

# INVENTORY

## N-1-5 NEW ZEALAND FEDERATION OF GRADUATE WOMEN (NORTH SHORE BRANCH) (1966-)

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### Introduction

This group of archives represents the records created by the New Zealand Federation of Graduate Women (North Shore Branch) (1966-present). The collection is held at the Massey University Auckland Campus Library.

The collection contains the Branch's minutes, membership lists, newsletters, annual reports and correspondence going back to 1966, when the branch was established. For more information on the NZFGW, see their web page: <http://www.nzfgw.org.nz>




**Access:** University staff, research students and any other researchers engaged in recognised research projects will have unrestricted access to the collection, provided permission has been obtained from the Albany Campus Librarian. Access to materials less than five years old, by persons other than described above, will require permission from the President or Secretary of the NZFGW North Shore Branch.

**Albany Campus Librarian:** [Library@massey.ac.nz](mailto:Library@massey.ac.nz), (09) 414 0800 ext 41077

Where applicable and possible, the archival material of each entity/office is arranged into the following series and subseries:

- 1 *General*
  - 1-1 Governance Documents (e.g. Constitution, Policies, Planning documents, Regulations, Statements, etc.)
  - 1-2 Minutes and Meeting Documents
  - 1-3 Correspondence Files
  - 1-4 Financial Items (including Financial Registers)
  - 1-5 Circulars
  - 1-6 Reports
  - 1-7 Publications (e.g. Brochures, Newsletters, Posters, Programmes, Literature etc.)
  - 1-8 Events and Activities (e.g. Seminars, farewells, outreach activities)
  - 1-9 Registers (excluding Financial Registers)
  - 1-10 Teaching Material (for academic and training activities)
  - 1-11 Research Material (for academic departments and research centres)
- 2 *Office Bearer*
- 3 *Committees*
- 4 *Departments/Sections*

**Access legend:**

	- Generally, open access.
	- Restrictions apply to certain material.
	- Restricted access.

**Note: \*\* = Confidential**

**N-1-5-1      *GENERAL***

<b>Reference Number:</b>	<b>Box Number:</b>	<b>Description/Document Number:</b>	<b>Dates:</b>	<b>Access:</b>
N-1-5-1	Box 1	Minutes of committees	c.1966-1998	
N-1-5-1	Box 2	Minutes of committees ; Constitution	c.1993-2005	
N-1-5-1	Box 3	Membership – membership cards, lists, CVs, obituaries	c.1968-2005	
N-1-5-1	Box 4	Publications – leaflets, flyers, press releases etc	1990-	
N-1-5-1	Box 5	Newsletters and Annual Reports	c. 1967-2005	
N-1-5-1	Box 6	Correspondence	1975-	