

Massey University College Research Awards

Application/Nomination Template

BRIEF STATEMENT

**Maximum 100 words**: It should be written in an educated layperson’s language, and should give reasons why the nominee should receive the award. The statement should be in a form that can be used for publicity purposes.

APPLICANT/NOMINATION STATEMENT (25%) and SUPPORTING EVIDENCE (50%)

**Maximum 4 pages:** The applicant/nomination statement should give details and evidence of the relevant contributions the nominee has made within in a subject or discipline. The information supplied should focus on demonstrating how the nomination meets the assessment criteria. Please see ‘Nomination procedure and supporting evidence’ section of the Medals and Awards Guidelines 2018.

SUPPORTING STATEMENT

**Maximum 200 words:** A supporting statement from the Head of Department/Institute/School or Director of a Research Centre and/or College Pro Vice-Chancellor.

Statement by Head of Department/Institute/School or Director of a Research Centre:

 I support this application/nomination for this College Award.

 Name:

 Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

TESTIMONIALS and EVIDENCE OF STUDENT SUCCESS

**This section is only required to be completed by applicants to the College Research Award – Supervisor.**  Please provide **five testimonials** f**rom students that have graduated.** Please merge the testimonials into this document and upload onto application portal.

Please list the names and graduation dates on the table below.

|  |  |  |
| --- | --- | --- |
| **Name** | **Year graduated**  | **Testimonial attached? Y/N** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

In addition, please include a completed table of names of Masters and PhD candidates (such as the one on Staff profile pages), the role nominee performed in the supervision of these students (for example Primary Supervisor, Second Supervisor, Statistical Consultant) and an estimation of the contribution the nominee has made to the thesis (i.e. 75%, 10%, etc.).

Provide details of students successfully supervised, their present appointments and any achievements they have made.

REFEREES

Please provide details of referees who the College awards selection committee may contact directly. Please carefully read the requirements around referees in the ‘Nomination procedure and supporting evidence’ section of the Medals and Awards Guidelines 2018.

Please list the names, email addresses and institutions on the table below.

|  |  |  |
| --- | --- | --- |
| **Name** | **Email**  | **Institution** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

CURRICULUM VITAE (25%)

**Maximum 5 pages:**

**New Zealand RS&T Curriculum Vitae Template**

*This CV template is based on the standard CV used for applications for external funding. It is a guideline to the information required. If you wish to use an alternative CV format, please ensure it includes as much of the information below as is relevant.*

*The CV must be no more than five pages. Use Arial 12 point font. Do not alter page margins. Instructions in italics should be deleted before you submit your CV.*

**PART 1**

|  |
| --- |
| **1a. Personal details** |
| **Full name** | *Title* | *First name* | *Second name(s)* | *Family name* |
| **Present position** |  |
| **Organisation/Employer** |  |
| **Contact Address** |  |
|  |
|  | **Post code** |  |
| **Work telephone** |  | **Mobile** |  |
| **Email** |  |
| **Personal website (if applicable)** | http:// |

|  |
| --- |
| **1b. Academic qualifications** |

*Delete and start typing here. List in reverse date order. Start each qualification on a new line as per the example:*

*e.g. Year conferred, qualification, discipline, university/institute.*

|  |
| --- |
| **1c. Professional positions held** |

*Delete and start typing here. List in reverse date order. Start each position on a new line as per the example:*

*e.g. Year-year, job title, organisation.*

|  |
| --- |
| **1d. Present research/professional speciality** |

*Delete and start typing here.*

|  |  |
| --- | --- |
| **1e. Total years research experience** | Years |

|  |
| --- |
| **1f. Professional distinctions and memberships (including honours, prizes, scholarships, boards or governance roles, etc)** |

*Delete and start typing here. List in reverse date order. Start each professional distinction on a new line as per the example:*

*e.g. Year / year-year, distinction.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **1g. Total number of *peer reviewed* publications and patents** | Journal articles | Books, book chapters, books edited | Conference proceedings | Patents |
|  |  |  |  |

*The sections below are a guide to the information required. Please include information pertinent to your research proposal, and delete sections that are not relevant.*

**PART 2**

|  |
| --- |
| **2a. Research publications and dissemination**  |

*Expand/reduce the following table as needed, listing publications relevant to your proposal. List in reverse date order.* ***Bold*** *your name in lists of authors.*

|  |
| --- |
| Peer-reviewed journal articles |
|  |
| Peer reviewed books, book chapters, books edited |
|  |
| Refereed conference proceedings |
|  |
| Patents |
|  |
| Other forms of dissemination (reports for clients, technical reports, popular press, etc) |
|  |

|  |
| --- |
| **2b. Previous research work** |

*Repeat and expand box below as necessary.*

|  |
| --- |
| **Research title:** **Principal outcome:** **Principal end-user and contact:**  |

|  |
| --- |
| **2c. Describe the commercial, social or environmental impact of your previous research work** |

*Please delete and begin typing here. Provide no more than five examples relevant to your proposal.*

|  |
| --- |
| **2d. Demonstration of relationships with end-users** |

*Please delete and begin typing here. Provide no more than five examples relevant to your proposal.*