

**Massey University
Climate Action Plan Advisory Group (CAPAG)**

Terms of Reference

Purpose

The CAP Advisory Group works collaboratively on developing Massey's first Climate Action Plan. The committee includes students, professional/service staff and academics representing a wide range of our community. The Climate Action Plan will include a focus on both reducing the university's GHG as well as an academically focused plan around teaching and research. Both elements are important to demonstrate the interconnected nature of Massey's Sustainability vision of "Leading sustainability through scholarship, teaching, engagement and best practice for a healthy and resilient future". It is intended that this Advisory Group will be replaced with an Implementation Committee once the Climate Action Plan has been approved by SLT/Council.

Membership

Director of Sustainability	Allanah Ryan (Chair)
Risk:	Jodie Banner
Procurement:	Hardus Snow
Farms:	Allan Still
Capital Asset Manager:	Murray Adams
Strategy:	Rosanna Couto-Mason (Strategy and research) Chris Hansen (Planning and performance) Johan Swanepoel (Business case advisor)
Capital Projects:	Peter Vause
Energy:	Tony Bain
Communications:	Louise Vallant (2018)
Campus operations:	Rod Grove
Academic representation:	Mereana Barrett - MBS Robert McLachlan – CoS Sarah McLaren – CoS Diane Pearson – CoS Tim McCreanor – CoH Margaret Forster – CoHSS
Student Reps:	Michael Salmon – MUSA Meity Tang Carlman – ASA Tallulah Farrar – MAWSA David McNabb – EXMSS
External stakeholders:	Graham Dray – EECA

Terms of Reference

1. To develop an aspirational vision and strategy for the university around leadership on Climate Action through a collaborative process that engages staff, students and external stakeholders.
2. To scope out a Climate Action Plan that addresses the following:

- Context and drivers
 - Climate Action Vision and Strategy
 - Teaching and research
 - GHG emissions inventory (baseline and projections)
 - GHG emissions reduction target
 - GHG emissions reduction strategies
 - Options for financing the GHG management plan
 - Communications and stakeholder engagement
 - Governance and embedding of GHG management
3. To develop a carbon management plan for the university drawing on reports and recommendations from five operationally-focused working groups tasked with developing the detail of the GHG emissions reduction strategies in the areas of:
- Energy
 - Buildings and infrastructure
 - Transport
 - Waste
 - Farms
4. To develop an SLT paper by June 2019 seeking approval for:
- Ongoing measurement and verification method for the GHG inventory
 - Adoption of a specific, time-bound GHG reduction target for the University
 - Resourcing for initial projects to begin substantial GHG reduction

Meetings: Monthly

Reporting arrangements: CAPAG reports to DVC – Operations, Stuart Morriss