



RESEARCH
SUPERVISORY
PROGRAMME
AT MASSEY
UNIVERSITY

WELCOME



From Associate Professor Tracy Riley, Dean, Research

Thank you for your interest in the important role of postgraduate research supervision at Massey University. This booklet has been developed with new supervisors (either new to supervision or to Massey University) in mind, but may be useful to experienced supervisors seeking to refresh or re-familiarise themselves with university policies and processes.

The purpose of this booklet is to provide a range of support, resources and training opportunities available at Massey University in regards to becoming a supervisor, examining a thesis, or becoming an examination convenor.

Massey University recognises the importance of providing high calibre training and resources, and this is evidenced in three of the university's strategies: the Research Strategy; the Rankings Strategy; and the Doctoral Education Strategy.

Our programme, which is mapped against the Vitae framework (vitae.ac.uk), aims to support researchers at every stage of their career. We hope that you find this a useful resource.

Massey University is committed to investing in the next generation of researchers by creating an environment where the world's best young researchers can flourish. Massey University aims to develop researchers who are creative, forward-thinking, and autonomous problem solvers engaging in national and international communities of research practice. We aim to develop excellent researchers who can make a difference. Your role as a supervisor is critical in ensuring our commitment to excellence in postgraduate researcher development.

Associate Professor Tracy Riley, Dean, Research
Office of the Assistant Vice-Chancellor
Research, Academic and Enterprise

Telephone: +64 (6) 356 9099 ext. 84408
Email: T.L.Riley@massey.ac.nz

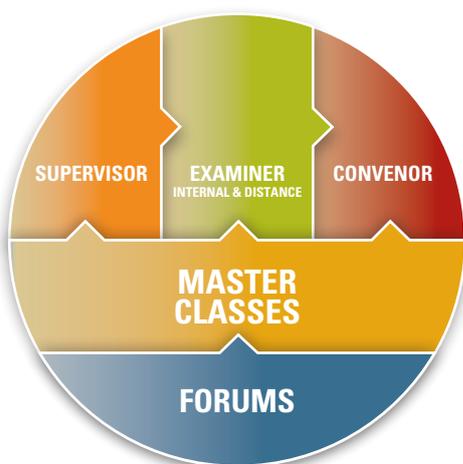
RESEARCH SUPERVISORY PROGRAMME AT MASSEY UNIVERSITY

As a doctoral research supervisor, you have a pivotal role in developing the next generation of researchers, potential collaborators and colleagues. Our supervisory development programme is designed to provide opportunities to successfully prepare for and support a doctoral candidate to a timely completion.

The programme content is aligned to and partially informed by the Vitae Researcher Development framework (vitae.ac.uk) which will be explained further in the booklet.

As you look through the programme, we hope you will appreciate the broad range of professional and career development opportunities available for research staff while here at Massey University.

You are encouraged to take part in the programme and to encourage those who work with you to do the same. We hope that this initiative will help support and further the development of our supervisors and the wider research community here at Massey University.



OVERVIEW OF THE PROGRAMME

The Core Research Supervisory Workshops are all aligned to policy; for example, it is a requirement at Massey University to have completed the Introduction to Research Supervision prior to commencing doctoral supervision.

The Masterclasses are short information or skill development session, for example, if a new national reporting requirement, national or university policy or process put in place that impacts upon doctoral research degrees.

The Forums are designed to keep those with in Academic Units who are responsible for administration of doctoral degrees informed and up to date with any changes and to gain feedback on the impact of changes.

PROGRAMME FRAMEWORK

Supervision at Massey University is guided by the Vitae Researcher Development Framework (RDF). The RDF is structured around four domains (see Figure 1) encompassing the knowledge, intellectual abilities, techniques and professional standards to do research, as well as the personal qualities, knowledge and skills to work with others and ensure the wider impact of research. Within each of the domains are three sub-domains and associated descriptions, which describe different aspects of being a researcher.

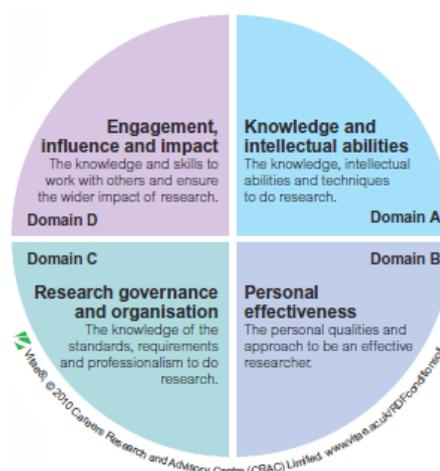


Figure 1. The four domains of the Vitae Researcher Development Framework (RDF).

These domains constitute the universities 'Researcher Development Statement' (RDS) which acts as the key reference statement for the development of post-graduate researchers' skills and attributes and researchers employed by the university.

BACKGROUND TO THE RDF

The RDF and its four guiding domains were created through interviews with researchers and empirical data leading to the identification of the characteristics of excellent researchers. Each of the domain descriptors is linked not only to what is required to do research effectively but to the different stages of individual researcher development from initial enrolment through to individual research projects and research supervision.

The RDF has been designed for a variety of stakeholders including:

- Researchers – to evaluate and plan their professional development.
- Principal investigators and supervisors of researchers – in their role supporting the development of researchers.

- Researcher developers, trainers, human resource specialists, senior management and others – in planning and providing support to researchers.
- Policy makers, funders and other organisations – to inform and reinforce policy and strategy relating to researchers.
- Employers – to provide insight into the unique blend of researchers’ skills and to enable exploration of researchers’ potential benefits to the University.

ADVANTAGES OF THE RDF

The RDF is a guide to your development as a professional researcher and research supervisor enabling you to proactively articulate your research skills, identify your strengths and prioritise your development needs. You can use the RDF to develop your individual research skills and those of researchers you supervise optimising their and your performance.

THE RDF FOR SUPERVISORS

For research supervisors the RDF can enable you to:

- Manage your researchers effectively to achieve research excellence.
- Explore your researchers’ strengths and areas of development.
- Signpost in your researchers’ relevant development and career opportunities.
- Plan professional development for your research groups.
- Plan your own professional development in relation to research supervision.

THE RDF FOR RESEARCHERS

For individuals seeking to improve and develop their personal skills the RDF can be used to:

- Aid in self-reflection and set development goals.
- Choose the most appropriate formal and informal development opportunities provided by the university.
- Consider how your skills and experiences will enhance your career prospects.
- Highlight, articulate and evidence the transferability of your skills.

In your capacity as a researcher or researcher supervisor you can use the RDF to:

- Select individual areas for development.
- Focus on short or long-term development needs.
- Prioritise development on those areas most relevant to you.
- As means of talking to others about your research strengths and weaknesses.

USING THE RDF TO IDENTIFY YOUR DEVELOPMENT NEEDS

Utilising the RDF effectively requires researchers to conduct a degree of self-evaluation, identifying their own strengths and weaknesses in regard to research. In doing so, researchers should compare themselves against the skills, knowledge and attributes incorporated into the Vitae Development Framework.

Within this programme is a breakdown of the various development opportunities provided by the university and the domain and sub-domains those opportunities relate to. Researchers should identify their strengths and weaknesses relative to the RDF and then select the most appropriate development activity for their needs.

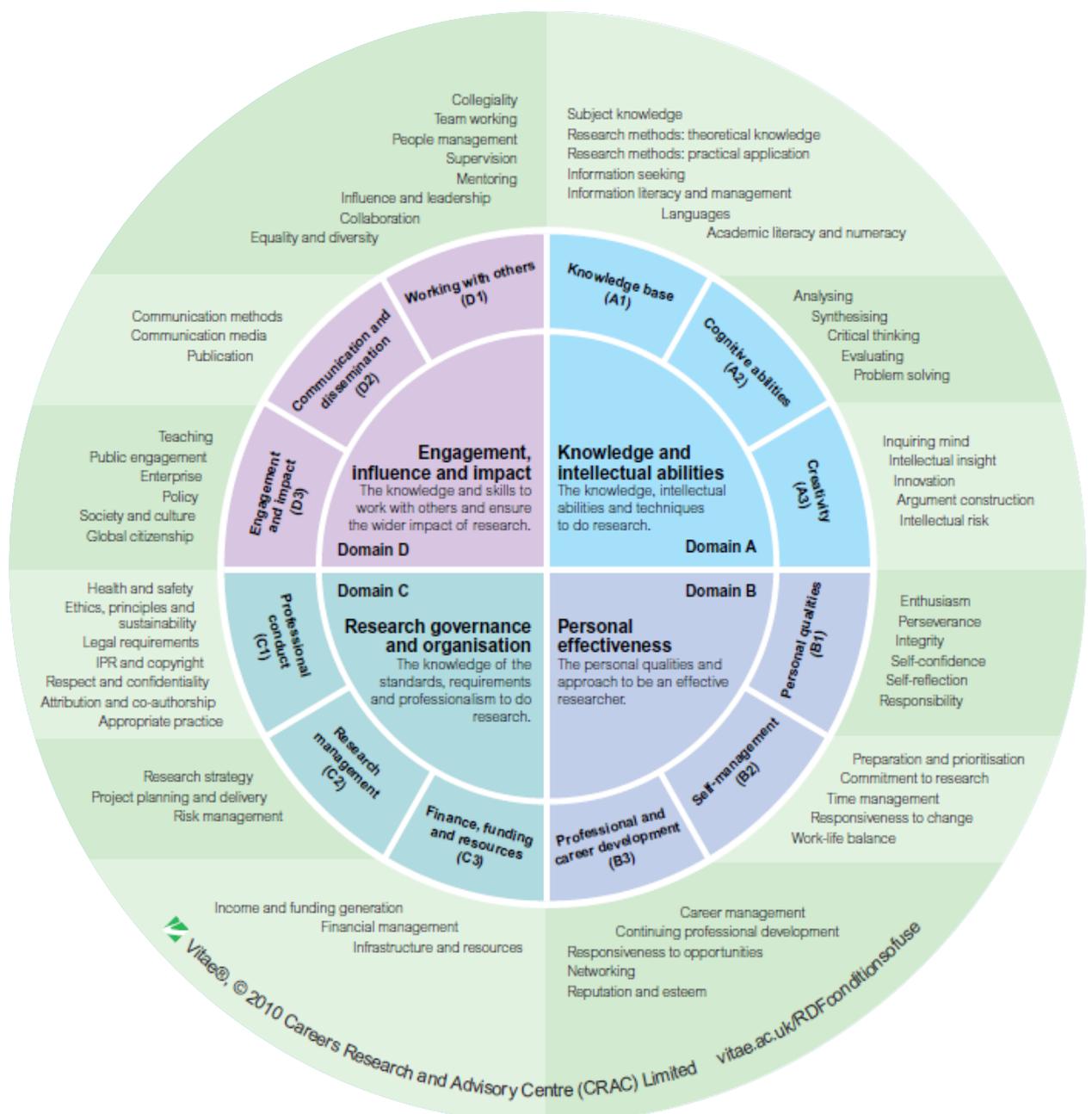
USING THE RDF TO SELECT A PROGRAMME: AN EXAMPLE

Jane Smith is a Lecturer who anticipates supervising doctoral candidates in the near future. Recognising her lack of skill and experience in this area Jane compares her existing knowledge, skills and experience against the RDF’s 4 domains. She identifies Domain D ‘Engagement, influence and impact’ as most applicable to her current needs, and in particular development activities related to research supervision linked to sub-domain D1 Working with others. Working through the opportunities provided by Massey she elects to enrol in the Introduction to Research Supervision workshop.

THE VITAE RESEARCHER DEVELOPMENT DOMAINS

To keep track of your own development as a researcher and in research related activities, the Vitae RDF sets out the skills and abilities that are associated with effective researchers. This is an online tool developed to help individuals identify strengths, potential areas for development, formulate an action plan, review achievements, and create a portfolio of evidence.

Massey University has a subscription to Vitae (vitae.ac.uk), allowing candidates to utilise the RDF planner for professional development. To gain access to this aspect of the Vitae website, please contact Marise Murrie (m.d.murrie@massey.ac.nz) or Alexis Boniface (a.boniface@massey.ac.nz). The remainder of the website can be accessed by registering online with your Massey University email address.



HOW TO SELECT, BOOK AND CANCEL YOUR DEVELOPMENT ACTIVITIES

HOW TO SELECT YOUR DEVELOPMENT ACTIVITIES

The activities (workshops, seminars, etc.) listed in this programme are available for all academic and research staff and doctoral candidates at Massey university, although some events are only available to and suitable for a particular audience. For each event, the target audience is indicated and the content described.

Please read this information carefully and consider if you are likely to benefit from attending the event/workshop before booking a place. If you are unsure, would like more information, or if there are additional workshops that you would like to be included, please contact either:

Marise Murrie
E m.d.murrie@massey.ac.nz
P 83852

Alexis Boniface
E A.boniface@massey.ac.nz
P 83884

HOW TO REGISTER FOR ACTIVITIES

Places can be limited on some activities, as are the number of programme offerings. If demand is strong, then additional offerings may be considered.

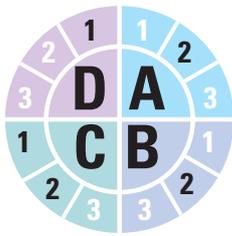
REGISTER ON-LINE BY:

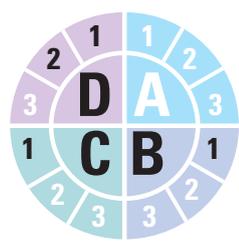
- Signing into MyHR (<https://myhr.massey.ac.nz/rsHR/default.aspx>) Use your MU login info.
- Under My Development, Select Development Calendar.
- Click the event of choice.
- Select blue button on the bottom of screen (Book a place).

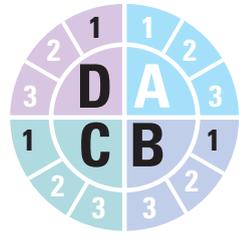
	Knowledge base (1)	Cognitive abilities (2)	Creativity (3)	Professional and Career development (1)	Self-Management (2)	Personal qualities (3)	Professional Conduct (1)	Research management (2)	Finance, funding & resources (3)	Working with others (1)	Communication a& Dissemination (2)	Engagement & impact (3)
Introduction to Research Supervision at Massey University	X			X				X		X		X
Examiners workshop: Examining a Higher Research Degree			X	X								X
Convenors Workshop: Chairing a Doctoral Oral Exam			X		X			X			X	
Convenors Forum		X		X			X			X		
Doctoral Coordinators' Forum	X					X					X	
Administrators Forum	X					X					X	
Supporting doctoral candidates to examination		X			X			X			X	
Introduction to the Massey University Doctoral Skills development programme		X										X
Preparing Doctoral candidates for confirmation								X				X
Using technology to support your doctoral candidate journey: My Portfolio session			X					X			X	
Researcher integrity and the ethic processes				X					X	X		
Selecting quality candidates			X					X		X		
Students with unusual behaviour: Identifying and managing students at risk			X								X	

DEVELOPMENT WORKSHOPS

REGISTER ON-LINE AT: MyHR (<https://myhr.massey.ac.nz/rsHR/default.aspx>)

WORKSHOP / DESCRIPTION	DURATION / LOCATION	RDF DOMAINS
<p>INTRODUCTION TO RESEARCH SUPERVISION AT MASSEY UNIVERSITY</p> <p>This workshop is designed for academic staff who hold a doctoral degree, are new to the university, and/or new to doctoral supervision, or those who may need a refresher.</p> <p>Massey University's supervision policy indicates that prior to commencing as a first supervisor you must attend a supervisory workshop.</p> <p>Overview</p> <p>The workshop discusses Massey University processes and policies, and covers:</p> <ul style="list-style-type: none"> • Academic and administrative matters relating to the candidacy from admission through to completion including 6 month reporting, the confirmation event and examination; • Provides guidance on thesis writing; • Identifies what makes a good supervisor; role and expectations; and • Introduction to the support available to doctoral candidates and supervisors. <p>Experienced supervisors also join for Q & A session to share best practice and pass on advice.</p> <p>Outcomes</p> <p>Upon completion of this workshop participants should:</p> <ul style="list-style-type: none"> • Be confident and able to conduct successful and productive supervision sessions; • Be aware of the resources and systems available at Massey University to assist a candidate in the resolution of problem/s related to their research and general progress; • Be aware of all roles and responsibilities of both themselves and the candidate regarding policies and processes within a candidature (including reporting, admission, confirmation, examination arrangements, complaints procedure etc.); • Have a working knowledge of university staff/roles, committees and other forums, and their involvement and responsibilities in relation to doctoral candidates. 	<p>Full Day, VLT Rooms</p>	<p>A2, B2, C1, C2, D1</p> 

WORKSHOP / DESCRIPTION	DURATION / LOCATION	RDF DOMAINS
<p>EXAMINERS' WORKSHOP - EXAMINING A DOCTORAL DEGREE</p> <p>The workshop is for those new to the university and/or looking to become an examiner. Experienced examiners should regard this as an opportunity to update on current requirements.</p> <p>Overview</p> <p>Academic staff members may be called upon to act as internal examiners, and may also be requested by external organisations to be an external examiner.</p> <p>This workshop covers the administrative process for examinations, guidance on how to examine a thesis, and explores what the expectations are of an examiner.</p> <p>Outcomes</p> <p>Upon completion of this workshop participants should be able to:</p> <ul style="list-style-type: none"> • Apply the university's examination process and procedures appropriately; • Clarify the responsibilities of internal and external examiners; • Articulate what constitutes a "good" thesis; learning outcomes and assessment criteria; • Conduct an oral examination; • Deal with post examination issues. 	<p>1.5 hours, VLT Rooms</p>	<p>B1, C1, D1, D2</p> 

<p>NEW CONVENORS' WORKSHOP: CHAIRING A DOCTORAL ORAL EXAM</p> <p>Audience</p> <p>For new examination convenors (Chairs); Staff nominated by Heads of Departments. This workshop is for academics who are interested in making this contribution to Massey University. They will first have been nominated by Heads of Departments and meet the criteria for convening a doctoral exam.</p> <p>Overview</p> <p>The role of the convenor is significant in the final step of the examination of a doctoral candidate. The convenor needs to be an experienced researcher, having acted as a main supervisor, and able to manage the parties and processes involved in the oral examination. Attendance at this event is a requirement for being a convenor of the Graduate Research School.</p> <p>Outcomes</p> <p>Upon completion of this workshop participants should be able to;</p> <ul style="list-style-type: none"> • Approach chairing an oral exam ination with confidence; • Ensure that the university's regulations and policies are fully observed; • Ensure a fair experience for the candidate. 	<p>2 hours</p>	<p>B1, C1, D1</p> 
---	-----------------------	--

'REFRESH' FOR EXAMINATION CONVENORS**Audience**

Examination convenors.

Overview

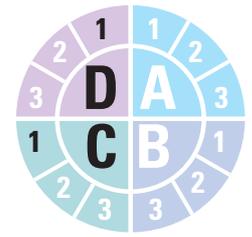
This session is for those convenors who are already convening exams but would like some extra tips and tools to enable them to deal with more complex exams.

Outcomes

- Opportunity to discuss complex exams and how to deal with them;
- Greater understanding of examination issues;
- Have a mentor to discuss issues with.

1.5 hours,
VLT Rooms

C1, D1

**DOCTORAL COORDINATORS' FORUM****Audience**

Staff within academic units who are responsible for the academic coordination and oversight of doctoral candidates

Overview

This meeting is an opportunity for those responsible for overseeing doctoral coordination within academic units to come together and look at proposed changes that impact the doctoral community. There is an opportunity for attendees to participate in the selection of agenda items to ensure that the community can use this as an opportunity to table any concerns or propose new systems and/or changes.

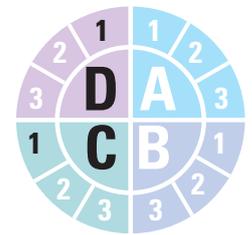
Outcomes

Completion of this workshop will give participants the opportunity to:

- Be updated on operational and policy matters;
- Have concerns aired and for potential solutions to be identified;
- Meet, network and share with peers.

1.5 hours,
VLT Rooms

C1, D1

**DOCTORAL ADMINISTRATORS' FORUM**

By invitation only

Audience

Administrators within academic units responsible for administration and support aspects of doctoral candidates

Overview

This meeting is an opportunity for those responsible for overseeing doctoral administration within academic units to come together and look at policy and operational matters that impact on the doctoral community. There is an opportunity for attendees to participate in the selection of agenda items to ensure that the community can use this as an opportunity to table any concerns or propose new systems and/or changes, and to share best practices.

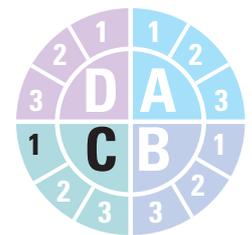
Outcomes

Participation in this workshop will give you the opportunity to:

- Be updated on policy and operational matters;
- Have concerns aired and for potential solutions to be identified;
- Meet, network and share with peers.

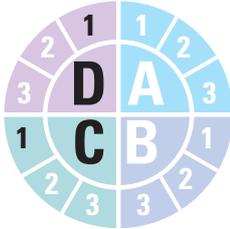
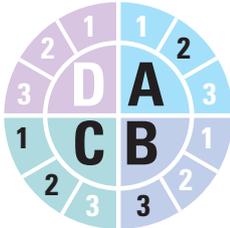
1.5 hours,
VLT Rooms

C1



DEVELOPMENT WORKSHOPS

REGISTER ON-LINE AT: MyHR (<https://myhr.massey.ac.nz/rsHR/default.aspx>)

WORKSHOP / DESCRIPTION	DURATION / LOCATION	RDF DOMAINS
<p>SUPPORTING DOCTORAL CANDIDATES TO EXAMINATION</p> <p>Audience All doctoral supervisors</p> <p>Overview A brief presentation at the outset will provide academic and administrative guidance on preparing students for examination. A panel of experienced supervisors will share experiences and advice on best practices that you might want to adopt.</p> <p>Outcomes Upon completion of this master class you will able to:</p> <ul style="list-style-type: none"> • Know the responsibilities of each of the stakeholders in the examination process; • Be confident in implementing the university’s policies; • Be ready to prepare your candidates to approach the examination with confidence; • Be prepared to support your candidates post-examination, (i.e. emendations). 	<p>1.5 hours, VLT Rooms</p>	<p>C1, D1</p> 
<p>INTRODUCTION TO THE MASSEY UNIVERSITY DOCTORAL SKILLS DEVELOPMENT PROGRAMME</p> <p>Audience All staff that with responsibility for doctoral candidates, this includes Head of Units, Research Centre Directors, Post Graduate Coordinators, Post Graduate Administrators and Supervisors.</p> <p>Overview Massey University has developed a doctoral skills programme, pulling together some existing excellent programme offerings and new programme offerings; designed to help support doctoral candidates to succeed and be prepared for the next steps after completion.</p> <p>Outcomes Upon completion of this master class participants will be:</p> <ul style="list-style-type: none"> • Aware of support systems and resources available to support/ guide your candidates to timely completion; • Have knowledge of Vitae Researcher Development Framework (RDF) and how to assist/ guide candidates in identify training needs, and action planning. 	<p>1 hour, VLT Rooms</p>	<p>C1, D1</p> 

PREPARING DOCTORAL CANDIDATES FOR CONFIRMATION

Audience

All doctoral supervisors.

Overview

The confirmation event is an opportunity for candidates to present their research proposal and plans to a panel of research peers and experts. The confirmation due-date is 12 months after the provisional registration start-date for full-time doctoral students, and 18 months after start-date for part-time doctoral students.

This session provides supervisors advice/ suggestions on how best to prepare the student. There will also be input on the requirements and expectations from the Doctoral Research Committee.

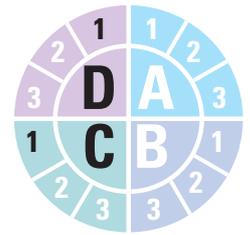
Outcomes

By the end of the session you will:

- Be ready to prepare your candidates to approach the confirmation event with confidence;
- Know the responsibilities of each of the stakeholders in the confirmation process;
- Have different plans that will work for preparing different candidates for confirmation;
- Be confident in implementing the university's policies;
- Be prepared to support your candidates post-examination, (i.e. emendations).

1.5 hours,
VLT Rooms

C1, D1



USING TECHNOLOGY TO SUPPORT YOUR DOCTORAL CANDIDATE JOURNEY: MY PORTFOLIO SESSION

Audience

All doctoral supervisors.

Overview

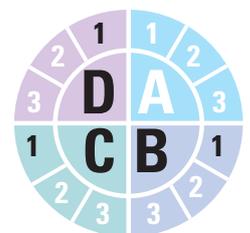
My Portfolio provides a personal learning environment, a repository to store, record and showcase evidence of achievement, manage development plans, set goals, and create online learning communities.

This session will introduce this powerful, easy and effective tool and explain how doctoral candidates can use it to keep track of resources and documents throughout their candidature in a system that will remove the need to for having large documents sent, instead you will be invited to view and review the documents in the candidates My Portfolio space. Some of the additional benefits of My Portfolio is that it is more than a cloud based document sharing tool, and it is completely free. It can be used to:

- Create portfolio projects as part of your course delivery;
- Help your students prepare and thrive in the digital age;
- Comment on and assess your students' achievements;
- Create your own portfolio, for your courses and for your career; and
- Explore how portfolios and personal development planning can deliver learning outcomes

1 hour,
VLT Rooms

B1, C1, D1



RESEARCHER INTEGRITY AND ETHICS PROCESSES

Audience

All doctoral supervisors.

Overview

All staff and students conducting research with human participants are required to attend this human ethics training seminar (Academic Board and Council rulings: nineteen ninety eight and September two thousand). The Director of Ethics at Massey University will facilitate this workshop, contributing shared knowledge, experience and best practice.

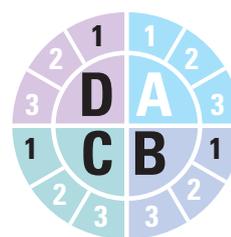
Outcomes

On completion of this seminar, you will have:

- A raised awareness of ethical issues when conducting research involving human participants;
- Skills needed to undertake ethical analyses of proposed research involving human participants;
- Knowledge of policy and procedures for gaining approval of research involving human participants; and
- Sngaged in discussions of ethical issues pertaining to selected case studies.

3 hours,
VLT Rooms

B1, C1, D1



SELECTING QUALITY CANDIDATES

Audience

All doctoral supervisors.

Highly recommended for Head of Units and Post Graduate Coordinators and Admission Teams i.e. subject leaders

Overview

Taking on a doctoral candidate is a big commitment for a supervisor, the academic unit and the university; and being accepted by the right supervisor is vital to the chances of the candidate's success.

In this session the admissions and registration process will be explained and there will be a discussion on selecting good candidates. Following these tips may help to (1) minimise the risk of selecting someone who is unlikely to succeed in their doctoral studies and (2) ensure that the candidates are getting the most out of the experience.

Outcomes

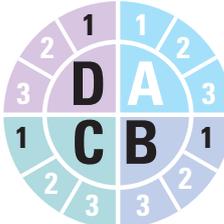
By the end of the session you will:

- Have a potential plan developed on what you will look for in a candidate academically;
- Know the responsibilities of each of the stakeholders in the process;
- Understand the administrative process involved in accepting a candidate;
- Have some ideas about how to deal with enquiries from potential students.

1.5 hours

B1, C1, D1



WORKSHOP / DESCRIPTION	DURATION / LOCATION	RDF DOMAINS
<p>THESIS WRITING – TEACHING THE GENRE</p> <p>Audience All doctoral supervisors</p> <p>Overview This workshop is designed to encourage supervisors to discuss the structure of a typical thesis within their discipline. Once this is understood this session will look at what some of the common writing issues are for doctoral candidates. Doctoral candidates often engage in trial-and-error strategies in drafting sections of their theses; to be expected, most have never done this before. This is time-consuming for both the candidate and supervisor and can be minimised if the candidates clearly understand their goals as writers within each section. Written language is at the heart of researching. Not only is it the means of communicating the researcher’s contribution to knowledge, it also helps the researcher clarify and discover what their contribution actually is.</p>	<p>1.5 hours</p>	<p>B1, C1, D1</p> 

<p>STUDENTS WITH UNUSUAL BEHAVIOUR: IDENTIFYING AND MANAGING STUDENTS AT RISK</p> <p>Presenter Mark Rainier</p> <p>Audience All doctoral supervisors</p> <p>Overview Academic and general staff are well placed to notice when things are going wrong for students, but are frequently unsure if they need to be concerned. This seminar will explore questions of “when to worry”, as well as strategies which staff can utilise to support students about whom they are concerned in any way. It will also outline campus services to assist both the staff member and the student.</p> <p>On completion of this seminar you will gain:</p> <ul style="list-style-type: none"> • An understanding of the continuum of “risk” and ways of determining the level of risk faced by a student; • Appropriate ways of providing support directly to students about whom staff are concerned, and when referral to a professional service is required; • An understanding of the various student support services on each campus and how to access them; • Effective ways of encouraging students to use these services. 	<p>3 hours</p>	<p>B1, C1</p> 
---	-----------------------	---

SUPPORT AND SERVICES AVAILABLE AT MASSEY UNIVERSITY

STUDENT PROFILES

All doctoral candidates are given automatic access to a Massey University Online Student Profile Page; if your research is of confidential nature, you are given the option to 'opt' out. The profile is designed to help you start to build your body of work as a researcher, and provide a place to refer people to regarding your expertise. You can link to papers, news articles, and recordings, in addition to, cataloguing your research progress, awards, and scholarships, all in a place that is easily discoverable. Once completed and submitted, it then goes to your primary supervisor for approval. Once approved the profile will be published on the Massey University website, and appear as a link on your Supervisors profile page.

For instructions on how to complete your profile, visit the Graduate Research School website: http://www.massey.ac.nz/massey/research/higher-research-degrees/current-doctoral-students/online-student-profiles/online-student-profiles_home.cfm.

MASSEY LIBRARY

The library provides services and resources to support the research, teaching and learning goals of the university. There is a library on each campus as well as the highly-regarded Distance Library Service. Doctoral candidates have access to a dedicated research consultation service, workshops, and IT assistance at each library. In addition, there is self-help material on the library website.

Getting Started Finding Resources

From the library website (http://www.massey.ac.nz/massey/research/library/library_home.cfm) search Discover to locate books, journal articles, theses and other resources on your topic. Subject guides list relevant key resources and article databases in broad topic areas.

Subject Librarians

Subject librarians aligned with colleges are based on each campus, and there are also Māori services librarians to support Māori postgraduate candidates or those researching Māori topics. Subject librarians offer individual research consultation appointments at any stage of your doctorate to help with finding, using and managing information, as well as advice on publishing your research and measuring publication impact. Your subject librarian is your first point of contact for library research data management services, and also supports the use of EndNote software (freely available to all Massey staff and students).

Contact details for subject librarians are on the library website at <http://www.massey.ac.nz/massey/research/library/about-us/addresses-and-staff/sections/information-research-services.cfm>.

Research Data Management Librarian

The RDM librarian, based at the Manawatū campus, supports researchers to care for their data by advising on good practice for organising, documenting, storing and safeguarding data throughout its lifecycle.

Individual consultations (including planning assistance) are available and RDM basics workshops take place during the year as part of the library's RDLW series.

Contact details:

Natalie Dewson

Phone **356 9099** ext **86204**

Email **n.m.dewson@massey.ac.nz**

IT Help

IT Services staff are based in each library to provide IT help to students. Support is provided for student computers in the library, printing, logging on, wireless access on personal devices, and Microsoft Office programs, including long documents. Support is not provided for specialist software; students should approach their lecturer about this.

Workshops

The library offers workshops in the Researcher Development Library Workshop series, EndNote, and Research Data Management, and IT Services staff provide long document training.

Workshops are listed on the Library website at <http://www.massey.ac.nz/massey/research/library/help-and-instruction/library-tours-and-classes/library-tours-and-classes-schedule.cfm>

Researcher Development Library Workshops cover:

- Searching
- Managing information
- Research Community & Keeping Up-to-Date
- Publishing
- Publication Impact (for those who have already published)

INFORMATION TECHNOLOGY SERVICES (ITS)

ITS is responsible for the provision, maintenance and support of information and communication technology at Massey University. ITS provides all Massey staff and post-graduate students with free information technology training workshops, online learning and resources.

SOFTWARE PACKAGES

Massey University is committed to ensuring that support, training, and resources are available to help students reach their fullest potential.

Visit the Researcher Development website for a plethora of links to helpful resources and packages such as Research Professional, My Portfolio, Qualtrics, Hubnet and EndNote to name a few.

<http://www.massey.ac.nz/massey/research/researcher-development/helpful-resources-and-packages.cfm>

FUNDING , AWARDS AND FELLOWSHIPS

There are a wide range of funding opportunities, medals and awards (both internal and external) detailed on the researcher development webpage (<http://www.massey.ac.nz/massey/research/researcher-development/massey-university-funding-awards--fellowships/massey-university-funding-awards--fellowships.cfm>)

These opportunities recognise outstanding researchers as well as offer support through various fellowships, including the new centrally-supported Strategic Research Excellence Fund (SREF), open to all Massey research staff.



