in their spaces.
- Invite people to talk about some of the innovative and interesting things they are doing in their teaching or research spaces.
- Invite people to bring a plate, have kai and conversation, speak to people they have not seen for some time or those who they have never spoken to very much, and find out what is going on the different parts of our College.
  
- The Wellington Forum Convenor suggested that the first item on the agenda would be to ask how everyone would like to do things. In Wellington many of the ideas were about bringing food, more social discussion before and after, etc.
- The PVC said she is always happy to attend the campus forums if that is helpful, and gathering in person is always important. The College may be 90% distance, but the PVC has always supported the in-person meetings, and this is the only College which maintains a teaching presence on all three campuses.
  
- The Albany Forum Convenor said that their next meeting will be online, which will let those people who cannot attend in person join in. Space is also very tight at Albany, and they are not sure where their next in-person meeting will be held.

**16. LATE ITEMS**

- 16.1** Consultation on the draft revised Code of Ethical Conduct for Research Teaching and Evaluations Involving Human Participants HSS CB 25/10/376

Points from the discussion of this document included:

- The definition of psychological harm in this document is too loose.
- It is not possible to be sure that something will be beneficial to a person. People must have autonomy, so that they can choose to participate and say that they think their participation will be beneficial to them.

- It is not possible to know which people in a group might become a student in the future.
- Parts of the document imply that risk should be avoided at all costs, rather than the idea that some risk be accepted and appropriate management plans be created.
- Early in the document it talks about the focus of the document being on the relationship between the researcher and the participants, rather than the research project as a whole. Things like what the participants will be asked about, and what they will be asked to do are beyond just the relationship between the researcher and the participants.
- In qualitative research, often there is just an interview guide, but part of the process is a reciprocal interaction between the researcher and the participant, where the new information and knowledge comes from the participant's expertise. It is not possible to define exactly what all the questions will be. The participant is allowed the autonomy to guide the interview to places they think are important for the interviewer to know.
- Massey's Te Tiriti policy should be referenced in the introduction, similarly to the statements on academic freedom.
- A question was raised about the Pacific Ethics code, which is no longer in this document.
- A blanket approach to different research contexts may not be appropriate, such as when researchers are working in different cultures and/or countries.
- Further elucidation of these points would be welcome. (Ethics committee?)

The Chair thanked members for the rich set of comments, and requested that anyone who has any further comments send them to the Secretary, and copy her in, during the next week.

**16.2** Consultation on the draft revised Code of Responsible Research Conduct and the draft new Procedures for Managing Responsible Research Conduct HSS CB 25/10/377

- In the section starting "the University is responsible for", there should be a statement which is something like "ensure ethical and inclusive engagement with Māori and Mātauranga Māori based on Massey University's Tiriti o Waitangi policy", and insert that policy.
- In the section on trustworthiness, valuing and respecting Mana Whenua, Tangata Whenua, Iwi and Hapu are grouped with disabilities, but should be separate. Some Mana Whenua research is extremely complex. Te Tiriti needs to have its own place as well.
- This document aligns the categories for non-compliant research with the academic integrity categories, which makes a lot of sense.
- It spoke more about what not to do rather than what to do for responsible research.
- A high-trust model works better and that seems to be a little bit lost in these documents.

The Chair thanked members their comments, and requested that anyone who has any further comments send them to the Secretary, and copy her in, during the next week.

**Part I of the meeting finished at 11:08am.**

**Note: Exclusion of Press and Public:**

**The Chair will move that members of the press and public be excluded from Part II of the meeting so that the following matters may be discussed without public disclosure, the Board being satisfied where appropriate, that there are considerations which outweigh the public interest of disclosure.**

Grounds: Section 48 (1) of the Local Government Official Information and Meetings Act 1987  
Section 9.2(a), (j) and (k) of the Official Information Act – 1982

**The Chair will note that Anne Meredith, Secretary, will be in attendance in Part II**



**COLLEGE OF SCIENCES**  
**COLLEGE BOARD**

**A meeting of the College Board (CSB) was held on  
Thursday, 18 September 2025 at 2.00 PM via Teams**

**MINUTES – PART I**

**PRESENT:**

Professor Simon Hall (Acting Chair), Professor Jon Huxley, Professor Paul Kenyon, Professor Jamie Quinton, Professor Monty Sutrisna, Professor Jenny Weston, Associate Professor Gillian Gibb, Associate Professor Tammy Lynch, Associate Professor John Munday, Associate Professor Liz Norman, Associate Professor Sarah Pain, Dr Simon Hills, Dr Daniel Playne (proxy for Professor Chris Scogings), Dr Wajiha Shahzad (proxy for Associate Professor Mostafa Jelodar), Nadithi Kalugampitiya

**IN ATTENDANCE:**

Ursula Clarke, Brian Hewson

**1 WELCOME**

The Acting Chair

**2 APOLOGIES**

Professor Ray Geor, Professor Peter Lockhart, Professor Chris Scogings, Associate Professor Mostafa Jelodar, Mary O'Carroll, Fiona Coote, Ayla Messer

**3 VISITORS**

Dr Allanah Ryan and Associate Professor Nicola Brown for Item 13.1

**4 CONFIRMATION OF AGENDA**

After a call for late agenda items the Chair advised the published agenda would stand.

**5 MINUTES FOR APPROVAL**

5.1 [CSB MINUTES June 2025 Part I](#) CSB25/9/171

5.2 [CSB MINUTES July 2025 Part I](#) CSB25/9/172

**Resolved:** That the ratified minutes in documents CSB25/9/171 and CSB25/9/172 of the Part I meetings held on 19 June 2025 and 17 July 2025 be approved as an accurate record and forwarded to Academic Board for noting.

**Chair**

5.2 [CSB MINUTES August 2025 Part I Rev1](#)

It was noted there was a misspelling of a name in the minutes. This was corrected and the minutes revised.

**Resolved:** That the minutes in document CSB25/9/173Rev1 of the Part I meeting held on XX August 2025 be approved as an accurate record and forwarded to Academic Board for noting.

**6 MATTERS ARISING**

6.1 The Chair noted Item 14.2 from the August Minutes on the discussion regarding the reintroduction of secured assessment. The Chair noted the points recorded in the minutes and the PVC expectation that all Board members would make a submission to Fiona Coote by close of business tomorrow. The Chair advised Fiona had requested the submission be made by midday tomorrow and confirmed he hope Board members would make a submission by then. The Chair noted also the College all email that had been circulated advising of submissions on this discussion paper that had been made by PVC and DPVC, and Associate Professor Norman to let staff know about College Office thinking on the proposal. He noted that in the PVC/DPVC submission note had been made about the challenges that the BVSc Year 4 class had recently with online invigilated assessments in Campus facilities and asked Professor Weston for comment on that activity.

The issues that arose during BVSc for assessments were discussed and noted.

The Chair advised the matter had been discussed at a University level meeting chaired by Jean Jacoby with College concern raised. ITS, running under internal funding limits, has undertaken to increase the availability which will need to be of a significant magnitude and may impact spending in other areas. The College is looking to see how ITS can respond in time for end of semester online examinations. The Chair advised students were sent an apology from the Provost last Friday. There was some discussion about ITS computing resources which were less than growing need.

Discussion rounded to dissatisfaction with key aspects of the proposal for the reintroduction of secured assessments and a motion was developed with input and adopted unanimously by the Board. The Chair tasked the Board Secretary to notify Director OAQRA of the unanimous resolution.

**Resolved:** This board has no confidence in, and does not support the discussion paper, “An initial plan for the reintroduction of secured assessment”. The board is of the view that unless the proposed volume of secured assessment is significantly increased to include availability for every course, and the delivery timeline is urgently revisited (aiming for complete roll out of secured assessments by the end of Semester 1 2026), the reputation of the College of Sciences and University more generally will be irreparably damaged by the loss of public trust in the veracity of our qualifications.

**Huxley/Quinton**

**7 ACTION LIST**

7.1 [College Board Action List September 2025](#) CSB25/9/174

The Board noted the action needed for the Bachelor of Animal Science GYR.

**Noted**

**8 CHAIRPERSON’S REPORT**

The Acting Chair noted it was a short time until end of semester study and exams starting on 28 Oct 25. The Acting Chair offered best wishes to Schools and staff preparing for this and Summer School activities.

**9 COURSE OFFERING CHANGES**

9.1 [Course Offering Changes approved by the DPVC August 2025](#) CSB25/9/175

**Noted**

**10 FROM COLLEGE ACADEMIC COMMITTEE**

10.1 [CAC Minutes August 2025 Part I](#) CSB25/9/176

**Noted**

**11 ACADEMIC DECISIONS**

11.1 [Summary of Course Amendments approved by CAC August 2025](#) CSB25/9/177

**Noted**

**12 Teaching and Learning**

12.1 [COSTL 250022 Sep 2025 Minutes](#) CSB25/9/178

Associate Professor Norman noted there are upcoming pilots of new products to assist teaching from Cadmus and Turnitin which staff can be involved in. She advised the new approved University Assessment Policy requires College Boards to make more detailed rules to apply to the College for assessments and a sub group of COSTL are working on draft assessment policy. Associate Professor Norman advised the aim was to bring this draft to the College Board for discussion and decision in November. She advised that consultation on the Teaching Foundations draft which came to the Board last month closes tomorrow.

**Noted**

**13 VISITORS' ITEMS**

13.1 Associate Professor Brown and Dr Ryan noted the Transdisciplinary Qualification proposal had arisen from curriculum transformation work with development of it with the working and reference groups. The proposal involved a Bachelor level and a Masters level qualification. They noted they were keen to receive feedback and to answer questions on the proposal. Key points from the discussion were:

- As many programmes and majors as possible have been included however any major more than 165 credits would not fit which has currently excluded some horticultural related majors. It was noted that the Curriculum Framework requires restructure of qualifications over the next few years so majors are 120 credits which will fit the requirement. This should be signalled as qualifications currently excluding being able to fit in future years.
- Consideration of the naming of the transdisciplinary qualifications be undertaken with a view to a name suitable to attracting students, getting brand recognition so employers understand what it is. This may require budgeting be allocated for focus groups of employers, students, potential students to run the name and get data to inform this or some other name and what would be appropriate. A suggestion that a marketing expert may be useful. It was advised this matter was considered important and work is being undertaken with the Future Students team and the internal marketing team on this.
- Feedback has indicated some are worried about how transdisciplinarity impacts on the quality of the qualification. It was noted the rules for the qualification have to match the NZ framework for a Bachelor degree and it should not be an issue. Usually the prerequisites applied sort it out.
- The visitors noted there had been feedback on how much freedom there should be with breadth elective courses and one strategic thought had themes or recipes of groups of courses that would work well together with the freedom for students to sub in and out courses if they want to change.
- Being able to distinguish between the core courses in current qualifications and the core courses in the new transdisciplinary qualification would be useful to consider to ensure students can understand the differences. This would be useful for marketing. The visitors noted this was in train after feedback from other Colleges.
- In relation to the Masters transdisciplinary qualification consideration to having a Postgraduate Certificate and Postgraduate Diploma exit point.
- Consideration as to whether students in the Masters qualification have to complete all 60 credits of the foundation before they do the 60 credits of specialisation or whether they can undertake these alongside. The visitors explained some thinking around this aspect that was currently under consideration for the taught courses and the research pathways.

- Consideration of a non-specialisation route where students can choose any 700 level courses that are approved as there may be a market for this and it may assist with the branding of the overall qualification.
- For the Masters qualification an understanding of the foundation undergraduate basis from which a student can enter a transdisciplinary Masters in some areas.
- Consideration of removal of buzzwords from the graduate profile to make it clear.

**14 ANY OTHER MATTERS**

Nil

*Items moved from Part II*

- 14.1 [CSB MINUTES June 2025 Part II](#)
- 14.2 [CSB MINUTES July 2025 Part II](#)
- 14.3 [CAC Minutes August 2025 Part II](#)

**15 EXCLUSION OF THE PUBLIC**

THE CHAIRPERSON MOVED THAT MEMBERS OF THE PUBLIC BE EXCLUDED FROM THE MEETING SO THAT THE FOLLOWING MATTERS MAY BE DISCUSSED WITHOUT PUBLIC DISCLOSURE; THE COMMITTEE BEING SATISFIED THAT THERE ARE CONSIDERATIONS WHICH OUTWEIGH THE PUBLIC INTEREST OF DISCLOSURE.

Reference: S48(1)(a)(ii) & S7(j) of the Local Government Official Information and Meetings Act 1987 and S9(2)(k) of the Official Information Act 1982.

Ursula Clarke and Brian Hewson were in attendance in Part II for their expertise in student administration and operations of the College's academic offer.

CSB25/11/217



**COLLEGE OF SCIENCES**  
**COLLEGE BOARD**

**A meeting of the College Board (CSB) was held on  
Thursday, 16 October 2025 at 2.00 PM via Teams**

**MINUTES – PART I**

**PRESENT:**

Professor Simon Hall (Acting Chair), Professor Danny Donaghy (proxy for Professor Paul Kenyon), Professor Peter Lockhart, Professor Chris Scogings, Professor Jenny Weston, Associate Professor Gillian Gibb, Associate Professor Mostafa Jelodar, Associate Professor Tammy Lynch, Associate Professor Liz Norman, Associate Professor Sarah Pain, Dr Simon Hills, Aditi Kumar

**IN ATTENDANCE:**

Fiona Coote, Brian Hewson

**1 WELCOME**

The Acting Chair welcomed the Board members and visitors.

**2 APOLOGIES**

Professor Ray Geor, Professor Jon Huxley, Professor Paul Kenyon, Professor Jamie Quinton, Professor Monty Sutrisna, Professor John Munday, Ursula Clarke, Nadithi Kalugampitiya, Peyton Joe, Ayla Messer

**3 VISITORS**

Associate Professor Catherine Whitby for Items 14.1/14.2.  
Dr Allanah Ryan and Associate Professor Nicola Brown for Part II items 22.1/22.2.

**4 CONFIRMATION OF AGENDA**

There were no additional agenda items advised.

**5 MINUTES FOR APPROVAL**

5.1 [CSB MINUTES September 2025 Part I](#)

CSB25/10/186REV1

**Resolved:** That the minutes undergo minor amendment and the revised document CSB25/10/REV1 be approved as an accurate record and forwarded to Academic Board for noting.

**Chair**

**6 MATTERS ARISING**

6.1 Item 6.1. Professor Weston updated the meeting on recent information provided to her on computer-based assessments.

**7 ACTION LIST**

7.1 [College Board Action List October 2025](#)

CSB25/10/187

**Noted**

CSB25/11/217

**8 CHAIRPERSON'S REPORT**

The Acting Chair noted the last day of Semester 2 teaching is tomorrow, followed by study and final assessment or examination periods. The Acting Chair noted a recent announcement from the Minister of Science, Innovation and Technology about funding changes and structures for research in NZ. He noted a four year process of implementation; potentially over three different parliamentary terms. The Acting Chair noted the change did not change the prospects for total funding but did provide clarity on what government as a funder want to focus on.

**9 COURSE OFFERING CHANGES**

- 9.1 [Course Offering Changes approved by the DPVC September 2025](#) CSB25/10/188  
Noted

**10 FROM COLLEGE ACADEMIC COMMITTEE**

- 10.1 [CAC Minutes September 2025 Part I](#) CSB25/10/189  
Noted

**11 ACADEMIC DECISIONS**

- 11.1 [Summary of Non-Calendar Course Amendments approved by CAC October 2025](#) CSB25/10/190  
Noted

*From the School of Agriculture and Environment*

- 11.2 [New Micro-Credential MAGBVC Agribusiness in New Zealand and the Value Chain](#) CSB25/10/191A

- 11.3 [New Micro-Credential MANBIO Animal Biology](#) CSB25/10/192A

- 11.4 [New Micro-Credential MANPRS NZ Animal Production Systems](#) CSB25/10/193A

- 11.5 [New Micro-Credential MHRTCR Horticultural Crops](#) CSB25/10/194A

- 11.6 [New Micro-Credential MPLNAG Plants in Agriculture.pdf](#) CSB25/10/195A

- 11.7 [CSB25 10 196A New Micro-Credential MSCPRS Science Perspectives and Sustainability.pdf](#) CSB25/10/196A

- 11.8 [New Micro-Credential MSLPRM Soil Processes and Management](#) CSB25/10/197A

**Resolved:** That documents CSB25/10/191A to CSB25/10/197A be approved and forwarded to Academic Committee for noting.

**Pain/Donaghy**

*From the School of Food Technology and Natural Sciences*

- 11.9 [Course Amendment 280304 Bioseparation and Purification Processes](#) CSB25/10/198

- 11.10 [Course Amendment 280371 Food Process Engineering Operations](#) CSB25/10/199

## CSB25/11/217

- 11.11 [Course Amendment 280372 Reaction Technologies and Process Modelling](#) CSB25/10/200
- 11.12 [Non-CUAP Specialisation Amendment NNE PDSCN1ECNBL1 Conservation Biology PGDipScTech](#) CSB25/10/201
- 11.13 [Non-CUAP Specialisation Amendment NNE PMSCN1SCNBL2 Conservation Biology MSc](#) CSB25/10/202
- 11.14 [Non-CUAP Specialisation Amendment NNE PMSCN1SECLG2 Ecology MSc](#) CSB25/10/203

**Resolved:** That documents CSB25/10/198 to CSB25/10/203 be approved and forwarded to Academic Committee for approval

**Gibb/Weston**

- 11.15 [Short Course SEVCNR Evaluating Consumer Response](#) CSB25/10/204A
- 11.16 [Short Course SIDSNE Introduction to Sensory Evaluation](#) CSB25/10/205A
- 11.17 [Short Course SQLASC Quality Assurance and Control](#) CSB25/10/206A

As the three short courses in documents CSB25/10/204A to CSB25/10/206A are existing courses and are being placed into the curriculum management system they are noted by the Board.

**12 Teaching and Learning**

- 12.1 [COSTL 250023 Oct 2025 Minutes](#) CSB25/10/207

Associate Professor Norman shared information on the content of the COSTL Minutes and general matters of interest relating to Teaching and Learning including development of CoS procedures for running various types of invigilated exams internally in 2026 and development of a set of rules for CoS assessment policy.

**Noted**

**13 VISITORS' ITEMS**

None

**14 ANY OTHER MATTERS**

- 14.1 [Consultation on the draft revised Code of Ethical Conduct for Research Teaching and Evaluations Involving Human Participants](#) CSB25/10/208

Associate Professor Whitby briefed the Board on the code, the proposed changes to the Code, the reasoning for the changes, the University appointees and forums that had been used to generate the changes, and the next steps. Feedback to be provided to Neil Ulrich by 28 November 2025.

**Noted**

- 14.2 [Consultation on the draft revised Code of Responsible Research Conduct and the draft new Procedures for Managing Responsible Research Conduct](#) CSB25/10/209

Associate Professor Whitby briefed the Board on why and how the Code has been revised, the summary of changes proposed, and next steps. Feedback to be provided to Neil Ulrich by 28 November 2025. This is in advance of a formal

**CSB25/11/217**

consultation process for policy development and review that will take place.  
Comments were provided in feedback to Associate Professor Whitby.

**Noted**

There was general support for documents CSB25/10/208 and CSB25/10/209 from the Board.

*Items moved from Part II*

None

**15 EXCLUSION OF THE PUBLIC**

THE CHAIRPERSON MOVED THAT MEMBERS OF THE PUBLIC BE EXCLUDED FROM THE MEETING SO THAT THE FOLLOWING MATTERS MAY BE DISCUSSED WITHOUT PUBLIC DISCLOSURE; THE COMMITTEE BEING SATISFIED THAT THERE ARE CONSIDERATIONS WHICH OUTWEIGH THE PUBLIC INTEREST OF DISCLOSURE.

Reference: S48(1)(a)(ii) & S7(j) of the Local Government Official Information and Meetings Act 1987 and S9(2)(k) of the Official Information Act 1982.

Fiona Coote and Brian Hewson were in attendance in Part II for their expertise in student administration and operations of the College's academic offer.

MBS 2025/208

Minutes Part 1



**MASSEY UNIVERSITY  
COLLEGE OF BUSINESS BOARD**

Meeting held on 14 October 2025

By Video Conference at 10 am

Zoom – <https://massey.zoom.us/j/82808770656>

Password – 566171

MINUTES: PART 1

No.	Item	Details	Decision	Paper No.
1	<b>PRESENT</b>	Professor Jonathan Elms (Chairperson, PVC)		
		Professor Jo Bensemman (HoS & Dean, SMM; College Director – Intl), Associate Professor David Brougham (ADR), Mary Dawkins (Staff Rep), Professor Hung Do (Professorial Rep), Xin Guo (Student Rep), Steven Hurley (Student Rep), JS Imbeau (Acting ADAQ), Associate Professor Claire Matthews (HoS & Dean, SAEF; College Director – Accred), Ashok Poduval (CEO, SoAv), Associate Professor Radiah Othman (Staff Rep), Associate Professor Sam Richardson (attending on behalf of ADTL), Dr Jeffrey Stangl (ADEE), Mui Kuen Yuen (Associate Director – Pacific)		
	<b>IN ATTENDANCE</b>	Associate Professor Sandy Bulmer (Director, MMgt), Fiona Diesch (Subject Librarian), Rebecca Izzard (College Executive Manager), Helen Jay (Incoming CBAPC Secretary), Aliya Kenesheva (CBB Secretary), Diana Kessler (Head of Student Registry), Julie Williams (College Academic Manager)		
	<b>APOLOGIES</b>	Associate Professor Elizabeth Gray (ADTL), Dr Hedy Huang (Staff Rep), Jean Jacoby (CET Rep), John Murrie (Staff Rep), Professor Matt Roskruge (ADM)		
	<b>WELCOME</b>	Helen Jay (Incoming CBAPC Secretary)		
2	<b>INTEREST: DECLARATION AND DISQUALIFICATION</b>		None	
3	<b>MINUTES FOR APPROVAL from CBB Part 1 – 9 September 2025 meeting</b>		RESOLVED THAT this document be approved as a	<a href="#">MBS 2025/189</a>

**MBS 2025/208**

Minutes Part 1

	In follow-up to the ADAQ report at the previous meeting, it was noted that the Master of Finance (FinTech) specialisation has been approved by CUAP.	true and accurate record.	
4	<b>MATTERS ARISING - PART 1</b>		
4.1	<b>Action Sheet from the last meeting on 9 September 2025 meeting</b>  <b>Action Item 1: Follow-up on Student Feedback and Improvements for Campus Food Services</b> Discussions are continuing within the SLT as part of a wider food strategy to improve food options and convenience on campus. Further updates will be provided when available.	NOTED  Ongoing	<a href="#">MBS 2025/199</a>
4.1.1	<b>Action Item 2: Feedback on Discussion paper proposing reintroduction of secured assessments</b>	Closed	<a href="#">MBS 2025/200</a>
4.1.2	<b>Action Item 3: Feedback on Draft Teaching Foundations Framework</b> College feedback for both items was collated and submitted to the AC. The Chairperson thanked the ADTL for coordinating the feedback.	Closed	<a href="#">MBS 2025/201</a>
5	<b>REPORTS</b>		
5.1	<b>Chairperson</b> The Chairperson provided three key updates. The College recently underwent a reaccreditation visit from the AMBA. While the results are still under embargo, the visit was positive, and a full update will be provided once the outcome is released. The Chairperson thanked all staff involved for their efforts.  The SMT has reviewed and refined its structure and responsibilities to support the “one college” approach. An email outlining the revised roles has been circulated, and transition plans will follow to ensure a smooth process. The Chairperson thanked the team for their hard work and dedication.  Finally, an announcement regarding the appointment of the new Vice-Chancellor is expected in the next few weeks, although no confirmed date is available at this stage.		
5.2	<b>Associate Dean, Teaching and Learning</b> Assoc Prof Sam Richardson presented the report on behalf of the ADTL.  The University is preparing a Request for Information to identify a long-term provider for secured assessments, supporting both in-person and online examinations. The ADTL has contributed to refining the requirements and will keep the College Board informed of progress. Work also continues on updating staff guidelines for the use of generative AI.  The first meeting of the Undergraduate Programmes Advisory Subcommittee has taken place, with Beth Tootell appointed as chair. Working groups will now begin curriculum mapping under the new framework. The Postgraduate Programmes Advisory Subcommittee is planned to meet in November.  BBus co-directors Jess Crewe-Brown and Dr Alexandra Hess have been consulting on re-envisioning the BBus core. These consultations have led to reconsideration of some initial ideas. A meeting with the MBS Advisory Board is scheduled for 15 October, and surveys and focus groups will soon be conducted with staff, students, recent graduates,		

**MBS 2025/208**

Minutes Part 1

	<p>employers, and industry representatives. Input will also be gathered from the business development team.</p> <p>A PVC pizza lunch for students was held on 13 October at the Albany campus, with plans to continue these events regularly in 2026. An in-person Te Tiriti workshop will be held in Albany on 20 October, run by Dr Rangimarie Mahuika. Staff interested in attending should contact Dr Mal Green.</p>		
5.3	<p><b>Associate Dean, Research</b></p> <p>The ADR provided the following updates. MURF 2026 is now open, with applications due by 7 November, and submissions will be reviewed shortly afterwards. Staff were encouraged to ensure the QS Quality Assurance ranking contacts are up to date, as accurate and current contacts help strengthen Massey’s international visibility and support future rankings.</p> <p>The SREF 2026 round will open soon, with submissions due by 30 October, and further details have been circulated via email. Congratulations were extended to Associate Professor Harvey Nguyen, Dr Arshad Javed, and Dr Louis Wu for their College Research Awards; they will go on to the University Research Medals which will be announced later in the year.</p> <p>Prof Michael Hall was omitted from the 2025 Stanford/Elsevier “Top 2% Scientists” list due to an affiliation change, and a correction will be included in a future update.</p> <p>The MSA and College Research Awards Ceremony is scheduled for 26 November to celebrate the research achievements of staff, and calendar invites have already been sent. A refresher session on the Research Expectations Framework will be held on 15 October to address staff questions and gather feedback.</p> <p>The Chairperson emphasised the importance of maintaining accurate QS ranking contacts and encouraged Heads of School and Units to share any new contacts with the ADR and Research Manager Simon Moore.</p>		
5.4	<p><b>Associate Dean, Māori</b></p> <p>None</p>		
5.5	<p><b>Associate Dean, International</b></p> <p>The ADI thanked everyone on behalf of MED, expressing profound gratitude for the positive outcome of the recent AMBA accreditation visit. It was noted that the result reflected a true group effort and the significant work of many staff members.</p>		
5.6	<p><b>Student Representatives</b></p> <p>None</p>		
6	<p><b>MATTERS REFERRED FROM ACADEMIC COMMITTEE (AC) / OFFICE OF ACADEMIC QUALITY, REPORTING AND ASSURANCE (OAQA)</b></p>		
6.1	None		
7	<p><b>MATTERS REFERRED FROM ACADEMIC BOARD (AB) /LEARNING AND TEACHING COMMITTEE (LTC) / OFFICE OF THE PROVOST</b></p>		
7.1	<p><b>Academic Board</b></p> <p>None</p>		
7.2	<p><b>Learning and Teaching Committee</b></p> <p>None</p>		
	<p><b>Office of the Provost</b></p>	ACTION:	

**MBS 2025/208**

Minutes Part 1

7.3	<p><b>Consultation on the Draft Revised Code of Ethical Conduct for Research, Teaching and Evaluations Involving Human Participants</b>                  The draft Code was generally considered non-controversial. It was noted that internal surveys, such as staff engagement surveys, should also follow the Code to ensure consistent practice and alignment with ethical guidelines. Members welcomed the revision, noting it was overdue and well-presented.</p> <p>Suggestions included removing the reference to the PBRF in the introduction (page 1, Clause C) and clarifying the definition of “own students” (page 9), which is currently very broad and includes past, current, and potential future students.</p> <p>It was also noted that on page 3, ethical review focuses on the relationship with participants rather than the research project itself, serving as a reminder for committees to focus on ethical considerations rather than research details.</p> <p>Feedback from this Board, together with input from the LTC and RC, will be collated and submitted to the Provost.</p>	<p>Chairperson to collate and submit the consolidated College response to the Provost.</p> <p>DISCUSSED AND NOTED</p>	<p><a href="#">MBS 2025/205</a></p>
7.4	<p><b>Consultation on the draft revised Code of Responsible Research Conduct, and the draft new Procedures for Managing Responsible Research Conduct</b>                  The document was considered a positive and logical update, with no major concerns.                  It was suggested that Section 5.2 be clarified, as it applies to both students and staff. Clauses A and B, which refer to the postgraduate coordinator or Head of unit and the Associate Dean Postgraduate Research, do not clearly align and may need review for consistency.</p> <p>The diagrams in the appendix were noted as unclear and not accurately conveying the intended information. It was also suggested that key documents, including policies on ethics, travel, and the expectations framework, be provided to new staff at commencement to support awareness of relevant procedures.</p> <p>The Chairperson noted these points and confirmed that reviewing induction documentation would be considered by the College governance group as part of SMT actions.</p> <p>Feedback from this Board, together with input from the RC and LTC, will be collated and submitted to the Provost.</p>	<p>ACTION:                  Chairperson to collate College feedback for submission to the AC</p> <p>DISCUSSED AND NOTED</p>	<p><a href="#">MBS 2025/206</a></p>
<b>8 COLLEGE OF BUSINESS – ACADEMIC PROGRAMMES COMMITTEE (CBAPC)</b>			
8.1	Draft Minutes (Part 1) received from CBAPC September 2025 meeting	NOTED	<a href="#">MBS 2025/197</a>
<b>COURSE AMENDMENT 2026</b>			
8.2	<b>SCHOOL OF AVIATION</b>	<p><b>190123 Aircraft Systems 2</b>                  Proposed:</p> <ul style="list-style-type: none"> <li>• Improve the detail within the completion requirements section.</li> <li>• Remove Practicum assessment from this course and adjust weightings of remaining assessments.</li> </ul>	<p>RESOLVED THAT this document be approved and details provided to Academic Committee for noting</p> <p><a href="#">MBS 2025/191</a></p>

**MBS 2025/208**

Minutes Part 1

8.3		<b>190237 Heavy Jet Aircraft Performance</b> Proposed: <ul style="list-style-type: none"> <li>Remove Practicum assessment from this course, add a progress test,</li> <li>Adjust the weightings of the remaining assessments</li> <li>Update the course prescription to remove reference to the practicum.</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/192</a>
8.4		<b>190116 Introduction to Management in Aviation</b> Proposed: <ul style="list-style-type: none"> <li>Amend LO3 to map to the MBS Key Characteristic, Communication Collaboration and Leadership.</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/193/rev1</a>
8.5	<b>SCHOOL OF ACCOUNTANCY, ECONOMICS AND FINANCE</b>	<b>178724 Applied Econometric Methods</b> Proposed: <ul style="list-style-type: none"> <li>Update Learning Outcome 1 and 2 for clarity: LO1: Reworded to explicitly reference big data and clarify the need to justify method selection. LO2: Added the word <i>data</i> to make expectations clearer for students.</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/194</a>
8.6		<b>110369 Forensic Accounting</b> Proposed: <ul style="list-style-type: none"> <li>Update the Learning Outcomes</li> <li>Change Assessment 1 from 'Essay' to an 'Online Test'</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/195</a>
8.7	<b>COLLEGE OF BUSINESS – EXECUTIVE EDUCATION AND ENTERPRISE</b>	<b>115774 Operations and Supply Chain Management</b> Proposed: <ul style="list-style-type: none"> <li>Update learning outcomes to align with current industry practices.</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/196</a>
9	<b>OTHER DOCUMENTS</b>			
9.1	Minutes from the August 2025 Accreditation Steering Group Meeting		NOTED	<a href="#">MBS 2025/202</a>
9.2	CBB Meeting Schedule 2026		NOTED	<a href="#">MBS 2025/207</a>
<b>SUBSIDIARY COMMITTEES</b>				
10	<b>MASSEY BUSINESS SCHOOL RESEARCH COMMITTEE (MBS RC)</b>			
10.1	Minutes from the August 2025 MBS RC Meeting		NOTED	<a href="#">MBS 2025/203</a>
11	<b>MASSEY BUSINESS SCHOOL TEACHING AND LEARNING COMMITTEE (MBS T&amp;L)</b>			
11.1	Draft Minutes from the September 2025 MBS T&L Committee Meeting		NOTED	<a href="#">MBS 2025/204</a>
12	<b>MASSEY BUSINESS SCHOOL QUALITY ASSURANCE COMMITTEE (MBS QAC)</b>			
12.1	None			
13	<b>SUPPLEMENTARY ITEMS - PART 1</b>			

**MBS 2025/208**

Minutes Part 1

	None		
14	<b>MINUTES FOR APPROVAL FROM AGENDA PART 2</b> None		

MBS 2025/242

Minutes Part 1



**MASSEY UNIVERSITY  
COLLEGE OF BUSINESS BOARD**

Meeting held on 11 November 2025

By Video Conference at 10 am

Zoom – <https://massey.zoom.us/j/89502471616>

Password – 389423

MINUTES: PART 1

No.	Item	Details	Decision	Paper No.
1	<b>PRESENT</b>	Professor Jonathan Elms (Chairperson, PVC)  Associate Professor David Brougham (ADR), Mary Dawkins (Staff Rep), Kevin Francis (Student Rep), Associate Professor Elizabeth Gray (ADTL), Xin Guo (Student Rep), Dr Hedy Huang (Staff Rep), Steven Hurley (Student Rep), JS Imbeau (Staff Rep), Jianuo Li (Student Rep), John Murrie (Staff Rep), Associate Professor Radiah Othman (Staff Rep), Ashok Poduval (CEO, SoAv), Associate Professor Sam Richardson (Acting HoS, SAEF), Dr Jeffrey Stangl (ADEE), Beth Tootell (Acting HoS, SMM), Mui Kuen Yuen (Associate Director – Pacific).  <b>IN ATTENDANCE</b> Fiona Diesch (Subject Librarian), Helen Jay (CBAPC Secretary), Aliya Kenesheva (CBB Secretary), Vikki Schou (TL-AA), Julie Williams (CAM)  <b>APOLOGIES</b> Professor Jo Bensemann (HoS & Dean, SMM; College Director – Intl), Associate Professor Sandy Bulmer (Director, MMgt), Professor Hung Do (Professorial Rep), Rebecca Izzard (CEM), Associate Professor Claire Matthews (HoS & Dean, SAEF; College Director – Accred), Jean Jacoby (CET Rep), Diana Kessler (Head of Student Registry), Professor Matt Roskrige (ADM), Associate Professor David Brougham (ADR) – early departure, Ashok Poduval (CEO, SoAv) – early departure.  <b>WELCOME</b> JS Imbeau – Re-elected Staff Rep (Nov 2025–Oct 2028) Vikki Schou (Team Lead – Academic Administration)		
2	<b>INTEREST: DECLARATION AND DISQUALIFICATION</b>		None	
3	<b>MINUTES FOR APPROVAL from CBB Part 1 – 14 October 2025 meeting</b>		RESOLVED THAT this document be approved as a	<a href="#">MBS 2025/208</a>

**MBS 2025/242**

Minutes Part 1

		true and accurate record.	
<b>4</b>	<b>MATTERS ARISING - PART 1</b>		
4.1	<p><b>Action Sheet from the last meeting on 14 October 2025 meeting</b></p> <p><b>Action Item 1: Follow-up on Student Feedback and Improvements for Campus Food Services</b> Work on improving campus food services remains ongoing, led by University Services. Discussions are underway regarding expanded food and convenience offerings across all campuses. A further update is expected in early 2026.</p> <p><b>Action Item 2: Feedback on the Draft Revised Code of Ethical Conduct for Research, Teaching and Evaluations Involving Human Participants</b></p> <p><b>Action Item 3: Feedback on the Draft Revised Code of Responsible Research Conduct, and the draft new Procedures for Managing Responsible Research Conduct</b> Feedback on both documents is currently being collated by the Research Committee and the Teaching and Learning Committee. The collated feedback from this Board and the committees will be submitted to the Provost's Office by 28 November and will be included under Matters Arising at the next College Board meeting.</p>	<p>NOTED</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p><a href="#">MBS 2025/236</a></p>
<b>5</b>	<b>REPORTS</b>		
5.1	<p><b>Chairperson</b> The Chairperson provided key updates. Professor Pierre Venter has been appointed as the next Vice-Chancellor, commencing on 2 February 2026.</p> <p>The College is in a strong position, with 2025 enrolments approximately 23% higher than in 2024, and early projections for 2026 suggesting a further increase of around 18%. The Chairperson noted that business schools across NZ are performing well overall, and that MBS is expecting a forecast surplus of around \$7.5 million for 2025. This positive result will support continued investment in staff and students.</p> <p>The Chairperson acknowledged the efforts of academic staff and students as exams and sign-offs near completion and thanked all staff across the College for their hard work and commitment throughout a year of significant change across the College and the wider University.</p>		
5.2	<p><b>Associate Dean, Teaching and Learning</b> The ADTL provided an update on recent activities. The exam period concluded smoothly, with replacement exams continuing until the end of the week. Preliminary data show record attendance for scheduled exams. Most students who missed their first exam sat a replacement, while those who did not were generally disengaged earlier in the semester. Overall, results indicate strong engagement and completion across MBS.</p> <p>Planning for the 2026 Orientation is underway, with MBS to confirm activities by early December in consultation with programme directors and key staff.</p> <p>The Postgraduate Programmes Advisory Subcommittee has held its first meeting and will begin work in 2026 on curriculum mapping, periodic course reviews, and qualification health checks under the new curriculum framework.</p>		

**MBS 2025/242**

Minutes Part 1

	<p>The ADTL will travel to Singapore next week to meet with PSB colleagues and deliver QA training to support alignment with MBS teaching standards.</p> <p>A new Outstanding Student Award has been introduced to recognise exceptional students for both academic achievement and service contributions. Two students have been selected for 2024 and will shortly be notified of their awards, which include a financial prize. This is an exciting new initiative that MBS plans to continue in future. The PVC added that work is underway to create dedicated social spaces for MBS students on both the Manawatū and Albany campuses. Improvements are being made to the current Manawatū space, and options are being explored for Albany. These initiatives aim to strengthen community connections and encourage collaboration between students and staff.</p> <p>The ADTL also provided an update on the University’s AI Use Framework. Introduced in 2025, the framework defines four levels of AI use in assessments: No AI, AI Planning, AI Collaboration, and AI Free-for-all. Staff and students have found it difficult to distinguish between the two middle categories, making the framework challenging to apply consistently. A proposal is being considered to move to three categories from 2026: No AI, AI Permitted (with lecturer guidance), and AI Free-for-all. The change aims to improve clarity and consistency. Members expressed support for the proposal. The student rep suggested forming a College-level working group with staff and student involvement. The ADTL supported this suggestion, noting that further AI training is planned for 2026 if the revised framework is adopted.</p>		
5.3	<p><b>Associate Dean, Research</b></p> <p>The ADR provided an update on recent research activities. The College has made good progress with the QS contact list, adding around 100 new contacts and confirming many others who will complete the survey, which will strengthen future QS rankings.</p> <p>The MURF round has now closed, and applications are being reviewed. Outcomes will be announced next week, confirming funding allocations for 2026. Upcoming opportunities were noted, including the Marsden Fund and Horizon Europe Roadshow workshops, with details already shared by email.</p> <p>The MSA Awards will be held on 26 November, with events on both the Palmerston North and Albany campuses. A new tool has been introduced to help identify international funding opportunities aligned with researchers’ areas of interest. A session will also be held later in the year to support staff in identifying suitable publication outlets.</p> <p>Positive feedback was received from the Research Expectations Framework session, which will help refine the framework. The ADR is also involved in university committees on the workload model and AI initiatives.</p> <p>It was noted that there were no applications from MBS to the University Equipment Advisory Group this year. Staff were encouraged to consider applying for funding for large equipment or project needs in future rounds.</p>		
5.4	<p><b>Associate Dean, Māori</b></p> <p>None</p>		

**MBS 2025/242**

Minutes Part 1

5.5	<b>Associate Dean, International</b> The ADEE noted that activity in the international space has been relatively quiet, with no major updates to report. The Chairperson thanked the ADEE for contributions and leadership in this area and acknowledged the transition to leading the College's executive education programmes.			
5.6	<b>Student Representatives</b> Student representatives reported that international students graduating this month are finding job seeking challenging due to the small job market, cultural and language barriers, and limited networks. They requested additional support such as more workshops and networking opportunities. The Chair acknowledged these concerns and highlighted the University's online careers resources, noting the importance of developing transferable skills. Members also recognised that current economic conditions continue to impact job availability and welcomed further suggestions for how the College can help.  The committee noted that recent on-campus networking events have been well attended and effective in connecting students with employers. These initiatives will continue into 2026, with plans to expand them. It was also noted that the career fair last semester had low employer participation, and another event is planned for next semester. The committee acknowledged that job-seeking challenges affect both international and domestic students, and that some students are undertaking internships to gain experience. The PVC thanked the Student Representatives for their contribution throughout 2025.			
6	<b>MATTERS REFERRED FROM ACADEMIC COMMITTEE (AC) / OFFICE OF ACADEMIC QUALITY, REPORTING AND ASSURANCE (OAQRA)</b>			
6.1	Memo to College of Business – Massey University Cycle Six Academic Audit: Approved two-year update	NOTED		<a href="#">MBS 2025/237</a>
6.1.1	Massey University Cycle Six Academic Audit – Approved two-year update and next steps, August 2025	NOTED		<a href="#">MBS 2025/238</a>
7	<b>MATTERS REFERRED FROM ACADEMIC BOARD (AB) /LEARNING AND TEACHING COMMITTEE (LTC) / OFFICE OF THE PROVOST</b>			
7.1	<b>Academic Board</b> None			
7.2	<b>Learning and Teaching Committee</b> Minutes (Part I) from LTC Meeting on 12 August 2025 Meeting	NOTED		<a href="#">MBS 2025/241</a>
7.3	<b>Office of the Provost</b> None			
8	<b>COLLEGE OF BUSINESS – ACADEMIC PROGRAMMES COMMITTEE (CBAPC)</b>			
8.1	<b>Draft Minutes (Part 1) received from CBAPC October 2025 meeting</b> The ADTL (Chairperson of CBAPC) noted that the committee had a lot of business to consider, resulting in a large amount of documentation for the College Board. The proposals presented were well prepared, clearly explained, and well supported, which made the committee's work easier. Thanks were expressed to both academic and administrative staff for their efforts		NOTED	<a href="#">MBS 2025/241</a>
	<b>COURSE AMENDMENT 2026</b>			
8.2	<b>SCHOOL OF AVIATION</b>	<b>190254 Flight Planning and Advanced Navigation (Part 2)</b> Proposed to: <ul style="list-style-type: none"> <li>To update completion requirements, add an additional practicum</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic	<a href="#">MBS 2025/233</a>

**MBS 2025/242**

Minutes Part 1

		<p>assessment, and amend the weighting of another.</p> <ul style="list-style-type: none"> <li>Remove reference to B747 in the prescription, and in the learning outcomes.</li> </ul>	Committee for noting	
8.3	<b>SCHOOL OF ACCOUNTANCY, ECONOMICS AND FINANCE</b>	<p><b>125312 Applied Personal Financial Management</b> Proposed to:</p> <ul style="list-style-type: none"> <li>Amend the assessment weightings:                             <ol style="list-style-type: none"> <li>Written Assessment (Case Study): 20% to 25%</li> <li>Written Assignment (Case Study): 20% to 25%</li> <li>Final Exam: 60% to 50%</li> </ol> </li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/210</a>
8.4		<p><b>115211 Business Law</b> Proposed to remove assessment 3 and to redistribute the weightings:</p> <ul style="list-style-type: none"> <li>Current assessments:                             <ol style="list-style-type: none"> <li>Test (Multiple-choice Test), LOs 1 and 2, 10%</li> <li>Written Assignment (Case Study), LOs 2 and 4, 20%</li> <li>Written Assignment (Case Study), LO 4, worth 20%</li> <li>Exam, LOs 1, 2, 3 and 4, worth 50%</li> </ol> </li> <li>Proposed assessments:                             <ol style="list-style-type: none"> <li>Test (Multiple-choice Test), LOs 1 and 2, 20%</li> <li>Written Assignment (Case Study), LOs 2 and 4, 30%</li> <li>Exam, LOs 1, 2, 3 and 4, worth 50%</li> </ol> </li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/211</a>
8.5		<p><b>125310 Financial Advice Implementation</b> Proposed to amend assessments:</p> <ul style="list-style-type: none"> <li>From:                             <ol style="list-style-type: none"> <li>Oral Group Presentation 15%</li> <li>Written Assignment (Case Study) 35%</li> <li>Final Exam 50%</li> </ol> </li> <li>To:                             <ol style="list-style-type: none"> <li>Test 35%</li> <li>Case Study (Comprehensive Financial Plan Part A) 20%</li> <li>Case Study (Comprehensive Financial Plan Part B) 45%</li> </ol> </li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/212</a>
8.6		<p><b>125220 Financial Institutions and Markets</b> Proposed to:</p> <ul style="list-style-type: none"> <li>Amend assessments                             <p>From:</p> <ol style="list-style-type: none"> <li>Test 20%</li> <li>Test 20%</li> <li>Written Assignment (Mini Essay) 10%</li> <li>Final Exam 50%</li> </ol> <p>To:</p> <ol style="list-style-type: none"> <li>Test 25%</li> <li>Written Assignment (Individual Project/Assignment) 25%</li> <li>Final Exam 50%</li> </ol> </li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/213</a>

**MBS 2025/242**

Minutes Part 1

	<ul style="list-style-type: none"> <li>Update Publication note: removing references to the online supervised examination</li> <li>Update assessment descriptions for Test and Exam</li> </ul>		
8.7	<p><b>125250 Financial Modelling</b> Proposed to:</p> <ul style="list-style-type: none"> <li>Amend the assessment weightings: <ol style="list-style-type: none"> <li>Test: 20% (no change)</li> <li>Written assignment (Report): 20% to 30%</li> <li>Final Exam: 60% to 50%</li> </ol> </li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/214</a>
8.8	<p><b>125350 Financial Risk Management</b> Proposed to:</p> <ul style="list-style-type: none"> <li>Amend the assessment weightings: <ol style="list-style-type: none"> <li>Test: 20% to 25%</li> <li>Written assignment (Analysis, Data): 20% to 25%</li> <li>Final Exam: 60% to 50%</li> </ol> </li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/215</a>
8.9	<p><b>125320 International Finance</b> Proposed to:</p> <ul style="list-style-type: none"> <li>Amend the assessment weightings: <ol style="list-style-type: none"> <li>Test: 20% to 25%</li> <li>Written assignment (Essay): 20% to 25%</li> <li>Final Exam: 60% to 50%</li> </ol> </li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/216</a>
8.10	<p><b>125700 Managerial Finance</b> Proposed to:</p> <ul style="list-style-type: none"> <li>Amend assessment weightings and add a minimum pass mark on the exam. <ol style="list-style-type: none"> <li>Test 20% to 25%</li> <li>Individual Assignment: 20% to 25%</li> <li>Final Exam: 60% to 50% with a minimum pass mark of 45%</li> </ol> </li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/217</a>
8.11	<p><b>178360 Sustainability, Environmental and Climate Change Economics</b> Proposed to:</p> <ul style="list-style-type: none"> <li>Amend the assessment weightings: <ol style="list-style-type: none"> <li>Written Assessment (Analysis): 20% (no change)</li> <li>Written Assignment (Report, Investigation): 20% to 30%</li> <li>Final Exam: 60% to 50%</li> </ol> </li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/218</a>
8.12	<p><b>125241 Introduction to Investments</b> Proposed to:</p> <ul style="list-style-type: none"> <li>Amend Learning Outcome 2 and Assessments.</li> </ul> <p>Learning Outcome 2: From: Explain the basic characteristics, use, and valuation of property, fixed income, equity, and derivative securities. To: Explain the basic characteristics, use, and valuation of fixed income,</p>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/219</a>

**MBS 2025/242**

Minutes Part 1

		<p>equity, derivative securities, and other assets.</p> <p>Assessments: From: 1. Test 1 15% 2. Test 2 15% 3. Test (Quizzes) 10% 4. Written assignment (Case Study) 10% 5. Final Exam 50% To: 1. Test 20% 2. Written assignment (Case Study) 30% 3. Final Exam 50%</p>		
8.13		<p><b>125211 The Financial Planning Process</b> Proposed to amend:</p> <ul style="list-style-type: none"> <li>Assessment One from Written Assignment to Test</li> <li>Assessment weightings: Assessment One (Test):15% to 20% Assessment Two (Case Study): 25% to 30% Final Exam: 60% to 50%</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/220</a>
8.14		<p><b>110249 Accounting Information Systems</b> Proposed to amend assessment type:</p> <ul style="list-style-type: none"> <li>From: 1. Written Assignment (Essay) 20% 2. Computer Work 30% 3. Exam 50%</li> <li>To: 1. Online Test 20% 2. Computer Work 30% 3. Exam 50%</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/221</a>
8.15		<p><b>110229 Management Accounting</b> Proposed to:</p> <ul style="list-style-type: none"> <li>Changes to assessment type and sequence of assessments From: 1. Written Assignment (Individual Project/Assignment) 25% - 1,2,3,4 2. Written Assignment (Individual Project/Assignment) 25% - 1,2,3 3. Final Exam 50% - 1,2,3,4 To: 1. Test (Online Test) 25% - 1,2,3 2. Written Assignment (Individual Project/Assignment) 25% - 1,2,3,4 3. Final Exam 50% - 1,2,3,4</li> <li>Amendment to LO 1: Remove "Demonstrate an ability to"</li> <li>Amendment to Completion Requirements</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/222</a>
8.16	<b>SCHOOL OF MANAGEMENT</b>	<b>157394 Managing Technology Projects and Programmes</b>	RESOLVED THAT this document be	<a href="#">MBS 2025/223</a>

**MBS 2025/242**

Minutes Part 1

	<b>AND MARKETING</b>	Proposed to: <ul style="list-style-type: none"> <li>Make changes to the learning outcomes and the assessments</li> </ul>	approved and details provided to Academic Committee for noting	
8.17		<b>157240 Social Media Networks for Business</b> Proposed to: <ul style="list-style-type: none"> <li>Make changes to the learning outcomes and the assessments</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/224</a>
8.18		<b>157350 Technology Governance and Risk Management</b> Proposed to: <ul style="list-style-type: none"> <li>Make changes to the learning outcomes and the assessments.</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/225</a>
8.19		<b>157241 Technology Trends for Organisations</b> Proposed to: <ul style="list-style-type: none"> <li>Make changes to the learning outcomes and the assessments.</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/226</a>
8.20	<b>COLLEGE OF BUSINESS</b>	<b>115325 Advanced Data Analysis</b> Proposed to <ul style="list-style-type: none"> <li>Amend the assessment types and weightings</li> <li>Amend the learning outcomes</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/227</a>
<b>SPECIALISATION NON-CUAP CHANGE 2026</b>				
8.21	<b>COLLEGE OF BUSINESS</b>	<b>UBBSS1JORTM1 Organisational Technology Management</b> Proposed to: <ul style="list-style-type: none"> <li>Amend the graduate profile.</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for approval	<a href="#">MBS 2025/228</a>
<b>QUALIFICATION NON-CUAP CHANGE 2026</b>				
8.22	<b>SCHOOL OF MANAGEMENT AND MARKETING</b>	<b>PMMNG Master of Management</b> Proposed to: <ul style="list-style-type: none"> <li>Update graduate profile.</li> </ul> <p>The graduate profile has been revised to align with the University-wide profile, reflect updated programme content and delivery, and incorporate industry feedback to support future growth from 2026.</p>	RESOLVED THAT this document be approved and details provided to Academic Committee for approval	<a href="#">MBS 2025/229</a>
<b>QUALIFICATION NON-CUAP CHANGE 2027</b>				
8.23	<b>COLLEGE OF BUSINESS</b>	<b>UBBSS Bachelor of Business</b> <ul style="list-style-type: none"> <li>Non-CUAP schedule amendment</li> </ul>	RESOLVED THAT this document be approved and	<a href="#">MBS 2025/230</a>

**MBS 2025/242**

## Minutes Part 1

		The proposal introduces a new course, 115117 Business in the Digital Age, to the BBus from 2027. It aims to address to address gaps in the BBus core, focusing on upskilling students in AI tools, other digital tools, digital and information literacy, and an introduction to data and analytics in business. The course will be piloted in 2026 for MIAN offerings, and fully implemented in 2027, replacing 115111 in the core. From 2027, it will form part of the core but may also be selected as an elective.	details provided to Academic Committee for approval	
9	<b>OTHER DOCUMENTS</b>			
9.1	<b>Online/Distance MBA closed to new enrolments</b> Enrolments in the Online/Distance MBA have been declining, making the programme unsustainable. Future options for a mixed online and face-to-face MBA are being considered.		NOTED	<a href="#">MBS 2025/239</a>
	<b>SUBSIDIARY COMMITTEES</b>			
10	<b>MASSEY BUSINESS SCHOOL RESEARCH COMMITTEE (MBS RC)</b>			
10.1	Minutes from the September 2025 MBS RC Meeting		NOTED	<a href="#">MBS 2025/240</a>
11	<b>MASSEY BUSINESS SCHOOL TEACHING AND LEARNING COMMITTEE (MBS T&amp;L)</b>			
11.1	None			
12	<b>MASSEY BUSINESS SCHOOL QUALITY ASSURANCE COMMITTEE (MBS QAC)</b>			
12.1	None			
13	<b>SUPPLEMENTARY ITEMS - PART 1</b>			
	None			
14	<b>MINUTES FOR APPROVAL FROM AGENDA PART 2</b> None			

MBS 2016/14

Minutes Part 1



**MASSEY UNIVERSITY  
COLLEGE OF BUSINESS BOARD**

Meeting held on 13 January 2026

By Video Conference at 10 am

Zoom – <https://massey.zoom.us/j/82665164235>

Password – 144052

MINUTES: PART 1

No.	Item	Details	Decision	Paper No.
1	<b>PRESENT</b>	Professor Jonathan Elms (Chairperson, PVC)		
		Professor Jo Bensemam (HoS & Dean, SMM; College Director – Intl), Associate Professor David Brougham (ADR), Mary Dawkins (Staff Rep), Associate Professor Elizabeth Gray (ADTL), Xin Guo (Student Rep), Rebecca Izzard (CEM), Jean Jacoby (CET Rep), Associate Professor Claire Matthews (HoS & Dean, SAEF; College Director – Accred), John Murrie (Staff Rep), Ashok Poduval (CEO, SoAv), Dr Jeffrey Stangl (ADEE)		
	<b>IN ATTENDANCE</b>	Associate Professor Sandy Bulmer (Director, MMgt), Fiona Diesch (Subject Librarian), Helen Jay (CBAPC Secretary), Aliya Kenesheva (CBB Secretary), Diana Kessler (Head of Student Registry), Vikki Schou (TL-AA), Julie Williams (CAM)		
	<b>APOLOGIES</b>	Professor Hung Do (Professorial Rep), Dr Hedy Huang (Staff Rep), Steven Hurley (Student Rep), JS Imbeau (Staff Rep), Associate Professor Radiah Othman (Staff Rep), Professor Matt Roskruge (ADM), Mui Kuen Yuen (Associate Director – Pacific)		
2	<b>INTEREST: DECLARATION AND DISQUALIFICATION</b>		None	
3	<b>MINUTES FOR APPROVAL from CBB Part 1 – 11 November 2025 meeting</b>		RESOLVED THAT this document be approved as a true and accurate record.	<a href="#">MBS 2025/242</a>
4	<b>MATTERS ARISING - PART 1</b>			
4.1	<b>Action Sheet from the last meeting on 11 November 2025 meeting</b>		NOTED	<a href="#">MBS 2026/2</a>
	<b>Action Item 1: Follow-up on Student Feedback and Improvements for Campus Food Services</b>		Ongoing	

**MBS 2016/14**

Minutes Part 1

	<p>An update was provided that this item remains ongoing. Four campus profiles are currently being developed by the SLT, including food provision across the three physical campuses. As further clarity is expected to take some time, it was agreed that the item be removed from the action sheet, with further updates to be provided when available.</p> <p><b>Action Item 2: MBS Feedback - Consultation on the Draft Revised Code of Ethical Conduct for Research, Teaching and Evaluations Involving Human Participants</b></p> <p><b>Action Item 3: MBS Feedback - Consultation on the draft revised Code of Responsible Research Conduct, and the draft new Procedures for Managing Responsible Research Conduct</b></p> <p>Feedback on both consultations was collated through the CBB, the RC, and the TLC, and submitted to the Provost's Office at the end of November 2025.</p>	<p>Closed</p> <p>Closed</p>	<p><a href="#">MBS 2026/3</a></p> <p><a href="#">MBS 2026/4</a></p>
5	<b>REPORTS</b>		
5.1	<p><b>Chairperson</b></p> <p>The Chairperson provided an update on two key matters. A series of planning days will be held over the coming weeks at both senior leadership and senior management team levels within the College. These sessions will focus on confirming College priorities for the next 10–12 months and ensuring alignment with the 2024–2029 Strategic Plan.</p> <p>The new Vice-Chancellor will commence on 2 February, with welcome events to be held at Palmerston North on 2 February, Wellington on 3 February, and Albany on 4 February. Staff and students were encouraged to attend to support a strong MBS presence at these events.</p>		
5.2	<p><b>Associate Dean, Teaching and Learning</b></p> <p>The ADTL provided an update on activities from the end of 2025 and upcoming priorities. A technical issue was identified at the end of 2025 involving communication between SMS and the Stream Gradebook. This required manual checking of several hundred student records to confirm the accuracy of final grades. The overall impact on students was small, with only a limited number of grade variations identified. In almost all cases, corrections resulted in improved marks or grades, and the negative impact on students was negligible. The issue is still under investigation at a system level. Thanks were recorded to Mary Dawkins and her team for their diligent and timely work in resolving the issue and communicating with students.</p> <p>An update was provided on replacement examinations for Semester 2, 2025. Almost 94% of MBS students sat their scheduled exams. All students who missed an exam were contacted and offered a replacement exam opportunity, with 44% taking this up. Of those who sat replacement exams, 105 students passed their course as a result.</p> <p>Looking ahead to 2026, early planning for orientation activities is underway, with work progressing across several teams.</p> <p>A student hangout space is being prepared on the Manawatū campus, located next to the Investment Room. The space is being furnished, and</p>		

**MBS 2016/14**

Minutes Part 1

	<p>access arrangements are being finalised to ensure safe and secure student use. This reflects feedback received from students. It was also noted that options for a similar space at the Albany campus are being explored to ensure similar facilities are available across campuses.</p> <p>The ADTL advised that the course guide template has been minimally revised to incorporate the updated MBS strategy and values and will be circulated shortly. Curriculum mapping templates developed by the CET are expected to be released in the coming weeks. These will support programme mapping to the University Graduate Profile and align with AACSB requirements and MBS key characteristics. Further information on completion and timelines will be provided.</p>		
5.3	<p><b>Associate Dean, Research</b> The ADR provided an update on upcoming communications and research-related activities. An email will be circulated in the coming weeks outlining a calendar of key research activities across the year. This will provide staff with an indication of upcoming funding rounds and planned research events.</p> <p>Funding opportunities for REaDI will be available during the year, with expressions of interest to be called in due course. The MSA awards are also upcoming, with staff required to ensure eligible publications are entered into the system to support award allocation. Further communication will be provided.</p> <p>Recordings from research development sessions held at the end of 2025 will be made available. These sessions covered how to identify international funding opportunities and how to identify suitable journal outlets using available publication lists.</p> <p>It was noted that feedback on the two consultation documents discussed under Matters Arising has been provided to the Provost.</p>		
5.4	<p><b>Associate Dean, Māori</b> None</p>		
5.5	<p><b>Associate Dean, International</b> None</p>		
5.6	<p><b>Student Representatives</b> None</p>		
6	<b>MATTERS REFERRED FROM ACADEMIC COMMITTEE (AC) / OFFICE OF ACADEMIC QUALITY, REPORTING AND ASSURANCE (OAQRA)</b>		
6.1	None		
7	<b>MATTERS REFERRED FROM ACADEMIC BOARD (AB) / LEARNING AND TEACHING COMMITTEE (LTC) / OFFICE OF THE PROVOST</b>		
7.1	<p><b>Academic Board</b> None</p>		
7.2	<p><b>Learning and Teaching Committee</b> Minutes (Part I) from LTC Meeting on 14 October 2025 Meeting</p>	NOTED	<a href="#">MBS 2026/5</a>
7.3	<p><b>Office of the Provost</b> None</p>		
8	<b>COLLEGE OF BUSINESS – ACADEMIC PROGRAMMES COMMITTEE (CBAPC)</b>		
8.1	Draft Minutes (Part 1) received from CBAPC November 2025 meeting	NOTED	<a href="#">MBS 2025/243</a>
	<b>COURSE AMENDMENT 2026</b>		
8.2	<p><b>SCHOOL OF AVIATION</b> 190340 Contemporary Issues in Aviation Security Proposed to:</p>	RESOLVED THAT this document be	<a href="#">MBS 2025/245/rev2</a>

**MBS 2016/14**

Minutes Part 1

		<ul style="list-style-type: none"> <li>Amend and update the Learning Outcomes to map particular Learning Outcomes to the MBS Key Characteristics</li> </ul> <p><u>Amendment</u> An inconsistency between the revised learning outcomes and the rationale section was noted and the rationale was amended to align with the final learning outcomes.</p>	approved and details provided to Academic Committee for noting	
8.3		<p><b>190224 Environmental Impacts of Aviation</b> Proposed to:</p> <ul style="list-style-type: none"> <li>Amend and update the Learning Outcomes to map particular Learning Outcomes to the MBS Key Characteristics</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/246</a>
8.4		<p><b>190107 Human Performance</b> Proposed to:</p> <ul style="list-style-type: none"> <li>Minor update to LO3</li> <li>Assessment amendment and re-weighting, replacing the multi-choice test with a final exam.</li> </ul>	RESOLVED THAT this document be approved and details provided to Academic Committee for noting	<a href="#">MBS 2025/247</a>
<b>EARLY NOTICE 2027</b>				
8.5	<b>SCHOOL OF MANAGEMENT AND MARKETING</b>	<p><b>Early Notice - Bachelor of Business (Digital Business and Innovation)</b> <b>Proposed to:</b></p> <ul style="list-style-type: none"> <li>Update the Bachelor of Business (Organisational Technology Management) major, including a title change to Bachelor of Business (Digital Business and Innovation).</li> </ul> <p>The proposed change aims to adopt a more market-recognisable title and to update the content across the major to better reflect contemporary digital business practices.</p> <p>The Chairperson expressed strong support for the direction and progress of the redesign and acknowledged the quality of the work undertaken by the SoMM. The proposed major was noted as a positive model for future developments across the BBus.</p>	NOTED	<a href="#">MBS 2025/249</a>
<b>9 CHANGES TO THE TERMS OF REFERENCE FOR COMMITTEES</b>				
9.1		<p><b>Updated CBAPC Terms of Reference</b> (Tracked Changes – Nov 2025) Recent changes to the College’s leadership and management structure required updates to committee Terms of Reference to align membership with the revised College structure. No substantive changes to committee roles or functions were proposed. During discussion, it was recommended that the <i>Team Leader, Academic Administration</i> be added to the “In Attendance” section of the CBAPC ToR. This amendment was supported</p>	APPROVED	<a href="#">MBS 2026/6</a>
9.2		<p><b>Updated MBS Teaching and Learning Committee Terms of Reference</b> (Tracked Changes – Nov 2025)</p>	APPROVED	<a href="#">MBS 2026/7</a>

**MBS 2016/14**

Minutes Part 1

	This item was considered alongside Item 9.1. The proposed updates aligned committee membership with the revised College structure.		
<b>10</b>	<b>OTHER DOCUMENTS</b>		
10.1	DRAFT College of Business Annual Report 2025	APPROVED	<a href="#">MBS 2026/8</a>
10.2	Committee Dates and Deadlines 2026	NOTED	<a href="#">MBS 2026/9</a>
10.3	Minutes from the November 2025 Accreditation Steering Group Meeting An update was provided on preparations for the AACSB accreditation visit in April 2027, noting that work is ongoing by the Quality and Standards team to finalise required data.	NOTED	<a href="#">MBS 2026/10</a>
	<b>SUBSIDIARY COMMITTEES</b>		
<b>11</b>	<b>MASSEY BUSINESS SCHOOL RESEARCH COMMITTEE (MBS RC)</b>		
11.1	Minutes from the October 2025 MBS Research Committee Meeting	NOTED	<a href="#">MBS 2026/11</a>
<b>12</b>	<b>MASSEY BUSINESS SCHOOL TEACHING AND LEARNING COMMITTEE (MBS T&amp;L)</b>		
12.1	Draft Minutes from the November 2025 MBS T&L Committee Meeting	NOTED	<a href="#">MBS 2026/12</a>
<b>13</b>	<b>MASSEY BUSINESS SCHOOL QUALITY ASSURANCE COMMITTEE (MBS QAC)</b>		
13.1	Minutes from the November 2025 MBS QAC Meeting	NOTED	<a href="#">MBS 2026/13</a>
<b>13</b>	<b>SUPPLEMENTARY ITEMS - PART 1</b>		
	None		
<b>14</b>	<b>MINUTES FOR APPROVAL FROM AGENDA PART 2</b>		
	None		



TE KUNENGA  
KI PŪREHUROA  
**MASSEY**  
UNIVERSITY  
UNIVERSITY OF NEW ZEALAND

TE KURA  
HAUORA  
TANGATA  
COLLEGE OF HEALTH

COH CB25/10/143  
MINUTES  
October 2025

## COLLEGE BOARD MEETING

Tuesday 21 October 2025 at 10am

Via [Microsoft Teams Meeting](#)

### MINUTES

No.	Item / Details	Decisions /Actions	Doc No.
1.	<p><b>WELCOME and APOLOGIES</b></p> <p><b>Present:</b> Prof Jill McCutcheon (Chair)</p> <p>Prof Aj Ali, Dr Rachel Batty, A/Prof Andy Foskett, A/Prof Kerri-ann Hughes, A/Prof Shirley Julich, Prof Marlena Kruger, Prof Kieran O'Donoghue, A/Prof Rachel Page, A/Prof Wyatt Page, Prof Nicolette Sheridan, Prof Leigh Signal, Prof Chris Wilkins</p> <p><b>In attendance:</b> Jill Coatsworth, Deanna Abbott (Secretary), Elizabeth Sturrock</p> <p><b>Apologies:</b> A/Prof Kathryn Hay, A/Prof Bevan Erueti, Louise Berry (Student Rep)</p> <p>For lateness: Prof Marlena Kruger</p>		
2.	<b>MINUTES FOR APPROVAL – PART I</b>		
2.1.	Minutes of the meeting held 16 September 2025	<p>MOVED that the Minutes of the meeting held on 16 September 2025 be confirmed as a true and correct record.</p> <p style="text-align: right;">CHAIR <u>Carried</u></p>	COH CB 25/09/129
3.	<b>MATTERS ARISING FROM THE PREVIOUS MINUTES</b>		
	None		
4.	<b>ACADEMIC DECISIONS</b> For approval and forwarding to Academic Committee		
4.1.	<a href="#">School of Sport, Exercise and Nutrition</a>		
4.1.1.	<p><b>COURSE AMENDMENT – 2027:</b></p> <p>234222 Sport Biomechanics</p> <p><i>Adding Prerequisite</i></p>	<p>MOVED that this be approved and forwarded to Academic Committee for noting.</p> <p style="text-align: right;">CHAIR <u>Carried</u></p>	COH CB 25/10/131
4.2.	<a href="#">School of Nursing</a>		
4.2.1.	<p><b>COURSE AMENDMENTS – 2026:</b></p> <p>168172 Nursing Practice I: Foundations of Care</p> <p><i>Changes to Learning Outcomes and Assessments</i></p>	<p>MOVED that documents COH CB25/10/132 to CB25/10/135 be approved and forwarded to Academic Committee for noting.</p> <p style="text-align: right;">CHAIR <u>Carried</u></p>	COH CB 25/10/132
4.2.2.	<p>168721 Kawa Whakaruruhau and Cultural Safety in Clinical Practice</p> <p><i>Correcting Title, changes to Prescription, Learning Outcomes, Assessments and Publication notes</i></p>		COH CB 25/10/133
4.2.3.	<p>168737 Foundations in Critical Care Nursing</p> <p><i>Changes to Assessments and Publication notes</i></p>		COH CB 25/10/134

No.	Item / Details	Decisions /Actions	Doc No.
4.2.4.	168890 Research Report <i>Changes to Assessments and adding Learning Outcomes</i>		<b>COH CB 25/10/135</b>
4.3.	<b><u>School of Health Sciences</u></b>		
4.3.1.	<b><u>COURSE AMENDMENT – 2026</u></b> 250205 Principles and Practice of Epidemiology <i>Changes to Learning Outcomes and re-linking to Assessments</i>	MOVED that this be approved and forwarded to Academic Committee for noting.  CHAIR <u>Carried</u>	<b>COH CB 25/10/136</b>
4.3.2.	<b><u>Non-CUAP SPECIALISATION amendment – 2026:</u></b> Diploma in Arts endorsement in <b>Disability and Rehabilitation Studies</b> (UDART2EDBRS1) <b>No New Enrolments</b>	MOVED that this be approved and forwarded to Academic Committee for approval.  CHAIR <u>Carried</u>	<b>COH CB 25/10/137</b>
5.	<b>ACADEMIC DOCUMENTS FOR DISCUSSION</b>		
5.1.	<b>Draft revised Code of Ethical Conduct for Research Teaching and Evaluations Involving Human Participants</b>  The Chair introduced this document, and a discussion took place with the following feedback and comments: <ul style="list-style-type: none"> <li>• The language used needs to be revised to include the use of te reo, for example, instead of students/pupils it would be more appropriate to use students/ākonga.</li> <li>• Too wordy especially for a beginner student in research reading this.</li> <li>• More and more expansion of consultation is required of stakeholders. Consultation is time consuming and costly in staff salary and time, even when it is not specifically involving stakeholders. How much is Massey going to support the extended consultation, is there provisions to fund compulsory consultation of all groups?</li> <li>• Extensive consultation slows the process down considerably. Stakeholders themselves don't find the process cost free and is very time consuming.</li> </ul> <b>ACTION:</b> Any further comments or feedback should be sent to Deanna by Wed 26 November. Collated feedback will be sent to Neil Ulrich, Office of the Provost, by Fri 28 November.	<b>COH CB 25/10/138</b>	
5.2.	<b>Draft revised Code of Responsible Research Conduct, and the draft new Procedures for Managing Responsible Research Conduct</b> <ul style="list-style-type: none"> <li>• Definition for AI – there needs to be a separate category for machine learning AI and techniques vs. an AI system that mimics human intelligence.</li> <li>• Prof Chris Wilkins noted that that the vast majority of researchers endeavour to produce excellent research with high integrity. A/Prof Marta Rychert is currently involved in a Marsden study on professional misconduct among health professionals and she could provide further expert insights.</li> <li>• Do we need three 'levels' of non-compliance / misconduct? It is challenging enough to establish if an employee's behavior amounts to misconduct. Not sure why we need two additional lower levels of breaches. Noting the two lower levels refer</li> </ul>		<b>COH CB 25/10/139</b>

No.	Item / Details	Decisions /Actions	Doc No.
	<p>largely to unintentional minor deviations related to “practice and convention” and imply punitive consequences.</p> <ul style="list-style-type: none"> <li>• The overall purpose is not clear. I mean “greater” purpose, beyond the stated purpose of transparency. Is it, perhaps, to protect research integrity? It might be helpful to state explicitly why these guidelines and policies are needed. Are we experiencing an increase in unethical academic conduct?</li> <li>• There is a mention of education responses/rehabilitative responses, but it seems to only refer to the 2 lower levels of non-compliance, not the most serious? I don’t think this is appropriate. The principle of rehabilitation is increasingly implemented in other professional misconduct schemes (e.g., teachers, lawyers, health practitioners). Why would we not consider educating/rehabilitating researchers who commit academic misconduct? – <i>Also, there is reference to “repeated instances”, so misconduct will be assessed over an entire career not by incident?</i></li> <li>• Misconduct database/registry – seems this will include even the “lower” level types of non-compliance? Not entirely clear why the registry is needed. Consider the chilling and punitive effect of this registry (even if it is kept confidential). When would your name be removed from this database? Or does it stay there forever? – <i>Is the misconduct registry shared within the university or other universities related to promotion or employment. What happens when this is leaked to the media, public and academic journals?</i></li> <li>• The decision-making bodies and appeal committees lack representation of independent researchers. It is essential that input from independent members of research committee is sought, not only administrative/managerial appointments. – <i>Independent researcher appointments are needed to clearly communicate the context and pressures of the sector.</i></li> <li>• Unclear how seniority of researchers will be taken into account. There are some overlaps, e.g., “new staff” is considered junior experience but at the same time PhD graduates senior, so if you are a PhD holder and joined Massey 6 months ago it is unclear from the policy where you fall and what rules and expectations would apply to you.</li> <li>• The wording applies to both students and staff, but some points are specific to supervisors only. The document should be readable at all levels and points that apply to a specific group need to be made clearer.</li> </ul> <p>The Chair acknowledged that there are a lot of questions and that it would be good to get some answers on this before it proceeds and thanked everyone for their insightful thoughts and feedback.</p> <p><b>ACTION:</b> Any further comments or feedback should be sent to Deanna by <b>Wednesday 26 November 2025</b>. Collated feedback will be sent to Neil Ulrich, Office of the Provost, by Fri, 28 November.</p>		
6.	<b>ACADEMIC DOCUMENTS FOR NOTING</b>		
	None		

No.	Item / Details	Decisions /Actions	Doc No.
7.	<b>REPORTS</b>		
7.1.	<p><b>Chair's Report</b> Professor Jill McCutcheon</p> <ul style="list-style-type: none"> <li>Announcement of new VC – joining us in February 2026.</li> <li>Final chapter of Semester 2 with exams and final assessments.</li> <li>Secured assessments – changes for 2026.</li> <li>Enrolments for 2026 – early enrolments look better than this time last year.</li> </ul>		Verbal
7.2.	<p><b>Associate Dean – Academic / Learning &amp; Teaching</b> Professor Kieran O'Donoghue</p> <p>Report taken as read.</p> <p><i>University Learning and Teaching Committee:</i></p> <ul style="list-style-type: none"> <li>Revision of Paerangi actions – action schedule has been revised.</li> <li>More consistent form of orientation on campuses. Central Education Transformation team will be assisting, and a meeting is planned for 7<sup>th</sup> November.</li> <li>USSSG – Formalising Course Coordinator Responses to Student Survey Feedback.</li> </ul> <p><i>CoH Academic Programmes Committee:</i></p> <ul style="list-style-type: none"> <li>College Plan – developing reporting framework including timelines (e.g. establishing of School Programmes Committee and mapping assessments).</li> </ul> <p><i>CoH Teaching and Learning Committee:</i></p> <ul style="list-style-type: none"> <li>Specific Circumstances Guidelines – the committee approved these (refer to table provided in the Associate Dean Academic Report). Thank you to the Specific Circumstances Team in the College Office that deal with these, especially the volume at certain times of the year.</li> </ul> <p>A discussion took place about the system, the types of requests students are submitting, and the process for support from the Disability Services and pastoral care.</p>		COH CB 25/10/140
7.3.	<p><b>Associate Dean – Higher Degree Research</b> Professor Marlena Kruger</p> <p>Report taken as read with the following points highlighted:</p> <ul style="list-style-type: none"> <li>DRC survey has been sent out to staff who undertake 6-monthly reports.</li> <li>Research Supervision Expectations to be discussed at the next CEG meeting.</li> <li>DRC SAP Committee will now oversee progression and examination.</li> <li>REaDI Advisor has sent out an update of activities.</li> </ul>		COH CB 25/10/141
7.4.	<p><b>Director – International</b> Professor Ajmol Ali</p> <p>Report taken as read.</p> <ul style="list-style-type: none"> <li>Plan for the College was presented at CEG meeting</li> <li>Thank you to Marlena and Niransha Rodrigo for the fantastic work with REaDI</li> <li>Massey Roadshow to Asia went well with a further two proposed to Southeast Asia in March/April next year.</li> <li>MoU has been signed between Massey and Hubei Normal University in China.</li> <li>Plans for hosting visiting students from Hong Kong College of Technology next year are in progress.</li> </ul>		COH CB 25/10/142

No.	Item / Details	Decisions /Actions	Doc No.
7.5.	<b>Associate Dean – Māori</b> Associate Professor Bevan Erueti  Meeting with Prof Dame Farah Palmer to discuss a variety of matters re: Ākonga Māori Learner Success (ĀMLS) but most pertinently the budget for 2026.		<b>No report</b>
7.6.	<b>Associate Dean – Research</b> Professor Leigh Signal <ul style="list-style-type: none"> <li>• Changes in Research Funding – Marsden and MBIE</li> <li>• Accelerate fund round has been completed. Total of 25 applications with 11 receiving funding, including 3 for CoH.</li> <li>• SREF and MURF applications still open.</li> <li>• College Research Awards – Congratulations to Dr Ying Jin and Prof Cath Conlon</li> <li>• Congratulations to Aj on receiving recognition in the World's Top 2% Scientists!</li> </ul>		<b>Verbal</b>
7.7.	<b>Associate Dean – Work Integrated Learning</b> Associate Professor Kathryn Hay		<b>No report</b>
8.	<b>OTHER BUSINESS</b>		
	None		
The Chair thanked everyone for their input on the discussion this morning which was appreciated. Meeting closed at 11:06am			
<b>Next meeting:</b> Tuesday 18 November 2025 @ 10am			



### University Research Committee

Minutes of the University Research Committee meeting held on Thursday 23 October 2025  
at 2:30 p.m. via TEAMS

### MINUTES – Part I [Public]

**URC Members PRESENT:** Tracy Riley (Acting Chair), Viv Smith, Bill Fish, David Brougham, Christine Kenney, Leigh Signal, Linda Palmer, Michelle Marraffini, Fawad Ahmad, Eranjana Kathriarachchi and Courtney Hayward.

**In attendance:** Anita Muthukaruppan, Marise Murrie and Helen Sargent.

No guests were in attendance.

#### 1. APOLOGIES

Giselle Byrnes, John Munday, Oli Wilson, Tasa Havea and Abdollah Baghaei

#### 2. CONFIRMATION OF PART I MINUTES OF MEETING HELD 25 SEPTEMBER 2025 (URC 25-114)

Resolved that the minutes of Part I from the last meeting be adopted by consensus as a true and correct record. Minor corrections made: Christine Kenney added to attendance list and minor rewording to p5 (URC Feedback, paragraph one) to amend Research Operations 'seeks to encourage' more precise data. [Carried by all in attendance]

#### 3. ACTION ITEMS AND MATTERS ARISING

- No outstanding actions
- No Part II to this meeting.
- New Vice Chancellor Announced - Professor Pierre Venter
- Government Announcement: Simpler science funding to drive Innovation

#### 4. STRATEGIC DISCUSSIONS

##### 4.1 Six-monthly Update Report on Te Pou Rangahau - (Helen Sargent) (URC 25-115) seeks URC Approval to progress to Academic Board for their Noting.

[Approved]

##### Purpose

- Provide Academic Board with a 6-month update on progress made towards activities relating to the Goals and Objectives described in Te Pou Rangahau (2024–2027), alongside examples of activities noted in the *Research Implementation Framework*. The framework lists all 15 goals and 80 objectives; and updates were compiled largely through the URC membership, REaDI advisors/Research Managers and associated leaders.

##### Highlights & Progress

- Feedback and engagement on the goals and objectives is increasing, with a notable increase in feedback since 2024
- Ongoing “deep dive” discussions into the five priority goals identified at the March Planning Day have enhanced reporting quality

- Broad contributions from REaDI advisers, research managers, Research Operations, Colleges, Library, Graduate Research School, and others

#### Key Developments

- **Sector changes:** National research funding reforms (e.g., PRO changes) introducing uncertainty; University responding through capability building and transdisciplinary collaboration
- **System improvements:**
  - Implementation of *Symplectic Elements Discovery Module*
  - Development of *Power BI dashboards* for real-time research data
  - Roll-out of *Research Professional Pivot* to expand international funding access
- **Administrative streamlining:** Ongoing policy and process updates to reduce research management burden

#### Overall Goal Highlights in this report include:

- **Goal 2:** Supporting talented staff – initiatives for senior women, Māori and Pacific researchers
- **Goal 4:** New administrative tools and policy updates
- **Goals 5–6:** Enhanced postgraduate scholarships, supervision, and mentoring for Māori and Pacific researchers
- **Goal 9:** Developing international research and industry partnerships (to progress in 2026)

#### Next Steps & Future Focus

- Report to Academic Board for noting
- Next phase: strengthen data capture (participation numbers, outcomes, impacts)
- Improve alignment across Colleges and central units, and between:
  - Research Implementation Framework
  - University Investment and Annual Plans
  - New TREF funding system.
- Identify clear *goals and objective leads* to improving accountability and reporting
- Further discussion and alignment planning scheduled for 2026 Planning Day

#### Acknowledgement

- Thanks extended to all contributors for their collaboration and commitment to advancing Massey's research goals.

5. **RESEARCH OPERATIONS MONTHLY REPORT (September 2025)** (URC 25-116)  
[Noted]

Highlights included:

#### Accelerate Fund

- First round was successfully delivered, under tight timeframes
- Strong project ideas and participation despite pressures
- Full list of funded projects and participants included in the Research Operations Report (refer to pages 2–3)
- Feedback received from Research Directors and others, and amendments have been made to the planned process (refer to item URC 25.119 for discussion later).

#### Funding Landscape

- Major shifts in NZ research funding environment (RSNZ, MBIE, PROs)
- Awaiting results from key funding rounds (BRANZ, HRC, Marsden)

**Endeavour Fund discontinued** (announced 14 Oct 2025)

- new mechanisms to be developed over next 18–24 months
- Ongoing adaptation required to respond effectively to the evolving national funding frameworks.

**International Funding**

- Four EU Horizon funding proposals submitted; decisions expected Dec 2025 – Feb 2026
- Appreciation to Marise for coordinating and supporting researchers through complex international processes
- Future reporting to include greater visibility of international funding activity.

**Internal Adjustments & Resourcing**

- Support from SLT to baseline staff resources for REaDI and international funding projects
- Ongoing work to finalise resourcing framework with the Provost and Research Directors
- Continued refinement of internal funding mechanisms to align with sector changes.

**Legal Services Update**

- Legal team now provide regular bullet-point summaries of key matters in the Research Operations monthly reports
- Example cited: Australian case establishing precedent on contract interpretation under common law—relevant to NZ context
- Reminder: consult Legal Services early to mitigate institutional risk.

**Marsden**

- Marsden 2025 results approved by Royal Society and Council; public release imminent (confirmed by Cassie).

6. **GRADUATE RESEARCH SCHOOL & ETHICS MONTHLY REPORT (August 2025)** (URC 25-117)  
[Noted]

Highlights included:

**Animal Ethics & Training**

- *Juliet Cayzer* (Animal Welfare Officer) is developing mandatory training modules for researchers working with animals
- Modules to be compulsory from early 2026, as determined by the Animal Ethics Committee
- Aim: to ensure all applicants for animal ethics approval complete refresher training
- Future plan: similar learning and development modules for Human Ethics processes.

**Master's Thesis Examination Project**

- Implementation of the new Master's Thesis Examination Policy progressing
- Collaboration with ITS to create an online submission system for consistency and efficiency
- Supports early-career researchers' development and research integrity.

**Rankings**

- Rankings update included in URC 25-125 report (under Items for Noting).

**Applied Doctorate Scheme**

- Applications (industry-linked supervisors) due 27 October to University of Auckland
- Initial round: due to limited internal triage capacity here at Massey, a decision to allow this process to run independently was made. Future rounds may include more structured support if demand increases

**Ethics Oversight – Sector Changes**

- Sector reforms may merge HRC, Endeavour, and RSNZ funding under *Research Funding New Zealand*
- Concern was raised about future of HRC Ethics Committee if HRC disestablished
- Discussion: oversight of ethics should not sit within a government agency
- Issue noted for monitoring with no immediate action required
- HRC currently maintains:
  - HDEC – Health, Disabilities & Ethics Committee
  - Approval authority for independent university ethics committees.

**Next Steps**

- Continue development of animal and human ethics training modules
- Advance online master's thesis submission system
- Monitor national restructuring of research and ethics governance.

**7. ITEMS FOR DISCUSSION AND APPROVAL**

**7.1 Updated Terms of Reference: Doctoral Research Committee (DRC) and Doctoral Student Admissions and Progression Subcommittee (Tracy Riley) - seeks URC Approval** (URC 25-118)  
[Approved]

The URC were asked to approve the proposed changes to:

- the Terms of Reference for the Doctoral Research Committee (DRC), and
- the Terms of Reference for the Doctoral Student Admissions and Progressions Subcommittee(DRC-SAP).

The changes included (in brief):

*DRC Terms of Reference*

- Removes the functions of the Professional and Accredited Qualifications (PPAQ) Doctoral Committee and tasks the DRC as being responsible for referral of students to that committee
- Updates roles and programmes (e.g., reduction from 3 to 2 professional doctorates)
- Proposes bi-monthly meetings of the full committee
- Adjusts the examination of students to the examination of theses (the outcomes of study).

*DRC-SAP Terms of Reference*

- Removes the functions of the PPAQ-Doctoral and tasks the DRC as being responsible for referral of students to that committee
- Clarifies the committee's responsibility for examination reporting and approval of examination results
- Updates roles and programmes (e.g., reduction from 3 to 2 professional doctorates).

NB: The DRC approved the updated Terms of Reference at its meeting on 8 October 2025. As the DRC is a subcommittee of the University Research Committee (URC), the updated documents are now presented for approval by the URC.

Tracy explained that the DRC-SAP meets monthly and has proven an excellent way of ensuring consistency in decision-making at University and College levels, and primarily focuses on student issues of admissions, progressions and examinations. The changes outlined here will enable the DRC to meet bi-monthly in future, so that they can focus more fully on strategic activities, including updates and reviews of Massey's policies.

**7.2 Internal Funding - Accelerate Update - URC Consultation (Viv Smith)** (URC 25-119)  
**- seeks URC Approval** [Approved – pending Provost decision]

**Purpose:** This paper is seeking approval of the revised *Accelerate 2026 Fund Guidelines and Application Form*, that have been updated following feedback from the first funding round (Accelerate 2025 Fund).

**Acknowledgement:** Viv Smith acknowledged Haifa Albostami and Helen Sargent for leading the Accelerate 2025 Fund review process and subsequent revisions.

**Background:**

- Initial launch was rapid to distribute available funding before year-end
- Implementation revealed learnings and improvement areas
- Strong feedback supporting continuation of the scheme.

**Discussion:**

Proposed timing options for next round, as illustrated in a table in the draft Accelerate 2026 Fund Guidelines. A minor error was noted regarding the dates provided for “Funding decisions announced” and “Funding awarded” that Viv Smith verbally addressed in the meeting.

**Overall revisions that were made to the 2026 Guidelines included:**

- Clearer definitions of *team composition* and *college quota assessment system*.
- Inclusion of tables outlining quota assessment and collaboration approaches.
- Simplified triage and submission processes.
- Assessment criteria clarified — aligned to eligibility factors, but **no weighting system** introduced.
- Funding decisions remain under *Provost authority* (no assessment panel).

**Timeline Option approved:**

- The URC Members agreed to announce Accelerate 2026 Fund in mid-November 2025, with applications closing 5 March 2026.
- These dates provided early visibility, to allow for longer timeframes for planning and industry engagement.
- There was some concern about overlapping internal funding rounds (MURF, SREF, etc.) and a preference was raised by some for a delayed start date (to after the New Year) to avoid fatigue, however a compromise was reached noting that regular communication would improve staff ability to manage their time accordingly.

**Quota Assessment mechanism rejected:**

- Concerns were raised regarding the new quota assessment table included in the revised guidelines as being overly complex and may hinder collaboration
- Suggestion: replace the quota assessment system with a simpler eligibility rule (e.g. each application must include cross-college or external collaboration)
- Viv explained she would discuss this alternative mechanism with the Provost before final approval.

**Outcome:**

- The Paper was approved pending Provost decision on the timeline and adjustment to the collaboration mechanism (removal of the quota assessment system)
- Committee expressed overall support for continuing the Accelerate Fund with refinements.

**7.3 Across College Items Verbal Updates invited from all College Research Directors****COHSS:** Key issues raised:

- 1) **External funding landscape:** Concern about adapting to changes; positive feedback on MBIE Horizon Europe roadshows.
- 2) **Authorship issues:**
  - Varied practices across disciplines, especially with postgraduate co-authorship.
  - Debate on what level of engagement warrants authorship vs. normal supervision.
  - Proposal to draft a college discussion paper on authorship standards.
  - Suggestion: introduce a co-authorship contribution form documenting each party's input.
  - References to existing guidance:
    - DRC doctoral authorship guidelines.
    - ICMJE standards (Medical Journal Editors).
    - Aim: improve clarity and fairness for postgraduate co-publications.

ACTION: Fawad: Requested Bill share authorship discussion findings.

**COH:** key issues raised:

- 1) **HRC funding uncertainty:** Staff frustration and concern due to lack of clarity about funding outcomes.
- 2) **AI tools for academic writing:**
  - Need for guidance on acceptable AI use in research and writing.
  - Gap between advice for copyediting vs. AI-assisted clarity improvement.
  - Supervisors unsure what to advise students currently. CoH Supervisors need clear short-term advice for current students.

**Responses to AI discussion:**

- No formal DRC guidance yet; currently directing students to general university resources, but this will be raised issue at the next DRC meeting (Nov 5).
- Research Operations working with *Naomi Cagger* on responsible AI use.
- Recommended use cases:
  - Clarifying, structuring, or summarising content.
  - Checking if proposals align with funder priorities.
  - AI should not be used for idea generation; only for refinement.
  - Rule 1: Check funder requirements for AI use, and if AI is used, declare usage in applications.
  - Researchers must verify all AI outputs due to risks of false data or references.

**Action:** Bill and Tracy to raise AI issue at DRC in November.

**The following items 7.4 and 7.6 were not discussed at today's URC Meeting due to Oli Wilson and John Munday both providing apologies. The 7.5 CoHSS update was included under Item 7.3's discussion.**

7.4	CoCA Research Committee Update (not discussed)	Verbal - Oli Wilson
7.5	CoHSS Research Committee Update	Bill Fish
7.6	CoS Research Committee Update (not discussed)	Verbal - John Munday

**8. ITEMS FOR NOTING**

The ten items below were noted by URC Members with additional comments and discussion listed below the table.

8.1	*CoH RC Minutes; September 2025; Confirmed	URC 25-121
8.2	*MBS RC Minutes; July 2025; Confirmed	URC 25-122
8.3	*Academic Committee Minutes; September 2025 (Confirmed)	URC 25-123
8.4	*DRC Minutes; September 2025 (Confirmed)	URC 25-124
8.5	*International Research Rankings – October 2025	URC 25-125
8.6	*The Conversation research engagement report – Sept 2025	URC 25-126
8.7	*Massey University Library Report – October 2025	URC 25-127
8.8	*Slides from Goal 5 & 6 Te Pou Rangahau (Sept 2025)	URC 25-128
8.9	*New Zealand as a Science Nation – Elsevier Report	URC 25-129
8.10	* Internal Research Funds Indicative Timeline 2026	URC 25-130

**8.5 International Research Rankings – October 2025** (URC 25-125)

Anita Muthukaruppan noted briefly:

- The collection of contacts for 2026 QS Rankings submissions has commenced, and she is working with colleges and publishing reminders via Massey News.
- Action: Research Directors are asked to ensure their colleges send contact lists to Anita

**8.7 Massey University Library Report – October 2025** (URC 25-127)

Linda Palmer noted briefly:

- **Major update:** Elsevier agreement will not be renewed, which means Massey will not have access to Science Direct from 2026 – nor will most of New Zealand and Australia. Therefore contingencies will now be activated.
- Massey will have access to everything that we've purchased to date up to the end of this year.
- We will have interlibrary loan for what's published next year, and a good third of the outputs are actually open, so they will be available. Lastly, in terms of the traditional read access, there will be ways for people to get things that may involve a few additional barriers to overcome which may be a bit annoying to some people.
- **Unresolvable:** Loss of APC (Article Processing Charge) benefits likely to cause most disruption. From experience of other places, it is the loss of the APCs and not the loss of the reading access, which is which has caused pain for researchers.
- Formal communications are now being prepared with the Provost.

A question was raised regarding how long staff have to obtain benefits of free Article Publication Charges (APCs) under the Read and Publish Agreement if they have already been accepted for publication. Currently, in those cases, no Article Publication Charges (APCs) apply up to 31 December 2025, however from 1 January 2026 then charges will apply.

**8.8 Slides from Goal 5 & 6 Te Pou Rangahau (Sept 2025)** (URC 25-128)

Catherine Whitby's presentation slides from the September URC Meeting have been provided here for your records. Upon request by Tracy, Catherine removed some of the scholarships data from these slides because they lacked full context.

**9. GENERAL BUSINESS****URC Attendance and Alternate Arrangements – Helen**

- Members are reminded to please email Helen directly if they are unable to attend a URC meeting.
- Please do not just decline the calendar invite, as these notices currently only go to Haifa (because she sent the original 2025 invitations out), not Helen.
- Reminder that URC Members are responsible for:
  - Notifying their alternate and confirming their attendance.
  - Informing Helen once this is arranged.
- Helen will then:
  - Send the invitation, meeting link, and papers to the alternate.
  - Brief them on any expected contributions.
- Please give at least one week's notice where possible — last-minute changes make committee coordination difficult (for example - to ensure we have a quorum).
- If short on time, Helen can contact your alternate on your behalf – please just ask and she will do this for you.

**New action items from 23 October 2025 URC Meeting include:**

**(To be carried over until completion)**

NUMBER	RESPONSIBLE FOR ITEM	ITEM	RESPONSIBLE FOR ACTION	DUE DATE
7.2 URC 25-119	Viv	Accelerate 2026 Fund Guidelines and Application Form changes to be approved by the Provost and then updates made accordingly to both documents.	Helen	ASAP
7.3	Bill	Bill to share authorship discussion findings with Fawad Ahmad.	Bill	31 December 2025
7.3	Bill & Tracy	Currently there is no formal DRC guidance around use of AI for postgraduate students and supervisors. Students can be directed to general university resources, however this issue will be raised at the next DRC meeting on 5 November.	Bill & Tracy	After 5 November

**There was no Agenda Part II at the October URC Meeting**

**MEETING CLOSED AT 3.52pm**

**THE NEXT ORDINARY MEETING WILL BE HELD AT 2.30 PM ON THURSDAY 27 NOVEMBER 2025.**



**ACADEMIC COMMITTEE MEETING**

**Tuesday 4 November 2025 at 1.30 pm**

**By Zoom**

**MINUTES - PART I**

**Present:** Giselle Byrnes (Chair), Jessica Board, Fiona Coote, Jonathan Elms, Maggie Hartnett, Simon Hall, Tasa Havea, Alhanis Jacobsen, Jean Jacoby, Claire Matthews, Jill McCutcheon, Liz Norman, Kieran O'Donoghue, John Oldroyd, Linda Palmer, Peter Rawlins, Cynthia White, Ina Te Wiata

**In attendance:** Leanne Robinson (Secretary)

**1. INTRODUCTION**

**1.1 Welcome**

The Chair thanked members for attending today's meeting and shared a karakia.

**1.2 Apologies:** Ray Geor (Simon Hall attended as proxy for Ray Geor), Faith Kane, Diana Kessler, Jenny Poskitt, Hēmi Whaanga

**1.3 Confirmation of Agenda**

**1.4 Confirmation of Minutes – 7 October 2025**

**AC25/11/380**

**RESOLVED:**

**(Agreed)**

**That the minutes of the Academic Committee meeting held on 7 October 2025 (Part I Public) be confirmed as a true and correct record.**

**Carried**

**1.5 Matters Arising**

None.

**1.6 Action List**

**AC25/11/382**

Discussed and updated.

## 2. CHAIR'S REPORT

Vice-Chancellors are seeking advice on what a future academic quality assurance system might look like and UNZ's Education Committee is progressing work around this and other related topics (such as Gen AI and the future of the EPICs). Position papers and project updates from Education Committee will be shared with members, as relevant.

SLT has approved the Academic Planning Process paper which is designed to better coordinate the University's existing processes of academic planning. The paper is on the Agenda.

## 3. ACADEMIC DISCUSSIONS/DECISIONS

### 3.1 Honours, Distinction and Merit Clarification

AC25/11/405

The initial recommendation when this matter was previously raised, was to retain the current GPA calculation, but apply rounding to whole numbers associated with letter grades and apply this to new students from 2026. However, when these rounding changes were approved, this inadvertently raised thresholds for honours/distinction, creating misalignment with other universities.

As a result, there are now inconsistencies between Massey's named Bachelor's with Honours degrees and Bachelor's degrees that may be awarded with a class of honours (where these do not include 'honours' in the title of the qualification). It was also noted that there is no stated time limit for consideration, as there exists for postgraduate qualifications. The recommendation was, therefore, to apply consistency and have the GPA calculated on part four courses. This would work for all qualifications, except for the Bachelor of Screen Arts with Honours as that does not have a further year, but does include 700 and 800-level courses.

The recommendation for a time limit is four years' full-time and eight years' part-time.

Consideration of workload implications for part-time students under the proposed time limits was also raised in discussion. It was clarified that the time limits only apply to the award of honours and students may still complete outside these timeframes. This is the same at the postgraduate level where the award of honours is only considered where students complete within the timeframes. So, no changes made in terms of adjusting for part-time or full-time modes of study.

Inconsistencies also exist in graduate diplomas with only two having the option to be awarded with Distinction or Merit and five having the option to be awarded with Distinction only. There is also inconsistency with time limits. The recommendation put forward was to only allow the award of distinction and to have a one year full-time or three years part-time limit applied.

The question was asked as to why some graduate diplomas are awarded with Distinction or Merit and others are not – or why do it at all at this level? The Committee discussed this point and the majority view was that none should have that option. One member raised a query around how removing this would affect students in relation to their employment or with industry. Fiona will look into this further.

The Committee agreed with the recommendations presented, with the exception of recommendations 6.7 and 6.8 relating to graduate diplomas.

AC26/02/02

The recommendations on the rounding will apply to new students from 2026. All other changes will be made in 2026 to apply to new students from 2027.

**RESOLVED:**

**(Agreed)**

**THAT the Academic Committee approve documents AC25/11/405 as amended.**

**Carried**

**Action:** Fiona to investigate the implications of removing the award of ‘distinction’ from graduate diplomas.

**3.2 Draft Revised Code of Responsible Research Conduct, and  
Draft New Procedures for Managing Responsible Research Conduct**

**AC25/11/383**

The draft updated code and new procedures are designed to align with contemporary research practices and for the University to be explicit about our Te Tiriti o Waitangi obligations. There is an emphasis in this new iteration on ensuring clarity around research misconduct processes, and prioritising fairness, equity, transparency and natural justice.

Consultation is open until 28 November. Members may provide feedback directly to Dr Neil Ulrich in the Provost’s office.

There was an inconsistency noted in role titles under section 5.2 which requires clarification.

**Action:** The Chair to seek clarification on role titles.

**3.3 Revised Teaching Foundations Framework**

**AC25/11/384**

This version of the Teaching Foundations Framework has been revised after extensive consultation. Feedback was largely supportive and this is reflected in the relatively few changes that have been made; most changes relate to the proposed learning design standards. Other feedback was focused on workload, resourcing, and ensuring a phased implementation. These issues will be addressed once the Framework is approved. The implementation plan will be developed in early 2026 and this will be led by the Teaching and Learning Committee with the contribution of the relevant working groups.

The Committee endorsed the Framework for forwarding to Academic Board and thanked all those involved in getting this important piece of work to this stage of development.

**RESOLVED:**

**(Agreed)**

**THAT documents AC25/11/384 be endorsed and forwarded to Academic Board for approval.**

**3.4 Consultation Process for Academic Committee Non-Proposal Documents**

**AC25/11/385**

Academic Committee sends out numerous documents for consultation during the year and, currently, there is no consistent process guiding how this is done, who the documents are sent to and how staff are made aware of documents available for consultation. This paper proposes a consistent process for consultation on academic non-proposal documents.

The process overview provides for consideration of timing to avoid periods where there is generally low engagement, such as examination periods and December and January when many staff are taking annual leave. There will be single or double consultation cycles depending on the nature of the document, and the expectations regarding feedback.

A central email address within the Office of Academic Quality, Reporting and Assurance (OAQRA) will be established as a point of distribution and collation for consultation documents. Communications will include the document's author, a brief summary of the purpose of the document, the specific feedback being sought, group(s) being consulted, expected timelines, and a link to the full consultation document, along with any supporting materials where applicable.

In discussion, members expressed broad support for the direction of the proposal while emphasising several key considerations. It was noted that while a central SharePoint site is valuable, many staff do not know it exists or they struggle to locate it. It was recommended exploring the creation of a publicly searchable webpage on the University website that links to the relevant SharePoint area(s) and periodic communication was suggested to remind staff of its location. Engagement with IT and Web Services was encouraged to determine feasible solutions.

The student representative raised concerns regarding the accessibility of consultation opportunities for students. It was noted that student engagement is often isolated via newsletter links, with no dedicated webpage sharing updates or information on open consultations. Many consultation documents are stored behind staff-only login permissions, preventing the wider student community from accessing them. Members agreed that ensuring timely, visible, and equitable access to consultation materials for students is essential. It was noted that a separate paper on enhancing student consultation is being prepared.

A minor clarification was requested in relation to section 4.2 of the paper. It was recommended that the Office of the DVC Māori and the Māori Professoriate Group should be listed as two separate consultation groups as they are distinct entities. Members agreed to this change.

Academic Committee acknowledged the importance of balancing transparency and accessibility with appropriate confidentiality requirements and recognised the implementation complexities involved in updating university web structures. A suggestion was made that significant consultations could be promoted using a banner on the university website, linking directly to the relevant documentation.

The Committee noted the paper and the extensive feedback provided.

**Action:** Fiona Coote will incorporate these points into the development of formal procedures and will engage with relevant units, including IT and Web Services, as work advances.

#### 4. STANDING ITEMS

##### 4.1 Learning and Teaching Committee

- Maggie reported that most recent activity from the committee has centred on the development of and consultation on the Teaching Foundations Framework.
- It was noted that the Teaching Academy hosted a Teach Together webinar in October which focused on Cogniti, an AI teaching assistant integrated into Stream courses during Semester Two as part of a pilot programme. Maggie reported that the webinar was well received and generated significant interest from both academic and professional staff who attended. An evaluation of the

AC26/02/02

Cogniti pilot is currently underway to inform future use and development. It was advised that a recording of the webinar was available for those interested.

#### 4.2 Curriculum Transformation Update

- Jean reported the implementation of the Curriculum Framework is progressing well. It was noted Fiona Coote and Josh Miller within the OAQRA team are working with Nodero to develop an automated process to support the course health checks that will form part of programme committee responsibilities from next year, with a pilot anticipated for Summer School 2025/2026.
- It was noted that programme committees are beginning to operate, acknowledging Massey Business School as the first to have held meetings for all its programme committees.
- The OAQRA team is engaging with colleges regarding the five newly funded Academic Quality Administrator roles, which will provide support for programme committee work. Additional activity includes curriculum mapping projects led by OAQRA and the Curriculum Transformation Unit within CET, who are working with colleges to ensure information is correctly entered into CM, enabling future development of curriculum mapping data visualisations.
- Planning is also underway for the next stages of the curriculum transformation work in the coming year.
- The Chair added that work is underway within Pūrehuroatanga student success to explore how we can closely align that with the work that has advanced over the past three years, i.e., the implementation of the Curriculum Framework, noting that this alignment is intended to ensure that student retention is positioned as a central outcome and key focus of ongoing work. The Chair advised they will be engaging Professor Ian Solomonides to support the Curriculum Framework implementation next year. Further communication on this will be circulated shortly.

★ 4.3 Year-to-date Academic Committee Business AC25/11/386

#### 5. COLLEGE OF HEALTH

##### 5.1 Closure to New Enrolments:

Disability and Rehabilitation Studies (Diploma in Arts)

AC25/11/393

##### RESOLVED:

(Agreed)

**THAT the Academic Committee approve documents AC25/11/393.**

Carried

★ 5.2 Summary of Minor Regulatory Changes – October 2025 AC25/11/394

Document AC25/11/394 was noted.

#### 6. COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

6.1 Memo to change ownership of Māori Visual Arts qualifications and courses AC25/11/387

Document AC25/11/387 was noted.

##### 6.2 Course Retirement:

146310 Science, Culture, and Politics

AC25/11/388

AC26/02/02

**RESOLVED:** (Agreed)

**THAT the Academic Committee approve documents AC25/11/388.**

Carried

**6.3 Early Notices:**

**6.3.1** Master of Communication & Postgraduate Diploma in Communication **AC25/11/389**

**6.3.2** Bachelor of Communication **AC25/11/390**

**6.3.3** English (Master of Arts, Bachelor of Arts (Hons), Postgraduate Diploma in Arts **AC25/11/391**

★ **6.4 Summary of Minor Regulatory Changes – October 2025** **AC25/11/392**

Documents AC25/11/389 – AC25/11/392 were noted.

**7. COLLEGE OF SCIENCES**

**7.1 Closure to New Enrolments:**

Memo – closure of three postgraduate specialisations **AC25/11/ 395**

**7.1.1** Conservation Biology (Postgraduate Diploma in Science and Technology **AC25/11/396**

**7.1.2** Conservation Biology (Master of Science) **AC25/11/397**

**7.2.3** Ecology (Master of Science) **AC25/11/398**

**RESOLVED:** (Agreed)

**THAT the Academic Committee approve documents AC25/11/395 – AC25/11/398.**

Carried

**7.2 Early Notices:**

**7.2.1** Bachelor of Impact and Innovation **AC25/11/399**

**7.2.2** Postgraduate Diploma and Master of Impact and Innovation **AC25/11/400**

★ **7.3 Micro-credentials:**

Memo – new micro-credentials **AC25/11/401**

**7.3.1** Agribusiness in New Zealand and the Value Chain **AC25/11/402**

**7.3.2** Animal Biology

**7.3.3** New Zealand Animal Production Systems

**7.3.4** Horticultural Crops

**7.3.5** Plants in Agriculture

**7.3.6** Science Perspectives and Sustainability

**7.3.7** Soil Processes and Management

★ **7.4 Summary of Minor Regulatory Changes – October 2025** **AC25/11/403**

AC26/02/02

Documents AC25/11/399 - AC25/11/403 were noted.

**8. MASSEY BUSINESS SCHOOL / COLLEGE OF BUSINESS**

★ **8.1 Summary of Minor Regulatory Changes - October 2025** **AC25/11/404**

Document AC25/11/404 was noted.

**9. DOCUMENTS FOR NOTING**

★ **9.1 Learning and Teaching Committee Minutes Part I – 12 August 2026** **AC25/11/406**

Document AC25/11/406 was noted.

**9.2 SLT - Academic Planning Process** **AC25/11/407**

This process has been approved by SLT and is designed to coordinate existing processes rather than introduce new ones. The aim is to streamline and align academic planning timelines.

Document AC25/11/407 was noted and members asked to communicate the process within colleges and service units.

The Chair closed the meeting with a karakia.

## Part I: Paper for Decision

<b>DATE:</b>	25 February 2026
<b>AUTHOR:</b>	Chair of Academic Board, Professor Fiona Te Momo
<b>SUBJECT:</b>	<b>EXCLUSION OF PUBLIC</b>

## Recommendation

- THAT the Academic Board exclude the public from the papers as noted in the table below:

General subject of each matter to be considered		Reason	Section 48(1) grounds
AB26/02/17	Confirmation of Minutes Academic Board Meeting 19 November 2025 - Part II	For the reasons set out in the Part I minutes of 19 November 2025 held with public present	
AB26/02/18	Update on BII and MII Planning	Improper gain or advantage	s7(2)(j)
AB26/02/19	Academic Board Self-Review	Improper gain or advantage Free and frank expression	s7(2)(j) s7(2)(f)
AB26/02/20	Conferment of Degrees and Awarding of Diplomas and Certificates	Personal privacy	s7(2)(a)
Papers for Noting			
i. CoHSS College Board Minutes 12 September 2025 Part II (AB26/02/21)			
ii. CoHSS College Board Minutes 10 October 2025 Part II (AB26/02/22)			
iii. CoS College Board Minutes 18 September 2025 Part II (AB26/02/23)			
iv. CoS College Board Minutes 16 October 2025 Part II (AB26/02/24)			

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as stated in the above table.