

**AEGROTAT/IMPAIRED PERFORMANCE CONSIDERATION TEMPORARY FORM DURING COVID-19 EMERGENCY  
(Version 2.2)**

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The Aegrotat and Impaired Performance process helps ensure that your academic progress is not unduly impeded by circumstances beyond your immediate control.

**Aegrotat** is a university term that applies when a student is unable to attend an examination, complete a compulsory component or assessment activity occurring at a fixed time and place due to illness, injury, bereavement, or other critical circumstances.

**Impaired Performance** applies when a student believes that their performance in, or preparation for, any examination or assessment activity has been seriously impaired due to illness, injury, bereavement, or other critical personal circumstances.

See: <https://www.massey.ac.nz/massey/learning/exams/after-your-exams/aegrotat-impaired-performance/aegrotat-impaired-performance-guide.cfm>

These factors now include any reasons arising from COVID-19.

Please note there is now **NO requirement** for this form to be witnessed. Instead, the University asks you to explain your circumstances and indicate the impact this has had on your performance. It will be beneficial to your application and in your interests to supply supporting evidence if you can do so. But an application can still be made if you have circumstances that would be difficult or impossible to evidence.

You should aim to submit this completed form via your **Student Homepage** in the Portal within two weeks of the assessment, however, we recognise that in some situations you may not be able to achieve this and so a small amount of latitude may be possible.

Please note this form is temporary and replaces all previous Aegrotat/Impaired Performance consideration forms covering: health and counselling; critical personal circumstances; and attendance at a funeral. The duration of use of this temporary form will be determined by the duration of the COVID-19 emergency.

Your application will be thoughtfully considered. This does not guarantee a change of grade. For IP applications, the mark for the assessment listed in the application will be compared with the marks for your other (selected) assessment within the course and compared with cohort performance. For AG applications where a student has successfully completed 60% of the weighting of the course assessment, a derived grade will be established for the assessment based on other (selected) assessment in the course or occasionally we can use performance indicators from other related courses if the situation warrants.

All information supplied on this form is confidential and only available to authorised University staff involved in the grade assessment process. Complete this form for all the courses the application applies to.

## **Potential Outcomes:**

### Aegrotat

If your college believes you'd have passed your course if you'd completed the missed assessment, you'll either get an AG pass, which stands for Aegrotat Pass or be awarded a letter grade.

You need to have passed at least 40% of the total assessment for your course to get an AG pass. If you've done less than this, you're not likely to have achieved the learning outcomes for the course.

If you don't get an AG pass, you'll either:

- be offered an opportunity to do the assessment at a later time, or
- get a DC (did not complete) fail grade.

If you have passed at least 60% of the total assessment for your course your college may be able to consider awarding either an AG pass or a letter grade.

### Impaired performance

Your college will give you a grade after considering:

- your marks in other assessments on the course
- how the rest of your class performed in the assessment.

If your other marks have been good enough, your grade may be adjusted.

Student ID:

Email:

Given name:

Phone:

Family name:

Date of Birth: Day  Month  Year

Course Code:	Assessment type (tick only one per row):				Due date (day/ month/ year)	Assessment attempted (tick one):				
	<input type="checkbox"/>	Exam (TCA/OSE)	<input type="checkbox"/>	Test	<input type="checkbox"/>	Assignment	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
	<input type="checkbox"/>	Exam (TCA/OSE)	<input type="checkbox"/>	Test	<input type="checkbox"/>	Assignment	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
	<input type="checkbox"/>	Exam (TCA/OSE)	<input type="checkbox"/>	Test	<input type="checkbox"/>	Assignment	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
	<input type="checkbox"/>	Exam (TCA/OSE)	<input type="checkbox"/>	Test	<input type="checkbox"/>	Assignment	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

Please describe in the next section the circumstances relevant to this application. In other words, explain why you missed, did not attempt, or did not perform as well as normal for you on your assessment i.e. exam, TCA, OSE, coursework or test(s).

If possible, please accompany this application with any evidence supporting the circumstances described (eg copies of medical certificates, death certificates, newspaper death/funeral notices, statement from a funeral director, email attestations made by others, NZ Police documents etc). Where attestations/statements are made by others, you should make those individuals aware that the University may choose to contact them to verify the information they have provided.

Tick one of the radial circles below to indicate the severity of the impact of these circumstances on your ability to participate in the assessment or the impairment in your performance in the assessment:

**Very serious:** You were completely incapacitated and had no ability to attempt and/or prepare for the assessment.

**Serious:** You were seriously incapacitated and were unable to attempt or prepare adequately for the assessment.

**Moderate:** You attempted and prepared for the assessment, but with substantial reduction in performance likely.

**Mild:** You were able to attempt and prepare for the assessment, but with some reduction in performance likely.

**Circumstances relevant to this application:**

If your application is related to COVID-19, state this FIRST. For all applications, describe the circumstances and the impact of these on you. What led to the assessment being missed or your normal performance being reduced?

*Type here*

**Declaration**

I make the above statement conscientiously believing the information provided to be true, and I accept that I would come under the Massey University Disciplinary Regulations if I am found to have provided false information.

I understand that this information will not be shared across the University to staff who are not directly associated with the decision-making processes, and I have or will repeat the provision of any relevant information on other applications or for other purposes.

I give my consent for any relevant details of sickness or personal circumstances to be divulged to the appropriate University authority:

**Date signed:**

Day   Month   Year

**Signature:** \_\_\_\_\_