

INVENTORY

N-1-23 Federation des Alliances Françaises de Nouvelle-Zélande Incorporated

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Introduction

This group of archives contains records created by the Federation des Alliances Françaises de Nouvelle-Zélande Incorporated.

Included are records concerning the foundation, purpose and activities of the Federation covering the period 1979/1980 to 2015. Records relating to recent activity (2015/2016 to present) have been retained by the current officers of the Federation for reference. The files are arranged in the order in which they were received.

The records were collected by executive officers in Dunedin (1996 to 2005) and Professor Emeritus Glynnis M. Cropp of Palmerston North (1980 to present) and are listed below in this order.

The Dunedin files were compiled by Dunedin members of the executive when Christiane Leurquin was President. The files collected by Glynnis Cropp were for her own record and use as a committee member.

A file containing letters of appreciation and cuttings about the Federation publication of the book *New Zealand and the French* (Ed. John Dunmore, Waikanae, Heritage Press, 1990) was compiled by Professor Emeritus John Dunmore.



Where applicable and possible, the archival material of each entity/office is arranged into the following series and subseries:

- 1 *General*
- 1-1 Governance Documents (e.g. Constitution, Policies, Planning documents, Regulations, Statements, etc.)
- 1-2 Minutes and Meeting Documents
- 1-3 Correspondence Files
- 1-4 Financial Items (including Financial Registers)
- 1-5 Circulars
- 1-6 Reports
- 1-7 Publications (e.g. Brochures, Newsletters, Posters, Programmes, Literature etc.)

- 1-8 Events and Activities (e.g. Seminars, farewells, outreach activities)
- 1-9 Registers (excluding Financial Registers)
- 1-10 Teaching Material (for academic and training activities)
- 1-11 Research Material (for academic departments and research centres)
- 2 *Office Bearer*
- 3 *Committees*
- 4 *Departments/Sections*

Access legend:

	- Generally, open access.
	- Restrictions apply to certain material.
	- Restricted access.

Note: ** = Confidential

N-1-23 GENERAL

Reference Number:	Box/Vol. Number:	Description/Document Number:	Dates:	Access:
N-1-23	1	Records (ex Dunedin):	1996-2004	
		- Correspondence.		
		- AGM minutes and agenda.		
		- Bank statements.		
		- Financial statements.		
N-1-23	2	Records (ex Dunedin):	2000-2005	
		- Accounts. Payables		
		- Receipts		
		- Reimbursements		
N-1-23	3	Annual files: G.M. Cropp (Palmerston North)	2005-2007	
		Annual files: G.M. Cropp (Palmerston North)	2008	
		Annual files: G.M. Cropp (Palmerston North)	2009	
N-1-23	4	Annual files: G.M. Cropp (Palmerston North)	2010	
		Annual files: G.M. Cropp (Palmerston North)	2011	
N-1-23	5	Annual files: G.M. Cropp (Palmerston North)	2012	
		Annual files: G.M. Cropp (Palmerston North)	2013	
		Cheque book, receipt book.	1997-2012	
N-1-23	6	Annual files: G.M. Cropp (Palmerston North)	2014	
		Annual files: G.M. Cropp (Palmerston North)	2015	
N-1-23	7	John Dunmore Medal Awards.	1984-2015	
N-1-23	8	<i>New Zealand and the French</i> - John Dunmore's file.	1990-1993	
		Glynnis Cropp's files, 1994, 2003-2008. Includes Rules and a brief résumé of the history. Also, some AGM minutes and documents.	1994, 2003-2008	
		<i>A-lliance</i> newsletters, 1991-2003 (incomplete). Also, a copy of <i>Courrier Sud</i> , May 1985.	1985-2003	
N-1-23	9	Federation history: A bundle of 3 files consisting of documents Glynnis Cropp had selected for the Wellington Alliance Françaises which, as part of its centenary, wished to outline the history of the Federation, but it seems time and energy ran out before they got far. The documents were returned without comment. They fill gaps in the annual files and other documents she had kept.	1981-2003	