

APPLICATION FOR DOCTORAL ENROLMENT

PART A: STUDENT DETAILS

Given Name:		Surname:	
Student ID:		Do you currently live in NZ?	
What is your primary source of funding?			
If your primary funding type is Scholarship or Other, please specify the funding source, value, and duration.			

PART B: REGISTRATION AND ENROLMENT DETAILS

What is the proposed title for your research project?	
What start date have you agreed with your supervisor? <i>PhD studies start on the 1st of the month; Named Doctorates start on 1st February</i>	
At which campus will you be based?	
Will you be studying full-time or part-time? <i>Please note that Doctor of Clinical Psychology and international students are expected to be enrolled full-time.</i>	

PART C: SUPERVISION PANEL

The percentage supervisory load is used for the allocation of the Student Achievement Component (SAC), Tuition and PBRF funding towards the supervisors' academic unit(s). The funding component for an external supervisor goes towards the main supervisor's academic unit.

Massey Supervisor/s:

Title (eg Prof, A/Prof, Dr)	Name	Academic Unit	Role	Percentage of supervisory load
				%
				%
				%
				%

External Supervisor/s:

Title (eg Prof, A/Prof, Dr)	Name	Organisation / Affiliation	Email	Percentage of supervisory load
				%
				%
				%

PART D: STATEMENT OF EXPECTATIONS

It is important that supervisors and students work together to ensure clarity of responsibilities and expectations during doctoral study. Section D is to be completed with input from your supervisory team to ensure you are familiar with relevant policies and have agreed the proposed research and Confirmation of Registration requirements, discussed researcher development and planned for communication and feedback. The Statement of Expectations is a high-level agreement between supervisors and students that should guide doctoral studies, especially prior to Confirmation of Registration when these expectations and responsibilities will be re-considered.

Research policies

Please ensure the following policies and procedures are discussed by the student and supervisory team at the time of enrolment:

[Code of Student Conduct](#)

[Student Disciplinary Regulations](#)

[Policy for Research Resources and Support for Postgraduate Research Candidates](#)

[Code of Responsible Research Conduct](#)

[Code of Ethical Conduct](#)

Proposed research

Provide a brief summary of the proposed research (250 word maximum):

Confirmation of Registration requirements

Are you required to undertake any additional coursework during provisional registration as outlined in your admission offer of place?

If yes, complete the below. Please note, a maximum of 30 credits of enrolled coursework may be undertaken in the provisional registration period. Students are expected to achieve a minimum B+ and may enrol or audit in a course. Auditing a course means you will not be enrolled in the paper, but complete coursework and assignments. A report to the Chair of the confirmation presentation must be provided regarding performance of an audited course.

Course Number	Semester	Campus	Credits	Enrolled or Audit

Please outline the specific academic requirements of provisional registration (e.g., confirmation report, ethics approval, coursework). The supervisory team should refer to the confirmation of registration guidelines and discuss expectations with students at the time of enrolment.

Communication and feedback

Please provide a communications plan for meetings and meeting protocol, and the nature, frequency, and turnaround time for feedback on written materials.

Researcher development

Please provide detail about opportunities to further your development as a researcher: (e.g. Graduate Research School learning and development sessions, doctoral induction, academic activities in the research community, library seminars and consultation).

Other comments

Is there any other information or any considerations the Graduate Research School should be aware of regarding this enrolment and doctoral candidature?

Coursework expectations for Named Doctorates

Students for the [Doctor of Social Work](#) and the [Doctor of Clinical Psychology](#) are required to meet the individual coursework and/or internship requirements as specified for each of the degrees. Students should refer to the programme regulations for further information.

Signature of Student:

Signature of Main Supervisor:

Subject to Doctoral Research Committee approval, by signing this form, I, the Head of Academic Unit, or nominee, confirm that:

- the supervision panel members have research expertise appropriate to the student's proposed topic area
- the workload of the supervisor(s) has been considered
- there are no perceived or actual conflicts of interest between members of the supervisory panel
- the scope of the study is such that is realistic to anticipate submission within 3-3.5 years (5-5.5 years for part-time applicants)
- the resources and facilities are available to support the doctoral candidature

Signature of Head of Academic Unit or nominee:

Please forward this completed application to the Graduate Research School at
Doctoral.Applications@massey.ac.nz