



MASSEY UNIVERSITY

MASSEY UNIVERSITY COUNCIL

**A meeting of Massey University Council will be held in the
University House Meeting Room, University House, Manawatu Campus**

on

Friday 7 September 2012

commencing at 10.15am

AGENDA- PART I

Official Information Act 1982 and Local Government Official Information and Meetings Act 1987

Massey University (including its Council) is subject to the Official Information Act 1982. This means that if a specific request for disclosure is made, information that it holds must be disclosed unless non-disclosure can be justified in the terms of the Official Information Act 1982.

Matters that are included in Part II and most matters in the Finance Section of Council (or Committee) meetings are protected from disclosure under the Official Information Act 1982. That is, non-disclosure of information relating to such matters can usually be justified in terms of the Official Information Act 1982. Therefore, care should be taken to ensure that papers relating to Part II or Finance Section matters are not seen outside Council (or its relevant Committee) and that such matters are not mentioned outside Council (or its relevant Committee).

All requests (whether written or oral) by any person who is not a Council member for information included under Part II or the Finance Section of Council (or Committee) meetings and requests for the minutes of those parts of Council (or Committee) meetings must be referred immediately to the Registrar for decision on disclosure or otherwise. Individual members are advised not to disclose Part II or Finance Section matters.

Interest: Declaration and Disqualification

In accordance with the Education Act 1989 members are reminded that if they have any direct or indirect pecuniary interest (including their conditions of service as the Chief Executive or as a member of the staff of the institution) in a matter being considered or about to be considered by the Council (or Committee) then as soon as possible after the relevant facts have come to their knowledge they:

- (a) must disclose the nature of the interest at a meeting of the Council (or Committee);
- (b) must not be present during any deliberation or take part in any decision of the Council (or Committee) with respect to that matter unless the Council decides otherwise.

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	5.0 INFORMATION/BACKGROUND ITEMS	
	Nil	
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	7.0 MOVING INTO PART II	
	7.1 Exclusion of the Public	

THE CHANCELLOR WILL MOVE THAT, EXCLUDING

- Mr Stuart Morriss, Assistant Vice-Chancellor and University Registrar
- Ms Rose Anne MacLeod, Assistant Vice-Chancellor – Finance, Strategy and Information Technology
- Mr James Gardiner, Director of Communications
- Ms Paddy Nicol, Executive Secretary

WHO HAVE, IN THE OPINION OF COUNCIL, KNOWLEDGE THAT COULD BE OF ASSISTANCE, MEMBERS OF THE PRESS AND PUBLIC BE NOW EXCLUDED FROM THE MEETING SO THAT FOR THE UNDERNOTED REASONS THE FOLLOWING MATTERS MAY BE DISCUSSED WITHOUT PUBLIC DISCLOSURE; THE COMMITTEE BEING SATISFIED, WHERE APPROPRIATE, THAT THERE ARE CONSIDERATIONS WHICH OUTWEIGH THE PUBLIC INTEREST OF DISCLOSURE.

**Reference: Section 48 (1) of the Local Government and Information and Meetings Act 1987.
Reference: Section 9 as detailed hereunder of the Official Information Act 1982.**

Item	Reason for Proposed Public Exclusion
Item 8.1 C12/94 Confirmation of Minutes	These matters were considered in Part II of the meeting held on 6 July 2012
Item 8.2 Matters Arising	These matters were considered in Part II of the meetings held on 6 July 2012
Item 8.2.1 C12/95 MVL Funding Arrangement for Funding Proof of Concept	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 8.3 Follow-up Schedule as at 7 September 2012	These matters were considered in Part II of the meetings held on 6 July 2012 and before
Item 9.1.1 Chancellor’s Report	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k) To protect the privacy of natural persons Reference: Section 9 2 (a)
Item 9.2.1 C12/96 Vice-Chancellor’s Report	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 9.2.2 C12/97 Financial Report for the seven months ended 31 July 2102	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 9.2.3 C12/98 Consolidated Performance Report: Quarter Two, 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 10.1 C12/99 Massey University Investment Plan 2013 - 2015	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 10.2 C12/100 Proposed Domestic Student Fees for 2013	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)

Item	Reason for Proposed Public Exclusion
Item 10.3 C12/87 Council Statute: Election of Student Representatives in Council	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.1.1 C12/101 Audit and Risk Committee Report –Meeting held on 6 July 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.1.2 C12/102 Audit and Risk Committee Report –Special Meeting held on 24 August 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.1.3 Audit and Risk Committee Report –Meeting held on 7 September 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.2.1 C12/103 Academic Board Report – meeting held on 18 July 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.2.2 C12/104 Academic Board Report – meeting held on 15 August 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.3 C12/105 2012-2014 Research Strategy Update	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.4 C12/106 Tracking Council Decisions and Delegations – Part II	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)

AND

Item 12.0

Such matters as members of Council declare their intention to raise under Late Items in the privileged part of the meeting.



MASSEY UNIVERSITY

MINUTES OF MASSEY UNIVERSITY COUNCIL

A MEETING OF MASSEY UNIVERSITY COUNCIL HELD IN THE UNIVERSITY HOUSE MEETING ROOM, UNIVERSITY HOUSE, MANAWATU CAMPUS

on
FRIDAY 6 JULY 2012 AT 11.00am

PART I

PRESENT: Dr Russ Ballard (Chancellor), Ms Fiona Coote, Ms Kura Denness,
Mr Chris Kelly, Hon Steve Maharey (Vice-Chancellor), Ms Tiri Porter,
Professor Tony Signal, Mr Ben Thorpe, Mr Bruce Ullrich,
Mr Ben Vanderkolk and Professor Cynthia White

IN ATTENDANCE: Mr Stuart Morriss, Assistant Vice-Chancellor & University Registrar
Ms R A MacLeod, Assistant Vice-Chancellor Finance, Strategy and
Information Technology (FSI)
Mr James Gardiner, Director Communications
Ms Paddy Nicol, Executive Secretary

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1.0 INTRODUCTION

1.1 WELCOME

The Chancellor opened the meeting at 11.00am welcoming those present and noting that Pro Vice-Chancellors Professor Ted Zorn (College of Business) and Associate Professor Claire Robinson (College of Creative Arts) would each be joining the meeting following lunch to talk to Items 11.5.1 and 11.5.2 respectively.

1.2 APOLOGIES

Apologies were received and noted from Associate Professor Grant Duncan, Professor Sir Ngatata Love, Dr Alison Paterson (Pro Chancellor), Mr Alastair Scott, Mr Ralph Springett and Ms Lesley Whyte.

1.3 DECLARATION OF INTEREST

The Chancellor noted the Interests Register and called for any further declarations that were of relevance to this meeting, of which there were none. Members were asked to provide updated information for the Register to the Executive Secretary.

1.4 MEETING AGENDA REVIEW

Items 11.5.1 and 11.5.2 were to be taken following the lunch break.

There were no Part I or Part II late items.

1.5 C12/80

CONFIRMATION OF PART I MINUTES - MEETING HELD ON 4 MAY 2012

RESOLVED THAT THE MINUTES OF THE MASSEY UNIVERSITY COUNCIL MEETING HELD ON FRIDAY 4 MAY 2012 (PART I) BE RECEIVED AND CONFIRMED AS A TRUE AND CORRECT RECORD

CHANCELLOR/COOTE
Carried

1.6 MATTERS ARISING

There were no matters arising further to those on the Follow-up Schedule as at 6 July 2012.

1.7 FOLLOW-UP SCHEDULE AS AT 6 JULY 2012

From Last Meeting: No 3: Massey University Council Delegations Statute: Page 15 of 24: No 32 and 33: There would be no administrative difficulties by not further delegating these powers as indicated.

The Follow-up Schedule as at 6 July 2012 was noted.

1.8 COUNCIL AGENDA PLAN – UPDATE FOR 6 JULY 2012

It was noted that the timeline for the submission of the Investment Plan 2013 – 2015 had been received from the Tertiary Education Commission and that to meet these dates a special Audit and Risk Committee may have to be called.

2.0 KEY REPORTS

2.1 CHANCELLOR'S REPORTS

2.1.1 CHANCELLOR'S REPORT – *oral*

The Chancellor reported that since the 4 May 2012 Council meeting he had attended a variety of meetings and events. These included the following:

- Attending the following University events:
 - Opening of the College of Creative Arts Building on the Wellington campus;
 - Graduations in Palmerston North and Wellington: He noted that the teams running the graduations now had the organisation of these events finely tuned;
- Travelling to the Netherlands to:
 - Present a joint Massey University Medal to Professor Martin Verstegen and Mrs Mariet Verstegen at an event held in The Hague. He noted that the event had been excellent for Dutch/New Zealand relations and that there had been a good mix of people attending, with the ceremony itself being a mix of friendliness with pomp and formality;
 - Visit Wageningen University with Riddet Centre Director Distinguished Professor Paul Moughan which included a study of their governance structures;
- Attending meetings for the redesign of the ceremonial regalia for the Chancellor, Pro Chancellor, Vice-Chancellor and University Registrar; and
- Taking part in the Riddet Centre's Agri-food Strategy Group's development of the 'Call to Arms' document being launched on 26 July 2012.

2.2 VICE-CHANCELLOR'S REPORTS

2.2.1 C12/35 VICE-CHANCELLOR'S REPORT – PART I

The Vice-Chancellor highlighted the following sections of his report:

1.0 Topical Issues

- 1.1 The Minister of Tertiary Education on University Councils
- 1.2 2012 Government Budget Announcements

2.0 Key Strategic Issues and Positioning

- 2.3.2 Institute of Education
- 2.3.3 College of Health
- 2.6.1 Agri-Food Update
- 2.9.1 Brand Campaign
- 2.10 Regional Engagement

3.0 Academic

The Vice-Chancellor noted that many awards had been achieved.

4.0 Connections and Responsibility

The Vice-Chancellor noted the importance of good connections to a successful future.

6.0 Enabling Excellence

- 6.1 Professor Sir Mason Durie
- 6.2 Video linked teaching
- 6.4 Manawatu Campus Village grows
- 6.5 The Vet Tower
- 6.6 College of Creative Arts Building opens
- 6.8 New Albany sciences building in under construction

9.0 Overall sense/feel of the place

- 9.1 The Vice-Chancellor considered that the University was doing well overall and was responding well to both the internal and external opportunities.

RESOLVED THAT COUNCIL RECEIVE THE PART I VICE-CHANCELLOR'S REPORT

CHANCELLOR
Carried

2.2.2 C12/82 FINANCIAL REPORT FOR THE FIVE MONTHS ENDED 31 MAY 2012

RESOLVED THAT COUNCIL RECEIVE THE FINANCIAL REPORT FOR THE FIVE MONTHS ENDED 31 MAY 2012

CHANCELLOR
Carried

3.0 DECISION ITEMS

3.1 UNIVERSITY POLICY APPROVAL

**3.1.1 C12/83
PRIVACY POLICY**

The Audit and Risk Committee recommended to Council that the Privacy Policy be approved.

RESOLVED THAT COUNCIL:

1. APPROVE THE PRIVACY POLICY (APPENDIX 1); AND
2. NOTE THAT THE POLICY IS SUPPORTED BY THE SENIOR LEADERSHIP TEAM APPROVED PROCEDURES FOR THE COLLECTION, USE AND DISCLOSURE OF PERSONAL INFORMATION (PRIVACY ACT)

DENNESS/WHITE
Carried

**3.2 C12/64
MASSEY UNIVERSITY COUNCIL CODE OF CONDUCT**

The Chancellor noted that this Code of Conduct was in addition to the Council Operating Manual and would be particularly useful at the time of new Council member induction.

RESOLVED THAT COUNCIL APPROVE, WITH THE FOLLOWING AMENDMENT
Page 4 of 5: second bullet point: change 'pithy' to 'succinct'

THE MASSEY UNIVERSITY COUNCIL CODE OF CONDUCT (APPENDIX 2)

KELLY/ULLRICH
Carried

**3.3 C12/65
GOVERNANCE COMMITTEE TERMS OF REFERENCE**

Discussion took place around the perception that the second Objective and the Responsibility statement (g) could lead to a separation of duties between the Council and the Committee. It was noted that it was common to have a committee that could act as a sounding board for a vice-chancellor and that the matters would then be brought to the full Council.

RESOLVED THAT COUNCIL AMEND THE GOVERNANCE COMMITTEE TERMS OF REFERENCE AS FOLLOWS:

Page 1 of 3: No 2: Objectives: remove second paragraph

Page 2 of 3: Responsibilities of the Governance Committee: remove clause (g)

SIGNAL/ULLRICH
Not carried

It was agreed that at the next review of the Governance Committee Terms of Reference the Committee would address the underlying concerns raised.

Action: Executive Secretary to note the concerns for next review by the Governance Committee Terms of Reference.

RESOLVED THAT COUNCIL APPROVE THE GOVERNANCE COMMITTEE TERMS OF REFERENCE (APPENDIX 3)

KELLY/COOTE
Carried

3.4 C12/66 ACADEMIC BOARD TERMS OF REFERENCE

Chair of Academic Board Professor Signal highlighted the recommended changes to the Academic Board's Terms of Reference noting that the Board's membership had not been reduced to the level recommended in the Prebble Report on Engagement in Academic Decision Making. The Board felt strongly that the academic staff membership should not be diluted and Professor Signal considered that the current number of members did not appear to be impeding the working of the Board.

The reference in the resolution to the Colleges of Health and Education was a matter of expediency.

RESOLVED THAT COUNCIL APPROVE THAT:

1. THE ACADEMIC BOARD TERMS OF REFERENCE (APPENDIX 4); AND
2. REFERENCES TO THE COLLEGE OF EDUCATION AND THE COLLEGE OF HEALTH BE AMENDED WHEN APPROPRIATE

SIGNAL/WHITE
Carried

4.0 COMMITTEE, ASSOCIATED ENTITIES AND OTHER REPORTS

4.1 ACADEMIC BOARD REPORTS

4.1.1 C12/67 ACADEMIC BOARD CHAIR'S REPORT

Academic Board Chair Professor Signal spoke to his first six monthly Chair's report to Council noting that the major issues in the Prebble Report on Engagement in Academic Decision Making had been resolved. He also noted the spirit of collegiality that was evident within the Board and that academic strategic discussions over a wide range of issues were now being held. He had received feedback from the Senior Leadership Team that they were finding the Board's feedback most useful.

RESOLVED THAT COUNCIL RECEIVE THE ACADEMIC BOARD CHAIR'S REPORT

CHANCELLOR
Carried

**4.1.2 C12/68
ACADEMIC BOARD MEETING HELD ON 20 JUNE 2012**

RESOLVED THAT COUNCIL RECEIVE THE ACADEMIC BOARD REPORT OF THE MEETING HELD ON 20 JUNE 2012

CHANCELLOR
Carried

5.0 INFORMATION/BACKGROUND ITEMS

There were no Information/Background items for Part I.

6.0 LATE ITEMS

There were no late items in Part I.

7.0 MOVING INTO PART II

EXCLUSION OF THE PUBLIC

THE CHANCELLOR MOVED THAT, EXCLUDING

- Mr Stuart Morriss, Assistant Vice-Chancellor & University Registrar
- Ms Rose Anne MacLeod, Assistant Vice-Chancellor Finance, Strategy and Information Technology
- Mr James Gardner, Director Communications
- Ms Paddy Nicol, Executive Secretary

WHO HAVE, IN THE OPINION OF COUNCIL, KNOWLEDGE THAT COULD BE OF ASSISTANCE, MEMBERS OF THE PRESS AND PUBLIC BE NOW EXCLUDED FROM THE MEETING SO THAT FOR THE UNDERNOTED REASONS THE FOLLOWING MATTERS MAY BE DISCUSSED WITHOUT PUBLIC DISCLOSURE; THE COMMITTEE BEING SATISFIED, WHERE APPROPRIATE, THAT THERE ARE CONSIDERATIONS WHICH OUTWEIGH THE PUBLIC INTEREST OF DISCLOSURE.

Reference: Section 48 (1) of the Local Government and Information and Meetings Act 1987.

Reference: Section 9 as detailed hereunder of the Official Information Act 1982.

Item	Reason for Proposed Public Exclusion
Item 8.1 C12/69 Confirmation of Minutes	These matters were considered in Part II of the meeting held on 4 May 2012
Item 8.2 Matters Arising	These matters were considered in Part II of the meetings held on 4 May 2012
Item 8.2.1 C12/70 Guidelines for Reporting Controlled Entities	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)

Item	Reason for Proposed Public Exclusion
Item 8.3 Follow-up Schedule as at 6 July 2012	These matters were considered in Part II of the meetings held on 4 May 2012 and before
Item 9.1.1 Chancellor's Report	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k) To protect the privacy of natural persons Reference: Section 9 2 (a)
Item 9.1.2 C12/78 Student Membership on Council	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 9.2.1 C12/71 Vice-Chancellor's Report	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 9.2.2 C12/72 Financial Report for the five months ended 31 May 2102	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 10.1 C12/73 Proposed International Student Tuition Fees for 2013	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.1.1 C12/74 Audit and Risk Committee Report –Meeting held on 4 May 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 10.1.6 Audit and Risk Committee Report –Meeting held on 6 July 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.2 C12/75 Honorary Awards Committee Report – meeting held on 12 June 2012	To protect the privacy of natural persons Reference: Section 9 2 (a)
Item 11.3 C12/76 Academic Board Report – meeting held on 20 June 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.4 C12/77 Massey Ventures Limited Annual Report 2011	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.5.1 Pro Vice-Chancellor College of Business – report on first months in position	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)

Item	Reason for Proposed Public Exclusion
Item 11.5.2 Pro Vice-Chancellor College of Creative Arts – report on first months in position	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)

AND

Item 12.0

Such matters as members of Council declare their intention to raise under Late Items in the privileged part of the meeting.

CHANCELLOR
Carried

13.0 ITEMS MOVED FROM PART II TO PART I

The following decision was moved from Part II into Part I

10.1 C12/73

PROPOSED INTERNATIONAL STUDENT TUITION FEES FOR 2013

RESOLVED THAT THE INTERNATIONAL STUDENT TUITION FEES DECISIONS BE MOVED FROM PART II INTO PART I ONCE ALL FEE DECISIONS HAVE BEEN FINALISED

Signature: _____

Date: _____

Council Follow-up Schedule Part I – 7 September 2012

From last meeting

Note: *bracketed italics are completed actions*

Item	Outcome	Action	Milestone dates
1. Governance Committee Terms Of Reference	<ul style="list-style-type: none"> • Discussion took place around the perception that the second Objective and the Responsibility statement (g) could lead to a separation of duties between the Council and the Committee. It was noted that it was common to have a committee that could act as a sounding board for a vice-chancellor and that the matters would then be brought to the full Council. • It was agreed that at the next review of the Governance Committee Terms of Reference the Committee would address the underlying concerns raised as follows: • Page 1 of 3: No 2: Objectives: remove second paragraph • Page 2 of 3: Responsibilities of the Governance Committee: remove clause (g) 	<ul style="list-style-type: none"> • <i>Executive Secretary to note the concerns for next review by the Governance Committee Terms of Reference.</i> 	<ul style="list-style-type: none"> • Completed

Council Follow-up Schedule Part I – 7 September 2012

Ongoing Issues

Note: *bracketed italics are completed actions*

Item	Outcome	Action	Milestone dates
1. Student Fee Setting Processes And Principles	<ul style="list-style-type: none"> • In response to a request Council was to be provided with a summary of the non-tuition fees in this year's student fee papers. 	<ul style="list-style-type: none"> • Assistant Vice-Chancellor Academic and International to provide a summary of the non-tuition fees in this year's student fee papers. • Attached to Domestic Student Fees paper at 7 September 2012 Council meeting 	<ul style="list-style-type: none"> • Completed
2. Massey University	<ul style="list-style-type: none"> • Discussion took place on the need for specific 	<ul style="list-style-type: none"> • Executive Secretary to invite Assistant 	<ul style="list-style-type: none"> • Completed

Item	Outcome	Action	Milestone dates
<p>Research Strategy 2012-2014</p>	<p>metrics and benchmarks to monitor the effectiveness of the Strategy. It was agreed that additional information on the refinement of key performance indicators for areas of specialisation in terms of metrics and benchmarking.</p> <ul style="list-style-type: none"> • First Framework Report to Council in September. • Annual reports on progress are to be provided to Council. 	<p>Vice-Chancellor Research and Enterprise to the 7 September 2012 Council meeting to provide the first Framework Report.</p>	
<p>3. Incorporating Maori Protocols within the Governance Setting of the University</p>	<ul style="list-style-type: none"> • The Incorporating Maori Protocols within the Governance Setting of the University was approved • It was agreed to review progress on incorporating the protocols in 12 months 	<ul style="list-style-type: none"> • Executive Secretary to ensure the review is on the 2013 Agenda Plan 	<ul style="list-style-type: none"> • Completed
<p>4. Consistencies in Policies of the University and Wholly Owned Subsidiaries</p>	<ul style="list-style-type: none"> • It was noted that wholly owned subsidiaries have their own policies and that this could result in risks resulting from inconsistencies with Massey University's policies e.g. Health and Safety Policy. 	<ul style="list-style-type: none"> • Vice-Chancellor and Assistant Vice-Chancellor & University Registrar were to take the matter of risks related to inconsistencies between wholly owned subsidiary policies and Massey policies to the Boards of Massey's wholly owned subsidiaries. • Assistant Vice-Chancellor & University Registrar Mr Morriss noted that he would report on this issue at the 2 December 2011 Council meeting. • This was deferred to the 2 March 2012 meeting. • Report to be given at a future meeting. 	<ul style="list-style-type: none"> • 2 March 2012 Council meeting • Later meeting

COUNCIL AGENDA PLAN – MARCH - DECEMBER – 2012

	Friday 2 March (Manawatu) Function: <u>Close off of previous year; Establishing parameters for new year; Strategy approval for the current year</u>	Friday 4 May (Albany) Function: <u>Consolidation of business for current year</u>	Friday 6 July (Manawatu) Function: <u>Strategy planning for the following year; Approval of International Fees</u>
	<ul style="list-style-type: none"> • Induction of new members • VC scene setting • Approve Road to 2020 (Feb) • Preparation for graduations and Honorary Awards • Annual Accounts for previous year (delegation) • Review of Council performance 	<ul style="list-style-type: none"> • Monitoring progress re enrolments 	<ul style="list-style-type: none"> • Approve International Student Fees
Strategic Discussions	Presentation on Branding and Marketing 2012: <i>Cas Carter, Assistant Vice-Chancellor External Relations</i>	Student Forum	Commercialisation and Business Development- <i>AVC& University Registrar and AVC Research and Enterprise</i>
Site visits	No visit – Maori Protocols Training and Hangi	Albany Campus, including student facilities and Student Association representatives	Milson Flight Centre - deferred
Key Reports	<ul style="list-style-type: none"> • Chancellor’s Report • VC Reports - to include <ul style="list-style-type: none"> • VC Report • VC scene setting 2012 • Financial Reports 	<ul style="list-style-type: none"> • Chancellor’s Report • VC Reports - to include <ul style="list-style-type: none"> • VC Report including CoRE reporting to Council • Financial Report • Quarterly Performance Reports • Aged Debtors Report 	<ul style="list-style-type: none"> • Chancellor’s Report • VC Reports - to include <ul style="list-style-type: none"> • VC Report • Financial Reports • Performance Review Report
Decision Items	<ul style="list-style-type: none"> • 2011 Annual Accounts delegation to A&R Committee • Conferring of Degrees & Awarding of Diplomas and Certificates at graduation ceremonies delegation • Terms of Reference- Council Committees • Policies as per schedule 	<ul style="list-style-type: none"> • Student Fee Setting Process and Principles (Domestic and International) • Research Strategy • MVL Statement of Corporate Intent 2012 • Maori Protocols Feedback Report • Policies as per schedule 	<ul style="list-style-type: none"> • International Student Fees 2013 • Massey Ventures Ltd Annual Report 2011 • Council Code of Conduct • Gazette Notice: Student Membership • Governance Committee Terms of Reference • Academic Board Terms of Reference • Policies as per schedule
Committee, Associated Entities and Other	<ul style="list-style-type: none"> • Audit & Risk Report – including high level risks • Academic Board Reports • Performance Review Committee Report • Honorary Awards Committee Report • Review of Council Evaluation 2011 • Tracking Council Decisions and Delegations 	<ul style="list-style-type: none"> • Audit & Risk Report – including high level risks • Academic Board Reports • Governance Committee Report • NZSM Annual Report 2011 • Massey University Foundation Annual Report 2011 • Massey Ventures Ltd Annual Report 2010 	<ul style="list-style-type: none"> • Audit & Risk Report –including High level risks • Academic Board Reports • Academic Board Chair’s Report (in person) • Honorary Awards Committee Report • Report from PVC College of Creative Arts (in person) • Report from PVC College of Business (in person)

Business Cases will brought to Council for approval as appropriate

COUNCIL AGENDA PLAN – MARCH - DECEMBER – 2012

	Friday 7 September (Manawatu) Function: <u>Approval of Investment Plan and Domestic Fees</u>	Friday 5 October (Wellington) Function: <u>Budget 2013 review</u>	Friday 7 December (Manawatu) Function: <u>Budget approval and Final Decisions for the current year and preparation for following year</u>
	<ul style="list-style-type: none"> Approve Investment Plan Approve Domestic Student Fees Establish Council agenda plan and schedule for following year 	<ul style="list-style-type: none"> Review Operating and Capital Budget for following year Insurance Renewal – delegate authority to approve 	<ul style="list-style-type: none"> Approve Operating and Capital Budget for following year Election of Chancellor and Pro-Chancellor Committee membership established Farewell to leaving Council members
Strategic Discussions	Asset Management Strategy – <i>AVC Finance, Strategy and IT</i> –addressed at Council Strategy Day	Report from AVC Maori and Pasifika Strategy – <i>AVC Maori and Pasifika</i>	Road to 2020 including Academic Reform – <i>AVC Academic and International</i>
Site Visits	Turitea Campus, including student facilities and Student Association representatives	Wellington Campus, including student facilities and Student Association representatives	Farms (adjacent to Turitea Campus)
Key Reports	<ul style="list-style-type: none"> Chancellor’s Report VC Reports - to include <ul style="list-style-type: none"> VC Report Financial Report Quarterly Performance Reports Performance Review Report 	<ul style="list-style-type: none"> Chancellor’s Report VC Reports - to include <ul style="list-style-type: none"> VC Report Financial Report Performance Review Report 	<ul style="list-style-type: none"> Chancellor’s Report VC Reports - to include <ul style="list-style-type: none"> VC Report Financial Report Quarterly Performance Reports Performance Review Report Aged Debtors Report Road to 2020
Decision Items	<ul style="list-style-type: none"> Investment Plan 2013-2015 Domestic Student Fees 2013 Student Election Statute Draft Agenda Plan 2013 Draft Meeting Schedule 2013 Policies as per schedule 	<ul style="list-style-type: none"> 2013 University Operating and Capital Budget NZ School Music Statement of Corporate Intent 2013 MVL Statement of Corporate Intent 2013 Policies as per schedule <ul style="list-style-type: none"> Contract Management Policy 	<ul style="list-style-type: none"> Renewal of Insurance 2013 Student Bad Debts Council Committee membership Revised Guidelines for Conduct of Council and Council Committees meetings Election of Chancellor and Pro Chancellor (<i>as required</i>) Policies as per schedule
Committee, Associated Entities and Other	<ul style="list-style-type: none"> Audit & Risk Report—including high level risks Academic Board Reports including Chair Research Strategy Framework Report (AVC RE in person) Tracking Council Decisions and Delegations 	<ul style="list-style-type: none"> Audit & Risk Report – including high level risks Honorary Awards Committee Report Notice of Intention for Chancellor and Pro Chancellor Council Graduation Schedule 2013 Report from Massey University Foundation Chair’s (in person) 	<ul style="list-style-type: none"> Audit & Risk Report – including high level risks Academic Board Reports including Chair Academic Board Report (in person) Honorary Awards Committee Report Council Evaluation 2012

Business Cases will brought to Council for approval as appropriate



MASSEY UNIVERSITY

VICE-CHANCELLOR'S OFFICE

To: Members of Council
From: Vice-Chancellor
Date: 27 August 2012
Subject: **Vice-Chancellor's Part I Report to Council**
Period: late June – late August 2012

Purpose:

This report is presented to update Council on key achievements, highlights and major issues arising over the period late June – late August and also seeks to give Council a flavour of the breadth and depth of University-associated activities. The report gathers together strategic items provided by college and service lines, the Vice-Chancellor's e-log and diary. Further detail is provided in the appendices to this report.

1.0 Topical Issues

1.1 Ramadan

Ramadan began on July 21. Some 200 Muslim staff and students will be observing Ramadan, will finished on August 18.

- 1.2 Close on the heels of the College of Creative Arts being ranked 12th in the Asia Pacific, The QS rankings placed the College of Education 50th in the world. An excellent endorsement as we move into the Institute. Rankings are being taken seriously in an increasing number of countries so it is encouraging when Massey is recognised positively. It is, however, true that rankings to a large extent reflect levels of investment. If New Zealand wants a "world-class" system it will need to make "world-class" funding available. That said, Massey University seeks to be recognised for the excellence of our distinct areas of specialisation and the resulting impact and contribution to New Zealand and the rest of the world – unfortunately international university-level ranking systems are broad brush one-size-fits-all and not that discerning.

1.3 Promoting the Māori language

Te Marama o te reo (Māori language month) at Massey was in full swing at the end of July as the nation celebrates Māori language week. This year's theme was *arohatia te reo* (cherish the language), which saw the University's homepage translated into Māori, an online quiz in Māori and the return of *kōrero kawhe*, where students and staff who order their coffee at campus cafés in Māori receive a bilingual fortune cookie for their efforts. Other activities included reo classes, waiata sessions, tree plantings and hangi along with other events to engage staff and students in te reo.

1.4 Minister meets with Māori immersion educators

Continuing on this theme, at the end of July the Education Minister Hekia Parata visited Te Uru Māraurau School of Māori and Multicultural Education on the Manawatū campus to gain an insight into its Māori medium teaching.

The minister was briefed on the Te Aho Tātairangi programme, which was established in February and is New Zealand's first University degree for teachers in Māori immersion schools. Twenty-four students are in their first year of the four-year total immersion programme, which is delivered in partnership with Te Rūnanganui o Ngā Kura Kaupapa Māori o Aotearoa. The programme was developed to address a critical shortage of expert te reo teachers and aims to supply 200 Māori immersion teacher graduates by 2020.

1.5 2012 Olympics Games - Massey athletes rank 27th on Olympic medals table

- 1.5.1 The curtain has fallen on the London Olympic Games. Of the 184 athletes in the New Zealand Olympic team, 54 were Massey students or graduates. That is more than many small nations; perhaps we should declare ourselves to be an independent nation. In addition there are a number of former students who are part of the management team running the Olympics.

Congratulations to the Massey University students (past and present). Massey University student-athletes have finished the Olympic Games with three gold and three bronze medals. The tally would place Massey 27th on the medal table if it were a country. The University gained more medals than Argentina, Poland, Turkey and Canada. Please refer to Appendix I for the full results.

While we are particularly proud of the medal winners, all of the sportspeople who attended the Games can be enormously proud of their efforts. The University will be finding a suitable way to recognise each of them when they return home.

The Paralympics will now begin (August 29 – September 9), watch out for Massey's business student Daniel Holt competing in the swimming.

Of course, we do all of this again in four years in Rio!

- 1.5.2 Massey University is known for its flexible study options that suit the lives of an elite athlete; but what our athletes know is that the support from Massey staff makes the difference and allows them to do what they do best. As Vice-Chancellor I would like to thank my staff, in particular the enrolments, exams and dispatch department, college administrators and of course our lecturers. Our athletes appreciate the work they do and the support they have provided them and they are proud to be Massey students.

Last year Massey was the first New Zealand university to sign up to a new Athlete Friendly Tertiary Network set up by High Performance Sport New Zealand. The network is made up of tertiary institutions that agree to adopt a set of guiding principles to support New Zealand's high performance athletes to combine their sporting and academic aspirations.

At the Beijing Games, 23 of the 185 New Zealand athletes were Massey students. The fact that athlete numbers have more than doubled for London is testament to Massey's commitment to high-performance sport. Supporting athletes as they strive for both sporting and academic achievement is a key part of Massey's strategy. Our distance learning programme allows athletes to continue their studies wherever they may be in the world, while our Academy of Sport provides them with the tools they need to succeed on the world stage.

My Op Ed on the Olympics and Massey's role in it is attached as Appendix II.

- 1.5.3 Minister Steven Joyce announced at the beginning of August that he was interested in exploring ways of ensuring that elite athletes have the best possible opportunity to compete while studying. The Minister will be invited to consider Massey University as the best means of advancing his goal.
- 1.5.4 While on the subject of sport – I watched the finals of the Manawatū rugby competition on August 5. Massey Rams won (a match that went not just to extra time but also to "sudden death") while Varsity A went down to College Old Boys (the score of 34-20 was a little kind to COB who looked to have been run ragged by the last 20 minutes allowing Varsity to score two superb late tries).

Massey University stunned Women's football when they decisively beat Claudelands Rovers 4-1 in the national knockout semi-final at Hamilton on July 22. After a remarkable unbeaten season, the Massey University team made history on August 26 as the first from Manawatū to play a final in the ASB Women's Knockout Cup. They faced Three Kings United from Auckland in the final at Newtown Park in Wellington on August 26 and while they lost 2-0 the Three Kings coach admitted that there was little between the two sides. Well done, a great achievement to have got so far.

1.6 **Advanced Technology Institute (ATI)**

In mid-July the Government announced its intention to create the Advanced Technology Institute (ATI). This new entity is the result of a review of Industrial Research Ltd and the Government's commitment to driving better links between research institutions and business. It will be based in Auckland, Wellington and Christchurch. There are many opportunities for Massey University to work alongside ATI so it is important to understand what has been announced and keep up with developments. For more information <http://www.msi.govt.nz/update-me/major-projects/advanced-technology-institute/>

In late August Prime Minister John Key announced the appointment of Establishment Board Chair Sue Suckling, along with that of board members Michael Ludbrook, Richard Janes, Michael Ahie, Neville Jordan, Paul Lockey, and Michele Allan.

1.7 **Mt Tongariro eruption**

As you will be aware Mt Tongariro erupted at the beginning of August. Massey scientists are involved in monitoring Mt Tongariro and assessing the potential impact. See Massey News for the latest information.

2.0 **Key Strategic Issues and Positioning**

2.1 **Research update**

2.1.1 **Institutional Review of Research (IRoR) 2011 – Performance-Based Research Fund (PBRF) preparation**

Massey University's preparations for the PBRF officially came to an end on July 20 with the lodging of the University's PBRF submission. A small group of (tired but happy) staff gathered to mark the end of what has been a challenging but very important process. I have thanked again all those staff who submitted a portfolio, with a very special thanks to the large team of people, led by Assistant Vice-Chancellor (Research and Enterprise) Professor Brigid Heywood, who have worked hard to ensure our submission is the best it can be. There is no doubt that this is the best submission made by the University. We will be ensuring that this kind of pressure is not part of the next round. Now we wait for the result that is expected in the first quarter of 2013.

2.2 **Internationalisation Update**

2.2.1

In the current very challenging environment, Massey's internationalisation programme is of central importance. Last year the University released its first ever internationalisation strategy, which has resulted in a great deal of work across the University on ways to ensure we are truly international. The strategy can be found on our website: <http://www.massey.ac.nz/massey/fms/Strategic%20Finance%20and%20Planning/Sub-strategies/Internationalisation%20Strategy.pdf>.

Over the past couple of years I have been trying to ensure that the time I spend overseas is focused on advancing Massey's goals in a very focused and targeted way. This means considerable planning and use of as many resources as can be mustered from Government agencies to ensure the best results are gained from any visit. It is vital that we move as rapidly as possible in the international area both because this is part of the University's strategy and because it is an expectation of Government.

Thank you to everyone who is working so hard in this area. Real progress is being made which will lay the foundation for important advances in the future.

I have just returned from a six-day trip to Sri Lanka, Delhi and Singapore as part of the University's international programme. I will provide a report of the visits in my next report.

2.2.2 Indonesia

The College of Education has signed a memorandum of understanding with Indonesia's Ahmad Dahlan University (ADU). The agreement strengthens the links between the universities, which are working towards articulation for ADU undergraduate education students into Massey's College of Education Bachelor of Education programme.

The intention is to work towards a double degree in the Master of Education in the form of the first year at ADU and the second year at Massey's College of Education. It also provides opportunities for Massey students to teach English at ADU, and for English lecturers at ADU to study at Massey and experience life in an English-speaking country.

2.2.3 Samoa

In July the University's International Office joined a trade mission to Samoa, led by Auckland City Mayor Len Brown. While there, Assistant Vice-Chancellor (Academic and International) Professor Ingrid Day signed a memorandum of understanding that will result in a greater flow of academic collaboration, study exchanges and internships between Massey and the National University of Samoa. The MOU will help foster collaboration across a wide range of academic disciplines, from nursing, psychology and public health policy to agribusiness and disaster recovery management. The latter are supported by special scholarships for Pasifika people to train in disaster management at the master's and postgraduate diploma levels that Massey established prompted by the tsunami that struck Samoa and Tonga in 2009.

Another highlight of the visit was the launch of the Massey University Alumni Samoa. Wide media coverage ensured a large turnout at the breakfast event, with special guests including the Samoan Prime Minister Prime Minister Tuilaepa Fatialofa Lupesolai Sailele Malielegaoi and the New Zealand High Commissioner to Samoa, Nick Hurley. "We are planning for an Alumni that can make a real contribution to the improvement of food and health for the Samoan people. With the appointment of a Chapter President we hope this will begin immediately", Professor Day says.

2.2.4 Oceania

- Professor Peter Lockhart, along with other academic staff from the Institute of Molecular Biosciences, has been teaching a course in Evolution and Genetics for the University of the South Pacific. Of the 115 students who attended, 97 per cent passed the course. It is hoped that this will lead to greater co-operation with USP through such vehicles as NZ Aid.
- A study of social dialogue and gender equity in New Zealand, Australia and Fiji by Associate Professor Jane Parker and Professor Jim Arrowsmith, School of Management, has been incorporated into the curriculum of a Gender Studies course at the University of South Pacific. The research was funded by the International Labour Office.

2.2.5 Thailand and Vietnam

- The College of Education hosted 24 Thai principals and assistant principals who each attended the University for one week to study school leadership and management, funded through a Thailand Ministry of Education project.
- The first student from the joint BEd TESOL programme was welcomed from Khon Kaen University, Thailand.
- Specific marketing and recruitment activities were undertaken in Thailand (Bangkok) and Vietnam (Hanoi and Ho Chi Minh City) with our stakeholders following our attendance at the Education New Zealand fairs in both countries. Massey also debuted at key stakeholder's education fairs through the United Kingdom and this incorporated a training session with personnel at QS (ratings and rankings experts).

2.2.6 Singapore

- A contract between the Singapore Polytechnic and Massey University to deliver the Food Technology programme in Singapore has been successfully re-negotiated, which will see the recruitment of up to 30 students.
- Negotiations and discussions are taking place with Singapore Polytechnic regarding the continuation of the BEng programme.

2.2.7 China

- Southwest Jiaotong University
A Study Abroad and 1+1 Master's agreements have been signed between the School of Engineering and Advanced Technology and Southwest Jiaotong University in China.
- University of Ningxia and Shanghai Jiaotong University
Associate Professor Cory Matthew and Dr James Millner from the Institute of Natural Resources, visited China recently as part of the Tripartite memorandum of understanding signed in September 2011 between Massey University, The University of Ningxia and Shanghai Jiaotong University. This visit continues the long association that Massey and particularly the Institute of Natural Resources have had with Chinese universities over the years.
- Gansu Agricultural University
Distinguished Professor Gaven Martin, who heads the University's New Zealand Institute for Advanced Study, and Gansu Agricultural University's Chancellor, Professor Gaobao Huang, signed a memorandum of understanding in July to establish the Gansu Agricultural University and Massey University Research Centre of Grassland Biodiversity. The centre will be based at Gansu Agricultural University in the city of Lanzhou in northwest China and will address alpine grassland degradation – an issue the central government in Beijing has identified as a key priority.

Research will target the effect of livestock grazing and wildlife populations on grassland ecology and ecosystem health to find new solutions that will benefit the local grassland economy while conserving biodiversity. Leading the venture is Massey University conservation biologist Dr Weihong Ji, a former lecturer at Gansu Agricultural University now based at the Institute of Natural Sciences at the Albany campus.

Other Massey scientists involved in the centre's research team include nutritional ecologist Professor David Raubenheimer and conservation biologist Associate Professor Dianne Brunton. Professor Martin says, "The memorandum covers a range of doctoral and postdoctoral exchanges and secures significant research funding and postgraduate support for Massey."

- The first students from our Joint MTESOL Leadership programme from Yunnan Normal University were welcomed to the College of Education.
- A Quantity Surveying offering for delivery in Hong Kong and China is also being negotiated.

2.2.8 International collaborations

- The International Business Groups at Massey, University of Auckland, and the Auckland University of Technology have initiated a regular, rotating cross-disciplinary seminar for faculty and doctoral students doing research on international issues. The aim is to facilitate research networks to provide feedback for germinating research questions and developing research submissions. The first seminar will be held at the Albany campus on September. It will deal with work in progress to enhance opportunities for collaboration and feedback. Presenters will have 20-30 minutes to discuss their research and take questions. Professor Usha Haley, School of Management, is leading the initiative for Massey.
- A key Auckland Tourism, Events and Economic Development (ATEED) initiative was undertaken to lead 15 Auckland secondary schools to China and Hong Kong. The purpose was two-fold: to support our local secondary schools with our Government's

framework of qualifications; and to profile Massey University as the preferred pathway partner in the region for the 15 secondary schools.

- Taylors College (Auckland) took its three university partners on a road show through China, participating in various stakeholder marketing activities. Our partnership this year has produced a 23 per cent growth in pathway students (48 students) to the University compared to 2011.
- A new New Zealand India Research Institute will be formally established by the end of 2012, modelled on the successful New Zealand Contemporary China Research Centre at Victoria University of Wellington (VUW). The India Institute will be located at VUW as the main administrative centre, with financial support from the university and the Government, and led by Professor Sekhar Bandopadhyay as Director. The other universities, Auckland, Massey, Canterbury and Otago will be partners in the project as Chapters with Associate Directors (based on the critical mass of India scholars at each of these institutions). All academic staff who are actively engaged in research on India will become fellows of the institute. Meetings have been held at Christchurch and Wellington over the past months involving academic staff from all the institutions named above to finalise the structure, process and initiatives that the India Institute will undertake.

2.3 Agri-Food update

2.3.1 *A Call to Arms – A contribution to a New Zealand Agri-food strategy*

Commissioned by the Riddet Institute and developed by an independent team led by Dr Kevin Marshall, the report was prepared in response to a call by industry senior executives, who challenged the Institute in 2010 at its annual summit to develop a strategy for science and education-led economic advancement of the New Zealand food industry. The report contains options on how sector leaders can work together, and why industry should lead the strategy implementation work. Please refer to Appendix III for further details.

Please also refer to the announcement of the new Director of Agri-food Business item 6.4 (below).

- 2.3.2 The Ballance Farm Environment Awards was a successful event for Massey. The awards were presented in the Beehive and have established themselves as one of the most important events on the farming calendar. Massey staff are major contributors and this was reflected in the number of times the University was mentioned during the evening. Our Discovery award went to the 2012 Canterbury BFEA winners, Dan and Mandy Shand.

2.4 Connections update

2.4.1 new New Zealand Future U / Future Leaders

Our online competition *Future U* was recently launched, in association with Westpac. It is for teenagers aged 13 to 18, and their challenge is to record a two-minute video with their thoughts on what life will be like in 2050. There is a fantastic prize package available. The objective is to highlight Massey's role as a thought leader in continuing to shape the nation and taking the best of New Zealand to the rest of the world.

The *Future Leaders* workshop will be held in Auckland in October. The overall winner of Future U will address the opening of a two-day thought leaders' forum, *It's Our Future – The new New Zealand Symposium*, to be held in Auckland on December 2-4. More information can be found <http://www.engine.ac.nz/future-u>.

- 2.4.2 TV7 entered its final week beginning June 25 and, featuring a series called *The Big Idea*, Massey staff feature on four of the five programmes. They were:
Monday 25 – Population – Professor Paul Spoonley, Sociologist and research director for the University's College of Humanities and Social Sciences.
Tuesday 26 – Farm the World – Mark Ward, Riddet Institute.
Wednesday 27 – Predator Free New Zealand – Professor Dianne Brunton, Institute of Natural Sciences.

Friday 29 – Selling New Zealand – Professor Malcolm Wright, School of Communication, Journalism and Marketing.

This is a strong endorsement of Massey University's aim to be the “engine of the new New Zealand”. Thank you to the staff involved.

2.4.3 Massey and Facebook

The number of likes on Facebook is about to reach 10,000. Two years ago the number was 1500. Whatever we are doing, people like it.

2.5 Māori and Pasifika update

Activities undertaken to support the Pasifika recruitment strategy include involvement in the following:

- Horowhenua Pasifika festival.
- Auckland Pasifika Festival.
- Auckland Polyfest.
- Samoan Independence 50th Anniversary celebrations (attended by approximately 250 Samoan students from South and West Auckland secondary schools. Feedback from students has been extremely positive).
- School-based Pasifika events.
- Wellington Tokelau Sports and Cultural Festival.
- Manawatū Pacific Fusion.

Activities undertaken to support the Māori recruitment strategy include involvement in the following:

- Working with Te Rau Whakaara on school visits/activities.
- Puanga workshops and parent evenings.
- Attending the Māori Liaison conference

Non-school activities in the period have included:

- Supporting CD Field Days and National Field Days (including Ag Breakfast etc).
- RNZAF Ohakea Open Day.
- RNZAF Ohakea Tertiary Providers Expo.
- North Harbour Business Expo.
- Sir Peter Blake Leadership Week activities.
- Fruit grower of the Year.
- Iceline horticulture events.

Please also refer to items 3.15 and 6.9 (below) for information on the Pasifika artist-in-residence programme.

2.6 Creativity Platform update

The University's Creativity Working Group has developed a five-month plan of engagement starting with monthly lunchbox meetings on the Wellington campus. These meetings will give each College the opportunity to present and share their creative initiatives with the rest of the campus.

2.7 Sustainability update

2.7.1 Living Lab Launch

Massey's Living Lab launch showed the value of the partnerships strategy. Along with Massey staff and students, the councils from Palmerston North city, Wellington city, Hawke's Bay region, Porirua city, Tararua district, the greater Wellington region and Horizons Manawatū were present. All were in some kind of relationship with the University. Please refer to Appendix IV for further details.

2.7.2 Dr Gabriel Eweje, of the School of Management and director of Massey's Sustainability and Corporate Social Responsibility research group, will lead a team of students judging the Sustainable 60 Awards. Massey will be represented on the judging panel by Dr Martina Battisti of the New Zealand Centre for Small and Medium Enterprise Research.

- 2.7.3 Professor Bruce Glavovic, School of People, Environment and Planning, has accepted an invitation to be the Vice-Chair of the Belmont Forum International Opportunities Fund Panel of Experts – Coastal Vulnerability. Please refer to Appendix V for further details.
- 2.7.4 Staff awareness of emergency management at Massey University continues to grow ahead of a series of online discussions on issues around disasters, resilience and sustainability. Professor Sarb Johal and Tom Huggins from the Joint Centre for Disaster Research are part of a Strategic Innovation Fund project that is building connections between colleagues working on disaster, resilience and sustainability issues.

Online webinars were run at the beginning of August to provide an opportunity for staff to discuss new opportunities for collaborative research and teaching related to surviving a disaster and other contemporary threats to sustainability. This is defined as meeting today's environmental, social and economic needs without neglecting the needs of tomorrow.

Some ideas have already been canvassed at the eResearch symposium, aimed at strengthening the use of technology within tertiary research for all disciplines, which was held at Victoria University in July.

This was a demonstration of SWITCH – an online application that uses existing data and social media for creative collaboration.

2.8 Institute of Education update

The cross-college Institute of Education Implementation committee continues to meet and work on the work-streams associated with the formation of the Institute of Education. Significant progress has been made on a number of issues and a series of recommendations are being prepared for presentation to the two pro vice-chancellors of the existing colleges.

There are now dedicated webpages in the online Staffroom where you will find relevant documents with updates and communications to staff being posted every two weeks http://www.massey.ac.nz/massey/staffroom/institute-of-education/institute-of-education_home.cfm.

Chair of the Institute of Education Implementation Committee is Professor Susan Mumm, Pro Vice-Chancellor of the College of Humanities and Social Sciences.

Other members of the Implementation Committee include:

- Associate Professor Julie Bunnell (CoHSS)
- Associate Professor Sally Hansen (CoE)
- Professor Howard Lee (CoE)
- Dr John Muirhead (CoHSS)
- Professor Paul Spoonley (CoHSS)
- Distinguished Professor Bill Tunmer (CoE)
- Professor James Chapman (PVC, CoE) standing invitation

Secretariat:

- Mrs Julie Dunlop (Business Manager, CoE)
- Mr Mark McDonald (CoHSS HR Advisor)
- Mrs Kylie Morgans (CoE HR Advisor)
- Mrs Heather Tootell (Business Manager CoHSS)
- Mrs Leanne Menzies (Secretary)

This group will call on the wider University expertise as required. If you have any questions, suggestions or feedback for this committee, please email the Secretary, Mrs Leanne Menzies at l.menzies@massey.ac.nz.

Successful events have been held at both Albany and Manawatū for staff of the College of Education and College of Humanities and Social Sciences to enable collegial interaction in anticipation of the upcoming merger of the colleges at the end of the year. The new College's 2013 annual plan has been discussed and members of the College of Education (nominated by the Pro Vice-Chancellor of the College Education) have now been co-opted onto all College of Humanities and Social Sciences sub-committees of College Board: Academic Programmes; Teaching and Learning; and Research Committee.

2.9 College of Health Establishment Group update

The College of Health Establishment Group has been formed to coordinate work to oversee the various elements required to bring into being the new college, which will be formally established as at January 1, 2013.

There are now dedicated webpages in the online Staffroom where relevant documents and information about the new college http://www.massey.ac.nz/massey/staffroom/college-of-health-establishment/college-of-health-establishment_home.cfm. Recruitment advertisements seeking a Pro Vice-Chancellor for the college have been published and applications close on August 24.

Chair of the Establishment Group is Assistant Vice-Chancellor (Academic and International) Professor Ingrid Day. Other members of the group include:

- Professor Richard Archer, Institute of Food, Nutrition and Human Health.
- Associate Professor Stephen Stannard, School of Sport and Exercise.
- Professor Steve LaGrow, School of Health and Social Services.
- Professor Bernhard Breier, Institute of Food, Nutrition and Human Health.
- Professor Jeroen Douwes, Centre for Public Health Research.
- Associate Professor Mary Nulsen, Institute of Veterinary, Animal and Biomedical Sciences.
- Associate Professor Annette Huntington, School of Health and Social Services.
- Associate Professor Cindy Kiro, School of Public Health.
- Associate Professor Ian Laird, School of Management.

Secretariat:

- Sue Allen, External Relations.
- Graham Robinson, Project Management Office.
- Mark McDonald, People and Organisational Development.
- Andrew Ross, Finance and Asset Management.

The Group will call on the wider University expertise as required.

3.0 Academic

3.1 Accreditation

3.1.1 Executive MBA

In July, Massey's Executive MBA Programme was reviewed by a panel of international experts from the Association of MBAs. The panel spent two days at the Albany campus reviewing documents, and speaking with students, faculty and programme administrators. International accreditations such as AMBA are a key indicator of educational excellence and it is heartening to hear the programme is most likely to retain this accreditation for a further three years. The panel was particularly impressed by the level of continuous improvement and innovation apparent in the Massey MBA, and in the positive feedback given by current students and recent alumni. Congratulations to the MBA team – in particular to James Bennett (MBA Programme Manager) who worked tirelessly on this project for several months, while holding down a particularly challenging role at the same time. We know await formal notification.

3.1.2 National Association of Schools of Art and Design

The NASAD accreditation evaluation panel visited the College of Creative Arts (August 4-8). NASAD are considering an application by the College of Creative Arts for "Substantial Equivalency". I am sure that they would have been impressed with the suite of displays of student work across Te Ara Hihiko and the staff and students they meet. The team was very positive and we now await consideration of its evaluation by NASAD in October.

3.1.3 The College of Business, through its accreditation steering committee, is working hard to ensure that we are doing what is necessary to prepare for the early 2015 visit by the AACSB maintenance of accreditation team, and to find ways to take advantage of the AACSB framework to continuously improve the College's efforts.

3.1.3 Formal accreditation for the Bachelor of Construction degree was received in July by the Pacific Association of Quantity Surveyors.

3.2 The New Zealand Centre for Personal Finance Education has joined the OECD's International Network on Financial Education. The centre is a joint initiative between Westpac and Massey University. As a member of the network, the centre will have access to financial literacy documents issued by the OECD, and invited to attend global OECD financial education events. The network's purpose is to discuss issues, new developments, and programmes related to financial education.

The New Zealand Centre for Personal Finance Education's current financial literacy projects include a certificate programme for personal financial educators, a longitudinal study to identify why so many New Zealanders struggle with their finances, and the first Retirement Expenditure Survey for Workplace Savings NZ.

3.3 **Massey staff win national tertiary teaching excellence awards**

The excellence of Massey's teaching has again been recognised with academic staff winning two of the 12 national tertiary teaching excellence awards for sustained excellence in tertiary teaching presented at Parliament in Wellington. The awards dinner was jointly hosted by Tertiary Education Minister Steven Joyce and Parliament's education and science select committee chairwoman, Auckland Central MP Nikki Kaye. Congratulations to:

- Liz Norman, Institute of Veterinary, Animal and Biomedical Sciences
Ms Norman has been at Massey since 2001 and has developed the veterinary medicine master's degree as a distance learning programme for practicing veterinarians from throughout the world. It has grown from 13 students in 2004 to 92 enrolled this year. She strives to go beyond the textbook and has developed innovative strategies to engage with students, including online tools that mimic real steps in case investigation and replay exercises and tutorials to provide feedback. "It is one of my great joys to see students gain the confidence and practical insights from teaching that helps them not only to do their work but to enjoy their work more", she says.
- Dr Zoe Jordens, Institute for Molecular Biosciences
Dr Jordens sees her teaching role as facilitator, or tour guide. She uses a student-centred, inquiry-led approach to teaching. Dr Jordens worked as a researcher in medical microbiology in Britain before joining Massey in 2002. As well as a Bachelor of Science with honours, she has a PhD in microbiology, a postgraduate certificate in tertiary teaching, a postgraduate diploma in education and is now completing a Master of Education.

Ako Aotearoa – the National Centre for Tertiary Teaching Excellence director Dr Coolbear said "There is some fantastic work being done in our tertiary sector and each of these awardees is truly inspiring. Each has made an enormous contribution to the successes of their learners over many years. It is a great privilege to be part of the selection process."

3.4 **Massey's newest Fulbright winners**

Associate Professor Cindy Kiro and master's graduate Frank Pega are Massey University's newest Fulbright alumni.

Associate Professor Kiro, Head of the School of Public Health, received a Fulbright – Ngā Pae o Te Māramatanga Travel Award to present on the intersection between indigenous health and public health at Harvard University, and at the University of Hawai'i in Honolulu.

Mr Pega was awarded a Fulbright – Ministry of Science and Innovation Graduate award. He is a social epidemiologist with research interests in the social determinants of health and health equity.

At Harvard University in Boston, Massachusetts he will research the impact of family and in-work tax credits on the health of adults, while working towards a PhD from the University of Otago.

Mr Pega graduated with an MSc from Massey University in 2008. His master's thesis investigated health policies in gay, lesbian, bisexual, transgender and transsexual people.

3.5 Massey staff to lead Royal Aeronautical Society

Two Massey University staff members, Dr Ritchie de Montalk and Frank Sharp, have taken up key roles at New Zealand's leading professional body for the aviation industry. Dr de Montalk is the new secretary and Mr Sharp is the president of the Royal Aeronautical Society's New Zealand Division. Please refer to Appendix VI for further details.

3.6 Professor Usha Haley, School of Management, received the 2012 Practice Impact Award from the Academy of Management, the world's largest management association. She was recognised for bridging the gaps between eastern and western academia, policy, and practice for the last two decades. She was nominated by Professor Emeritus Robert C. Maddox from the University of Tennessee, who said her work has directly influenced US federal policy, particularly the relationships between the USA and China, and her research helped form the basis for anti-dumping regulation in the EU and elsewhere.

3.7 Massey academics won three best paper awards at the International Council for Small Business World Conference 2012 in Wellington in mid-June. More than 200 papers were presented at the event, which brought together more than 400 business educators, researchers, policy makers and practitioners from around the world. The Massey winners were:

- Dr Kate Lewis' *Young, female, and entrepreneur: A tale of Sense and Sensibility* was judged best paper in the Female Entrepreneurship Track. In it the School of Management senior lecturer discussed how women put their "heart and soul" into their companies, advocating an emotional way of working when compared with men.
- Dr Raja Peter, from the School of Communication, Journalism and Marketing, took out the strongly-contested Social and Economic Development Track with his co-authored paper *Government initiatives in fostering solar energy by SMEs in India*. In it he argued the Indian government needs to continue encouraging SMEs to adopt environmentally-friendly technologies like solar panels if it is to end the country's chronic power shortages.
- The International Entrepreneurship Track best paper was awarded to Professor Sylvie Chetty, also from the School of Communication, Journalism and Marketing, and her co-authors for *Causation and effectuation in the foreign market entry and selection of software SMEs*. The qualitative study of five Finnish software firms found that flexibility was of the utmost importance when taking a product to international markets, as strict adherence to a business plan can lead to missed opportunities.

Massey University's Centre for Small and Medium Enterprise Research hosted the conference, along with the Small Enterprise Association of Australia and New Zealand, Wellington City Council, and Grow Wellington.

3.8 The New Zealand Centre for Small and Medium Enterprise Research has been successful in securing a contract to carry out a programme of face-to-face interviews with New Zealand businesses on internationalisation activities for the Ministry of Economic Development. A team from the centre will undertake the interviews, including Professor David Deakins, Dr Martina Battisti, and Associate Professor Martin Perry.

3.9 Dr Stuart Birks, School of Economics and Finance, has been invited to become the 10th Fellow of Law and Economics Association of New Zealand. There are several requirements to become a Fellow of the association, including *publication of 100,000 words which advance the study or understanding of law and economics issues in, or with reference to, New Zealand*.

3.10 The School of Aviation held its Wings ceremony on July 29. Along with the prizes awarded to the best students, graduate instructor Ben Rae received the rarely-awarded *Skywards Award for Outstanding Airmanship*. In January Mr Rae successfully landed an aircraft experiencing problems with its ailerons, the hinged flaps attached to a plane's wings that help control an aircraft in roll. Graduate flight instructor Lonic Harness won the Air BP Scholarship Flight Instruction Award, and another graduate flight instructor, Chris Head, received the Manager

of Professional Programmes award for creating new and more efficient procedures around aircraft maintenance. Please refer to Appendix VII for further details.

- 3.11 Professor Tony Parker, Department of Three Dimensional Design, had his industrial design work for Gallagher Animal Management Systems on display at the National Field Days. Included was a new range of electric fence energiser systems. The system launched onto the New Zealand market received a teaching and innovation award for its innovative combination of remote control readout, fence zone monitor and remote fault finding device.
- 3.12 The Centre for Research Excellence in Mathematics Education has received a \$450,600 Teaching and Learning Research Initiative grant from the New Zealand Council of Education Research – recognising the leadership role the centre plays in mathematics education.

The project aims to improve mathematics teaching methods to increase the number of students who engage with mathematics – and move away from the “good at maths/bad at maths” paradigm. It also puts the spotlight on the pedagogical principles of educating mathematics teachers.

Professor Glenda Anthony and Dr Roberta Hunter are leading the project, along with Dr Peter Rawlins and Dr Jodie Hunter, from the College of Education, in collaboration with Dr Robin Averill, Dr Michael Drake and Roger Harvey of Victoria University of Wellington.

- 3.13 Dr Max Schleser, Institute of Communication Design, has had an interview and profile published in the Mobile Performance section of the renowned international journal of digital art, culture and technology, *Vague Terrain*, June 2012. Dr Schleser has been successful in securing funding from the Strategic Innovation Fund for the project he leads, *Transformational Creativity: Creating an interface between the mobile industry, Massey research and community practice*. In linking Massey research (research symposia), New Zealand’s creative industries (creative showcase/exhibition) and the mobile media industry, the project will provide foundations upon which to launch an international network and innovative knowledge transfer initiative.
- 3.14 School of Fine Arts staff members, Jenny Gillam and Eugene Hansen, as the New Zealand Film Archive, *Wellington’s Curator’s at Large* for 2012, open their second exhibition *Te Hiko Hou* which presents ‘work by three Māori male artists exploring aspects of contemporary ethnicity. The first exhibition *Site* was reviewed on national art review website Eyecontact: <http://eyecontactsite.com/2012/06/moving-image-from-a-fixed-position>.
- 3.15 Emma Febvre-Richard, School of Fine Arts, along with Institute of Communication Design colleague Euan Robertson have organised the first MURF supported Pasifika artist fellowship. Auckland-based artist Siliga David Setoga will be in residence creating a new body of work, and undertaking workshops and critiques with students across art and design, during two weeks in July. Utilizing MURF and COCA funding three residencies for Pasifika artists have been established for the second semester of this year. This will be an exciting show-case of Pacific artists and their practice. Their residency will involve the production of work, informal talks and a seminar presentation. Please refer to item 6.9 below for further details.
- 3.16 Wendy Saunders, Joint Centre for Disaster Research, School of Psychology, and doctoral candidate with the School of People, Environment and Planning has been awarded the Wallace Ross Graduate Research Award for her PhD on *Innovative Land-Use Planning for natural hazard risk reduction in New Zealand*. The awards panel commended Ms Saunders’ research, which has resulted in a framework that can assist decision-makers to reduce risks to people and property from natural hazards, and encourages sustainable development.
- 3.17 Sally Liggins, Social and Health Outcome Research and Evaluation, received \$85,000 Ministry of Health funding for a two-month project titled *Workforce Development Alcohol Regulatory Officers/National Public Health Alcohol Working Group*.
- 3.18 Karyn O’Keeffe, Sleep/Wake Research Centre: Central Region’s Technical Advisory Services Ltd funding for two-month project titled *Literature Review in Relation to Best Practice Rostering Guidelines*.

- 3.19 Dr Leigh Signal, Sleep/Wake Research Centre, received \$148,000 funding from South African Airways (Proprietary) Ltd for project titled *Evaluation of the Sleep and Performance of Cabin Crew on Ultra Long Range Flights*.
- 3.20 Dr Riz Firestone, Centre for Public Health Research, received \$5000 funding from the Health Research Council as a one-year Pacific Health Research networking grant.
- 3.21 Lanuola Asiasiga, Social and Health Outcome Research and Evaluation, received \$49,950 funding from the Ministry of Health for a two-month project titled *Process Evaluation of Four Current Well Child, Physical Activity and Nutrition Programmes for Pacific Peoples in Auckland*.
- Ms Asiasiga was also successful in gaining \$11,853 funding from the World Health Organisation for an eight-month project titled *Technical Collaboration on National Alcohol Survey Through Massey University*.
- 3.22 Tania Slater, Centre for Public Health Research, received \$2765 funding from Cancer Society towards attendance at the USCC World Cancer Congress in Montreal, Canada in August 2012.
- 3.23 Professor Olaf Diegel, School of Engineering and Advanced Technology, was made a Fellow of the Global Alliance of Rapid Prototyping Alliances.
- Professor Diegel also won the best additive manufacturing application from the European Rapid Prototyping Symposium for the three-dimensional printed guitars. It was great to hear the interview with Dr Olaf Diegel on Radio New Zealand (July 22) explaining the amazing developments in 3D printing. The College of Creative Arts is hosting the FabLab event opening on August 22, which focuses on 3D printing. The interview reinforced Massey as the engine of the new New Zealand theme in the best possible way.
- 3.24 Mikael Boulic, School of Engineering and Advanced Technology, won an emerging research fellowship from the Health Research Council.
- 3.25 Tom Robertson, School of Engineering and Advanced Technology, was made a Fellow of The New Zealand Institute of Food Science Technology.
- 3.26 Professor Peter Schwerdtfeger, New Zealand Institute for Advanced Study, recently accepted nomination (one of only six offered worldwide) to the International Academy of Quantum Molecular Sciences (IAQMS).
- 3.27 Professor Qiao Wang, Institute of Natural Resources, has been awarded the Distinguished Scientist Award of the Entomological Society of America.
- 3.28 Professor Ken Hawick, Institute of Information and Mathematical Sciences, was elected a Fellow of the British Computer Society.
- 3.29 Dr Nick Roskrige, Institute of Natural Resources, has publicshed his book *Tahua-Roa Food for your Visitors, Korare – Māori Green Vegetables*. The book is a collaboration between Massey University through Dr Roskrige and the collective matauranga Māori or traditional knowledge held by kaumatua and kuia especially with the Tahuri Whenua Collective – the National Māori Vegetable Growers Collective.
- 3.30 Professor Philippa Gander, Sleep/Wake Research Centre within the School of Public Health, was awarded funding from Qantas Airways Ltd to undertake a one-year project titled *Specialist consultancy in support of fatigue risk management systems*.
- 3.31 Professor Robyn Munford, School of Health and Social Services, has been appointed as an Adjunct member to the Graduate Program in Critical Disabilities Studies at York University, Toronto, Canada for a three-year period.

- 3.32 Dr Kate Lewis, School of Management, has been invited to join the editorial team of the *Journal of Small Business Management* as an Associate Editor. The journal is A-ranked (in both the ERA and ABDC lists), and is one of the premier journals in its field.
- 3.33 Professor Steve La Grow, School of Health and Social Services, has been named as an Associate Editor of the *Journal of Visual Impairment and Blindness (JVIB)*. JVIB has been continuously under production for 105 years and is the journal of record for vision rehabilitation.
- 3.34 Emily McColl, Bachelor of Veterinary Sciences student, was awarded a scholarship from the New Zealand Association for Animal Health and Crop Protection.
- 3.35 Alastair Warren, Industrial Design graduate, was awarded second prize in the International Core77 Design Awards for his urban mail vehicle designed for Swedish Post.
- 3.36 Tim Upperton, PhD student and tutor within the School of English and Media Studies, has won the Caselberg Trust International Poetry Prize 2012.
- 3.37 Philippa Halton, fourth-year industrial design student, won the Albany Go Innovate award in both people's choice and judges' awards, with her design of a novel portable hole punch that fits inside a ring binder.
- 3.38 Three of our industrial design students made it into the final 80 for the Electrolux Design Lab 2012. They are: Ben de la Roche, Alice Kennedy and Josh Hall.

Ben de la Roche, third-year industrial design student, has now been selected as one of 25 finalists in the Electrolux Design Lab 2012. This international competition, open to industrial design students and recent graduates, focuses on home appliances that offer a fuller sensory experience, are sensitive to the environment and provide intuitive ease of use and aesthetic appeal.

- 3.39 Recent School of Economics and Finance graduate Carlton King is celebrating having his first article published in the prestigious *Australia and New Zealand Property Journal*. Mr King's research-based article presents a credible and highly readable critique of the use of the Consumer Price Index as a basis for retail leases. The journal is described as the flagship publication of the Property Institute, going out to its 2200 members here and overseas, and Mr King's fellow contributors include leading professors and analysts from across the region.
- 3.40 The following agricultural science students have been awarded undergraduate scholarship for the Sydney Campbell Memorial Trust:
- Shannon Buick
 - Kathryn Woodhouse
 - Jessica Watson
 - Jane Warren
 - Jacob Smith
 - Rebecca Thomson
 - Jessica Stewart
 - Jock Cameron
 - Bridget Kershaw
 - Helen France
 - Katy Price
 - Harriet Lawrence
 - Amanda Pottinger
- 3.41 Matt Innes, fourth-year Graphic Design student, has just won an internship at FROST Design in Sydney – our third in three years, and another example of the school's international placement footprint.
- 3.42 Judy Seo, a fashion graduate from 2011, is one of the 10 fashion graduates selected from 50 universities worldwide to show at one of the biggest fashion trade shows, *Who's Next Pret a Porter*, in Paris.

- 3.43 From more than 1200 entries from all over the world, Electrolux has selected 80 nominated entries that are now competing for a place in the finals of Electrolux Design Lab 2012. Including five Massey Industrial Design students from Wellington and Albany. The projects and students are:
- Pock-It by Alice Kennedy
 - IMPRESS by Ben De La Roche
 - RIC by Johsua Hall
 - Arrosto by James Allen
 - Tea Tower by Manoocher Zarif
- 3.44 Alastair Warren, Massey Industrial Design graduate 2008 and currently studying at the Umea Institute in Sweden, has won second prize in the International Core77 Design Awards for his urban mail vehicle designed for Swedish Post.
- 3.45 Andy Florkowski, a graduate from the Spatial programme, was a finalist in the *Architecture for Humanity* project, World Architecture Award at the Venice Biennale. The brief was to explore decommissioned military spaces around the globe. Mr Florkowski chose a series of bunkers situated north of Napier and looked at how these could be converted into tourist rest stops.
- 3.46 Dr Nives Botica-Redmayne, School of Accountancy, has been elected to the New Zealand Institute of Chartered Accountants (NZICA) Manawatū Local Leadership Team.
- 3.47 PhD candidate Mahmood Ghaznavi was awarded a Graduate Scholar Award at the International Conference on Knowledge, Culture and Change Management in Chicago in July. Six awards are given to outstanding graduate students who have demonstrated active academic interest and leadership skills in the conference area. His PhD research is on how professionals develop and maintain personal knowledge networks to improve performance at work.
- 3.48 Peter Vullings, Bachelor of Technology graduate majoring in information engineering with honours, won this year's Innovate Manawatū competition, run by the Bio Commerce Centre. His winning entry was the v-electric scooter. The judges were impressed by his design sense and vision for his company. Watch a video of the prototype here:
<http://youtu.be/H1EzatzsHlg>.
- 3.49 Bachelor of Communication student Charles Allen took out the Youth Award at the 2012 Innovate Manawatū competition. Mr Allen won the award for Kiwified, an innovative idea for a business that combines tourist discounts with a t-shirt that allows customers to sell the story of their travel.
- 3.50 Mary Hutchison, Fashion Design student, received a Merit award in the Open Section at this year's Hokonui Fashion Awards.
- 3.51 Julia Raynes, Master of Science student majoring in Plant Biology, has been awarded this year's postgraduate scholarship from the Foundation for Arable Research.
- 3.52 Kimberley McCarthy, Bachelor of Design student majoring in Fashion Design, received a Merit award in the Open Section at this year's Hokonui Fashion Awards.
- 3.53 Millie Aitken, Bachelor of Design (Hons) student majoring in Fashion Design, has won the Heartland Hotel Croydon – Nightlife award at this year's Hokonui Fashion Awards.
- 3.54 Soortariya Utto, Bachelor of Design (Hons) majoring in Fashion Design, won the Young Designer Award as well as second place in the Denim Award at this year's Hokonui Fashion Awards.
- 3.55 Hannah Rutherford, Fashion Design student, received a Merit Award in the Open Section at this year's Hokonui Fashion Awards.

- 3.56 Miriama Ketu-McKenzie, Clinical Psychology student, won a prestigious educational scholarship worth \$30,000 from the Rose Hellaby Māori Education Trust Fund.
- 3.57 Justin O'Sullivan, Postharvest PhD Student, was awarded a prestigious travel scholarship by the International Association of Packing Research Institutes for your research focusing on the use of computational fluid dynamics to understand cooling and packaging of kiwifruit.
- 3.58 Nick Marks, Industrial Design student, was runner up at the James Dyson Awards 2012 for your PressureAID.
- 3.60 Nick Ross, Industrial Design graduate, won the James Dyson Award 2012 for his tree harvesting device.
- 3.61 Anna von Hartitzsch, Fashion Design graduate, won the Carvin Streetwear - Denim award at this year's Hokonui Fashion Awards.
- 3.62 Ruth Bucknell, Fashion Design graduate, received runner-up in Carvin Streetwear – Denim award at this year's Hokonui Fashion Awards.
- 3.63 Natasha Godetz, BDesign (Hons) graduate, won a Student Notable Award for her advertising final project 'Arthritis Challenge' at the Core77 Design Awards.
- 3.64 Lisa Martin, BDesign (Hons) graduate, won a Student Notable Award for her advertising final project 'Arthritis Challenge' at the Core77 Design Awards.
- 3.65 **Short courses and professional development**
- Staff in the Fertilizer and Lime Research Centre continue to be active in the delivery of professional development short courses. So far in 2012 there have been three intermediate and two advanced courses for Sustainable Nutrient Management, two courses for Farm Dairy Effluent – System design and Management and an inaugural course for Agricultural Greenhouse Gas Accounting, Mitigation and Emissions Trading. The total number of participants from industry has been 170.
 - A professional development short course in seed science and technology Producing Quality Seed – Using Quality Seed was held from July 10-13 2012. The course was attended by 14 participants representing seed industry roles such as technical sales, logistics, production, processing and storage.

4.0 Connections and Responsibility

- 4.1 Advancing our goals of connections and responsibility, Massey University seeks to provide opportunities and platforms to connect our areas of strength with national and international experts and our wider communities of interest. With the added purpose of reinforcing strong strategic connections and taking the opportunity to advance scholarship and contribute our knowledge and expertise, the University promotes and hosts conferences, forums and other forms of participation. The following are by way of example:
- 4.1.1 Associate Professor Robin Peace, College of Humanities and Social Sciences regional director (Wellington) and School of People, Environment and Planning, was appointed as external advisor to a newly-formed Department of Labour Ethics group.
- Dr Peace also represented the BRCSS/esocsci initiative and contributed to a Workshop for national social science research strategy for climate change - SLMACC RURALS project. The purpose of the workshop was to gain insight about the topics, priorities and opportunities for social science research to support New Zealand's response to the challenges of climate change and was carried out for MAF under a Sustainable Land Management and Climate Change contract.
- 4.1.2 Professor Paul Spoonley, College of Humanities and Social Sciences regional director (Auckland), was the New Zealand representative to the International Human Rights Network

of Academic and Scholarly Societies, Tenth Biennial Meeting, Academia Sinica, Taipei, in May.

4.1.3 Associate Professor Mark Henrickson, School of Health and Social Services, has been appointed to the International Association of Schools of Social Work Definition of Social Work Committee representing the Asia Pacific region.

4.1.4 Professor Steve LaGrow, School of Health and Social Services, has been appointed to the University Standards Revision Committee, a subcommittee of the Association for the Education and Rehabilitation of the Blind and Visually Impaired University Review Committee.

4.1.5 Dr Martin Sullivan, School of Health and Social Services, has been appointed to the Joint National Spinal Cord Impairment Strategy and Implementation Plan Project Team reference group; the project team is jointly hosted by ACC and the Ministry of Health.

Dr Sullivan has also been appointed as a member of the National Disability and Rehabilitation Research Alliance steering group.

4.1.6 Dr Kath Haye, School of Health and Social Services, has been appointed to the Advisory Board for Social Work at the Open Polytechnic.

4.1.7 Two feature-length New Zealand films and a short film, which include the input of Massey University staff, screened at the *New Zealand International Film Festival* in Wellington in early August.

- Words and music comprise most of *Persuading the Baby to Float*, a music documentary that records the artistic collaboration between composer Associate Professor Norman Meehan from the New Zealand School of Music and poet Bill Manhire. The school is jointly run by Massey University and Victoria University, and the movie was filmed during the rehearsal and concert of the school's first Hunter concert of 2011.
- Futuristic film *Existence* includes an otherworldly dialect devised by linguists from the School of Humanities. Actors received coaching by Dr Martin Paviour-Smith, with advice from his colleague Dr Peter Petrucci, who are both from the School of Language Studies.

The movie was funded by the New Zealand Film Commission's low budget Escalator initiative. The music documentary, in which songs are performed in front of a live audience, prompted one reviewer to comment that the collaboration between Manhire and Meehan, with vocalist Hannah Griffin, led to *exceptional new artworks' arising*.

- *43,000 Feet*, is a screenplay written by School of English and Media Studies tutor Dr Matt Harris, in which a man reflects on his life as he falls through the sky. The movie is one of the short films submitted for New Zealand's Best 2012 competition that is running as part of the festival.

4.1.8 Thanks to Institute of Veterinary, Animal and Biomedical Sciences staff members Dr Chris Rogers, Cameron Knight, Dr Angela Hartman, Alan Nutman, Marty Johnson, Professor Hugh Blair and Dr Frederik Pauwels, along with Nicola Moffatt from the Veterinary Clinic and Teaching Hospital, who worked with Weta Workshop on some amazing scenes involving horses for the film *Abraham Lincoln, Vampire Hunter*.

4.1.9 Professor Sarah Leberman, School of Management, presented an interactive workshop for young emerging leaders in secondary, tertiary and business entitled *Preparing for Leadership* in the Hawke's Bay in June. The event was well received.

4.1.10 Fashion Senior Lecturer Jennifer Whitty, Department of Three Dimensional Design, participated in the National Field Days 2012, held at Mystery Creek in Hamilton, as a judge in the Ag Art Awards.

4.1.11 Fashion Lecturer Nina Weaver, Department of Fashion Design, conducted a short course on knit techniques for Wellington secondary school teachers.

4.1.12 Volunteers

- The College of Business has launched a new club on the Albany campus called – Students in Free Enterprise – at the Albany campus. The organisation operates in 39 countries and already has a Manawatū campus chapter. It aims to improve the standard of living of people in need through community outreach projects with a business focus.
- A volunteer expo was held at the Manawatū campus in August to help connect community organisations with student volunteers. Twenty-eight organisations took part and met students wanting to volunteer, gain experience and make a difference.

4.1.13 Clarian HR's *The Great New Zealand Employment Survey*, which is the latest project to come under the Auckland Knowledge Exchange Hub, was launched on June 19. Researchers from the School of Management have advised on the survey framework, and will assist in the analysis of the findings. You may complete the survey at clarian.co.nz/survey.

4.1.14 Social innovation for youth employment has been adopted as a major strand of the Social Innovation and Entrepreneurship Research Centre's (SIERC) research agenda. A multidisciplinary SIERC team will approach the youth employment challenge in a socially innovative, New Zealand specific, and theoretically robust manner. Supported by the Auckland Council, the Families Commission and several other key stakeholders, the team has applied for Ministry of Science and Innovation funding for its research. New Zealand youth are the principal end-users and will be participants in the research. SIERC's director Professor Anne de Bruin says, "The research aims to enable and empower younger people with a means to raise awareness of their existing and potential capabilities to enhance employability, aspirations and self efficacy."

4.1.15 Students from all over New Zealand spent a day at the Manawatū campus on July 3 as a part of New Zealand Business Week. The day's programme included a lecture on leadership by Professor Sarah Leberman, and a post-dinner address by me. It was great to meet the outstanding students involved in Business Week. Great students ask a lot of questions which is an enjoyable challenge for staff involved. Thanks to those involved.

4.1.16 The Manawatū campus also hosted the Massey University Economics and Accountancy Lecture Series. Year 13 students from across the central North Island attended lectures by ANZ senior economist Mark Smith, Fonterra director Malcolm Bailey, Professor Paul Dunmore from the School of Accountancy, and alumnus and Craigs Investment advisor Ewan Wetergaard.

4.1.17 The ecentre's Auckland Startup Weekend, which Massey sponsored, was a great success. After an intense 54 hours, Smile Today took out the competition with the heart-warming idea of giving a smile in return for donating to charity. The team also won Massey University's Audience Choice Award.

4.1.18 While Startup Weekend was taking place at the ecentre, the Albany campus was inundated with secondary school students participating in the Enterprise in Action weekend. Dr Jeff Stangl, School of Economics and Finance, Simon Cope, School of Communication, Journalism and Marketing, and student Corbin Neale mentored Team Massey, whose business concept, TradeMySkill, was a website where freelancers could bid for work in their local area. Just Water were the winning team with their GlobalSEEDZ idea, which gave young people a "garden in a box" to grow produce. The New Zealand winners went on to come second in the global competition, and also took out the Creativity Award.

4.1.19 Congratulations to Assistant Vice-Chancellor (Finance, Strategy and IT) Rose-Anne MacLeod on her election as a trustee to the New Zealand Universities Superannuation Scheme.

4.1.20 Massey's Student Counselling Service hosted a very successful two-day hui at the Manawatū campus for about 40 counsellors from tertiary institutions nationwide.

4.1.21 Open Lab staff, undergraduates and graduates collaborated with the *Dominion Post* to

develop a 10th anniversary exhibition and commemorative magazine of the Dominion Post as part of the World Press Photo exhibition. The Open Lab team worked with a student from the School of Journalism and were mentored by design lecturers and worked closely with the staff from the Dominion Post to jointly curate and mount this fascinating exhibition.

- 4.1.22 Mr Stephen Macaulay, General Manager of AGMARDT, (Agricultural and Marketing Research Development Trust) was hosted by the College. The visit was to showcase to AGMARDT opportunities for collaboration and co-operation. Each year AGMARDT invest around \$2.5m into developing world-class capacity and capability within the agribusiness sector. Included in the programme was an opportunity to meet with Professor Ted Zorn from the College of Business and Distinguished Professor Paul Moughan from the Riddet Institute.
- 4.1.23 Dr Jenny Poskitt, Director of the Graduate School of Education, has been invited to be an external member of the panel to review the University of Otago's, College of Education.
- 4.1.24 The Global Alliance for Public Relations and Communications Management has given its support to an initiative by Dr Margaret Brunton, School of Communication, Journalism and Marketing, and Associate Professor Lynne Jeffrey, School of Management, called the International Competency Profile. The website will capture and map trends in public relations and communication practice, skills and aptitudes.
- 4.1.25 The ANZ-Massey Economics Challenge will take place on August 31 at the Albany and Manawātū campuses, and also in Whangarei. Secondary schools teams will compete in a microeconomic quiz and then make a presentation on this year's topic: 'New Zealand's mounting debt: Are asset sales the answer?' School of Economics and Finance staff are organising the event, as well as acting as judges alongside external experts.
- 4.1.26 Professor David Johnston, Joint Centre for Disaster Research within the School of Psychology, and colleagues have engaged in a joint initiative with the US Geological Services to explore lessons for the Canterbury earthquakes and lower seismic hazards zones in the Pacific Northwest of the United States.
- 4.1.27 Dr Duncan Babbage, School of Psychology, attended the 7th World Congress on NeuroRehabilitation, Melbourne. Dr Babbage participated in the Neuropsychological Rehabilitation special interest group process of developing an international consensus on neurorehabilitation outcome measurement. He was also appointed as Chair of the Working Group on Cyber community.
- 4.1.28 Dr Linda Jones, School of Psychology, was re-elected as New Zealand National Representative for Stress and Anxiety Research Society (STAR). Dr Jones was also appointed to the International Academy Design and Health Scientific Committee.
- 4.1.29 Dr Caroline Miller, School of People, Environment and Planning, has been appointed as the New Zealand representative on the Global Planning Education Association Network (GPEAN) which brings together all the regional planning schools/organisations in a global body. Dr Miller has also been re-elected to the board of the New Zealand Planning Institute.

4.2 Furthering Iwi connections

- 4.2.1 A collaboration agreement between Massey University and Ngāti Whātua ki Kaipara was signed highlighting academic opportunities for both parties, especially in the area of short courses.
- 4.2.2 A collaboration agreement between Massey and Te Taiwhenua o Heretaunga was signed strengthening the relationship with Te Rau Puawai, Massey's Māori Mental Health programme.

4.3 Open Days – Manawātū

Heralded by a record number of online registrations, August 1 saw a huge turnout for Open Day with approximately 2000 prospective students on campus. College and campus service displays were well received, as were a number of presentations that were run to introduce potential students to specific course information and advice.

The University also hosted school career advisers from around the Manawatū/Wanganui region and from as far as Wellington, Taranaki, Hawke's Bay and Bay of Plenty. They enjoyed presentations from education, engineering, agri-commerce and natural sciences. Many thanks to all those involved. Feedback was overwhelmingly positive and has changed attitudes favourably.

The Wellington campus will be holding its Open Day on August 31.

4.4 With the purpose of reinforcing strong strategic connections and taking the opportunity to present the University's point of view, I meet with, talk and interface with various people and groups around New Zealand and overseas. The following are by way of example:

- Participated in the CIO Summit in Auckland (Chief Information Officers and senior IT executives in Australasia).
- Spoke at the National Secondary Schools Chemistry Quiz Competition.
- Participated in a reading event at Terrace End School, Palmerston North.
- Welcomed the New Zealand Association of Economists Annual Conference.
- Attended the Prime Minister's Olympic Gala Dinner - current and former students of Massey are very prominent in the Olympic team.
- Catch up with Te Wānanga o Aotearoa.
- Spoke at the launch of the Massey University Living Lab (refer also to item 2.7.1 above and Appendix IV).
- Attended meeting of the New Zealand School of Music board.
- Participation in TV One's Q+A programme.
- Welcomed participants to the New Zealand Business Week – Massey Day.
- Appearance on TV3's Three60 programme.
- Met with AgResearch chief executive Tom Richardson.
- A visit by the Ministry of Education to discuss the cap on the number of first-year veterinary students.
- Interview with Jamie MacKay for RadioSport's The Farming Show.
- Attended the Territorial Force Employer's Support Board.
- Visited by the National University of Timor Leste Vice-Chancellor Dr Aurelio Guterres.
- Attended the Sir Paul Callaghan Awards for Young Science Orators and Eureka Symposium.
- Met with State Services Commissioner Ian Rennie.
- Board meeting of the New Zealand Academic Audit Unit.
- A meeting of the Senior Partners of the Bio-Protection Core.
- Signed a memorandum of understanding with Auckland War Memorial Museum. The MoU has developed from the relationship built between Massey and the 1st World War Centenary Project.
- Met with MBA Auditors.
- An Alumni After 5 Function in Auckland followed the signing of the MoU (above).
- Attended the 2012 Tertiary Teacher's Awards. (Please refer to item 3.3 above for further details on the Massey awardees).
- Met with Manawatū-Wanganui Regional Council (Horizons) chief executive Kevin Ross to discuss environmental monitoring.
- Speech to the new Project Management Institute group in Manawatū.
- Attended the Massey Ventures Ltd board meeting.
- Met with Deputy Leader of the Opposition Grant Robertson and member of parliament for Palmerston North Iain Lees-Galloway.
- Met with AgResearch, Plant and Food, Fonterra, the Riddet Institute, representatives of the Palmerston North City Council and the Manawatū District Council and the BioCommerce Centre to discuss the Food Innovation Valley concept.
- Visit by the Labour Party Deputy Leader Grant Robertson.
- Met with the visiting NASAD Evaluation Team (National Association of Schools of Art and Design) which is considering an application by the College of Creative Arts for "Substantial Equivalency".
- Attended the formal re-naming of Community House in Palmerston North to Merv Hancock Community House (Merv Hancock was the foundation leader of Massey)

University's social work programme and is widely seen as the father of modern New Zealand social work).

- Met with Counties Manukau District Health Board chief executive Geraint Martin to explore further links following the announcement of Massey University's College of Health.
- Filmed a contribution to the North Harbour Business Awards.
- Attended an AgriOne meeting.
- Attended Universities New Zealand meetings.
- Hosted a visit by the Minister of Education Hekia Parata to the Wellington campus and, along with College of Education Pro Vice-Chancellor Professor James Chapman, took the opportunity to discuss initial teacher education and Māori teacher education.
- Caught up with Rabobank general manager Ben Russell. Rabobank has become a strong supporter of the University.
- Attended an ecentre stakeholder function and gave a speech on Massey and the new New Zealand developing productive entrepreneurship.
- Met with Partnership for Excellence trustees who provide the funding for AgiOne and associated activities.
- Attended a Wellington Employers' Chamber of Commerce board meeting.
- Speech to the Institute of Directors in Taranaki on the relationship between Massey and the province.
- Speech to Taranaki Secondary School Deputy and Assistant Principals' Association conference.

Please also refer to item 2.2 above for international connections.

4.5 **Bereavements**

4.5.1 **Hatu Herewini**

I was sad to hear on that Thursday July 26 during the Albany lunchtime hangi in the old Brasserie, Hatu Herewini, Ngaai Tai (Tauranga Moana/Mataatua), a student studying the Bachelor of Construction, suddenly collapsed and died.

I wish to acknowledge the wonderful support provided by members of the Māori student roopu, Health and Counselling staff, custodians, campus security, campus staff, and Holly Fang who provided translation for Hatu's wife. Hatu's brother extended his appreciation to the Massey whānau for the wonderful care and support they had given Hatu and his whānau during the incident.

Particular mention must be made of Nick Maaka, Piki Diamond and Maria Sidwell who quickly organised for Hari Paniora, Kaumatua for Unitec, to come to campus to ensure that the appropriate cultural matters were addressed. Hari also blessed the old Brasserie after Hatu had been removed.

Our deepest sympathies have been extended to Hatu's wife, daughter, and whanau.

5.0 **Financial**

5.1 **Budget 2013**

With the 2013 Budget round in full swing, Assistant Vice-Chancellor (Finance, Strategy and IT) Rose Anne MacLeod has posted an outline of what the University is looking to achieve – this is available at the following link:
<http://webcast.massey.ac.nz/mediasite/Viewer/?peid=c78f37a815cc4a7dac9ff700fc33d5cc1d>
Please also refer to the 2013 Budget Policy statement attached as Appendix VIII.

The basic aims of our budget process are to ensure financial stability, invest in the University's strategic plan and make the best possible use of our resources. In the current financial climate, meeting our financial aims is a challenge. If we work together with a shared understanding of the issues, we will get there.

Each year we spend approximately \$420 million in operating and \$55 million in capital. Our first concern must be to see that this money is being spent wisely. Where money could be put to a better purpose, changes need to be made. Where there is new money, our strategic priorities should be supported.

- 5.2 The University's three-year Investment Plan has also been in development and is due to be lodged with the Tertiary Education Commission. Further detail is provided in the 2013 Budget Policy statement attached as Appendix VIII.
- 5.3 Bargaining for the Massey University Collective Employment Agreement commenced on July 16 with the Combined Unions.
- 5.4 The Veterinary Teaching Hospital at the Manawatū campus has launched a new Canine Physical Therapy and Rehabilitation Service to provide a range of care to companion animals. The service offers hydrotherapy, massage, swiss ball and balance board exercises for dogs to help aid post-surgical recovery or ailments such as arthritis.

Veterinary surgeon Dr Andrew Worth says the hospital sees many cases that could benefit from the rehab centre "We see referral cases – that is quite specialised work – and we have a primary clinic that sees members of the public and their dogs. A lot of these are surgical cases or they might be geriatric or a bit obese, and they need physical therapy and rehabilitation to get them back to optimal health.

The centre is run by a dedicated team of nurses including the hospital's head nurse, Victoria Tyson, and veterinary technology director, Hayley Squance. In time the service hopes to have a full-time physiotherapist and add other modalities to its service.

- 5.5 **Professional and Continuing Education (PaCE)**
PaCE has achieved a 25 per cent increase in international EFTS across all campuses based on international EFTS comparison with the same time last year. Albany has had the greatest increase, with a 55 per cent increase. Opportunities for a range of new initiatives have been identified and are being developed.

6.0 Enabling Excellence

- 6.1 I am delighted to announce the appointment of Professor Robert Anderson as the new Deputy Vice-Chancellor of Massey University.

Professor Anderson has a long history of academic excellence and thought leadership at Massey, an exceptional understanding of all aspects of the University and a proven ability to lead the changes that are required to take us forward and define the future of our nation. His wide-ranging knowledge of, and enthusiasm for, the University, together with his reputation nationally and internationally, make Professor Anderson an obvious choice for this role. He remains College of Sciences Pro Vice-Chancellor.

He replaces the recently retired Professor Sir Mason Durie as Deputy Vice-Chancellor (refer to item 6.3 below).

- 6.2 **New Assistant Vice-Chancellor (Māori and Pasifika)**
I am pleased to announce that Dr Selwyn Katene will take up the position of Assistant Vice-Chancellor Māori and Pasifika on August 6.

Dr Katene is a very experienced leader and manager in the public and private sectors and has a strong public policy and strategic planning background. His research interests are in Māori health, history and academic leadership.

Many staff will know him. He has a PhD in Māori Studies (2006) from Massey and for the past three years has been director of MANU AO, the Massey-led Māori academy set up to advance leadership, scholarship and academic and professional connections across the eight New Zealand universities. Please refer to Appendix IX for further details.

6.3 Thank you to everyone who participated in events to farewell Professor Sir Mason Durie. Sir Mason contributed a great deal to Massey University and his legacy will continue in numerous ways. I am sure our association has not ended – but for now, Sir Mason and Lady Arohia are taking a well-earned break. We wish them all the best. Please refer to Appendix X for further details.

6.4 New Director of Agri-food Business

I am pleased to announce the appointment of Professor Claire Massey as the University's Director of Agri-food Business. This new role has been established to cement Massey's position as New Zealand's leading agri-food university. Professor Massey's appointment builds upon the work of Mark Jeffries as the University's Agri-food Strategy Manager based in the College of Sciences.

Professor Massey will bring her considerable leadership experience to the role. She is currently head of the School of Management and prior to that was founding director of the University's Centre for Small and Medium Enterprise Research. She will simultaneously take up the role of Associate Pro Vice-Chancellor – Strategic Initiatives, within the College of Business. The responsibilities of this role are to advance the college's strategic priorities and implement its enterprise strategy. Please refer to Appendix XI for further details.

6.5 Professor Alex German has been appointed Professor of Companion Animal Clinical Studies in the Institute of Veterinary, Animal and Biomedical Sciences. He will commence duties in January 2013.

6.6 Dr Kerry Taylor has been named as Head of the new School of Humanities within the College of Humanities and Social Sciences. The newly formed school brings together the former School of History, Philosophy and Classics and the School of Linguistics and International Languages.

With the appointment of Dr Taylor as Head of the School of Humanities, Dr Martin Paviour-Smith's role as Acting Head of the School of Linguistics and International Languages has concluded. College Pro Vice-Chancellor Professor Susan Mumm thanked Dr Paviour-Smith for willingly taking on this role during a period of structural change.

6.7 Staff begin to move into the new Colombo Village

The major shifts into the new Colombo Village as part of the heritage restoration and College of Education relocation programme begin at the end of July. There were also associated shifts around and to and from the Turitea and Hokowhitu sites.

Programme management group chairman Keith Harvey says the construction work is largely on schedule, with most of the Colombo Village either completed or near completion and significant development and reconstruction in the Wool Building and Practical Teaching Complex under way.

The old machinery hall of the Practical Teaching Complex is being turned into archives space, while teaching room two of the Wool Building is being modified to enable drama and music to be taught there. It will also remain available as space for exams. Regular updates are being posted on Staffroom.

6.8 CoCA building opened

Thank you to everyone who contributed to the very successful opening of the College of Creative Arts/Te Ara Hihiko building on June 22. In particular the following people were central to the project:

The Project Steering Group:

Gordon Whyte, director buildings and facilities

Associate Professor Claire Robinson, Pro Vice-Chancellor, College of Creative Arts (CoCA)
Professor Sally Morgan, past- Pro Vice-Chancellor CoCA (in the earlier stages, but then Claire took this role)

Ben Thorpe, student president

Te Tumatakuru O'Connell, kaiwhakaruruhau

Deanna Riach, campus registrar

The Project Control Group:

Professor Tony Parker, Associate PVC CoCA
Judith Nathan, senior adviser, planning and projects
Steve Scott, campus accountant

The Physical Event

David Pearce, manager Wellington events team
Jayne Whyte, Wellington events team
Drew Naika, CoCA events team
Jeanette Troon, CoCA events team
Matthijs Siljee, time capsule
Associate Professor Kingsley Baird, plaques and time capsule text
Annette O'Sullivan, plaques and time capsule text
Professor Ross Hemera, cultural advice and contact with Jacob Scott (the buildings artist)
Associate Professor Heather Galbraith, exhibition curator
Michele Hollis, communications
Nick Kapica, bilingual text within building

The event was enjoyed by everyone there and gave the University an opportunity to drive home the message that design and fine arts are crucial to the future of the nation. The building will provide a great home for our students and provide the platform for internationalising what Massey has to offer. Please refer to Appendix XII for further details.

6.9 CoCA building Te Ara Hihiko in Action

The first major event in the new Creative Arts building Te Ara Hihiko started on July 22 with a Pasifika artist-in-residence programme, organised by the College of Creative Arts Pasifika Strategy Committee with support from Wellington campus. This is the inaugural year of the programme, which the college hopes to run annually.

Massey students, staff and the general public will be able to engage with three outstanding Pasifika artists, who will be based in the new building for two weeks at a time. They will present guest lectures, workshops and hold open studios with students.

The three artists are:

- July 23-August 3: Siliga Setoga (Samoa, Niue): a performance artist whose work is in collections as far afield as the British Museum.
- August 6-17: Janet Lilo (Ngāpuhi, Niue, Samoa): a visual artist who often uses video and last year won the Creative NZ Contemporary Pacific Art Award.
- September 10-21: John Pule (Niue): the highly respected artist, novelist and poet who was made an Arts Foundation of NZ Laureate in 2004 and an Officer of the NZ Order of Merit in the 2012 Queen's Birthday Honours list.

6.10 Creative arts building Te Ara Hihiko shortlisted for awards

Barely a month after its opening, the new creative arts building is already receiving accolades. The building has been nominated for two New Zealand Timber Design Awards. More than 90 entries over nine categories were received for the awards that have now been shortlisted to 38 entries, recognising the best in craftsmanship and expertise in timber design. The building, designed by Athfield Architects and engineered by Dunning Thornton Consultants, has been nominated for prizes in commercial architectural excellence and engineering excellence categories.

It is the first in the world to use a post-tensioned timber seismic frame, which flexes like a push-puppet toy during earthquakes. Winners will be announced at an awards ceremony on October 9 at Auckland's Museum of Transport and Technology.

The building is also due to feature in an upcoming issue of the architectural and design magazine *Trends*.

6.11 The College of Humanities and Social Science is pleased to welcome the first resident philosophy lecturer to the Albany campus. Dr John Matthewson has commenced this

semester teaching a paper on environmental philosophy and next year will also be teaching critical thinking, practical ethics and philosophy of science.

Dr John Matthewson has a full medical degree as well as a BA Hons from Victoria University and a doctorate from the Australian National University on *Generality and the Limits of Model-based Science*.

- 6.12 The Student Administration Alignment Project concluded at the end of May following eight weeks of discussions with staff, colleges and unions. The project has resulted in the establishment of the Academic Administration, Student Advice and Information, and Fees and Financial Support teams within the line management of the Associate Director Academic Services. Affected staff have all been informed about the changes and have received formal confirmation of their positions within the revised structure. An Associate Director has been appointed. An implementation committee has been established to steer operationalisation of the new model over the next three-four months.
- 6.13 **Massey librarian to be LIANZA president**
Massey librarian Heather Lamond, will become president of the Library and Information Association of New Zealand Aotearoa (LIANZA) on July 1 for a 12-month term. LIANZA is the professional body for libraries and has more than 2000 members.
- 6.14 **Massey University Women in Leadership Programme**
In 2011 the inaugural Massey University Women in Leadership Programme was run successfully, with 19 participants drawn from both academic and non-academic women across all units. For 2012, the University is signalling its continued commitment to the advancement of current and potential women leaders, by asking each college and service area to select and nominate a number of representatives. This year we will offer a second Massey University Women's Leadership Programme with the two-and-a-half-day programme scheduled to start October 24-26. Graduates of the internal Massey programme become eligible for selection to participate in the five-day external New Zealand Universities Women in Leadership programme for 2013. Full details are available on the People and Organisational Development website.
- 6.15 **Massey Heritage**
I am pleased that the Massey Heritage Advisory Group is up and running and has just had its third meeting. 2014 is an important year for Massey with the 50th anniversary of the Massey University of the Manawātū Act (1963), which came into force on January, 1964. (The 21st anniversary of the Albany campus is also in 2014.)
- Members of the Heritage Advisory Group are Robyn Anderson (Chair), Professor Ingrid Day, Professor Margaret Tennant, Associate Professor Peter Lineham, Dr Kerry Taylor, Dr Bronwyn Dalley, Deanna Riach, Professor Emeritus Ian Watson, Lucy Marsden and John Redmayne.
- Alexandra Bellad-Ellis has been employed half-time to assist with the Heritage anniversary project. One of her tasks is to compile a pictorial history of Massey, and she will be making contact with the wider Massey community shortly. In the meantime she can be contacted at A.Bellad-Ellis@massey.ac.nz, extn 2070. Her office is in the Turitea Library.
- A wider Heritage Contact Group is also planned, which will give the Massey community and friends the opportunity to share anecdotes and stories that will add to the narrative of Massey's rich past.
- 6.16 **Strategic Innovations Fund**
This fund has been well subscribed this year and will see many very interesting initiatives get started. It is now closed to new applications. Applications that have been submitted or have been signaled will still be considered.
- 6.17 **On-farm research**
I was interested to hear from Agricultural Services that there are 37 research trials running on farm (12 commercial, 25 internal) with 12 other trials completed.

- 6.18 Highlights of meetings I have had with Massey staff and associated groups included:
- Met with new staff at Albany campus.
 - Met with the staff of the School of Psychology, Manawatū campus.
 - A first meeting with the new chair of the Massey Ventures Ltd board, Terry Allen.
 - Spoke at the farewell for Professor Sir Mason Durie.
 - Visited the Sport and Recreation centre staff, Manawatū campus.
 - Participated in the Council Planning day, Audit and Risk Committee and Council meeting in July.
 - Participated in the Audit and Risk and Council meeting.
 - Attended a Massey Foundation Board meeting.
 - Attended an Alumni meeting.
 - Chaired the monthly Senior Leadership Team meeting.
 - Chaired the new New Zealand Symposium steering group meetings. This event is planned for December 2-4 this year and is looking very exciting.
 - Participated in an Agri-food strategy discussion.
 - Staff meeting with Student Life Services and a look through student accommodation in Wellington.
 - Chaired a number of Tenders Board meetings.
 - Discussion on the Massey Northland strategy.
 - Participated in the regular Combined Unions meeting.
 - My staff meeting this week is with the School of Communication, Journalism and Marketing at Albany
 - Lunch with the Top Teachers group at Albany.
 - Attended SLT Sub-committee meetings.
 - Attended Academic Board.
 - Spoke at the launch of *Critic and Conscience: Essays on education in memory of John Codd and Roy Nash*, edited by Professor Roger Openshaw and Associate Professor John Clark. The book contains contributions from a number of Massey staff including Professor James Chapman, Dr Clark, Professor Howard Lee, Professor Openshaw, Dr Jane Prochnow, and Distinguished Professor William Tunmer as well as previously published articles by Professor Emeritus John Codd and Dr Roy Nash. Other contributors include Professor Hugh Lauder (Bath), Professor Gregory Lee (Canterbury), Professor Mark Olssen (Surrey), Associate Professor Elizabeth Rata (Auckland) and Professor Peter Roberts (Canterbury). Professor Emeritus Ivan Snook wrote the foreword and I wrote the dedication.
 - Discussion with the chair of the Massey University Heritage Group.
 - Prepared video comments for the Riddet Institute Summit on July 26. The Summit focused on a report on New Zealand's food industry to which the Chancellor Dr Russ Ballard was a major contributor. Please refer to item 2.3.1 for further details.
 - Participated in the Vice-Chancellor's Student Forum.
 - Attended a PBRF staff celebration. Please refer to item 2.1.1 for further details.
 - Participated in a pōwhiri to welcome Dr Selwyn Katene as the new Assistant Vice-Chancellor (Māori and Pasifika).
 - Met with muslim students on the Manawatū campus.
 - Caught-up with the leadership team at the Albany campus.
 - Met with Albany club presidents.
 - Participated in SLT team development.
 - One-on-one meetings with members of the University Council (Lesley White, Associate Professor Grant Duncan and Tiri Porter).
 - Catch-up with the new director of the Allan Wilson Centre Professor Hamish Spencer.
 - Met with new staff at the Manawatū campus.
 - Dinner with students at the Manawatū campus.
 - Attended the August Academic Board meeting.

These meetings with staff are very useful. I actively seek meetings but am also pleased to be invited to discuss any of the issues the University is dealing with.

- 6.19 There are a lot of issues being advanced through SLT at the moment, these include: Māori @Massey 2020: Kia Mārama; Proposed International Student Tuition Fees for 2013; Collective bargaining; Institute of Education Director job description; College of Health Pro

Vice-Chancellor job description; Performance Linked Funding–Student Achievement Component (SAC) Funding; Six-month Portfolio Update papers from Assistant Vice-Chancellors (Research and Enterprise; External Relations; Academic and International; Finance, Strategy and Information Technology; University Registrar; People and Organisational Development; Māori and Pasifika), and Pro Vice-Chancellors (Business; Humanities and Social Sciences; Education; Creative Arts; Sciences); Progress against 2020 strategy; Finance Strategy and Capital Plan; Signature platforms and defining specialisations including positioning of the three campuses and distance going forward; Massey University reporting framework; Proposal to update the existing Harassment Policy and Procedures documents; Employee Support Services Policy; Equal Employment Opportunity (EEO) Policy; University Emergency Management Policy; Distinguished Professor Criteria and Process; New Zealand School of Music; Update on 2011 Strategic Innovations Fund responsibility platform Capabilities and Capacity for Human Dimensions of Disasters, Resilience and Sustainability Collaborations project; Leave and Ancillary Appointments Committee – June 19 2012.

Further explanation on these items is provided in the SLT web reports available via the University Management-Senior Leadership Team webpage
http://www.massey.ac.nz/massey/about-massey/university-management/university-management/university-management_home.cfm.

7.0 University Committee Appointments

- 7.1 On the recommendation of the Chairperson of the Massey University Human Ethics Committee Southern B, I have approved the re-appointment of Dr Martin Woods as an academic staff member for a second three-year term from June 1, 2012 to May 31, 2015.
- 7.2 On the recommendation of the Chairperson of the Massey University Human Ethics Committee Southern A, I have approved the appointment, under delegated authority of Council, of Mrs Harriette Carr as a community member for a three-year term from September 1, 2012 to August 31, 2015.
- 7.3 On the recommendation of the Chairperson of the Massey University Human Ethics Committee Southern B, I have approved the appointment, under delegated authority of Council, of Mrs Pauline Schwartz and Mr David Robinson as community members for a three-year term from September 1, 2012 to August 31, 2015.

8.0 Opportunities/Threats

- 8.1 An exciting Summer School programme for 2012 has recently been announced that aims to enhance the engagement and progression of current and prospective students, both domestic and international. We will also be mentoring students to make informed choices about their enrolments and will be continuing with initiatives such as the Student Engagement pilot to ensure that students have high probability of successfully completing their study programme.
- 8.2 We need to keep each other up-to-date with what we are doing and what our plans are so that there is a shared understanding of how we need to work together. If anyone has a question or would like to meet to talk through the activities of the University please let me know. Alternatively, check the Massey intranet, Staffroom, and People@Massey for the latest news and links to further updates.

9.0 Overall sense/feel of the place

- 9.1 As my reports continue to demonstrate, the University has a huge amount going on and much has already been achieved. I am delighted to see the individual and combined excellence of Massey staff, students and graduates recognised in so many ways. Our focus now turns to what needs to be completed by the end of the year and what we wish to advance in 2013.

Appendices attached:

- Appendix I: Massey athletes rank 27th on Olympic medals table (Ref. item 1.5.1)
- Appendix II: Attracting high performers (Ref. item 1.5.2)
- Appendix III: Agri-food strategy a 'call to arms' (Ref. item 2.3.1)
- Appendix IV Living Lab takes a fresh look at sustainability (Ref. item 2.7.1)
- Appendix V: Scientist on international coastal sustainability panel (Ref. item 2.7.3)
- Appendix VI: Massey staff to lead Royal Aeronautical Society (Ref. item 3.5)
- Appendix VII: Air NZ tells students it is a good time to graduate (Ref. item 3.10)
- Appendix VIII: 2013 Budget Policy Statement (Ref. item 5.1)
- Appendix IX: New Assistant Vice-Chancellor Māori and Pasifika (Ref item 6.2)
- Appendix X: Mason Durie farewell focuses on his Massey legacy (Ref. item 6.3)
- Appendix XI: New Director of Agribusiness (Ref item 6.4)
- Appendix XII: Confetti starts creative arts building off in style (Ref. item 6.8)

Steve Maharey



Massey athletes rank 27th on Olympic medals table

Massey University student-athletes have finished the Olympic Games with three gold and three bronze medals.

The tally would place Massey 27th on the medal table if it were a country. The University gained more medals than Argentina, Poland, Turkey and Canada.

Rowers Hamish Bond (Bachelor of Business Studies graduate) and Eric Murray (Bachelor of Communication) claimed gold in the men's pair while the lightweight double sculls of Storm Uru (Master of Management) and Peter Taylor (Post Graduate Diploma in Sport Management) won bronze. Rebecca Scown (Post Graduate Diploma in Sport Management graduate) also picked up a bronze medal in the women's pair with her partner Juliet Haigh. Jo Aleh (Bachelor of Information Science) and Olivia Powrie (Bachelor of Business Studies) won a gold medal in the women's 470, while Simon van Velthoven (Bachelor of Applied Science) won bronze in the men's keirin. Lisa Carrington (Bachelor of Arts) wrapped up the games with gold in the K1 200m kayak event.

Massey University students and graduates accounted for 54 of the 184 New Zealand team members. As well as the competitors, a number of graduates are involved in venue management, and Professor Gary Hermansson is the New Zealand team's psychologist in what was his eighth consecutive Olympic and Commonwealth Games.

Attracting high performers

As the 2012 London Olympics draw near, spare a thought for our athletes. As we casually go about our undisciplined daily lives, their entire being is focused on one thing: winning. For the past four years, they have lived and dreamed sport. They have micromanaged their lives according to strict regimes, sweated to the point of exhaustion through daily multi-hour bouts of training, and absorbed the counsel of coaches, sports psychologists and exercise physiologists. Being an elite athlete is a vocation – and in this final fortnight the pressure is truly on.

How motivated are they? When Olympic swimmer Amaka Gessler crashed her bike on the way to training in 2011, fracturing an elbow, her first reaction was to ask an onlooker for a lift to the pool.

Part of that motivation comes from knowing that there is only a brief age window for an athlete to ascend to the physical and mental peaks of high performance sport.

At age 22, Gessler is not untypical. Although there are outliers, it is unusual for female swimmers to compete at an Olympic level beyond their mid twenties. If she is going to make her break, it needs to happen soon.

But she is in a cleft stick. That same period, from early adulthood through to mid twenties, is the time when society expects its members – athletes not excluded – to gain the education on which they will found future careers.

And the athletes themselves must think, there will be life after sport, then what?

So how does an aspiring elite athlete reconcile these two imperatives, an education and sporting success, the graduation stage with the victors' podium.

For a great many of them, Massey University is the answer.

Indeed, if you tally the athletes going to London something remarkable emerges. A little under a third of New Zealand's 185-strong Olympic Team are either Massey students or alumni.

If the University were a nation, it would be better represented than many countries. Jamaica is fielding a team of 50; Massey's count is 53.

Amaka Gessler – her injured elbow now well healed – is a Massey student, as are her women's relay teammates Penelope Marshall and Natasha Hind. New Zealand cycling's best medal prospect, Linda Villumsen and the gold-medal-prospect kayaker Lisa Carrington are Massey students. Then there is the rowing men's pair, Hamish Bond and Eric Murray, an alumnus and a student respectively. In the past three years, the two have been undefeated. Can they maintain that record?

Why do athletes choose Massey? One reason is the University's reputation as the New Zealand's most flexible provider of education, offering distance, campus-based and mixed mode options and a range of qualifications. Villumsen is studying towards a Bachelor of Science; Murray a Bachelor of Communication; Carrington, a Bachelor of Arts.

There is the University's commitment to quality without compromise. These are smart, highly motivated individuals. They want the best.

Then there are the facilities the University offers – gyms, running tracks and nearby stadia – and the expertise it harbours. Massey's school of sport and exercise science is well regarded and one of its professors – Gary Hermannsen – is the New Zealand Olympics Team official sports psychologist.

But perhaps the best argument in favour of Massey is its human touch and its willingness to adapt to the needs and circumstances of its students. Kelly Evans the high performance coordinator at Massey's Academy of Sport, works with Massey's athletes daily. She is the one who talks to them about which paper and programmes will suit their work-life balance – remembering that distance education in particular is more often an endurance event than sprint – and who works alongside Massey's exam department to organise exam sittings in far flung locations.

No wonder then that when in 2011 High Performance Sport New Zealand set about designating New Zealand's 'athlete-friendly' universities, Massey was the first to be so named.

Why this emphasis on sport? Because if we are New Zealand's defining university, then we should engage with a sector that helps define New Zealand in our own eyes and those of the world. Because if Massey's byline is 'the engine of the new New Zealand', then this too is a reason. One study has put the market value of sport and recreation to the New Zealand economy in 2008/09 at \$5.2 billion, with productivity and health benefits valued at \$1.0 billion and the personal benefits of participating in sport and recreation amounting to \$6 billion.

Many of Massey's alumni are now highly successful within that sector. Robin Stalker, the Chief Financial Officer of adidas, Matt Holmes, the Senior Design Director of Global Footwear for Nike, and Kit McConnell, the Tournament Director for last year's Rugby World Cup, are three individuals who immediately spring to mind.

And at this year's Olympics there is, once again, a personal Massey connection.

Lara Middleditch, who is studying for a Master of Management in Sport Business extramurally through Massey, is in London working as the Central Planning Manager for Event Services at the Olympic and Paralympic Games.

Like the athletes, Lara and her fellow organisers have been putting in long hours in preparation and practice; when the Olympics launch and the competition begins, she'll be there.

But there is a drawback: her complete attention will be on ensuring the Games success; there will be no time to cheer on her country's athletes.

She will have to leave that up to us.

On the Massey team



Athletics

Adrian Blincoe
Sarah Cowley



Canoe slalom

Michael Dawson (graduate)



Canoe/Kayak flatwater

Lisa Carrington
Erin Taylor



Cycling – road

Linda Villumsen



Cycling – track

Rushlee Buchannan
Joanne Kiesanowski
Jaime Nielsen
Simon van Velthooven



Men's football

James Musa
Marco Rojas



Women's football

Anna Green
Sarah Gregorius
Hayley Moorwood
Rebecca Smith
Erin Naylor (Reserve)
Holly Patterson (Reserve)



Men's hockey

Ryan Archibald (graduate)
Simon Child
Blair Hilton
Hugo Inglis
Richard Petherick
Nick Wilson
Arun Panchia (Reserve)



Women's hockey

Samantha Charlton
Gemma Flynn
Krystal Forgesson
Katie Glynn
Ella Gunson
Emily Naylor
Kayla Sharland



Rowing

Michael Arms
Louise Ayling
Hamish Bond (graduate)
Fiona Bourke
Julia Edward
Sarah Gray
Chris Harris
Eric Murray
Sean O'Neill
Anna Reymer
Rebecca Scown (graduate)
John Storey
Peter Taylor
Storm Uru



Sailing

Jo Aleh



Swimming

Daniel Bell
Dylan Dunlop-Barrett
Amaka Gessler
Natasha Hind
Penelope Marshall
Hayley Palmer
Glenn Snyders
Matthew Stanley



Tennis

Marina Erakovic

Agri-food strategy a 'call to arms'



Massey Chancellor Dr Russ Ballard

An independent report on the future of New Zealand's agri-food sector is calling for a joint approach from industry and government to drive the activities needed to treble the value of exports by the sector by 2025.

The report contains options on how sector leaders can work together, and why industry should lead the strategy implementation work.

Commissioned by the Riddet Institute and developed by an independent team led by Dr Kevin Marshall, the report was prepared in response to a call by industry senior executives, who challenged the Institute in 2010 at its annual summit to develop a strategy for science and education-led economic advancement of the New Zealand food industry.

"Our strategies are neither new nor unique, but, in the past, implementation by industry has failed," Dr Marshall said. "Crucially we have provided a pathway and a proposed mechanism for action that will work. There is urgency now, because New Zealand faces a mediocre economic future if we don't drive the major recommendations in this report to fruition.

"Agri-food leaders need to know what to do, how to do it and how to develop the resources they need to do it effectively."

Riddet Institute co-director Professor Paul Moughan said New Zealand has unrealised potential in agri-food. "But until all key parts of the sector work together in a planned way, New Zealand's economic growth will not be maximised. It's time for action by the agri-food industry and action that has a good chance of success. This is not just another strategy, but a blueprint for action."

The report will be on the agenda at the forthcoming Primary Industry Chief Executives' Boot Camp in August at Stanford University in California.

The report was launched yesterday in Wellington at an event attended by Minister for Primary Industries David Carter, agri-food industry leaders and senior government officials.

Background:

The Riddet Institute is a national Centre of Research Excellence and a partnership between five organisations: The University of Auckland, AgResearch, Plant and Food Research, Massey University, and the University of Otago.

The independent team that compiled the report was: Dr Kevin Marshall, former director of research and development for the New Zealand Dairy Board and chief executive of the Dairy Research Institute; Dr Russell Ballard, Chancellor of Massey University and a former chief executive of five Government departments including the Ministry of Agriculture and Forestry and the Department of Education; Dr Graeme Avery, owner of Sileni Estates, and former owner of Adis International; and Dr David Johns, an investment policy advisor for DairyNZ.

Living Lab takes a fresh look at sustainability



Edible garden in Wellington's Civic Square

Massey University is initiating a new era of partnership with local government with the launch of its Living Lab.

The Vice-Chancellor Steve Maharey will launch the Massey University Living Lab at a function in the Museum Building on the Wellington campus, at 10.30am on Thursday (June 28).

The Living Lab will use student researchers to work in partnership with local government to help understand and address sustainability issues. "Living Lab has grown out of three fruitful partnerships with local government that we developed through the university's Challenging Sustainability project," says Dr Allanah Ryan, project leader and head of the School of People, Environment and Planning. "This project proved that innovative solutions emerge when we bring together local government and diverse university disciplines – designers and social scientists working with city planners and community members – to create a space where we can look at complicated, thorny issues afresh.

"Regional councils have the strictures of the Resource Management Act to worry about; city and district councils have district plan changes to manage; university researchers focus on producing good science and design. We all recognise the need to connect better with each other, but our differing funding, organisational structures and timeframes for action can make this difficult. Living Lab is an attempt to overcome some of these barriers, by providing local government and the university with a flexible way to come together and create projects that academics, students and council staff can work on together."

Living Lab projects are likely to be one-offs, tailored to the needs of the council(s) involved, taking a fresh look at big questions like food security, climate change and sustainable land use. "A project might start with an unconference: a session or series of sessions where council staff, academics, students and maybe community people meet and converse in an open-ended way about an issue. Then we might deploy student researchers to dig into the issues more deeply. Sustainable solutions emerge through analysing research results, applying creative minds, and lots of dialogue."

The Living Lab concept was developed and honed through the university's recent Challenging Sustainability initiative. Project teams included academics and students from the fields of sociology, geography, planning, spatial design and agri-business, breaking down academic silos and making

their skills more readily available to local government. The projects were all broadly about sustainable land use and included work with:

- Hawkes Bay Regional Council: developing resilient engagement and communication strategies for a central Hawkes bay water storage project by analysing stakeholder segmentation;
- Palmerston North City Council: helping address concerns about the loss of productive land to lifestyle blocks by talking to farmers about why they sub-divide;
- Wellington City Council: experimenting with how design can foster sustainable urban food systems (so-called edible cities), including 'pop up' gardens in Kilbirnie and the downtown Civic Square.

To get in touch with Living Lab:

livinglab@massey.ac.nz

www.livinglabnz.org

Scientist on international coastal sustainability panel



Massey scientist Bruce Glavovic has been appointed to a world-leading funding group that will allocate €20 million to coastal vulnerability and freshwater security research.

Professor Glavovic, who is associate director of Massey's Joint Centre for Disaster Research, will serve as vice-chair of the Belmont Forum's International Opportunities Fund Panel of Experts on coastal vulnerability.

The Belmont Forum, which is a high-level group of the world's major funders of global environmental change research and science councils, joined with the G8 Heads of Research Councils to create the fund.

It aims to speed-up global environmental research on sustainability by mobilising international resources. Australia, Brazil, Canada, Germany, India, Japan, Russia, South Africa, United Kingdom and United States are backing the fund with a combined €20 million.

Professor Glavovic says the appointment is an honour. "This Belmont Forum is hugely significant in shaping what research on a global scale will unfold.

"My role is to evaluate and select proposals and cast a vote on what research will be undertaken on coastal sustainability issues. It's a hugely important responsibility."

Importantly, the fund identifies and gives global recognition that coastlines are at the forefront of sustainability issues, he says. "Coastal zones are the frontline of our struggle to build resilient and sustainable communities. Coasts are the primary habitat of humanity – the locus of population growth and economic development."

But he explains coastal hazards are pervasive – from extreme waves, storm surges, coastal erosion and tsunamis to rising sea levels and other climate change impacts. Research proposals will focus on protecting vulnerable coastal environments and supporting the evolution of resilient coastal communities.

Professor Glavovic will help to select panel members and the group will meet in London in September and Washington DC in March, to review and recommend research proposals.



Dr Ritchie de Montalk and Mr Frank Sharp, the new secretary and president of the Royal Aeronautical Society's New Zealand Division.

Massey staff to lead Royal Aeronautical Society

Two Massey University staff members have taken up key roles at New Zealand's leading professional body for the aviation industry.

Frank Sharp, the manager of professional programmes at the School of Aviation, has been appointed president of the Royal Aeronautical Society's New Zealand division, while Dr Ritchie de Montalk, the school's aviation safety manager, is the society's new secretary.

Mr Sharp, who has been on the society's council for six years, most recently as vice-president, said he was "both delighted and very proud" to become the organisation's president. He was also pleased that his School of Aviation colleague would be serving as secretary at the same time.

"I think our appointments reinforce the relationship between Massey and the Royal Aeronautical Society, which is a global and learned organisation. It's good for our staff to be members as it allows us to build relationships within the industry and keep up with the latest aeronautical developments and research," Mr Sharp said.

"And having Ritchie as secretary will certainly make it very efficient when we want to organise society meetings," he added.

As well as enabling aeronautical engineers to attain registration and running the workshops and symposiums the society is known for, Mr Sharp hopes to get two particular projects underway during his two-year term as president.

"The society is in the early stages of developing a project that will see high school students build a light aircraft over a three-year period. This is something I would love to see happen as it is an excellent way of engaging young people in the aviation industry," he said.

"The other project is the society's contribution to the Queen's Jubilee celebrations. We will be launching a New Zealand Aviation Hall of Fame to acknowledge outstanding individuals whose achievements and roles have contributed to the world-class reputation that New Zealand holds in aviation circles."

School of Aviation chief executive Ashok Poduval congratulated both Mr Sharp and Dr de Montalk for their appointments, saying they complemented his own roles as council member and chair of the Safety Advisory Committee and the Education and Research Committee of the Aviation Industry Association.

"It is significant that these important positions have gone to members of the School of Aviation," he said. "It reflects the standing of the school in the aviation community, and the professional calibre of our staff members."



Massey 54, the latest cohort of students from the School of Aviation to receive their Wings. Prizewinners holding shields in the front row from L-R: Hamish Watchman, Jeremy Moskovitz, Tim Pickerill, Faizalillahi Anwardeen, Luc Valletau de Moulliac

Air NZ tells students it is a good time to graduate



Ben Rae holding the impressive Award for Outstanding Airmanship, with student Sam Henderson and Gordon Edwards from Skywards

The latest cohort of students at Massey University's School of Aviation were awarded with their Wings brevet last week, marking a quarter of a century of producing aviators with a difference.

The event's guest speaker Warren Larsen, Air New Zealand director and safety committee chairman, told the students they had good timing.

"Through our Aviation Institute partnership programme with Massey we are looking to this institute to train a large number of our future pilots," he said.

"You are graduating at the right time – Air New Zealand hopes to hire 80 pilots this year, and we know airlines like Etihad and Emirates like New Zealand-trained pilots too."

Mr Larsen also encouraged the students to complete their degrees because the "soft skills" they learn as part of their academic study will be as useful as their flying skills.

"Technology is so good these days, it does a better job of flying a plane than a person. There will be a demand for people who know how a plane operates, but who also have the soft skills that keep airlines safe," he said.

"Airlines also need people for key operational, safety, and management jobs – don't ignore those job opportunities."

School of Aviation chief executive Ashok Poduval said Wings ceremonies are always special, but 2012 was even more so because the school is celebrating its silver jubilee.

"It's a milestone year for the school, and I am enormously proud of its record," he said.

"Today our students have the benefit of graduating with a relevant degree when they complete their studies. That's what's unique about Massey's programme – our students get a university education, not just vocational training."

Students working towards the Bachelor of Aviation – Air Transport Pilot receive their Wings once they have completed the practical and academic requirements to become a professional pilot. The Wings ceremony means more to the students their graduation ceremony, which won't take place until the following year.

Singapore-based international student Luc Valleteau de Moulliac was awarded the school's Outstanding Student Award for the best overall performance in both the academic and practical aspects of the programme.

Mr Valleteau de Moulliac, whose proud family travelled to Palmerston North for the ceremony, said his dream of becoming a pilot actually began while he was on holiday in New Zealand as a 10 year old.

"I went up for a flight at Milford Sound, and the pilot let me have a go at flying. From then on, I've always walked with my eyes turned skyward," he said.

The other special awards made at the ceremony included: the Air New Zealand Flying Award, which went to Hamish Watchman; the Airways Corporation Academic Award, won by Ming Song Hie; the Palmerston North International Airport Professional Attributes Award, won by Faizalillahi Anwardeen; the Fieldair Engineering Aviation Systems Award, which went to Jeremy Moskovitz; and the Navigation Award, won by Timothy Pickerill.

The Wings ceremony also saw the rarely-awarded Skywards Award for Outstanding Airmanship presented to graduate flight instructor Ben Rae. In January Mr Rae successfully landed an aircraft experiencing problems with its ailerons, the hinged flaps attached to a plane's wings that help control an aircraft in roll.

He had been conducting a lesson on aileron rolls when student Sam Henderson noticed the ailerons seemed stiff. Mr Rae took control of the plane and handled the potentially dangerous situation calmly and professionally, landing the aircraft safely.

"It's probably one of those times when you're not really thinking about it. You just focus on what you have to do," said a laid-back Mr Rae. "I managed to track back to the airport and the fire crew was on standby – it was only after I landed I thought 'Oh, that was a bit exciting'."

Budget Policy Statement 2013

We are about to commence the 2013 Budget Process, so I thought it would be opportune to discuss some of the challenges ahead as we progress towards achieving our vision to be New Zealand's defining university and a world leader in higher education and scholarship.

The key to success is to be financially sustainable, and I wanted to give you an overview of where our revenue and costs are headed so that we continue to meet this goal.

Our biggest funder, is the Government, though part of our Road to 2020 strategy is to diversify our revenue base and move away from reliance on Government funding. We are partly down that track and I will talk about this later.

Presently we are developing our investment plan which is the key document necessary to secure funding for the university over the next two to three years. As part of this process the Government through the TEC provides its expectations of universities and we are required to explain how we will best achieve them. I thought I would give you a quick outline of these expectations as they are important for Massey and for New Zealand's future.

- The first is that Māori and Pasifika learners participate and achieve at all levels at least on par with other students. Our new Kia Marama strategy builds on the successes we have had in this area.
- The second is excellence and distinctiveness of institutional mission – that is universities need to focus on institutional strengths and support performance and quality and
- The third is to be active and successful in knowledge transfer from research activities and linkages with industry. The focus is to increase the impact universities can have on New Zealand's development, through knowledge exchange, collaboration, research and commercialisation strategies.

All three of these expectations are well covered in the Road to 2020 and its sub-strategies. The academic reform programme across all colleges is key to achieving this as is the implementation of the recently released research strategy. The formation of a new College of Health and Institute of Education position Massey not only at the forefront of research and scholarship but shows Massey's distinctiveness in terms of driving both economic growth and relevance to the new New Zealand.

Though we are well aligned to the Government's and TEC's expectations of Universities there are a number of new challenges on the horizon for Massey as the Government is not only reducing its funding in real terms for student programs, but it is also reprioritising the existing funds amongst tertiary education providers.

You will be aware that in the Government's budget this year there wasn't an across the board increase for universities though universities are facing increasing costs yearly. This is likely to continue into the future as the Government grapples with its budgetary problems.

Modest increases were targeted at Science and Engineering. At best this will mean about a \$1Million increase for Massey next year. It is not much when you realise that Massey has a total cost base of around \$440 Million and this will increase with inflation. Insurance costs alone are expected to increase by another half a million dollars next year.

Another concern is the introduction of the new performance linked funding policy which has the potential to reduce funding for universities. This new measure is based on Educational Performance Indicators relating to course and qualification completion, student progression and student retention. The formula does not appear to adequately address the fact that Massey has a large number of students enrolled in distance learning and there are many factors relating to course non-completion that are outside Massey's control. If TEC does not recognise, and make appropriate adjustment for these factors then it is likely that the gains from Science and Engineering will be more than lost through the introduction of performance linked funding.

PBRF changes are another challenge. Before I progress, thank you to everyone involved in ensuring that the portfolios submitted for the PBRF are the best possible. This puts Massey in the most advantageous position for securing future funding. As you will be aware, the rules around the PBRF assessment are changing and the impact on Massey's revenue stream is yet to be known.

As I mentioned earlier, our strategy is to be less reliant on Government revenue and hence we need to keep growing our international and commercial revenue to replace Government funding. Being connected and growing our partnerships with private sector organisations and other education providers, nationally and internationally, is the key to generate research and tuition income from a much broader base.

The challenge is to grow these revenues at a greater rate than the costs are increasing.

This is something that we have been incredibly successful in achieving in the past. If you have had a chance to read the budget highlights attached to the VC's e-log in May then you will have noted that since 2008 Massey has only had a 3.3% increase in its total funding from Government, whereas Massey's costs have been increasing close to that percentage each year.

Last year, we got an extra \$1.2 M from Government but our costs rose \$9.8M. We managed to turn this around by increasing our revenue and controlling our costs with the result that we made a surplus of \$7.6M. This is still outside the TEC's specified target, which would require a surplus of \$13M, but it is still very commendable.

Surpluses are very important as we need them to reinvest in our capital programme each year. We don't retain any of these surpluses, we reinvest them in IT and buildings that make the university both a good place to work and to study. It also means we are less exposed to external risks as we have more capability to adjust to economic shocks. We are more resilient. If something happens we don't have to slash budgets as Otago has done recently.

Hence, the challenge for Budget 2013 is to build on the positive work that has been done over recent years as part of the Road to 2020 strategy so that Massey continues to be both successful and resilient to the changing economic environment.

With the Government changes, it's a measure more difficult this year to obtain financial sustainability but it is achievable if we continue to grow our revenue and be both strategic and mindful in our expenditure decisions.

These are things that I would like you to be thinking about when you are putting your budgets together this year.

Please think about ways you can grow your revenue base, Massey is known for being creative and innovative and this is a key to our future success.

In relation to expenditure decisions, being strategic is about placing our capital investment and our operational expenditure into areas that provide the greatest alignment to our Road to 2020 goals. This means that we will each need to be thinking about where Massey gets the highest return for its expenditure and stop doing things that are low priority.

It is always easy to increase what we do, and forget that when we do this, if we have limited resource, we must stop doing some things that don't add a lot of value. I would like you to think about the services we provide in terms of their priority and ask the question as to whether there are some these services that add little value and can be discontinued.

Being mindful is about making considered decisions when we incur expenditure. As you know Massey has been progressing a significant programme to make savings in our procurement. The main saving however is not from negotiating a lower price for the same goods or services from a supplier, the main saving is by being mindful about the choices that we make, and just like with growing revenue it's about being creative and innovative in how we do things around here.

For example, we have completed procurement contracts to leverage the number of bed nights and receive great rates for hotel accommodation. Being mindful about the expenditure, is not only ensuring that we use those suppliers but considering whether we need to travel at all. Massey has

some great video- conferencing facilities and these need to be considered too. If we do travel, then taking best value fares rather than flexi fares may be a great option.

By being mindful about what we choose to purchase and how we purchase it is a painless way to make savings.

Similarly the redesign of processes can achieve business efficiencies. You are in a unique position to recognise what works, what doesn't and what can be done better. We must aim to get the best value we can so that income is freed up to use in the areas that count – the areas that grow our reputation and income by boosting our teaching and research capability and the successes that flow from that.

I invite you individually and collectively to engage with me to consider new ways of doing things which we could work together to achieve. Send me an email if you would like to take up that offer, as I would love to hear your ideas. Thank you to everyone working across the university on the twenty-seven different procurement initiatives which are presently underway.

Everyone's efforts will help Massey not only to be financially sustainable but will underpin its success as the engine of the new New Zealand.

Thank you

Rose Anne MacLeod
Assistant Vice-Chancellor (Finance, Strategy and IT)

July 2012



Dr Selwyn Katene

University appoints new Māori and Pasifika leader

Massey University Vice-Chancellor Steve Maharey has announced the appointment of Dr Selwyn Katene as the University's Assistant Vice-Chancellor (Māori and Pasifika).

"Dr Katene has a strong public policy and strategic planning background, primarily in the field of Māori development, including research interests in Māori health, history and academic leadership," Mr Maharey says.

Dr Katene (Ngāti Toa, Ngāti Tūwharetoa, Ngāruahine, Ngāti Tama) was, until recently, director of the Massey-led inter-university Māori academy MANU AO (Māori Academic Network across Universities in Aotearoa), which was set up to advance Māori leadership and scholarship and strengthen links between academics and professionals.

He was Mental Health Commission general manager from 2006-08 and prior to that adviser to the Minister of Health and a senior manager in the Ministry of Health and Public Health Commission. Previously he held marketing management positions in the pharmaceutical industry.

He has a PhD in Māori Studies from Massey (2006), a Bachelor of Arts (Hons), Master of Arts and Master of Public Management from Victoria University of Wellington, and he has completed international management training programmes at Cambridge and New South Wales Universities.

Dr Katene says he wants to concentrate in particular on building leadership capability within Massey's Māori and Pasifika academic community and is committed to quality research, scholarship, teaching and learning that advances Māori and Pasifika development goals.

"Much of my initial focus will be to strengthen college capacity to respond to Māori, Pasifika and also migrant communities, ensure ongoing community engagement, and to support a distributed Māori and Pasifika leadership network across the campuses in Albany, Manawatū and Wellington.

"Leading the Māori and Pasifika community as facilitator, advocate and champion for Māori and Pasifika academic success will be a humbling, yet rewarding, experience. It's an honour to carry on the work of Mason Durie, who set such high standards of leadership for all of us, not just here at Massey but for Māori everywhere. I see myself following in Mason's footsteps rather than trying to fill his shoes. It's a challenging opportunity but one that I am tremendously excited about."

Dr Katene commenced in the role on August 6.



Vice-Chancellor Steve Maharey presenting Sir Mason with a gift

Mason Durie farewell focuses on his Massey legacy



Sir Mason with his whānau



Sir Mason and Lady Arohia Durie before the farewell

More than 120 current and former staff, graduates, students, University Council members and whānau attended a function at the Manawatū campus on Friday to farewell Deputy Vice-Chancellor and Assistant Vice-Chancellor (Māori and Pasifika) Sir Mason Durie.

Vice-Chancellor Steve Maharey said Sir Mason's legacy was the values he institutionalised in his 24 years at Massey. "When you leave here, leave here knowing that we want to literally carry on your legacy," Mr Maharey said.

"This is an institution that cares intensely about the quality of learning, is absolutely committed to quality research and advancement of Māori and Pasifika. Social justice, success and public health issues are central to the way we live our lives. We are committed to a better New Zealand."

For the function Sir Mason wore the same kahukiwi (kiwi-feather cloak) he wore when he was welcomed to Massey in 1988. As on that day, he was accompanied by his wife Lady Arohia Durie. "Why I'm wearing this is that quite a number of people who accompanied me to Massey, including my father, have now passed on," he said. "So have some of the people who were receiving me. Wearing this is for them as well."

The farewell included four panel discussions focussed on Sir Mason's contribution to student success, research and scholarship, the University and tertiary sector. Panellists included former staff member and graduate Kirsty Maxwell, who spoke about Te Rau Puawai and Te Rau Matatini Māori, health scholarships and mental health workforce development initiatives led by Sir Mason.

Another panellist and graduate, Dr Huhana Smith, spoke about another of Sir Mason's initiatives, Te Rau Whakapūmau, which set out to increase the number of Māori doctoral scholars at Massey.

All the speakers focused on different topics in which Sir Mason had either led the process or was integrally involved.

Associate Professor Rukmani Gounder talked about Pasifika research; Professor Paul Spoonley talked about scholarship; Associate Professor Annette Huntington talked about the University's new College of Health; Assistant Vice-Chancellor and University Registrar Stuart Morriss talked about the Senior Leadership Team; Professor Bob Jahnke discussed Putahi a Toi, the School of Māori Studies; Victoria University Pro Vice-Chancellor Professor Piri Sciaccia talked about leadership; Te Wānanga o Aotearoa chief executive Bentham Ohia talked about the wānanga sector; and University of Hawaii Associate Professor Keawe Kaholokula discussed indigenous development.

A video of the farewell is online via the following link:

<http://webcast.massey.ac.nz/mediasite/SilverlightPlayer/Default.aspx?peid=bdd1111edc8a47919d2283f627a0924d1d>



Professor Claire Massey, Massey University's new Agri-Food Business Director.

New agri-food business role created

Massey University has appointed one of the country's leading business management and entrepreneurship specialists as its new Director of Agri-Food Business.

Vice-Chancellor Steve Maharey announced the appointment of Professor Claire Massey today, saying New Zealand's economic growth was dependent on innovation and value-added food production – and Massey intends to be an international leader in the field.

"We know this is a huge challenge, but Massey is ready to play its part," Mr Maharey says. "We have more than 400 agri-food researchers, 2000 hectares of farmland and a history of innovation. Now, with this new role, the University will focus on forming strategic partnerships and expanding its agri-food business opportunities."

Professor Massey has been at the University since 1993 and head of the School of Management since 2006. She is also a Professor of Enterprise Development and was the founding director of the University's Centre for Small and Medium Enterprise Research.

Professor Massey's new role brings together her interest in entrepreneurship and her agricultural background. She grew up on a dairy farm in Karaka, Auckland, and is a great-granddaughter of William Ferguson Massey, the former Prime Minister after whom the University is named.

"You cannot farm successfully without being an entrepreneur," she says. "And that same attitude of enterprise and innovation is crucial to developing a successful agri-food sector. Massey is well positioned to lead the way, and I want to make the University a major international hub for agri-food research and partnerships with industry."

Professor Massey will bring her considerable strategic leadership experience to role. She was the first chief executive of the Palmerston North Enterprise Board, a past president of the Small Enterprise Association of Australia and New Zealand and a former senior vice-president of the International Council for Small Business.

She also has a strong research record, with more than 30 refereed journal articles and four books, including some of the most widely known work on New Zealand SMEs. She received her PhD in Management from Massey University in 2000.



Sir Richard Taylor and Industrial Design Lecturer Matthijs Siljee compile the time capsule. Sir Richard noted that he and Mr Siljee have taught students together in the past.

Confetti starts creative arts building off in style

Blue, green and gold confetti rained down on over 200 guests at Massey's new creative arts building, Te Ara Hihiko, in Wellington today. New Zealander of the Year Sir Richard Taylor placed a specially designed time capsule in the foundations to open the building.

The building represents a major investment in art and design education in New Zealand, as well as being a world-first in seismic engineering.

Sir Richard, who is one of the College of Creative Arts' most distinguished alumni, was accompanied by his partner Tania Rodger and his father. He reminisced about arriving at design school as "a fairly timid bloke" and told today's students that he looked forward to seeing how they will use the building and "share your ideas with the world".

"It's been a huge thrill for me to continue to be associated with Massey over the years since I left Wellington Polytech. And I certainly look forward to many, many more years as faculty, tutors and students continue to be so welcoming to me and my colleagues."

Commenting on the future of Wellington, Sir Richard said the city is "shifting from the corporate world that it has been and it's changing to be a dynamic, adaptable new city that's celebrating creative endeavours".

The University's Vice-Chancellor Steve Maharey argued that the country's future is based not just on science, technology, engineering and mathematics. Design, he said, should also be included. "Universities are not just about teaching and research, they must be about solving the problems of a very challenging century... and design is crucial to those solutions," he said.

The College of Creative Arts Pro Vice-Chancellor Associate Professor Claire Robinson acknowledged her predecessor Professor Sally Morgan "who had a vision for what a world-class teaching and learning facility in the creative arts should look like and started this ball rolling in 2009" along with then Regional Chief Executive for the Wellington campus Professor Andrea McIlroy. Associate Professor Robinson especially thanked mana whenua (Tenths Trust, Te Ati Awa and Taranaki Whanui) for their gift of the name of the building Te Ara Hihiko. And she paid tribute to the design and construction team, notably Athfield Architects, Dunning Thornton Consultants (engineering) and Arrow International (project management).

Students will be using the building from July, when semester two begins. Two to three technical staff will have offices in the building, with the rest of the space devoted to student work.



MASSEY UNIVERSITY

MASSEY UNIVERSITY COUNCIL

FINANCIAL REPORT FOR THE SEVEN MONTHS ENDED 31 JULY 2012

PURPOSE

This report summarises the University's financial results for the seven months ended 31 July 2012.

DISCUSSION

Income Statement (Appendix 1)

The University's operating surplus, for the seven months ended 31 July 2012, is \$5.7M better than budget.

The operating surplus at year end is expected to be \$0.4M under budget as timing differences in expenditure are recognised.

EFTS Related Income

EFTS revenue is \$2.8M under budget YTD and forecast to be \$6.7M below budget by year end due to reductions in Government grants and student fee income. The University has reduced its expected revenue from Government. This includes \$1.3M being a reduction for performance based research funding. In addition, though there has been growth in international student fee income, this is not at the level expected and growth forecasts have been revised downward.

EFTS Related Expenses

EFTS related costs are \$8.7M below budget YTD and it is expected that expenditure will be \$6.4M under budget by year end following a careful review of expenditure to mitigate the forecast revenue shortfall.

Contract & Trading Contribution

Contract & Trading YTD contribution is in line with budget with both income and expense variances being relatively small. The full year outturn is forecast to be close to budget

Balance Sheet (Appendix 2)

The University balance sheet remains strong as at 31 July 2012 with total assets \$13.7M above budget.

The Albany recreation centre loan was repaid in July reducing the cash balances and associated liability. This repayment will provide a net annual interest benefit for the University.

As a result of this change the working capital ratio has reduced to the budgeted levels in July of \$1.23 of current assets for every \$1.00 of current liabilities.

The debtor turnover ratio at 40.65 days has increased from the target of 30 days due to the impact of semester 2 billing. This is expected to reduce over the next two months.

Cash Flow Statement (Appendix 3)

The total cash and cash equivalents balance is \$46.3M which is \$1.7M better than budget. The favourable variance has reduced from last month as a result of long term debt repayment mentioned above and transferring cash into other short term financial assets in line with the treasury management process.

Net operating cash flows are \$2.8M less than budget YTD which is an improvement from last month as timing issues in supplier payments and tuition fees work through. The YTD operating receipts are 136% of payments which is well ahead of the full year budget rate of 114%.

The repayment of the Albany Recreation Centre Loan and transfers of cash to short term investments show up as significant unbudgeted movements in the investments and financing sections of the cashflow statement. The net impact of these movements on the financial position is minimal and is simply a reallocation of assets and reflects a more focused treasury management policy.

Capital Expenditure (Appendix 4)

A summary of recurrent capital expenditure for the seven months ending 31 July 2012 is included in the table below:

	2012 FY Budget (\$000)	2012 YTD Actual (\$000)	2012 FY Forecast (\$000)
Group 1 (Recurrent)	23,329	12,286	23,329

RECOMMENDATIONS

It is recommended that the Massey University Council:

1. Receive this financial report for the seven months ending 31 July 2012.

Rose Anne MacLeod
Assistant Vice-Chancellor
(Finance, Strategy & Information Technology)

30 August 2012

Appendices

1. Income Statement
2. Balance Sheet
3. Statement of Cash Flows
4. Capital Expenditure Report

Appendix 1

University Income Statement

For the Seven Months Ended 31 July 2012

	YTD ACTUAL (\$000)	YTD BUDGET (\$000)	YTD VARIANCE (\$000)	2011 YTD ACTUAL (\$000)	2011 FY ACTUAL (\$000)	2012 FY BUDGET (\$000)	2012 FY FORECAST (\$000)
EFTS Related Income							
Government Grant							
EFTS Related Government Grants	85,071	85,102	(31)	83,480	143,100	145,890	144,206
TEOC Income	20,483	20,983	(500)	20,970	36,126	35,971	34,721
Total Government Grants	105,554	106,086	(531)	104,449	179,226	181,861	178,927
Student Fee Income							
Domestic Student Fees	60,043	62,372	(2,329)	52,707	90,842	99,129	100,319
International Student Fees	25,549	26,286	(738)	21,559	37,220	47,881	42,223
Total Student Fees	85,591	88,658	(3,067)	74,266	128,062	147,010	142,542
Other Income	15,690	15,135	555	15,117	26,088	24,596	25,316
Interest Income	2,683	2,333	350	2,833	4,404	4,000	4,072
Trust Income	1,266	1,389	(123)	1,478	2,943	2,462	2,368
Total EFTS Income	210,784	213,601	(2,817)	198,144	340,723	359,929	353,225
EFTS Related Costs							
Salaries	115,332	114,580	(752)	109,423	190,705	195,728	197,251
Other Staff Related Costs	9,377	10,324	948	10,663	18,421	17,652	18,068
Asset Related Costs	13,855	15,951	2,097	13,499	27,502	27,961	26,629
Other Direct Costs	31,092	36,849	5,757	29,708	53,698	63,114	58,031
Depreciation	24,963	26,001	1,038	24,709	42,569	46,050	44,181
Interest	877	911	35	847	1,500	1,554	1,410
Trust Costs	1,543	1,127	(416)	1,148	1,792	1,871	1,964
Total EFTS Costs	197,038	205,744	8,706	189,996	336,187	353,931	347,534
EFTS Contribution	13,746	7,857	5,889	8,147	4,536	5,998	5,690
Contract & Trading Related Income							
Research Income	30,766	31,432	(665)	34,653	59,290	53,548	54,514
Consultancy Income	3,600	2,792	807	3,209	4,741	4,268	5,072
Teaching & Conference Income	5,375	5,203	172	5,935	10,347	8,271	8,722
Trading & Other Income	11,303	9,342	1,961	7,062	11,570	14,282	14,857
Total Contract & Trading Income	51,043	48,768	2,275	50,859	85,948	80,369	83,165
Contract & Trading Related Costs							
Staff Related Costs	18,792	17,719	(1,072)	19,950	34,405	29,980	31,548
Asset Related Costs	1,503	1,479	(23)	1,651	2,720	2,419	2,311
Other Direct Costs	27,946	26,586	(1,360)	24,569	45,681	44,967	46,374
Total Contract & Trading Costs	48,240	45,784	(2,456)	46,170	82,806	77,366	80,233
Contract & Trading Contribution	2,803	2,984	(181)	4,688	3,142	3,003	2,931
Total Trading Operating Surplus	16,549	10,841	5,709	12,835	7,678	9,001	8,622

Appendix 2

University Balance Sheet

As at 31 July 2012

	YTD Actual (\$000)	YTD Budget (\$000)	YTD Variance (\$000)	2011 YTD Actual (\$000)	2011FY Actual (\$000)	2012FY Budget (\$000)
ASSETS						
Current Assets						
Cash and Cash Equivalents	46,335	44,638	1,697	132,537	40,105	37,024
Prepayments	2,498	2,219	279	2,959	9,382	7,000
Trade and Other Receivables	36,397	35,000	1,397	35,333	22,738	25,141
Inventories	1,528	1,400	128	1,247	1,505	1,400
Biological Assets	3,544	3,400	144	3,372	3,544	3,400
Other Financial Assets	80,349	78,000	2,349	350	43,178	30,000
Non Current Assets Held for Sale	2,297	2,228	69	2,199	2,372	-
Total Current Assets	172,948	166,885	6,063	177,997	122,824	103,965
Non Current Assets						
Trade and Other Receivables	125	125	-	125	125	125
Other Financial Assets	23,217	22,224	993	21,730	23,126	22,224
Biological Assets	668	661	7	598	668	600
Property, Plant & Equipment	950,632	944,026	6,606	931,835	946,532	951,087
Total Non Current Assets	974,642	967,036	7,606	954,288	970,451	974,036
Total Assets	1,147,590	1,133,921	13,669	1,132,285	1,093,275	1,078,001
LIABILITY AND EQUITY						
Current Liabilities						
Accounts Payable and Accruals	21,909	24,096	(2,187)	20,201	29,358	24,322
Borrowings	257	398	(141)	446	895	950
Provision for Employee Entitlement	16,565	16,443	122	16,177	15,987	13,500
Receipts in Advance	101,685	96,500	5,185	96,439	50,533	45,493
Total Current Liability	140,416	137,437	2,979	133,263	96,773	84,265
Non Current Liability						
Borrowings	15,109	21,485	(6,376)	22,415	21,581	20,535
Provision for Employee Entitlements	33,033	32,579	454	31,329	32,302	32,579
Receipts in Advance	1,585	1,618	(33)	1,660	1,585	1,660
Total Non Current Liabilities	49,727	55,682	(5,955)	55,404	55,468	54,774
Total Liabilities	190,143	193,119	(2,976)	188,667	152,241	139,039
Public Equity						
Capital & Reserves	941,034	929,961	11,073	930,783	930,783	929,961
Revaluations/ Other	(136)	-	(136)	-	2,573	-
Surplus/(Deficit)	16,549	10,841	5,708	12,835	7,678	9,001
Total University Equity	957,447	940,802	16,645	943,618	941,034	938,962
Total Liabilities and Public Equity	1,147,590	1,133,921	13,669	1,132,285	1,093,275	1,078,001

Appendix 3

University Cash Flow Statement

For the Seven Months Ended 31 July 2012

	YTD Actual (\$000)	YTD Budget (\$000)	YTD Variance (\$000)	2011 YTD Actual (\$000)	2011 FY Actual (\$000)	2012 FY Budget (\$000)
Cash Flows from Operating Activities:						
Cash was provided from:						
Government Grants Receipts	105,905	106,085	(180)	104,944	180,063	181,860
Student Fees Receipts	127,930	122,278	5,652	117,288	124,706	143,131
Other Income Receipts	72,967	69,946	3,021	74,410	125,349	104,654
Interest	2,173	2,493	(320)	2,365	2,933	3,987
Trust Funds Receipts	709	1,260	(551)	1,278	1,952	2,160
	<u>309,684</u>	<u>302,062</u>	<u>7,622</u>	<u>300,285</u>	<u>435,003</u>	<u>435,792</u>
Cash was applied to:						
Payments to Employees and Suppliers	226,271	215,826	(10,445)	218,811	368,513	378,987
Interest Paid	881	856	(25)	809	1,498	1,539
	<u>227,152</u>	<u>216,682</u>	<u>(10,470)</u>	<u>219,620</u>	<u>370,011</u>	<u>380,526</u>
Net Cash Flows From Operating Activities:	82,532	85,380	(2,848)	80,665	64,992	55,266
Cash Flows from Investing Activities:						
Cash was provided from:						
Withdrawal from Investments	61,048	30,000	31,048	32,872	33,413	30,000
Sale of Fixed Assets	165	-	165	15	170	2,228
	<u>61,213</u>	<u>30,000</u>	<u>31,213</u>	<u>32,887</u>	<u>33,583</u>	<u>32,228</u>
Cash was applied to:						
Purchase of Investments	98,298	78,000	(20,298)	5,450	51,479	30,000
Capital Expenditure	32,052	38,255	6,203	23,900	55,486	65,585
	<u>130,350</u>	<u>116,255</u>	<u>(14,095)</u>	<u>29,350</u>	<u>106,965</u>	<u>95,585</u>
Net Cash Flows From Investing Activities:	(69,137)	(86,255)	17,118	3,537	(73,382)	(63,357)
Cash Flows from Financing Activities:						
Cash was provided from:						
Loans Repaid	63	-	63	-	-	-
Loans Raised	-	-	-	-	-	-
Capital Injection	-	-	-	-	-	-
	<u>63</u>	<u>-</u>	<u>63</u>	<u>-</u>	<u>-</u>	<u>-</u>
Cash was applied to:						
Loan/ Vested to Massey Subsidiary	117	-	(117)	545	-	-
Loans Repaid	7,111	525	(6,586)	538	924	923
	<u>7,228</u>	<u>525</u>	<u>(6,703)</u>	<u>1,083</u>	<u>924</u>	<u>923</u>
Net Cash Flows From Financing Activities:	(7,165)	(525)	(6,640)	(1,083)	(924)	(923)
NET INCREASE/(DECREASE) IN CASH	6,230	(1,400)	7,630	83,119	(9,314)	(9,014)
Cash Brought Forward	40,105	46,038	(5,933)	49,419	49,419	46,038
Ending Cash Carried Forward	46,335	44,638	1,697	132,538	40,105	37,024

Appendix 4

Capital Expenditure Report

For the Seven Months Ended 31 July 2012

 MASSEY UNIVERSITY	Project Budget			2012 Full Year Budget			
	Business Case	Council Approved Budget (\$000)	Actual Expenditure to Date (\$000)	Forecast Final Expenditure (\$000)	Approved 2012 FY Budget (\$000)	YTD Actual Expenditure (\$000)	2012 FY Forecast (\$000)
Project Description as at 31 July 2012							
GROUP ONE PROJECTS (RECURRENT)							
ICT Infrastructure Refresh		2,310	731	2,310	2,310	731	2,310
Capital Equipment - \$2-20k		1,800	780	1,800	1,800	780	1,800
Capital Equipment - >\$20k		2,200	1,751	2,200	2,200	1,751	2,200
Capital Equipment - Farms		220	68	220	220	68	220
Research Funded Equipment		-	1,751	-	-	1,751	-
Lab and Desktop Computer Replacement		1,800	954	1,800	1,800	954	1,800
Video Linked Teaching	TBC 11/87	466	202	466	466	202	466
Halls of Residence Refurbishment Manawatu	PN406	300	277	300	300	277	300
Campus Infrastructure - Albany		1,000	13	1,000	1,000	13	1,000
- Manawatu		923	99	923	923	99	923
- Wellington		577	155	577	577	155	577
Building Capital Renewal/Refurb Programme (incl Space consol)	PN605	1,720	172	1,720	1,720	172	1,720
WCADP/CSPP Projects- Wellington	W502	100	43	100	100	43	100
Compliance Costs- Albany	A 701	250	0	250	250	0	250
VC Discretionary		435	-	435	435	-	435
Purchase of Marquee	VCD1	65	-	65	65	-	65
Library		6,500	4,435	6,500	6,500	4,435	6,500
Minor Capital Works - Albany		700	263	700	700	263	700
- Manawatu		1,134	187	1,134	1,134	187	1,134
- Wellington		729	404	729	729	404	729
Aircraft Overhaul and Refurbishment		100	-	100	100	-	100
TOTAL GROUP ONE PROJECTS (Recurrent)	SUB TOTAL	23,329	12,286	23,329	23,329	12,286	23,329



MASSEY UNIVERSITY

MASSEY UNIVERSITY COUNCIL

EMERGENCY MANAGEMENT POLICY REVIEW

7 September 2012

Proposal

That Council approve the updated Emergency Management Policy.

Discussion

The Emergency Management Policy was first approved by Council in May 2011. A 12 month period was set for its review to acknowledge that required changes may be identified during the process of bedding the policy in.

Two copies of the policy are attached:

- Appendix A is a version with recommended changes highlighted.
- Appendix B is a clean version of the current policy

The key recommended changes to the policy are:

1. The removal of a “Critical Incident” level – this was approved by the Emergency Management Project Team in 2011 and subsequently the Strategic Emergency Management Framework was developed without reference to this level. The proposed change to the policy will ensure that these two strategic documents are consistent.
2. Wording to reflect the University’s genuine interest in the health and safety of its students, staff and visitors.
3. Additional sentence to clarify that tenant organisations and contractors, in addition to developing their own emergency plans consistent with Massey’s emergency plans, are responsible for their own equipment and training.
4. Wording to reflect that first responders are empowered to take best efforts to resolve an emergency event.
5. The terms “Civil Defence Emergency Management” and “emergency event” have been added to the definitions section to add clarity.
6. Changes to position titles have been reflected in this document.
7. Wording in the section on the principles of emergency management have been made to contextualise them to Massey’s context.

Consultation

The updated policy was endorsed by the University Emergency Management Committee at its meeting on 7th May 2012. It was noted that the suggested amendments has resulted from significant consultation with the Campus Emergency Management Committees. The Emergency Management Policy was endorsed by the Senior Leadership Team at their meeting of 15th August 2012.

Recommendations

That Council approve the updated Emergency Management Policy.

Stuart Morriss
AVC and University Registrar
28/08/2012



EMERGENCY MANAGEMENT POLICY

Section	Risk Management
Contact	Risk Management Office
Last Review	May 2011
Next Review	May 2012
Approval	C11/77 July: 3.2.2

Purpose:

The purpose of this policy is to provide a mandate for emergency management activities within the University, and to facilitate appropriate decision-making that protects life, limits damage and minimises business disruption for the benefit of the University, its communities, and its operations., ~~in order to meet the goals of the Road to 2020 Strategy.~~

Policy:

General

Massey University will prepare for ~~likely~~ emergency events by having an effective emergency management system that leads to a reduction in risk and an increase in organisational resilience.

As such the University is committed to the ongoing support for emergency management arrangements at Massey University.

Massey University aims to become a leader in the institutional emergency management sector by developing “good practice” which is based on empirical evidence and contemporary research.

Massey University endorses and adopts the principles of emergency management as published by the International Association of Emergency Managers, which, contextualised to the Massey’s situation, are:

That emergency management must be:

1. *Comprehensive* – ~~emergency managers consider and take into account~~ all hazards, all phases [risk reduction, readiness, response and recovery], all stakeholders and all impacts relevant to emergencies are considered.
2. *Progressive* – ~~emergency managers anticipate~~ future ~~disasters~~ emergency events are anticipated and ~~take~~ preventive and preparatory measures are taken to build disaster-resistant and disaster-resilient communities.
3. *Risk-driven* – ~~emergency managers use~~ sound hazard identification and risk management principles (hazard identification, risk analysis, and impact analysis) are used in assigning priorities and resources.
4. *Integrated* – ~~emergency managers ensure~~ unity of effort is ensured among all levels ~~of government of the University~~ and all elements of a community.
5. *Collaborative* – ~~emergency managers create and sustain~~ broad and sincere relationships among-with individuals and organisations are created and sustained to encourage trust, advocate a team atmosphere, build consensus, and facilitate communication.



6. *Coordinated* – ~~emergency managers synchronise the~~ activities of all relevant stakeholders are synchronised to achieve a common purpose.
7. *Flexible* – ~~emergency managers use~~ creative and innovative approaches are used to in-solveing emergency challenges.
8. *Professional* – ~~emergency managers value~~ a science and knowledge-based approach based on education, training, experience, ethical practice, public stewardship and continuous improvement is valued.

Massey University shall develop and maintain an emergency management framework which will sets out the University's vision, mission, goals and objectives for emergency management and will sets up structures for the enduring coordination of effective emergency management arrangements at the University.

Massey University will provide information regarding what to do in an emergency to staff, students and visitors.

Risk Reduction

Risks identified through emergency management activities shall be entered into the University's Risk Register and managed in accordance with the University's Risk Management Policy and Risk Management Framework.

Readiness

Massey University will develop and maintain, through periodic review and testing, emergency response plans, including, but not limited to:

1. Massey University Emergency Response Plan
2. Crisis Communications Plan
3. Campus Emergency Response Plans

Massey University may develop sub-plans and/or Standard Operating Procedures (SOPs) where a need is identified. Any sub-plans or SOPs must be consistent with higher-level plans, the framework and this policy.

Massey University will provide equipment and training required to ensure an effective response to identified emergency events.

External organisations that provide contracted services to Massey University and organisations who are tenants of Massey University must develop emergency plans that are consistent with those of the University. These organisations are responsible for their own equipment and training; however, Massey University will provide access to relevant documentation which supports their emergency planning.

Response

The University endorses and adopts the Co-ordinated Incident Management System (CIMS) as the basis for the Massey University Emergency Management System (MUEMS).

The Massey University Emergency Management System (MUEMS) is used for the management of all emergency events of all incidents, critical incidents and emergencies, including Incidents (Level 1), Local Emergencies (Level 2) and University Emergencies (Level 3). ~~For clarity: Incidents are defined as Level 1, Critical Incidents are defined as Level 2, Local Emergencies are defined as Level 3, and University Emergencies are defined as Level 4 emergency events.~~



Any directions given by the National [CDEM](#) Controller or a [CDEM](#) Group or Local [CDEM](#) Controller during a state of emergency, takes precedence over those of the Chair, Crisis Management Team and/or the Vice-Chancellor.

Delegations of Authority

The University Council delegates authority to the Vice-Chancellor to take all steps necessary to protect life, prevent or limit further injury, prevent or limit harm to the environment and University infrastructure and assets, in the lead up to, during and directly after an emergency [event](#).

During an emergency event, the Vice-Chancellor may sub-delegate this authority to the Chair, [Crisis-University Emergency Management Team](#).

The University Council authorises the Chair, [Crisis-University Emergency Management Team](#), to override any directive referred to in another policy, procedure or document, during an emergency event.

The Vice-Chancellor delegates authority to members of the MUEMS as follows:

The University acknowledges that, during an event, first responders must make decisions and take action to protect life, prevent or limit further injury, prevent or limit harm to the environment and University infrastructure and assets, noting it is likely that first responders will be Massey security and trained staff.

Accordingly, the Vice-Chancellor delegates authority to first responding staff to make decisions and take ~~appropriate~~ actions [believed to assist with the](#) successfully resolution ~~ve~~ [of](#) the situation, or until such time as the MUEMS is operating effectively, whichever occurs first.

When the MUEMS is operating, the Vice-Chancellor approves the release of staff from their regular duties for the duration of the staff member's involvement in the MUEMS.

In the event of an Incident (Level 1), ~~or a Critical Incident (Level 2)~~, the Vice-Chancellor delegates authority to the Incident Controller to make decisions and respond appropriately, noting the requirement to advise the Vice-Chancellor (or delegate) [and Campus Registrar](#) of the decisions made as soon as practical.

The University Council delegates authority to the Vice-Chancellor (or the Vice-Chancellor's delegate) to, on the advice of one or more Incident Controller/s, declare:

1. A Local Emergency (Level [23](#)), or
2. A University Emergency (Level [34](#)).

In a situation where the Vice-Chancellor (or delegate) cannot be contacted ~~within one hour of initial advice~~, the University Council delegates authority to each Campus Registrar (or the Campus Registrar's delegate) to, on the advice of one or more Incident Controller/s, declare a Local Emergency (Level [23](#)) for their Campus.

During a Local Emergency or University Emergency, the Chair, [Crisis-University Emergency Management Team](#) may direct:

- The closure of part or all of one or more campuses (including the protection of an accident scene).
- The evacuation of any University building or open space.
- The suspension of University operations.
- The activation of the Business Continuity Plan(s).

Communications



When a Local Emergency or University Emergency is declared, the Chair, [Crisis-University Emergency](#) Management Team shall, as soon as practicable, and within 24 hours, advise the University Council of the emergency. If communication systems are affected and the University Council cannot be contacted, the Chair, [Crisis-University Emergency](#) Management Team will advise them of the Emergency as soon as possible.

Only the following people are authorised by University Council to speak to the media in relation to an Incident, ~~Critical Incident~~ or Emergency:

- Chair, [Crisis-University Emergency](#) Management Team
- A member of staff nominated by the Chair, [Crisis-University Emergency](#) Management Team (usually the Communications and Information Manager).

Recovery

Massey University's emergency management recovery arrangements shall be effectively integrated with business continuity and IT disaster recovery arrangements.

In addition to business continuity and IT disaster recovery arrangements, Massey University will develop effective plans and procedures that promote holistic recovery of the University and its communities.

Roles and Responsibilities

Council of the University – Approves the Massey University Emergency Management Policy. Seeks periodic assurance from management that the Strategic Emergency Management Framework has been implemented and is operative.

Management – Responsible for the implementation of the Massey University Strategic Emergency Management Framework, including resourcing, planning, training, testing, monitoring and review of the emergency management preparedness at Massey University.

Definitions:

Levels of Emergency Event

Level 1: Incident refers to any event that: affects people in one location (such as a campus) and requires an immediate, formal emergency response, but can be managed effectively by local management and response personnel; has little or no impact on the operations of a campus or the University and there is no need for crisis communications.

NOTES: 1. Refer to definitions of "location".

~~**Level 2: Critical Incident** refers to an event that: directly affects people in one location (such as a campus) and results in serious harm or loss of life or causes, or may cause, serious emotional harm to a group of people; has little or no direct impact on the operations of a campus or the University and can be managed locally; may, however, require crisis communications.~~

~~NOTES: 1. Refer to definitions of "location".~~

Level 23: Local Emergency refers to an event that: directly affects people in one location (such as a campus); has significant impact on the operations of one campus; cannot be effectively managed by local management and response personnel, or requires significant coordination of internal and external resources.

NOTES: 1. Refer to definitions of "location".



Level 34: University Emergency refers to an event that: directly affects people in more than one location; has a significant impact on the operations of the University; cannot be effectively managed by local management and response personnel, or requires significant coordination of internal and external resources.

NOTES: 1. Refer to definition of “location”.

Alphabetical Listing of Terms

Business Continuity ~~Business continuity~~ is “the uninterrupted availability of all key resources supporting essential business functions” (Australian National Audit Office, 2000).

CDEM means Civil Defence Emergency Management.

NOTES: 1. The terms, “Civil Defence”, “Emergency Management” and “Civil Defence Emergency Management (CDEM)” are, in the New Zealand context interchangeable.

2. At Massey, the term “emergency management”; however, in the public sector the term “CDEM” is more commonly used.

3. Refer to “emergency management” for a definition of CDEM.

Chair, Crisis-University Emergency Management Team is the person appointed to manage the strategic response and recovery to an emergency and provide input into crisis communications. This is usually filled by the Vice-Chancellor.

Coordinated Incident Management System (CIMS) is a structure to systematically manage emergency incidents (New Zealand Fire Service Commission, 1998).

Emergency event refers to any occurrence, whether natural, social or technological that impacts on one or more staff members, students or stakeholders of Massey University, but does not include occurrences that affect only information communications technology systems (as these are managed in accordance with the IT Disaster Recovery Plan).

NOTES: 1. The term “emergency event” covers Incidents (Level 1), Local Emergencies (Level 2) and University Emergencies (Level 3).

2. The terms “emergency event” and “event” are used interchangeably, and their usage depends on the audience of the document – “emergency event” should be used where there is a possibility that “event” may be confused with a scheduled, planned activity or function such as a graduation ceremony.

Emergency management means the application of knowledge, measures, and practices that: are necessary or desirable for the safety of the public or property; and are designed to guard against, prevent, reduce, or overcome any hazard or harm or loss that may be associated with any emergency; and includes, without limitation, the planning, organisation, co-ordination, and implementation of those measures, knowledge, and practices.

Hazard refers to a potentially damaging physical event, phenomenon or human activity, which may cause the loss of life or injury, property damage, social and economic disruption or environmental degradation (Inter-Agency Secretariat of the International Strategy for Disaster Reduction, United Nations, 2004, p. 24).

NOTES: 1. Massey University interprets the term “hazard” as both an actual and a potential event.



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2. Massey University defines injury caused by a hazard as “serious harm”, which is consistent with the Health and Safety in Employment Act 1992.

IT Disaster Recovery relates to policies, procedures, plans and systems for the recovery of information technology systems immediately after an emergency event.

Location refers to any of the following: a campus (Manawatu, Albany, Wellington), site (such as Hokowhitu, East Precinct, Keeble’s Block, the site of a field trip) or non-geographic grouping (such as extramural students).

Massey University Strategic Emergency Management Framework (“the Framework”) is an overarching document that outlines the vision, mission, principles, goals and objectives of emergency management at Massey University; how emergency management arrangements at the University relate to other (internal and external) arrangements.

Massey University Emergency Management System (MUEMS) is a structure for managing emergency events which is based on the Co-ordinated Incident Management System.

Risk Management means coordinated activities to direct and control an organisation with regard to risk (Standards Australia/Standards New Zealand, 2009).

Risk Management Policy sets out Massey University’s commitment to ensuring that risk management forms part of its internal control and corporate governance arrangements.

Risk Management Framework outlines the structure and organisational arrangements for designing, implementing, monitoring, reviewing and continuously improving risk management processes throughout Massey University.

Audience:

All staff, external organisations that provide contracted services to the University and organisations who are tenants of the University.

Relevant legislation:

Health and Safety in Employment Act (1992)
Civil Defence Emergency Management Act (2002)
Crimes Act (1961)

Legal compliance:

Health and Safety in Employment Act (1992):

- Section 6: Employers must ensure safety of employees by developing procedures for dealing with emergencies that may occur while employees are at work.
- Section 12: Employers are to provide information on what to do in an emergency.
- Section 26: There is to be no interference at an incident scene other than to:
 - Save lives, prevent harm and reduce suffering
 - Maintain access of the public to essential services or utilities
 - Prevent serious damage or loss of property.

Civil Defence Emergency Management Act (2002):

- Section 8 provides for the National [Civil Defence Emergency Management] Controller to, during a state of national emergency, “direct and control for the purposes of this Act the resources available for civil defence emergency management” (Civil Defence Emergency Management Act, 2002, s.8).



- Section 9 empowers the Director of Civil Defence in the event of a declared civil defence emergency to acquire all resources necessary for the response. Such powers will override Massey University's policy in these circumstances.
- Section 28 provides for the Group or Local [Civil Defence Emergency Management] Controller, during a state of local emergency, to "direct and co-ordinate... the use of the personnel, material, information, services, and other resources" (Civil Defence Emergency Management Act, 2002, s.28).

Crimes Act (1961):

- Section 151: The University has a duty without lawful excuse to provide the necessities of life to those who depend on the University. This applies to all persons in the University who have de facto charge of other people (such as lecturers and tutors who have de facto care of their students).

Related procedures / documents:

[Massey University Strategic Emergency Management Framework](#)
[Risk Management Policy](#)
[Risk Management Framework](#)
Crisis Communications Plan
Campus Emergency Response Plan
University Emergency Response Plan
AS/NZS ISO 31000:2009: Risk Management – Principles and Guidelines

Document Management Control:

Prepared by: Risk Manager
Authorised by: AVC and University Registrar
Approved by:
Date issued:
Last review: May 2012
Next review: May 2014



EMERGENCY MANAGEMENT POLICY

Section	Risk Management
Contact	Risk Management Office
Last Review	May 2011
Next Review	May 2012
Approval	C11/77 July: 3.2.2

Purpose:

The purpose of this policy is to provide a mandate for emergency management activities within the University, and to facilitate appropriate decision-making that protects life, limits damage and minimises business disruption for the benefit of the University, its communities, and its operations.

Policy:

General

Massey University will prepare for emergency events by having an effective emergency management system that leads to a reduction in risk and an increase in organisational resilience.

As such the University is committed to the ongoing support for emergency management arrangements at Massey University.

Massey University aims to become a leader in the institutional emergency management sector by developing “good practice” which is based on empirical evidence and contemporary research.

Massey University endorses and adopts the principles of emergency management as published by the International Association of Emergency Managers, which, contextualised to the Massey’s situation, are:

That emergency management must be:

1. *Comprehensive* – all hazards, all phases [risk reduction, readiness, response and recovery], all stakeholders and all impacts relevant to emergencies are considered.
2. *Progressive* – future emergency events are anticipated and preventive and preparatory measures are taken to build disaster-resistant and disaster-resilient communities.
3. *Risk-driven* – sound hazard identification and risk management principles are used in assigning priorities and resources.
4. *Integrated* – unity of effort is ensured among all levels of the University and all elements of a community.
5. *Collaborative* – broad and sincere relationships with individuals and organisations are created and sustained to encourage trust, advocate a team atmosphere, build consensus, and facilitate communication.
6. *Coordinated* – activities of all relevant stakeholders are synchronised to achieve a common purpose.
7. *Flexible* – creative and innovative approaches are used to solve emergency challenges.



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8. *Professional* – a science and knowledge-based approach based on education, training, experience, ethical practice, public stewardship and continuous improvement is valued.

Massey University shall develop and maintain an emergency management framework which sets out the University's vision, mission, goals and objectives for emergency management and sets up structures for the enduring coordination of effective emergency management arrangements at the University.

Massey University will provide information regarding what to do in an emergency to staff, students and visitors.

Risk Reduction

Risks identified through emergency management activities shall be entered into the University's Risk Register and managed in accordance with the University's Risk Management Policy and Risk Management Framework.

Readiness

Massey University will develop and maintain, through periodic review and testing, emergency response plans, including, but not limited to:

1. Massey University Emergency Response Plan
2. Crisis Communications Plan
3. Campus Emergency Response Plans

Massey University may develop sub-plans and/or Standard Operating Procedures (SOPs) where a need is identified. Any sub-plans or SOPs must be consistent with higher-level plans, the framework and this policy.

Massey University will provide equipment and training required to ensure an effective response to identified emergency events.

External organisations that provide contracted services to Massey University and organisations who are tenants of Massey University must develop emergency plans that are consistent with those of the University. These organisations are responsible for their own equipment and training; however, Massey University will provide access to relevant documentation which supports their emergency planning.

Response

The University endorses and adopts the Co-ordinated Incident Management System (CIMS) as the basis for the Massey University Emergency Management System (MUEMS).

The Massey University Emergency Management System (MUEMS) is used for the management of all emergency events, including Incidents (Level 1), Local Emergencies (Level 2) and University Emergencies (Level 3).

Any directions given by the National CDEM Controller or a CDEM Group or Local CDEM Controller during a state of emergency, takes precedence over those of the Chair, Crisis Management Team and/or the Vice-Chancellor.

Delegations of Authority

The University Council delegates authority to the Vice-Chancellor to take all steps necessary to protect life, prevent or limit further injury, prevent or limit harm to the environment and University infrastructure and assets, in the lead up to, during and directly after an emergency event.



During an emergency event, the Vice-Chancellor may sub-delegate this authority to the Chair, University Emergency Management Team.

The University Council authorises the Chair, University Emergency Management Team, to override any directive referred to in another policy, procedure or document, during an emergency event.

The Vice-Chancellor delegates authority to members of the MUEMS as follows:

The University acknowledges that, during an event, first responders must make decisions and take action to protect life, prevent or limit further injury, prevent or limit harm to the environment and University infrastructure and assets, noting it is likely that first responders will be Massey security and trained staff.

Accordingly, the Vice-Chancellor delegates authority to first responding staff to make decisions and take actions believed to assist with the successful resolution of the situation, or until such time as the MUEMS is operating effectively, whichever occurs first.

When the MUEMS is operating, the Vice-Chancellor approves the release of staff from their regular duties for the duration of the staff member's involvement in the MUEMS.

In the event of an Incident (Level 1) the Vice-Chancellor delegates authority to the Incident Controller to make decisions and respond appropriately, noting the requirement to advise the Vice-Chancellor (or delegate) and Campus Registrar of the decisions made as soon as practical.

The University Council delegates authority to the Vice-Chancellor (or the Vice-Chancellor's delegate) to, on the advice of one or more Incident Controller/s, declare:

1. A Local Emergency (Level 2), or
2. A University Emergency (Level 3).

In a situation where the Vice-Chancellor (or delegate) cannot be contacted of initial advice, the University Council delegates authority to each Campus Registrar (or the Campus Registrar's delegate) to, on the advice of one or more Incident Controller/s, declare a Local Emergency (Level 2) for their Campus.

During a Local Emergency or University Emergency, the Chair, University Emergency Management Team may direct:

- The closure of part or all of one or more campuses (including the protection of an accident scene).
- The evacuation of any University building or open space.
- The suspension of University operations.
- The activation of the Business Continuity Plan(s).

Communications

When a Local Emergency or University Emergency is declared, the Chair, University Emergency Management Team shall, as soon as practicable, and within 24 hours, advise the University Council of the emergency. If communication systems are affected and the University Council cannot be contacted, the Chair, University Emergency Management Team will advise them of the Emergency as soon as possible.

Only the following people are authorised by University Council to speak to the media in relation to an Incident or Emergency:

- Chair, University Emergency Management Team
- A member of staff nominated by the Chair, University Emergency Management Team (usually the Communications and Information Manager).



Recovery

Massey University's emergency management recovery arrangements shall be effectively integrated with business continuity and IT disaster recovery arrangements.

In addition to business continuity and IT disaster recovery arrangements, Massey University will develop effective plans and procedures that promote holistic recovery of the University and its communities.

Roles and Responsibilities

Council of the University – Approves the Massey University Emergency Management Policy. Seeks periodic assurance from management that the Strategic Emergency Management Framework has been implemented and is operative.

Management – Responsible for the implementation of the Massey University Strategic Emergency Management Framework, including resourcing, planning, training, testing, monitoring and review of the emergency management preparedness at Massey University.

Definitions:

Levels of Emergency Event

Level 1: Incident refers to any event that: affects people in one location (such as a campus) and requires an immediate, formal emergency response, but can be managed effectively by local management and response personnel; has little or no impact on the operations of a campus or the University and there is no need for crisis communications.

NOTES: 1. Refer to definitions of "location".

Level 2: Local Emergency refers to an event that: directly affects people in one location (such as a campus); has significant impact on the operations of one campus; cannot be effectively managed by local management and response personnel, or requires significant coordination of internal and external resources.

NOTES: 1. Refer to definitions of "location".

Level 3: University Emergency refers to an event that: directly affects people in more than one location; has a significant impact on the operations of the University; cannot be effectively managed by local management and response personnel, or requires significant coordination of internal and external resources.

NOTES: 1. Refer to definition of "location".

Alphabetical Listing of Terms

Business Continuity is "the uninterrupted availability of all key resources supporting essential business functions" (Australian National Audit Office, 2000).

CDEM means Civil Defence Emergency Management.

NOTES: 1. The terms, "Civil Defence", "Emergency Management" and "Civil Defence Emergency Management (CDEM)" are, in the New Zealand context, interchangeable.



2. At Massey, the term “emergency management”; however, in the public sector the term “CDEM” is more commonly used.
3. Refer to “emergency management” for a definition of CDEM.

Chair, University Emergency Management Team is the person appointed to manage the strategic response and recovery to an emergency and provide input into crisis communications. This is usually filled by the Vice-Chancellor.

Coordinated Incident Management System (CIMS) is a structure to systematically manage emergency incidents (New Zealand Fire Service Commission, 1998).

Emergency event refers to any occurrence, whether natural, social or technological that impacts on one or more staff members, students or stakeholders of Massey University, but does not include occurrences that affect only information communications technology systems (as these are managed in accordance with the IT Disaster Recovery Plan).

- NOTES:
1. The term “emergency event” covers Incidents (Level 1), Local Emergencies (Level 2) and University Emergencies (Level 3).
 2. The terms “emergency event” and “event” are used interchangeably, and their usage depends on the audience of the document – “emergency event” should be used where there is a possibility that “event” may be confused with a scheduled, planned activity or function such as a graduation ceremony.

Emergency management means the application of knowledge, measures, and practices that: are necessary or desirable for the safety of the public or property; and are designed to guard against, prevent, reduce, or overcome any hazard or harm or loss that may be associated with any emergency; and includes, without limitation, the planning, organisation, co-ordination, and implementation of those measures, knowledge, and practices.

Hazard refers to a potentially damaging physical event, phenomenon or human activity, which may cause the loss of life or injury, property damage, social and economic disruption or environmental degradation (Inter-Agency Secretariat of the International Strategy for Disaster Reduction, United Nations, 2004, p. 24).

- NOTES:
1. Massey University interprets the term “hazard” as both an actual and a potential event.
 2. Massey University defines injury caused by a hazard as “serious harm”, which is consistent with the Health and Safety in Employment Act 1992.

IT Disaster Recovery relates to policies, procedures, plans and systems for the recovery of information technology systems immediately after an emergency event.

Location refers to any of the following: a campus (Manawatu, Albany, Wellington), site (such as Hokowhitu, East Precinct, Keeble’s Block, the site of a field trip) or non-geographic grouping (such as extramural students).

Massey University Strategic Emergency Management Framework (“the Framework”) is an overarching document that outlines the vision, mission, principles, goals and objectives of emergency management at Massey University; how emergency management arrangements at the University relate to other (internal and external) arrangements.

Massey University Emergency Management System (MUEMS) is a structure for managing emergency events which is based on the Co-ordinated Incident Management System.

Risk Management means coordinated activities to direct and control an organisation with regard to risk (Standards Australia/Standards New Zealand, 2009).



Risk Management Policy sets out Massey University's commitment to ensuring that risk management forms part of its internal control and corporate governance arrangements.

Risk Management Framework outlines the structure and organisational arrangements for designing, implementing, monitoring, reviewing and continuously improving risk management processes throughout Massey University.

Audience:

All staff, external organisations that provide contracted services to the University and organisations who are tenants of the University.

Relevant legislation:

Health and Safety in Employment Act (1992)
Civil Defence Emergency Management Act (2002)
Crimes Act (1961)

Legal compliance:

Health and Safety in Employment Act (1992):

- Section 6: Employers must ensure safety of employees by developing procedures for dealing with emergencies that may occur while employees are at work.
- Section 12: Employers are to provide information on what to do in an emergency.
- Section 26: There is to be no interference at an incident scene other than to:
 - Save lives, prevent harm and reduce suffering
 - Maintain access of the public to essential services or utilities
 - Prevent serious damage or loss of property.

Civil Defence Emergency Management Act (2002):

- Section 8 provides for the National [Civil Defence Emergency Management] Controller to, during a state of national emergency, "direct and control for the purposes of this Act the resources available for civil defence emergency management" (Civil Defence Emergency Management Act, 2002, s.8).
- Section 9 empowers the Director of Civil Defence in the event of a declared civil defence emergency to acquire all resources necessary for the response. Such powers will override Massey University's policy in these circumstances.
- Section 28 provides for the Group or Local [Civil Defence Emergency Management] Controller, during a state of local emergency, to "direct and co-ordinate... the use of the personnel, material, information, services, and other resources" (Civil Defence Emergency Management Act, 2002, s.28).

Crimes Act (1961):

- Section 151: The University has a duty without lawful excuse to provide the necessities of life to those who depend on the University. This applies to all persons in the University who have de facto charge of other people (such as lecturers and tutors who have de facto care of their students).

Related procedures / documents:

[Massey University Strategic Emergency Management Framework](#)
[Risk Management Policy](#)



[Risk Management Framework](#)

Crisis Communications Plan

Campus Emergency Response Plan

University Emergency Response Plan

AS/NZS ISO 31000:2009: Risk Management – Principles and Guidelines

Document Management Control:

Prepared by: Risk Manager

Authorised by: AVC and University Registrar

Approved by:

Date issued:

Last review: May 2012

Next review: May 2014



MASSEY UNIVERSITY

MASSEY UNIVERSITY COUNCIL

PROPOSED COUNCIL, AUDIT AND RISK COMMITTEE AND HONORARY AWARDS COMMITTEE MEETING SCHEDULE 2013

7 September 2012

The proposed Council, Audit and Risk Committee and Honorary Awards Committee Meeting Schedule for 2013 is attached for consideration by Council. It follows the same meeting schedule pattern as 2012, this being as follows:

- The Audit and Risk Committee meets on the same day as Council immediately prior to the Council meeting;
- The Honorary Awards Committee meets three weeks before a Council meeting and will meet by videoconference;
- The Council Strategy Day is scheduled on 4 July 2013, the day before the July Council and Audit and Risk Committee meetings;
- The Induction Day for new Council members is scheduled to take place the day before the first Council meeting if the year; an
- The location of four of the Council and Audit and Risk Committee meetings is Palmerston North with Albany and Wellington each having the meetings held there once. The meeting at which the domestic student fees are set is scheduled to take place in Wellington in 2013.

Recommendation

That the Council approve the Council, Audit and Risk Committee and Honorary Awards Committee Meeting Schedule for 2013 as set out in the attached Schedule.

Paddy Nicol
Executive Secretary
28 August 2012

**Proposed Massey University Council and Committee meetings 2013
&
Graduation Schedule 2013**

Month	Date	Activity	Campus/Region
January	tbc	Performance Review Committee	Wellington
February	Tuesday 12 Feb	Honorary Awards Committee	Videoconference
	Thursday 28 Feb	Induction of new members – Chancellor, AVC & University Registrar and Executive Secretary	Manawatu
March	Friday 1 March	Audit and Risk Committee meeting	Manawatu
	Friday 1 March	Council meeting	Manawatu
April	Monday 15 April	Audit and Risk Committee meeting	Albany
	Tues 16 April to Friday 19 April	Graduations at Auckland and Celebrations to Honour Māori and Pasifika Graduates	Auckland
May	Friday 3 May	Audit and Risk Committee meeting	Wellington
	Friday 3 May	Council meeting	
	Mon 13 May to Thursday 16 May	Graduations at Palmerston North and Celebrations to Honour Māori and Pasifika Graduates	Palmerston North
	Thursday 30 May Friday 31 May	Graduations at Wellington and Celebrations to Honour Māori and Pasifika Graduates	Wellington
June	Tuesday 11 June	Honorary Awards Committee	Videoconference
July	Thursday 4 July	Council Strategy Day	Manawatu
	Friday 5 July	Audit and Risk Committee meeting	Manawatu
	Friday 5 July	Council meeting	
August	Tuesday 13 August	Honorary Awards Committee	Videoconference
September	Friday 6 September	Audit and Risk Committee meeting	Albany
	Friday 6 September	Council meeting	
	Tuesday 10 Sept	Honorary Awards Committee	Videoconference
October	Friday 4 October	Audit and Risk Committee meeting	Manawatu
	Friday 4 October	Council meeting	
November	Tuesday 12 Nov	Honorary Awards Committee	Videoconference
	Friday 29 Nov	Graduations at Palmerston North	Palmerston North
December	Friday 6 December	Audit and Risk Committee meeting	Manawatu
	Friday 6 December	Council meeting	

Key

Council	
Audit and Risk Committee	
Honorary Awards Committee	
Governance Committee	
Graduations	
Council Strategy Session	
Induction new members	
Council Training	



MASSEY UNIVERSITY

MASSEY UNIVERSITY COUNCIL

DRAFT COUNCIL AGENDA PLAN 2013

7 September 2012

The draft Council Agenda Plan 2013 is attached for preliminary consideration by Council. It follows the same functional requirements of Council and the University as is being used in the current Agenda Plan.

The strategic discussions section has not been populated except for the Student Forum, nor has the site visits section except for the deferred Milson Flight Centre visit.

Recommendation

It is recommended that Council:

1. approve the Draft Council Agenda Plan 2013; and
2. note that the strategic discussions and site visits have yet to be determined

Paddy Nicol
Executive Secretary
28 August 2012

DRAFT COUNCIL AGENDA PLAN – MARCH - DECEMBER – 2013

	Friday 1 March (Manawatu) Function: <u>Close off of previous year; Establishing parameters for new year; Strategy approval for the current year</u>	Friday 3 May (Wellington) Function: <u>Consolidation of business for current year</u>	Friday 5 July (Manawatu) Function: <u>Strategy planning for the following year; Approval of International Fees</u>
	<ul style="list-style-type: none"> • Induction of new members • VC scene setting • Approve Road to 2020 • Preparation for graduations and Honorary Awards • Annual Accounts for previous year (delegation) • Review of Council performance 	<ul style="list-style-type: none"> • Monitoring progress re enrolments 	<ul style="list-style-type: none"> • Approve International Student Fees
Strategic Discussions		Student Forum	
Site visits	(Milson Flight Centre – deferred)		
Key Reports	<ul style="list-style-type: none"> • Chancellor’s Report • VC Reports - to include <ul style="list-style-type: none"> • VC Report • VC scene setting 2013 • Financial Reports 	<ul style="list-style-type: none"> • Chancellor’s Report • VC Reports - to include <ul style="list-style-type: none"> • VC Report including CoRE reporting to Council • Financial Report • Quarterly Performance Reports • Aged Debtors Report 	<ul style="list-style-type: none"> • Chancellor’s Report • VC Reports - to include <ul style="list-style-type: none"> • VC Report • Financial Reports • Performance Review Report
Decision Items	<ul style="list-style-type: none"> • 2012 Annual Accounts delegation to A&R Committee • Conferring of Degrees & Awarding of Diplomas and Certificates at graduation ceremonies delegation • Terms of Reference- Council Committees • Policies as per schedule 	<ul style="list-style-type: none"> • Student Fee Setting Process and Principles (Domestic and International) • Maori Protocols Review Report • Policies as per schedule 	<ul style="list-style-type: none"> • International Student Fees 2014 – (AVC Academic and International in person) • Governance Committee Terms of Reference • Policies as per schedule
Committee, Associated Entities and Other	<ul style="list-style-type: none"> • Audit & Risk Report – including high level risks • Academic Board Reports • Performance Review Committee Report • Honorary Awards Committee Report • Review of Council Evaluation 2012 • Tracking Council Decisions and Delegations 	<ul style="list-style-type: none"> • Audit & Risk Report – including high level risks • Academic Board Reports • Research Strategy Annual Report 2012 • NZSM Annual Report 2012 • Massey University Foundation Annual Report 2012 • Massey Ventures Ltd Annual Report 2012 	<ul style="list-style-type: none"> • Audit & Risk Report –including High level risks • Academic Board Reports • Academic Board Chair’s Report (in person) • Honorary Awards Committee Report

Business Cases will brought to Council for approval as appropriate

**C12/90 - September
Part I**

	Friday 6 September (Albany) Function: <u>Approval of Investment Plan and Domestic Fees</u>	Friday 4 October (Manawatu) Function: <u>Budget review</u>	Friday 6 December (Manawatu) Function: <u>Budget approval and Final Decisions for the current year and preparation for following year</u>
	<ul style="list-style-type: none"> Approve Investment Plan Approve Domestic Student Fees Establish Council agenda plan and schedule for following year 	<ul style="list-style-type: none"> Review Operating and Capital Budget for following year Insurance Renewal – delegate authority to approve 	<ul style="list-style-type: none"> Approve Operating and Capital Budget for following year Election of Chancellor and Pro-Chancellor Committee membership established Farewell to leaving Council members
Strategic Discussions			
Site Visits			
Key Reports	<ul style="list-style-type: none"> Chancellor’s Report VC Reports - to include <ul style="list-style-type: none"> VC Report Financial Report Quarterly Performance Reports Performance Review Report 	<ul style="list-style-type: none"> Chancellor’s Report VC Reports - to include <ul style="list-style-type: none"> VC Report Financial Report Performance Review Report 	<ul style="list-style-type: none"> Chancellor’s Report VC Reports - to include <ul style="list-style-type: none"> VC Report Financial Report Quarterly Performance Reports Performance Review Report Aged Debtors Report Road to 2020
Decision Items	<ul style="list-style-type: none"> Investment Plan 2013-2015 Domestic Student Fees 2014 Draft Agenda Plan 2014 Draft Meeting Schedule 2014 Policies as per schedule 	<ul style="list-style-type: none"> 2014 University Operating and Capital Budget NZ School Music Statement of Corporate Intent 2014 MVL Statement of Corporate Intent 2014 Policies as per schedule 	<ul style="list-style-type: none"> Renewal of Insurance 2014 Student Bad Debts Council Committee membership Review Guidelines for Conduct of Council and Council Committees meetings Review Council Code of Conduct Election of Chancellor and Pro Chancellor (<i>as required</i>) Policies as per schedule
Committee, Associated Entities and Other	<ul style="list-style-type: none"> Audit & Risk Report—including high level risks Academic Board Reports including Chair Honorary Awards Committee Report Research Strategy Framework Report (AVC RE in person) Tracking Council Decisions and Delegations 	<ul style="list-style-type: none"> Audit & Risk Report – including high level risks Honorary Awards Committee Report Notice of Intention for Chancellor and Pro Chancellor Council Graduation Schedule 2014 	<ul style="list-style-type: none"> Audit & Risk Report – including high level risks Academic Board Reports Academic Board Chair Report (in person) Honorary Awards Committee Report Council Evaluation 2013

Business Cases will brought to Council for approval as appropriate



MASSEY UNIVERSITY

The Chancellor
Massey University Council

Dear Chancellor,

Report from the Academic Board Meeting (Part 1): 18 July 2012

At the Academic Board meeting held on Wednesday 18 July 2012 the following items are referred to Council for information.

1. Advice on Matters of Academic Policy

There were no matters on academic policy to be reported in Part I.

2. Information to Council with Respect to Major Academic Directions

There were no matters with respect to major academic directions to be reported in Part I.

3. Report of Academic Approvals Made Under Delegation

There were no academic approvals made under delegation to be reported in Part I.

4. Sub-Committee Matters

Academic Board Sub-committee Annual Reports 2011

Three Academic Board Sub-committee Annual Reports 2011 were tabled at the Board meeting. All are available to Council members upon request. The three annual reports were from the following committees:

- College of Sciences College Board
- College of Creative Arts College Board
- College of Business College Board

5. Items of Early Notice

There are no items of early notice.

6. **For Information**

Prebble Report – Engagement in Academic Decision Making: Transition Report

The Transition Report on the Prebble Report – Engagement in Academic Decision Making was provided to the Board noting that it had also been provided to Council. The recommendations were nearly all concluded and this was to be the final Transition Report.

Conferring of Degrees and awarding of Diplomas and Certificates

Degrees were conferred and diplomas and certificates awarded under the delegated authority of Council.

Professor Tony Signal
Chair, Academic Board



MASSEY UNIVERSITY

The Chancellor
Massey University Council

Dear Chancellor,

Report from the Academic Board Meeting (Part 1): 15 August 2012

At the Academic Board meeting held on Wednesday 15 August 2012 the following items are referred to Council for information.

1. Advice on Matters of Academic Policy

There were no matters on academic policy to be reported in Part I.

2. Information to Council with Respect to Major Academic Directions

There were no matters with respect to major academic directions to be reported in Part I.

3. Report of Academic Approvals Made Under Delegation

There were no academic approvals made under delegation to be reported in Part I.

4. Sub-Committee Matters

Sub-Committee Terms of Reference: Teaching and Learning Committee and College of Business College Board

The Terms of Reference of the Teaching and Learning Committee and the College of Business College Board were both approved by Academic Board to accommodate changes in membership and sub-committee structure.

These Terms of Reference are available to Council members upon request.

5. Items of Early Notice

Call for Nominations for one Academic Board Appointee on Council

The call for nominations for the election of one Academic Board appointee on Council was signaled and the nomination and election process is to begin in mid-September. Professor Signal's first four-year term in Council was due to end on 31 December 2012.

6. **For Information**

Professorial Electoral College and Academic Staff Members on Academic Board: Impact of College Structure Changes

Given the imminent changes to the College of Health and College of Education the Board resolved that Professorial Electoral College and Academic Staff members on the Academic Board complete their term of office even if the College they represented changed. This was to give continuity to the membership and retain members with knowledge that would be needed during this time of change. Affected members may prefer to resign however there would be a loss of experience and judgment if this was the case.

Outcome of Nomination and Election Process for Deputy Chair Academic Board

Professor John O'Neill was elected unopposed to the position of Deputy Chair of Academic Board, the term of which expires following the result of the annual election for deputy chair held at the beginning of 2013.

Conferring of Degrees and awarding of Diplomas and Certificates

Degrees were conferred and diplomas and certificates awarded under the delegated authority of Council.

Professor Tony Signal
Chair, Academic Board



MASSEY UNIVERSITY

MASSEY UNIVERSITY COUNCIL

TRACKING COUNCIL DECISIONS REPORT – PART I

7 September 2012

A Tracking Council Decisions Report is provided to Council six monthly at the March and September Council meetings to enable monitoring of the progress towards completing related actions.

Decisions made in Part I are tracked if the actions relating to those decisions have not yet been completed. These are detailed in the attached report. The timeframe is up to and including the 6 July 2012 Council meeting.

This report includes current delegations (not standing) and progress towards enacting these. Please note the shaded areas on the report are the delegations.

Recommendation:

It is recommended that Council note the Part I Tracking Council Decisions Report as at 7 September 2012.

Paddy Nicol
Executive Secretary
28 August 2012

Tracking Council Decisions Part I - 7 September 2012

	Status	Category	Item	Meeting date and Reference	Resolution	Outcome	Action date	Completion date
1	Current	Student management	Enrolments	4-Mar-11	Resolved that Council confirm the delegation to the Vice-Chancellor the authority to refuse to permit or cancel the enrolment of a student at Massey University under section 224(13) of the Education Act 1989		on-going delegation.	
2	Current	Finance	Domestic and International Student Fees	Sep-11	Delegate authority jointly to the Chancellor and Vice-Chancellor to fix non-standard fees for domestic and international students where timing requires they be set outside the normal fee setting process of council (non-standard fees comprise tuition fees and other charges, including zero or other discounted fee schemes, for existing or new courses of study or training whether pursuant to a contract or otherwise)		on-going	Sep-12
3	Current	Council	Committee membership	2-Mar	Resolved that Council note the Disciplinary Committee Terms of Reference and membership for 2012 and approve the appointment of Paul Rieger and Morva Croxson each for a further three year term	New Chair and alternate chair	Sep-12	end 2012
4	Current	Council	Graduations	2-Mar	Resolved that the Chancellor, or his nominee, be authorised to confer degrees and award diplomas and certificates at the forthcoming Massey University graduation ceremonies to be held on 17, 18 & 19 April 2011 in Auckland; 14, 15 & 16 May 2011 in Palmerston North; 31 May 2011 in Wellington; and 30 November 2011 in Palmerston North to those reported as having successfully completed the prescribed courses of study			30-Nov-12
5	Current	Academic Board	Terms of Reference	4-May-12	Resolved that Council approve that the Academic Board Terms of Reference (appendix 4); and references to the College of Education and the College of Health be amended when appropriate	Terms of Reference finalised	December 2012 and January 2013	Jan-13

Tracking Council Decisions Part I - 7 September 2012

	Status	Category	Item	Meeting date and Reference	Resolution	Outcome	Action date	Completion date
6	Current	Governance	Maori Protocols	4-May-12	Incorporating Maori Protocols Within The Governance Setting Of The University: resolved that Council: 1) receive the updated report; 2) approve the steps identified in this report (C12/51) to implement the protocols into the governance setting; and 3) review the progress in 12 months	Maori Protocols agreed to. Review in May 2013		May-13
7	Current	Finance	International Student Fees	6-Jul-12	Resolved that Council: and 2) delegate authority jointly to the Chancellor and Vice-Chancellor to fix non-standard fees for international students where timing requires they be set outside the normal fee setting process of council (non-standard fees comprise tuition fees and other charges, including zero or other discounted fee schemes, for existing or new courses of study or training whether pursuant to a contract or otherwise)		on-going delegation until 2014 International fees are set.	Jul-13